



Board/Committee Information Sheet Conflict Of Interest

There is a legal requirement (under Schedule 6 Clause 21 – 22 of the New Zealand Public Health and Disability Act) for Board/Committee members who have any interest in a transaction of the Board must, as soon as they become aware of the transaction, inform the Board/Committee of their interest in the transaction. Once the Board/Committee member has declared an interest in a transaction of the Board, they are not to take part, in any deliberation or decision by the Board about the transaction. They are also prohibited from voting on any resolution relating to the transaction.

However, the Board/Committee Member who makes a disclosure may take part in any deliberation (but not any decision) relating to the transaction, but only if a majority of the other Board/Committee Members permits (by resolution).

Any disclosure made by a Board/Committee Member must be recorded in the minutes of the Board/Committee meeting and entered in the Board/Committee Members interests register.

Any relevant change in a Board/Committee Member's circumstances affecting a transaction that was previously disclosed must be entered in the Board/Committee Members interests register as soon as practicable after the change occurs.

The Board will keep a register of declared interest. At each meeting of the Board/Committee, members will be given the opportunity to have any changes in the member's interests recorded in this register.