

West Coast District Health Board

Te Poari Hauora a Rohe o Tai Poutini

Corporate Office High Street, Greymouth 7840 Telephone 03 769-7400 Fax 03 769-7791

31 July 2018



RE Official information request WCDHB 9165

We refer to your Official Information Act dated 27 June 2018 requesting the following information from West Coast DHB.

1. How many staff positions is the DHB funded for acute mental health and a breakdown of - job title, number of positions in each job title, covering all roles from management right down to the most junior position?

Note: The West Coast DHB is not funded for specific positions. The funding allocated to the DHB is based on its population and demographic. The DHB then determines how best to meet the various needs within its community.

The West Coast DHB currently budgets for the following positions within its mental health division.

Job title	FTE (Full Tim				Comments re Vacancies	
	Total positions budgeted	Total positions vacant (25 June 2018)	ТАСТ	IPU	CAMHS	
Clinical Nurse Manager	1.5	-	-	1.0	0.5	
Key worker TACT	9.0	-	9.0	-	-	
Staff Nurse IPU	11.6	2.9	-	11.6	-	Two vacancies recently filled.
A & D Counsellor	1.4	-	-	-	1.4	
Clerical Support	1.3	-	-	-	1.3	
Clinical Psychologist	1.4	-	-	-	1.4	
Social Worker	1.0	1.0	-	-	-	New position only just approved in recent budget
Total	27.2	3.9				

Table one: West Coast DHB Staff positions and vacancies Acute Mental Health as at 25 June 2018.

Please note:

*These figures relate only to Acute Mental Health services (e.g. IPU, TACT). Community Mental Health positions are excluded.

******Of the 3.9 FTE vacancies identified above, 1.0 FTE is a newly approved position yet to be recruited, and 2.0 FTE are vacancies which have been recently filled.

***Psychiatrists aren't budgeted for at an individual cost centre level, they all sit in the SMO cost centre and are utilised as required.

2. Breakdown of how many of acute mental health staff members and their job description have the following levels of experience in acute mental health...

Table two: Years/Levels of experience in acute mental health.

Graduates	1-2 years	2-3 years	3-4 years	4-5 years	5-10 years	10-20 years	
			TACT Service*				

*TACT (Triage Assessment Crisis Treatment)

Other roles do not specify years but senior roles require appropriate specialist experience. In-patient nurses require psychiatric & comprehensive registration.

3. How many of the DHB funded staff positions in acute mental health were vacant on Monday, June 25, 2018 (including positions staff appointed but yet to start) – breakdown of vacant staff positions in terms of job title, number of positions vacant in each job title, covering all roles from

Please refer to **Table one** (above)

Staff Nurse IPU

4. How long has each position being vacant?

1 FTE since February 2018 1 FTE since May 2018 .9 FTE – has been covered by Fixed Term about to finish.

(Note: as per Table one two of these vacancies have been recently filled)

5. When was the last time that the DHB was fully staffed for acute mental health as per the funded positions?

We are declining a response to this question under section 18(g) of the Official Information Act i.e. we do not hold this information.

It is unlikely that there would be 100% staffing against budgeted positions at any given time as there is always staff turnover and natural attrition occurring on a routine basis. However, the acute mental health unit would normally be fully staffed at agreed shift staffing levels.

The West Coast DHB runs an on-going proactive recruitment process through our website to maintain as few ongoing staff vacancies as possible.

6. What is the maximum number of patient capacity of your acute mental health facility?

The maximum patient capacity of the West Coast DHB Acute Mental Health facility is nine.

7. Daily breakdown of how many of those beds were filled from June 18 – 25, 2018 and the overflow?

18/06/2018	5
19/06/2018	4
20/06/2018	2
21/06/2018	1
22/06/2018	3
23/06/2018	3
24/06/2018	4
25/06/2018	4
26/06/2018	4
27/06/2018	5
28/06/2018	5
29/06/2018	5
30/06/2018	5

8. How many times this year has the acute mental health facility being operating above patient capacity?

The West Coast DHB Acute mental health facility has not been over capacity at any time this year.

I trust that this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the West Coast DHB website ten working days after your receipt of this response.

Yours sincerely

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Carolyn Gullery Executive Director Planning, Funding & Decision Support