

***West Coast District Health Board***  
***Te Poari Hauora a Rohe o Tai Poutini***

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**COMMUNITY AND PUBLIC HEALTH ADVISORY  
COMMITTEE AND DISABILITY SUPPORT ADVISORY  
COMMITTEE MEETING**

**Thursday 22 October 2015**  
**9.00am**

**Board Room**  
**Corporate Office – Grey Base Hospital**  
**GREYMOUTH**

**AGENDA**  
**AND**  
**MEETING PAPERS**

**All information contained in these committee papers is subject to change**

The functions of CPHAC & DSAC, in accordance with their Terms of Reference and the New Zealand Public Health and Disability Act 2000 are:

“With respect to Community and Public Health, is to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the health needs of the resident population of the West Coast District Health Board; and*
- *any factors that the Committee believes may adversely affect the health status of the resident population; and*
- *the priorities for the use of the health funding available.*

With respect to Disability Support, are to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the disability support needs of the resident population of the West Coast District Health Board; and*
- *the priorities for the use of the disability support funding provided.”*

The aim of the Committee's advice must be:

- *to ensure that the services that the West Coast District Health Board provides or funds, along with the policies it adopts, will maximize the overall health gain for the resident population of the West Coast District Health Board; and*
- *to ensure that the kind of disability support services that the West Coast District Health Board provides or funds, along with the policies it adopts, will promote the inclusion and participation in society, and maximise the independence, of people with disabilities within the resident population of the West Coast District Health Board.”*

The Committee's advice to the Board must be consistent with the priorities identified in the New Zealand Health Strategy, the New Zealand Disability Strategy and with the Strategic Plan and the Disability

**COMMUNITY & PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEETING**  
**To be held in the Board Room, Corporate Office, Greymouth Hospital**  
**Thursday 22 October 2015 commencing at 9.00am**

## ADMINISTRATION

**9.00am**

Karakia

Apologies

**1. Interest Register**

*Update Committee Interest Register and Declaration of Interest on items to be covered during the meeting.*

**2. Confirmation of the Minutes of the Previous Meeting & Matters Arising**

*10 September 2015*

**3. Carried Forward/ Action Items**

## REPORTS/PRESENTATIONS

**9.10am**

**4. Community and Public Health Update**

Claire Robertson  
*Team Leader, Community and Public Health*

*9.10am – 9.20am*

**6. Planning & Funding Update**

Phil Wheble  
*Team Leader, Planning & Funding*

*9.20am - 9.40am*

**7. Alliance Update**

Phil Wheble  
*Team Leader, Planning & Funding*

*9.40am - 9.50am*

**8. General Business**

Elinor Stratford  
*Chair*

*9.50am – 10.00am*

## ESTIMATED FINISH TIME

**10.00am**

## INFORMATION ITEMS

- Board Agenda – 25 September 2015
- Chair's Report to last Board meeting
- Committee Work Plan 2015
- West Coast DHB 2015 Meeting Schedule
- West Coast DHB 2016 Meeting Schedule

## NEXT MEETING

**Date of Next Meeting:** Thursday 3 December 2015



E Te Atua i runga rawa kia tau te rangimarie, te aroha,  
ki a matou i tenei wa  
Manaaki mai, awhina mai, ki te mahitahi matou, i roto,  
i te wairua o kotahitanga, mo nga tangata e noho ana,  
i roto i tenei rohe o Te Tai Poutini mai i Karamea tae noa atu ki Awarua.

That which is above all else let your peace and love descend  
on us at this time so that we may work together  
in the spirit of oneness on behalf of the people of the West Coast.

# COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEMBERS' INTERESTS REGISTER



West Coast District Health Board  
Te Poari Hauora a Rohe o Tai Poutini

## COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE REGISTER OF MEMBERS' CONFLICTS/INTEREST

*(As disclosed on appointment to the Board/ Committee and updated from time-to time, as necessary)*

| Member   | Disclosure of Interest   |
|--|--|
| <b>CHAIR</b><br>Elinor Stratford<br><b>(Board Member)</b>  | <ul style="list-style-type: none"> <li>• Clinical Governance Committee, West Coast Primary Health Organisation</li> <li>• Committee Member, Active West Coast</li> <li>• Chairperson, West Coast Sub-branch - Canterbury Neonatal Trust</li> <li>• Chair of Victim Support, Greymouth</li> <li>• Committee Member, Abbeyfield Greymouth Incorporated</li> <li>• Trustee, Canterbury Neonatal Trust</li> <li>• Elected Member, Arthritis New Zealand, Southern Regional Liaison Group</li> <li>• President of the New Zealand Federation of Disability Information Centres</li> </ul>   |
| <b>DEPUTY CHAIR</b><br>John Vaile<br><b>(Board Member)</b> | <ul style="list-style-type: none"> <li>• Director, Vaile Hardware Limited</li> <li>• Member of Community Patrols New Zealand</li> </ul>  |
| Lynnette Beirne  | <ul style="list-style-type: none"> <li>• Patron of the West Coast Stroke Group Incorporated</li> <li>• Member South Island Regional Stroke Foundation Advisory Committee</li> <li>• Partner in Chez Beirne (provider of catering and home stay services for the West Coast DHB and West Coast Primary Health Organisation)</li> <li>• Contract for the Café and Catering at Tai Poutini</li> <li>• Daughter employed as nurse for West Coast DHB</li> <li>• Member of West Coast DHB Consumer Council</li> <li>• Consumer Representative on WCDHB Falls Coalition Committee</li> <li>• Consumer Representative on WCDHB Stroke Coalition Committee</li> </ul>  |
| Cheryl Brunton   | <ul style="list-style-type: none"> <li>• Medical Officer of Health for West Coast - employed by Community and Public Health, Canterbury District Health Board</li> <li>• Senior Lecturer in Public Health - Christchurch School of Medicine and Health Sciences (University of Otago)</li> <li>• Member - Public Health Association of New Zealand</li> <li>• Member - Association of Salaried Medical Specialists</li> <li>• Member - West Coast Primary Health Organisation Clinical Governance Committee</li> <li>• Member – National Influenza Specialist Group</li> <li>• Member, Alliance Leadership Team, West Coast Better Sooner More Convenient Implementation</li> <li>• Member – DISC Trust</li> </ul> |

|  |  |
|--|--|
| Michelle Lomax<br><b>(Board Member)</b>                | <ul style="list-style-type: none"> <li>• Autism New Zealand – Member</li> <li>• West Coast Community Trust – Trustee</li> <li>• Buller High School Board of Trustees – Chair</li> <li>• St John Youth Leader</li> <li>• New Zealand School Trustees Association – Member of Marlborough/Nelson/West Coast Regional Executive</li> <li>• Employee - Damien O'Connor's Electorate Office</li> </ul>  |
| Jenny McGill   | <ul style="list-style-type: none"> <li>• Husband employed by West Coast DHB</li> <li>• Member, Parents Centre</li> <li>• Peer Support – Mum4Mum</li> </ul>   |
| Joseph Mason   | <ul style="list-style-type: none"> <li>• Representative of Te Runanga o Kati Wae Wae Arahura</li> <li>• Employee Community and Public Health, Canterbury DHB</li> </ul>  |
| Mary Molloy  | <ul style="list-style-type: none"> <li>• Spokesperson for Farmers Against 1080</li> <li>• Executive Member - Ban 1080 Political Party</li> <li>• Director, Molloy Farms South Westland Ltd</li> <li>• Trustee, L.B. &amp; M.E. Molloy Family Trust</li> <li>• Executive Member, Wildlands Biodiversity Management Group Inc.</li> <li>• Chair of the West Coast Community Trust</li> </ul>   |
| Peter Ballantyne<br>Ex-officio<br><b>(Board Chair)</b> | <ul style="list-style-type: none"> <li>• Member, Quality, Finance, Audit and Risk Committee, Canterbury DHB</li> <li>• Retired Partner, Deloitte</li> <li>• Member of Council, University of Canterbury</li> <li>• Trust Board Member, Bishop Julius Hall of Residence</li> <li>• Spouse, Canterbury DHB employee (Ophthalmology Department)</li> <li>• Niece, Juliette Reese, Coordinator/Administrator Medical Training Programmes, West Coast District Health Board</li> <li>• Director, Brackenridge Estate Limited</li> </ul> |

**DRAFT**  
**MINUTES OF THE COMMUNITY AND PUBLIC HEALTH  
AND DISABILITY SUPPORT ADVISORY COMMITTEE**  
**held in the Board Room, Corporate Office, Grey Base Hospital**  
**on Thursday, 10 September 2015 commencing at 9.00am**

## **PRESENT**

Elinor Stratford (Chairperson); John Vaile, Michelle Lomax, Peter Ballantyne (ex-officio); Mary Molloy; Cheryl Brunton; Lynette Beirne, Jenny McGill

## **APOLOGIES**

An apology was received and accepted from Joe Mason.

## **EXECUTIVE SUPPORT**

Phil Wheble (Team Leader, Planning & Funding); Mark Newsome (General Manager, Grey/Westland); Karyn Bousfield (Director of Nursing & Maternity); Gary Coghlan (General Manager, Maori Health); and Kay Jenkins (Minutes).

## **WELCOME**

Gary Coghlan led the Karakia.

## **1. INTEREST REGISTER**

### **Additions/Alterations to the Interest Register**

Mary Molloy advised that she is now an Executive Member of the Ban 1080 Political Party.

Elinor Stratford advised that she is now the President of the New Zealand Federation of Disability Information Centres.

### **Declarations of Interest for Items on Today's Agenda**

There were no interests declared for items on today's agenda.

### **Perceived Conflicts of Interest**

There were no perceived conflicts of interest.

## **2. MINUTES OF THE PREVIOUS MEETING**

### **Resolution (8/15)**

(Moved: Michelle Lomax; Seconded: Lynette Beirne - carried)

"That the minutes of the meeting of the Community and Public Health and Disability Support Advisory Committee held on 23 August 2015 be confirmed as a true and correct record."

## **3. CARRIED FORWARD/ACTION ITEMS**

The Carried Forward/Action Items were noted.

## **4. COMMUNITY AND PUBLIC HEALTH UPDATE**

Claire Robertson, Team Leader, Community & Public Health, presented this update which

included information on the following topics:

### **Community Health Information Centre**

Community and Public Health, through a contract with the Ministry of Health, has a Community Health Information Centre (CHIC) at our Greymouth office. CHIC provides the most up-to-date health information resources for the West Coast community and these resources are all free. Resources available include pamphlets, posters, booklets and stickers on a wide range of health topics.

### **Community Corrections Health Promotion Project**

Community and Public Health has recently completed delivering a series of six health promotion sessions with people serving community-based sentences at Community Corrections. This pilot project builds on some work done with Corrections in late 2013 which aimed at increasing awareness of health-related issues among Corrections' clients and highlighting pathways for further community-based support.

### **Tobacco Controlled Purchase Operation**

A Tobacco Controlled Purchase Operation (CPO) was carried out over two days in August in the Grey and Westland Districts. A Ministry of Health contractor also assisted with the CPO and carried out an audit of the process at the same time.

A total of 27 premises from Dobson and Runanga in the north to Franz Josef and Fox Glacier in the south were visited. There was just one sale at a premise in Greymouth. The person who made the sale of the tobacco products to the underage volunteer will likely be issued with a fine of \$500 by the Ministry of Health.

### **New Alcohol Licencing Officer**

Community and Public Health has recently appointed a new alcohol licencing officer, Rodney Beckett. This role supports the Medical Officer of Health to inquire into and report on applications for on, off, club and special licences as required under the Sale and Supply of Alcohol Act 2012.

### **Aukati KaiPaipa**

Community and Public Health staff supported the Poutini Waiora/West Coast PHO Spirometry clinic in Westport in August.

### **Working with Māori**

Community and Public Health is working with Poutini Waiora and the West Coast PHO in planning the delivery of a hauora/wellbeing programme for the Mana Tamariki Mokopuna participants. The programme aims to inform participants and support pathways of access into primary care/community services, focusing on areas of identified health need within the group.

### **Water Supplies Capital Assistance Programme Subsidy - Update**

Nationally an unprecedented 40 applications were received for the final Capital Assistance Programme Subsidy round and of these, five were submitted for West Coast supplies.

On the West Coast the only successful application was for the Kumara Water Supply, made by Westland District Council. The four applications made in the Buller district for Hector/Ngakawau, Little Wanganui, South Granity and Westport were unfortunately not successful

Discussion took place around the Healthy Eating Policy which is currently in draft form. This policy will be aligned with the Canterbury DHB Policy and the full policy is due back with the Ministry of Health by 30 December 2015. The West Coast DHB is removing all sugary drinks from the fridges run by Spotless and the vending machines on the premises. Community and Public Health are helping Greymouth High School review their health eating policy and what foods they have available at their cafeteria



The report was noted.

## 5. MAORI HEALTH PLAN UPDATE

Gary Coghlan, General Manager, Maori Health presented this report which was taken as read.

Mr Coghlan commented that work is taking place in some areas to improve outcomes but generally again we are seeing good results.

The Committee noted that

- 100% of Maori 2 years have been immunised on time in Quarter 4
- The Maori Health Plan 2015/2016 has been signed off by the Ministry of Health.
- Te Rau Matatini – Cultural Competency the first of the schedule training was successfully held on Wednesday 9 September.
- The new-based Maori Health Plan Monitoring tool was introduced at the last DHB orientation for new staff.

Discussion took place around breast feeding and how accurate numbers were gathered after the first six week period.

The update was noted.

## 6. PLANNING & FUNDING UPDATE

Phil Wheble, Team Leader, Planning & Funding, presented this report which was taken as read.

### Key Achievements

- The West Coast continues to perform well above the 95% 6-hour ED health target with 99.8% of patients admitted, discharged or transferred from Grey Base ED within six hours during July 2015.
- The West Coast DHB exceeded the **improved access to elective surgery health target** for the 2014/15 year by 129 discharges, representing 108.1% of target.
- During Quarter 4, West Coast DHB staff provided 97.8% of hospitalised smokers with smoking cessation advice and support –meeting **the secondary care better help for smokers to quit health target**.
- West Coast DHB continues to meet both primary care targets. During Quarter 4, performance against the **primary care better help for smokers to quit health target** was 90.2% and performance against the **more heart and diabetes checks health target** was 91.1%.

### Key Issues & Associated Remedies

- Following the achievement of the year-end targets for the 2014/15 year, West Coast DHB has not met target in July, delivering B4 School Checks to 4% of the total eligible population and 2% of the high deprivation population against the 8% target. Results were affected by staff sick leave and a catch-up plan is already in place.

### Upcoming Points of Interest

#### • Older Persons' Health

Allen Bryant Lifecare expects to open a wing in September 2015 which will provide 17 multi-use ARC beds which will ease aged residential care pressure on the Coast.

The report was noted.

## 7. ALLIANCE UPDATE

Phil Wheble, Team Leader, Planning & Funding, presented this report which was taken as read.

This report provided an update of progress made around the West Coast Alliance including:

- Alliance Leadership Team
- Mental Health Workstream
- Health of Older Persons
- Grey/Westland & Buller Family Health Services (IFHS)
- Healthy West Coast
- Child and Youth and
- Pharmacy

The Committee noted that most actions now have been or are nearing completion. A lot of work has been completed on how services will function in the new Grey IFHC. Also noted was the new workstream regarding Reefton being added.

It was also noted that the transalpine Oral Health Steering Group is reviewing the draft Oral Health Promotion plan as well as a proposal for development of Emergency Dental provision in the community.

The report was noted.

## 8. HEALTH TARGET REPORT QUARTER 4

Phil Wheble, Team Leader, Planning & Funding, presented this report which was taken as read.

- Achieved the ED health target, with 99.7% of people admitted or discharged within six hours. The West Coast is a leader in the country with consistent performance against this health target.
- Achieved 108.1% of the access to elective surgery health target, delivering 1,721 elective surgical cases during the 2014/15 financial year, against a national target of 1,592.
- Achieved the better help for smokers to quit (secondary) health target, with 97.8% of hospitalised smokers receiving help and advice to quit.
- Achieved the better help for smokers to quit (primary) health target, with 90.2% of hospitalised smokers receiving help and advice to quit.
- Achieved the more heart and diabetes checks health target, with 91.1% of the eligible enrolled population having had a CVD risk assessment in the last five years.

Health target performance has been weaker, in the following areas:

- This is the second quarter for the revised faster cancer treatment health target. Performance decreased further to 50%. Six of the eight non-compliant patients exceeded the wait time due to clinical reasons or other justifiable reasons. Work is ongoing to improve the capture and quality of this data.

Although not meeting target, we are pleased to maintain high coverage of the reachable population against the increased immunisation health target. West Coast vaccinated 85% of our eligible population and 98% of consenting children. Only two children were overdue at milestone age.

The report was noted

## 9. GENERAL BUSINESS

The Chair advised the Committee that she had attended the launch of the Research commissioned by Manawanui In Charge around Individualised Funding Disability Support. She also attended the first hour of the Disability Services Provider Forum (only one being held nationally this year) with

interest in the DIAS and NASV reviews to be undertaken.

The Committee noted that the National Disability Strategy draft is out for Consultation and closes on 22 September 2015 giving limited time for input from the sector.

### **INFORMATION ITEMS**

- Board Agenda – 26 June 2015
- Chair's Report to last Board meeting
- Committee Work Plan 2015
- West Coast DHB 2015 Meeting Schedule

There being no further business the meeting concluded at 10.30am.

Confirmed as a true and correct record:

\_\_\_\_\_  
Elinor Stratford, Chair

\_\_\_\_\_  
Date

## CARRIED FORWARD/ACTION ITEMS



West Coast District Health Board  
Te Poari Hauora a Rohe o Tai Poutini

### COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE CARRIED FORWARD/ACTION ITEMS AS AT 22 OCTOBER 2015

|    | DATE RAISED/<br>LAST UPDATED | ACTION                            | COMMENTARY                                       | STATUS          |
|----|------------------------------|-----------------------------------|--|-----------------|
| 1. | 10 September 2015            | West Coast Disability Action Plan | Update on progress to be provided to Committee   | 3 December 2015 |
| 2. | 10 September 2015            | Water Quality                     | On-going updates to be provided to the committee | As required     |
| 3. | 23 July 2015                 | Suicide Prevention Plan Update    | Progress against Work Plan                       | 3 December 2015 |

### PRESENTATIONS FOR CONSIDERATION

| TOPIC                     | STATUS    |
|---------------------------|-----------|
| Victim Support            | Completed |
| Suicide Prevention Update | Completed |
| Consumer Council          |           |
| Child & Youth Health      |           |
| Green Prescriptions       |           |

**TO:** Chair and Members  
Community and Public Health & Disability Support Advisory Committee

**SOURCE:** Community and Public Health

**DATE:** 22 October 2015

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|                      |          |                          |        |                                     |             |                          |
|----------------------|----------|--------------------------|--------|-------------------------------------|-------------|--------------------------|
| Report Status – For: | Decision | <input type="checkbox"/> | Noting | <input checked="" type="checkbox"/> | Information | <input type="checkbox"/> |
|----------------------|----------|--------------------------|--------|-------------------------------------|-------------|--------------------------|

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## 1. ORIGIN OF THE REPORT

This report is a standing agenda item, providing information regarding the work of Community and Public Health on the West Coast.

## 2. RECOMMENDATION

That the Community and Public Health & Disability Support Advisory Committee  
i notes the Community and Public Health Update

## 3. SUMMARY

The purpose of this report is to provide the Committee with information and highlights of  
Community and Public Health's work.

## 4. APPENDICES

Appendix 1: Community and Public Health Update

Report prepared by: Claire Robertson – West Coast Team Leader  
Community and Public Health

Report approved for release by: Dr Cheryl Brunton, Public Health Specialist and  
Derek Benfield, Regional Manager, Community and Public Health

## **REPORT to WCDHB CPHAC/DSAC COMMUNITY AND PUBLIC HEALTH (CPH)**

**October 2015**

### **Stoptober**

The West Coast Tobacco Free Coalition is supporting Stoptober again this year. This is the second time that this nationwide stop smoking challenge has been held in New Zealand. Stoptober is coordinated by Action on Smoking and Health (ASH) staff in Auckland who coordinate national media (including social media) and supply resources for promoting Stoptober in the community. There has been great media coverage about Stoptober in West Coast newspapers. Stoptober posters have been widely distributed to NGOs, government departments, dentists, social service agencies and NGOs. Posters were also put up in a number of public places up and down the West Coast. Posters and leaflets about Stoptober and cessation options were also displayed around the DHB.

During September the Coalition held three sessions at local cafés in Hokitika, Greymouth and Westport for people thinking about stopping smoking to have a chat and a free hot drink. Coalition members were available to discuss quitting and provide information about cessation options on the West Coast. On Monday 28th September, members of the Coalition spent the day at The Warehouse in Greymouth talking to people about quitting and smokefree lifestyles. They had Stoptober packs to give to members of the public for their own use and to share with others in their organisation or workplace.



Members of the West Coast Tobacco Free Coalition at Tuhuru Marae on 10<sup>th</sup> September 2015

### **Aukati KaiPaipa**

Our new Aukati KaiPaipa (AKP) practitioner has started delivering weekly clinics in Westport based in the Poutini Waiora office. CPH staff have again supported the latest Poutini Waiora/West Coast PHO Spirometry clinic in Westport in September. Our AKP practitioner was on hand to offer cessation support for those involved in the clinic who would like to quit smoking. Following the success of these clinics in Buller, CPH are involved in the planning for similar clinics in Greymouth and Westland District in the coming months.

### **Kaumātua Wellbeing Hui**

Regular Kaumātua Wellbeing hui have been scheduled and planned through to February 2016 with Poutini Waiora, WCPHO, WCDHB, Westland Medical Centre and kaumatua. These are based on the health needs and issues identified by the Kaumātua. Participants in Poutini Waiora's Hauora Pai programme have also been invited to these hui. October's hui included a kōrero with Work and Income staff as well as WCDHB staff regarding travel assistance. Upcoming hui include a focus on falls prevention, arthritis/gout, mental wellbeing and pre-diabetes/diabetes awareness.

### **Appetite for Life Franz Josef**

CPH recently delivered an Appetite for Life course for the first time in Franz Josef. It was delivered as part of the 100 day challenge, which started in July as an initiative to get South Westland active. Participants commented that the information delivered on nutrition complimented their increase in activity well. Participants travelled from Hari Hari and Fox Glacier to attend the course.

### **Greymouth High School Canteen Revamp**

CPH have been working with Greymouth High School to improve the food offered for sale at the canteen. Initially there was a high incidence of high fat, high sugar and high salt foods and this was worked through with the canteen manager who has led the changes. The school has eliminated or downsized most of these options while still having some treat food available. There are now more healthy choices available such as wraps, bread rolls, fresh fruit, yoghurt and muesli cups and homemade muffins. Feedback from staff and students has been positive.

### **Sugar Sweetened Beverages**

As at 30 September all sugar-sweetened beverages (SSB) are no longer being sold on WCDHB premises. This change was advertised with high profile communication via the intranet, posters as well as information for staff at point of sale. The review of the rest of the WCDHB's Food and Beverage policy will continue over the coming months and align with work that is happening nationally in this space.

### **Legionella Health Promotion**

CPH Health are currently working on a promotion to raise awareness of Legionnaire's disease, and West Coasters are being urged to follow some simple steps in order to avoid getting this serious illness linked to gardening. In spring every year the number of people with Legionnaires' disease begins to climb. This seasonal surge is mostly linked to gardeners catching Legionnaires' disease from potting mix or compost. It's important that gardeners make sure they avoid inhaling the dust from potting mix or compost as this can be dangerous. CPH is working with garden centres throughout the district to encourage the safe use of potting mix: this includes providing pamphlets with information on Legionnaire's disease and encouraging gardeners to wear face masks.

### **Mental Health Awareness Week**

CPH is continuing to support Mental Health Awareness Week throughout the month of October. This has included a spread regarding Wellbeing in The Messenger, the distribution of 'Give' resources to public in Westport and community groups in Fox Glacier and Franz Joseph. CPH staff have also delivered taster sessions on Mindfulness and Tai Chi in Greymouth.

### **Mindfulness in Schools Programme**

CPH in partnership with Buller REAP has started piloting the Mindful Aotearoa (Mental Health Foundation) Mindfulness in Schools Programme in two West Coast schools this term: Westport North and Reefton Area School. This eight week pilot follows school principals, teachers, Social Workers in Schools and Public Health Nurses on the West Coast identifying anxiety and emotional difficulties as a wellbeing priority for primary aged students.

**PTO:** Chair and Members  
Community and Public Health & Disability Support Advisory Committee

**SOURCE:** Planning & Funding

**DATE:** 22 October 2015

|                      |                                   |  |                                      |
|----------------------|-----------------------------------|--|--------------------------------------|
| Report Status – For: | Decision <input type="checkbox"/> | Noting <input checked="" type="checkbox"/> | Information <input type="checkbox"/> |
|----------------------|-----------------------------------|--|--------------------------------------|

## 1. ORIGIN OF THE REPORT

This report is a standing agenda item, highlighting the progress made on the Minister of Health's health and disability priorities and the West Coast DHB's Annual Plan key priority areas.

## 2. RECOMMENDATION

That the Committee notes the Planning & Funding update.

## 3. SUMMARY

### ✓ Key Achievements

- The West Coast continues to perform well above the 95% 6-hour ED health target with 99.6% of patients admitted, discharged or transferred from Grey Base ED within six hours during August 2015. An impressive 95.5% were seen within just four hours.

### ✗ Key Issues & Associated Remedies

- Following the achievement of the year-end targets for the 2014/15 year, West Coast DHB has not met target in August, delivering B4 School Checks to 5% of the total eligible population and 2% of the high deprivation population against the 15% target. Results were affected by staff sick leave and a catch-up plan is already in place.
- The West Coast DHB missed the **improved access to elective surgery health target** for the year to date to August 2015 by just four discharges, representing 99% of target. It is not anticipated that we will have any difficulties meeting our overall Electives Health Target volumes by year-end.

### ① Upcoming Points of Interest

- **Older Persons' Health**

Planning and Funding and HealthCert have embarked on a quality improvement exercise with Granger House and Kowhai Manor after a HealthCert inspection.

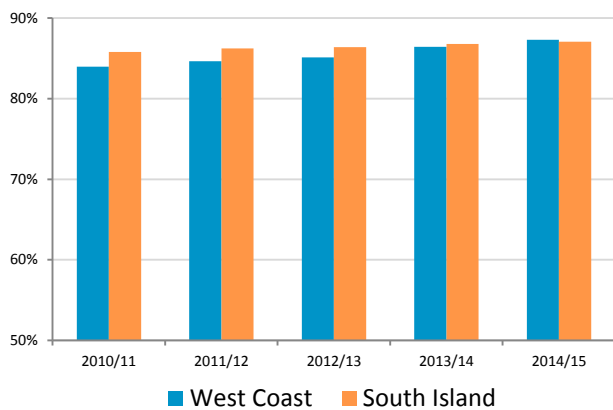
Report prepared by: Planning & Funding

Report approved for release by: Carolyn Gullery, General Manager, Planning & Funding

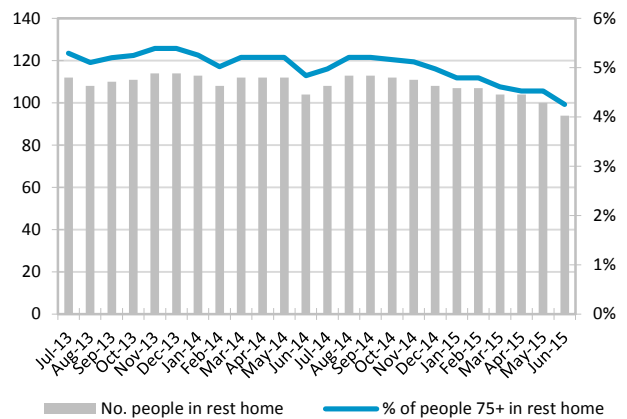


# Older Persons' Health

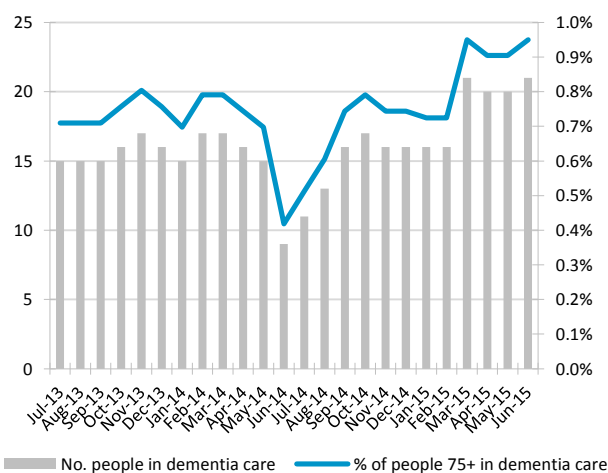
% of people 75+ living in their own homes



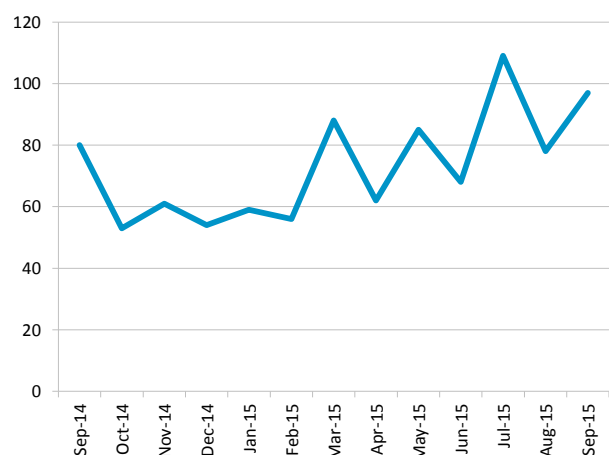
% of people aged 75+ admitted in Rest Home level care



% of people aged 75+ in Specialist Dementia Care



Number of interRAI assessments completed



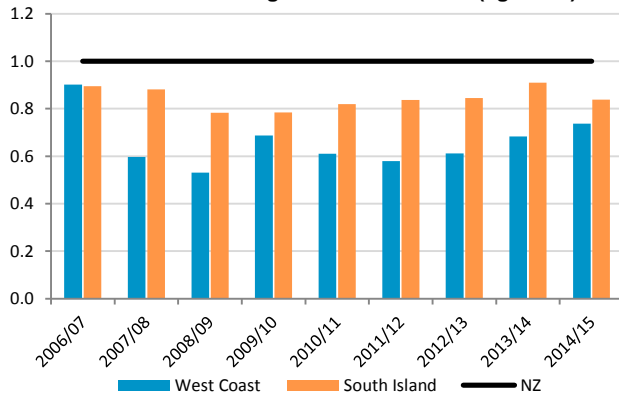
## Achievements / Issues of Note

Allen Bryant Lifecare's 17 bed wing is open and full after the Hokitika flood 'evacuees' have returned from Grey Hospital and Granger House/Kowhai Manor. Allen Bryant expects to be on target for the completion of the rest of their facility before year's end.

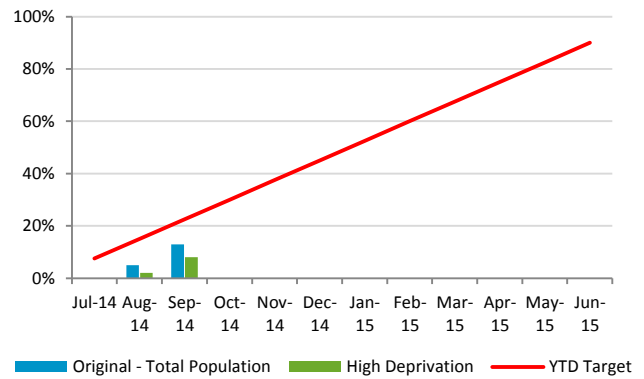
Planning and Funding and HealthCert have embarked on a quality improvement exercise with Granger House and Kowhai Manor after a HealthCert inspection identified significant findings. A skilled experienced Temporary Manager is working alongside the owner to identify and support the implementation of the necessary improvements.

# Child, Youth & Maternity

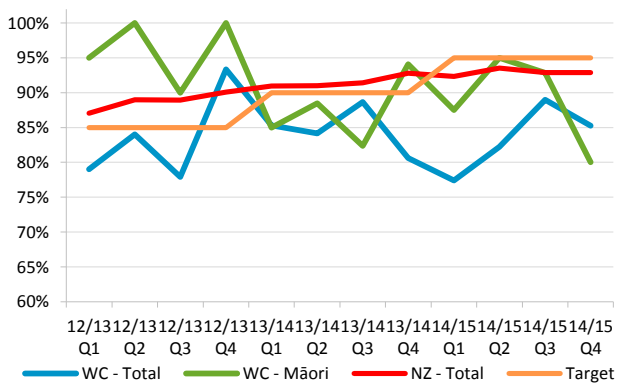
Acute medical discharge rates for children (age 0-14)



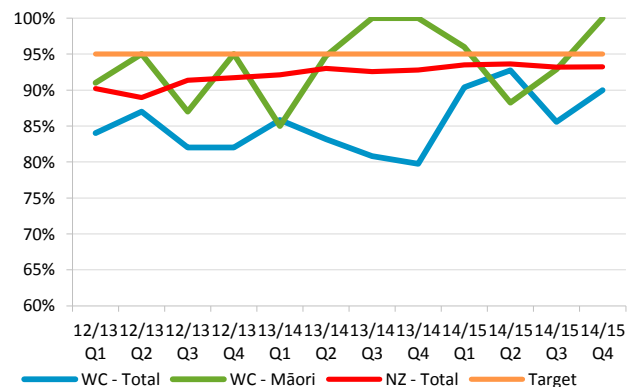
B4 School Check coverage



Immunisation HT: Eight-month-olds fully immunised



Two-year-olds fully immunised



## Achievements / Issues of Note

**Immunisation:** West Coast DHB did not meet the Increased Immunisation Health Target in Quarter 4, vaccinating 85% of our eligible population. Opt-off & declines increased at a combined total of 14.5%—which is reflected in our reduced results. Therefore 98% of the reachable population was immunised with only two children overdue at their milestone age. Results for Quarter 1 are expected in the coming weeks.

**B4 School Check coverage:** West Coast DHB has delivered B4 School Checks to 13% of the total eligible population and 8% of the high deprivation population against the 23% year-to-date target. Coverage was affected by staff sick leave and a catch-up plan is in place.

# Mental Health

|                            | 0-19 Years  |        |        | 20-64 Years |        |        | 65+         |        |        |
|----------------------------|-------------|--------|--------|-------------|--------|--------|-------------|--------|--------|
| Mental Health Provider Arm | Client seen | (%)    | Cumm % | Client seen | (%)    | Cumm % | Client seen | (%)    | Cumm % |
| ≤3 weeks                   | 142         | 62.8%  | 62.8%  | 214         | 90.7%  | 90.7%  | 25          | 92.6%  | 92.6%  |
| 3-8 weeks                  | 57          | 25.2%  | 88.1%  | 14          | 5.9%   | 96.6%  | 1           | 3.7%   | 96.3%  |
| >8 weeks                   | 27          | 11.9%  |        | 8           | 3.4%   |        | 1           | 3.7%   |        |
| Total                      | 226         | 100.0% |        | 236         | 100.0% |        | 27          | 100.0% |        |
| Provider Arm & NGO (AOD)   | Client seen | (%)    | Cumm % | Client seen | (%)    | Cumm % | Client seen | (%)    | Cumm % |
| ≤3 weeks                   | 15          | 78.9%  | 78.9%  | 71          | 73.2%  | 73.2%  | 3           | 100.0% | 100.0% |
| 3-8 weeks                  | 1           | 5.3%   | 84.2%  | 24          | 24.7%  | 97.9%  | 0           | 0.0%   | 100.0% |
| >8 weeks                   | 3           | 15.8%  |        | 2           | 2.1%   |        | 0           | 0.0%   |        |
| Total                      | 19          | 100.0% |        | 97          | 100.0% |        | 3           | 100.0% |        |

- = within 5% of target
- = target met
- = Target not met

3 week target: 80%  
8 week target: 95%

|  |           | 3W Q2 | 3W Q3 | 3W Q4 | 3W Q1 | Change  | 8W Q2 | 8W Q3 | 8W Q4 | 3W Q1 | Change |
|--|-----------|-------|-------|-------|-------|---------|-------|-------|-------|-------|--------|
| % of people referred for non-urgent <b>mental health</b> services seen within 3 and within 8 weeks | Age 0-19  | 68    | 59.1  | 62.8  | 67.5  | ▲ 4.7   | 100   | 81.4  | 88.1  | 93.5  | ▲ 5.4  |
|  | Age 20-64 | 84.6  | 91.1  | 90.7  | 91.5  | ▲ 0.8   | 96.6  | 95.5  | 96.6  | 97.2  | ▲ 0.6  |
|  | Age 65+   | 84.4  | 95.0  | 92.6  | 96.9  | ▲ 4.3   | 98.4  | 100   | 96.3  | 96.9  | ▲ 0.6  |
|  | Total     | 77.1  | 75.5  | 77.9  | 81    | ▲ 3.1   | 98.4  | 88.8  | 92.6  | 95.5  | ▲ 2.9  |
| % of people referred for non-urgent <b>addictions</b> services seen within 3 and within 8 weeks    | Age 0-19  | 54.4  | 71.4  | 78.9  | 68    | ▼ -10.9 | 91.2  | 78.6  | 84.2  | 88    | ▲ 3.8  |
|  | Age 20-64 | 81    | 76.0  | 73.2  | 68.7  | ▼ -4.5  | 96    | 98    | 97.9  | 97.9  | ▼ -1.5 |
|  | Age 65+   | 83.3  | 50    | 100   | 100   | —       | 91.7  | 100   | 100   | 100   | —      |
|  | Total     | 75.5  | 75.0  | 74.8  | 69.9  | ▼ -4.9  | 94.8  | 95.7  | 95.8  | 94.7  | ▼ -1.1 |

## Achievements / Issues of Note

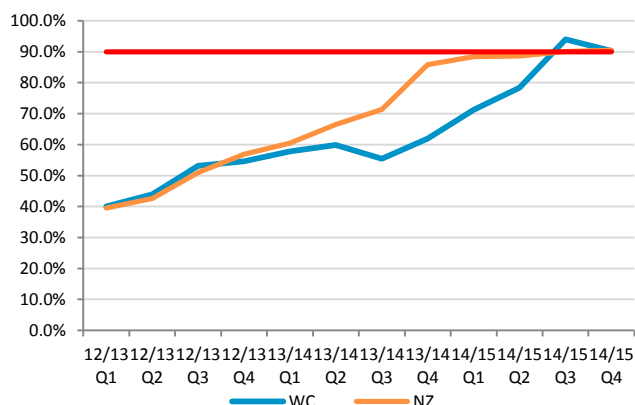
Wait times across all non-urgent **mental health** services have improved this quarter, with all targets met except for the 0-19 age group, which is within 10% of target.

Non-urgent **addiction** services wait time targets have been achieved for adults (20+) at 8 weeks, although we are not yet meeting the 8 or 3 week targets for 0-19 year olds. Performance has fallen at three weeks, although the impact of small numbers here is evident, with the 0-19 age group falling 10.9% which represents only two less clients than last quarter.

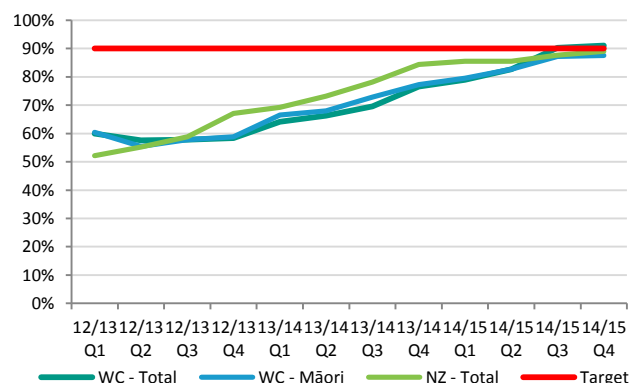
NGOs are working together to form a coordinated range of support services that align with clinical services and increased primary care collaboration.

# Primary Care & Long-Term Conditions

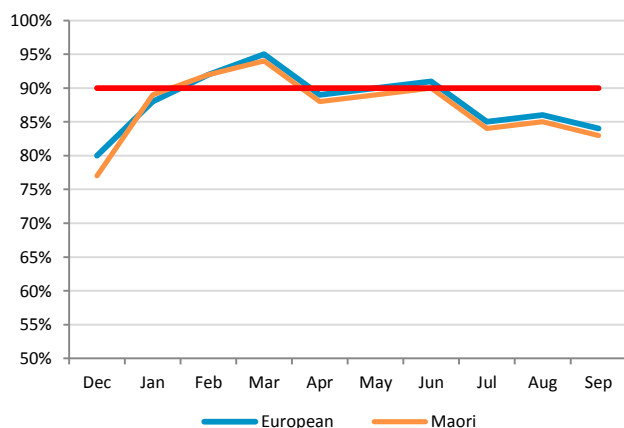
**Primary Smokefree Health Target: % of PHO enrolled population who smoke that have been offered help to quit smoking by a health care practitioner in the last 15 months**



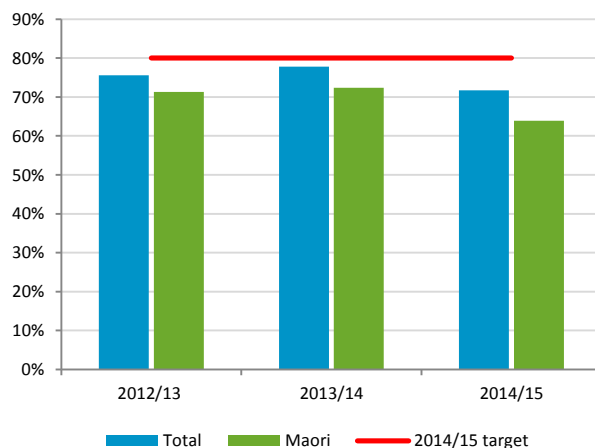
**More Heart and Diabetes Checks Health Target: % of eligible PHO population having had a CVD risk assessment in the last 5 years**



**Primary Smokefree Karo data: Smokers attending primary care given advice & help to quit – by ethnicity**



**Diabetes Good Management: % of people who have HbA1c levels at or below 64mmols/mol at their annual check**



## Achievements / Issues of Note

**Primary care better help for smoker's health target:** Performance against the Primary Care Smokers Better Help to Quit Health Target has been maintained above target in Quarter 4, at 90.2% with data for Quarter 1 expected in the coming weeks. Internal Karo data suggests a drop in performance, which was expected. The definition of this measure has changed slightly to include the wider population. Instead of counting expected presentations to general practice, we are now counting the entire population registered with the PHO. This means a drop in results which more accurately reflects the care provided to the community as a whole. Because of this, focus will be not only on smokers presenting to general practice, but the enrolled population as a whole.

**CVD health target:** Performance against the More Heart and Diabetes Checks Health Target increased in Quarter 4, once again meeting the target with a result of 91.1%. Data for Quarter 1 is expected in the coming weeks.

**Diabetes Management:** Performance against achieving good management of diabetes declined during the rolling twelve months to June 2015. Among those who had their annual review, 69% of the estimated diabetic population had satisfactory or better management of their diabetes against the 80% target. Maori results also declined at 59%. This is measured by the clinical indicator of HbA1c  $\leq 64$ mmols/mol.

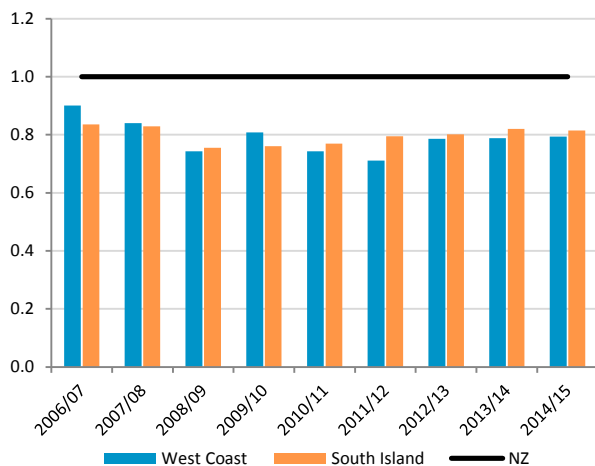
The 69% total population result reflects 712 people having had their diabetes measured during the year, out of an estimated prevalence of 1028 people (estimated prevalence provided by the Ministry of Health). When we replace this expected prevalence with the actual number of annual diabetes reviews (993), our rate of good diabetes management increases to 72%.

West Coast PHO is including people with diabetes in the Long Term Conditions Management

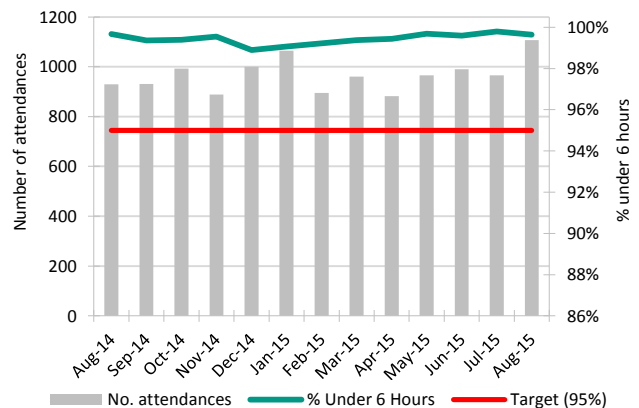
programme to help support patients make lifestyle changes that reduce risk as well as good clinical management of medications. West Coast PHO is encouraging a joint approach among practices, to work on the clinical outcomes for diabetics struggling to have good management of their diabetes. This includes referrals to diabetes conversation maps education groups; referrals to Green Prescription to become more active; more time with the Diabetes Nurse educator and dietitian; and, checking patient compliance and medication appropriateness at quarterly and annual diabetes reviews.

# Secondary Care & System Integration

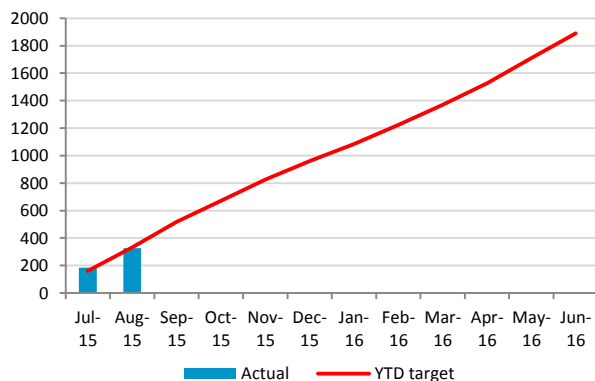
**Acute Medical Discharge Rate**



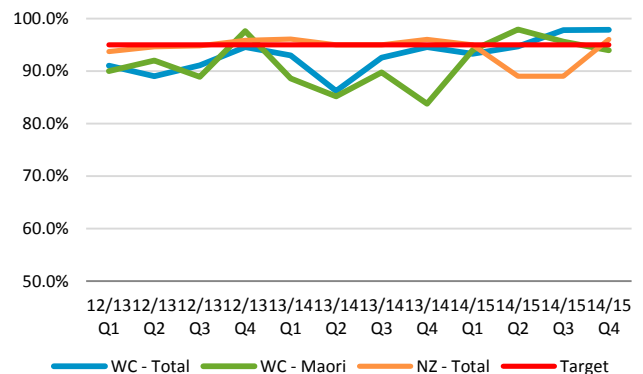
**Emergency Department (ED):  
Attendances & <6 Hours Health Target**



**Electives Health Target: Elective surgical discharges**



**Secondary Smokefree Health Target: Hospitalised smokers given quit advice & help**



## Achievements / Issues of Note

**ED health target:** The West Coast DHB continues to achieve impressive results with 99.6% of patients admitted, discharged or transferred from Grey Base ED within six hours during August 2015.

**Secondary care better help for smokers to quit health target:** As reported previously, West Coast DHB staff provided 97.8% of hospitalised smokers with smoking cessation advice and support – meeting the Secondary Care Better Help for Smokers to Quit Health Target during Quarter 4. Best practice initiatives continue, however the effects of small numbers remain challenging. Result reflects 99.7% of discharges coded.

**Electives health target:** The West Coast DHB missed the improved access to elective surgery health target for the year to date to August 2015 by just four discharges, representing 99% of target. It is not anticipated that we will have any difficulties meeting our overall Electives Health Target volumes by year-end.

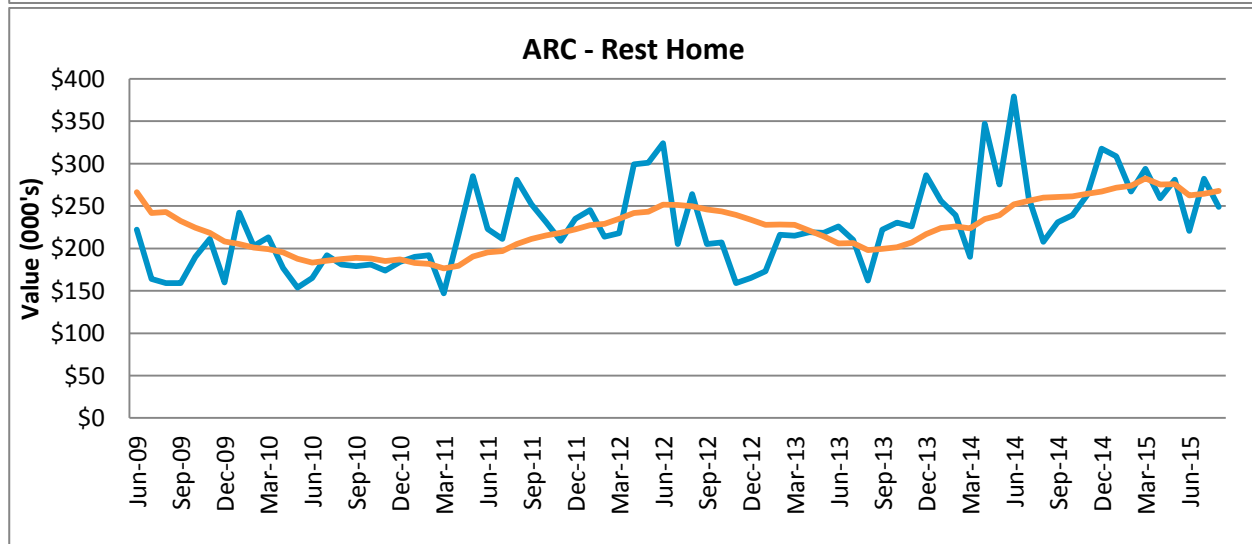
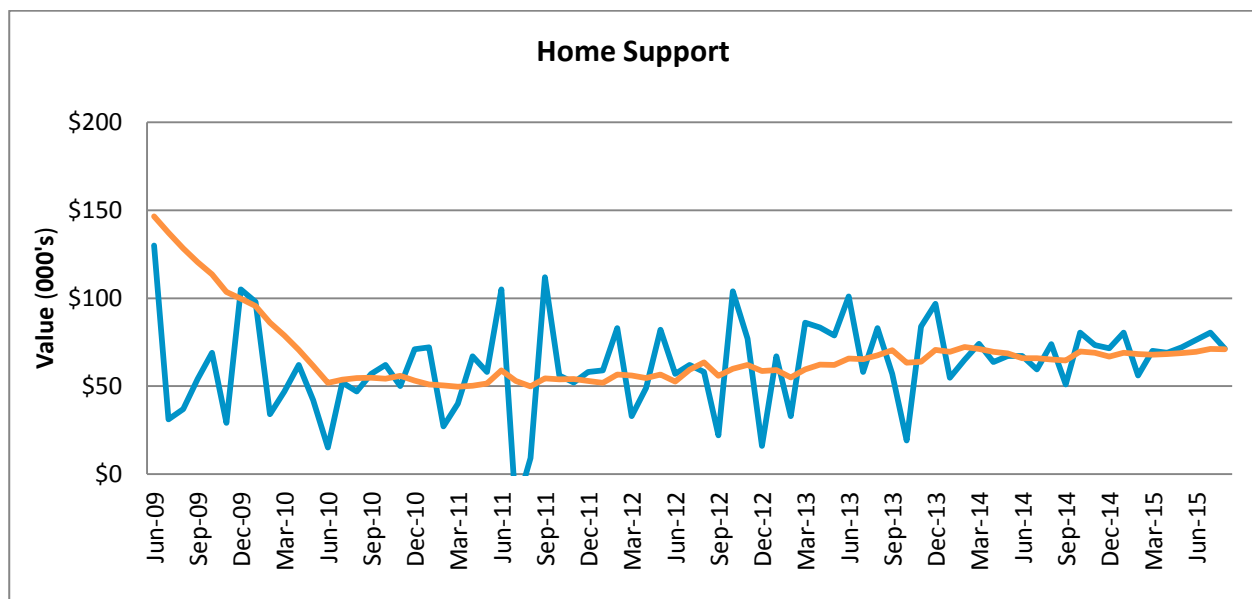
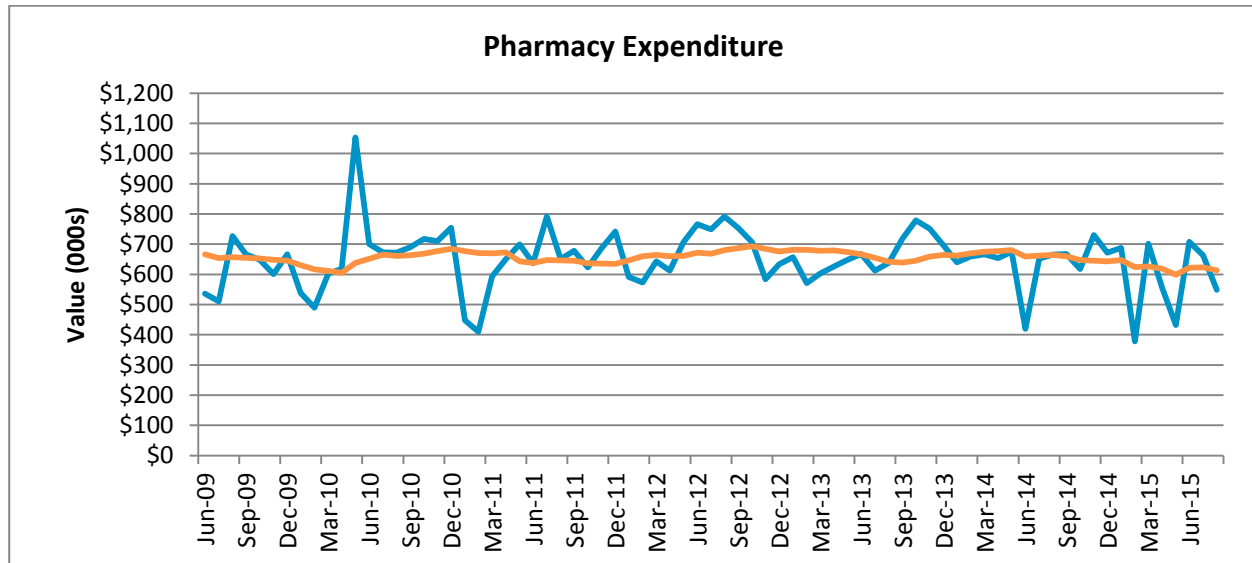
**ESPI compliance:** Six plastics patients are showing as non-compliant against ESPI 2 (exceeding the maximum 120 days' wait time), but were seen on the 4th of September.

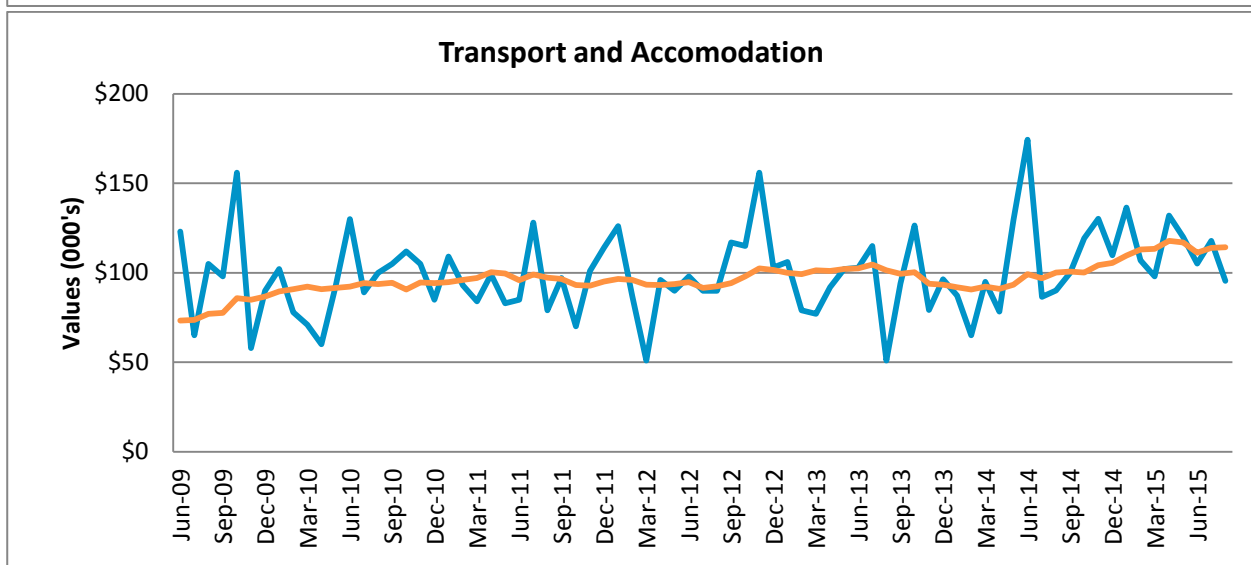
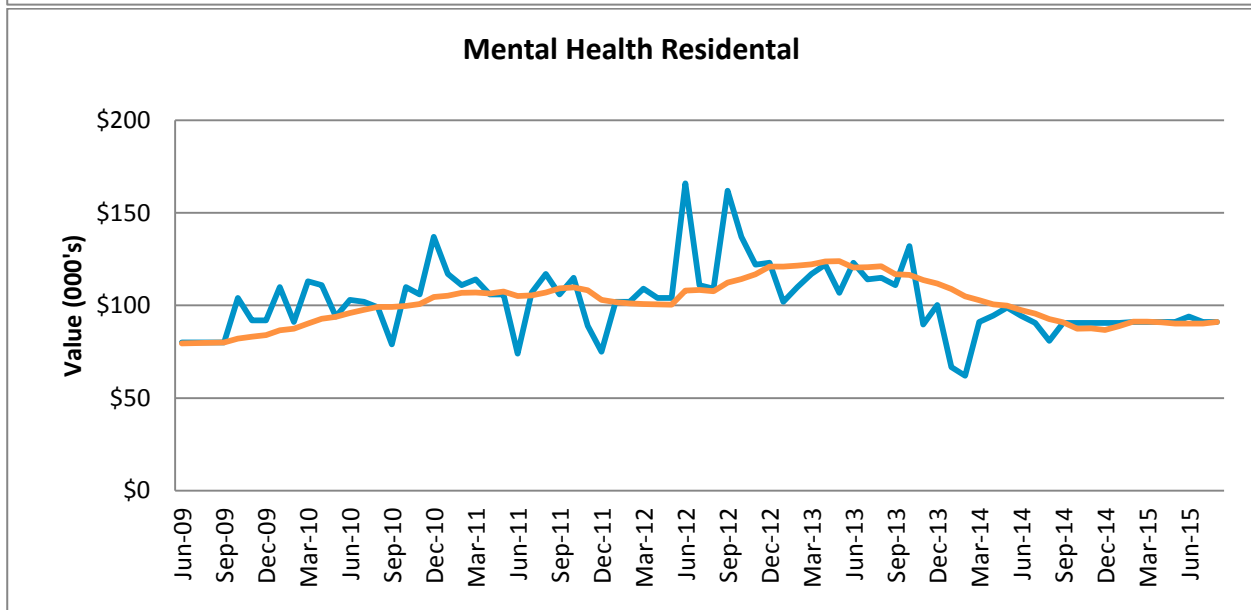
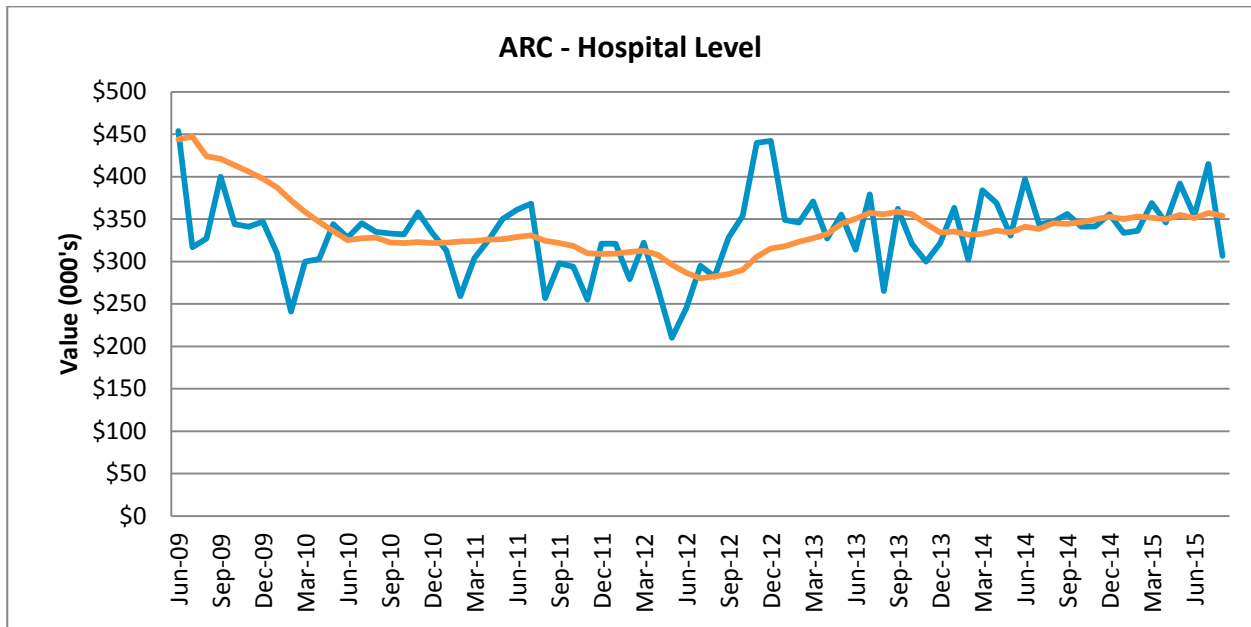
Four patients are showing as non-compliant against ESPI 5 (first specialist assessment) in general surgery, ophthalmology, orthopaedics and paediatric surgery. Three of these were just due to data submission delays, with only one patient actually non-compliant during this period—who has since been treated and discharged.

# Financials

The following graphs are presented to show expenditure trends over time:

— Expenditure Trend — Rolling average







**Planning and Funding Division**  
**Month Ended August 2015**

| Current Month |        |          |      |   | Year to Date                         |        |        |          |      | 2015/16       |        |
|---------------|--------|----------|------|---|--------------------------------------|--------|--------|----------|------|---------------|--------|
| Actual        | Budget | Variance |      |   | SERVICES                             | Actual | Budget | Variance |      | Annual Budget |        |
| \$000         | \$000  | \$000    | %    |   |                                      | \$000  | \$000  | \$000    | %    | \$000         |        |
|               |        |          |      |   | Primary Care                         |        |        |          |      |               |        |
| 31            | 31     | -1       | -2%  | ✗ | Dental-school and adolescent         | 64     | 61     | -2       | -4%  | ✗             | 369    |
| 26            | 26     | 0        | 0%   | ✗ | Maternity                            | 68     | 53     | -15      | -28% | ✗             | 316    |
| 0             | 1      | 1        | 100% | ✓ | Pregnancy & Parent                   | 0      | 1      | 1        | 100% | ✓             | 8      |
| 0             | 3      | 3        | 100% | ✓ | Sexual Health                        | 0      | 6      | 6        | 100% | ✓             | 33     |
| 3             | 4      | 1        | 21%  | ✓ | General Medical Subsidy              | 9      | 8      | -1       | -8%  | ✗             | 50     |
| 521           | 513    | -8       | -2%  | ✗ | Primary Practice Capitation          | 1,026  | 1,025  | 0        | 0%   | ✗             | 6,152  |
| 91            | 91     | 0        | 0%   | ✓ | Primary Health Care Strategy         | 182    | 182    | 0        | 0%   | ✓             | 1,093  |
| 88            | 87     | -1       | -1%  | ✗ | Rural Bonus                          | 176    | 175    | -1       | -1%  | ✗             | 1,049  |
| 4             | 5      | 1        | 29%  | ✓ | Child and Youth                      | 9      | 10     | 1        | 13%  | ✓             | 59     |
| 2             | 13     | 10       | 83%  | ✓ | Immunisation                         | 23     | 25     | 2        | 8%   | ✓             | 151    |
| 4             | 5      | 1        | 20%  | ✓ | Maori Service Development            | 8      | 9      | 2        | 20%  | ✓             | 57     |
| 42            | 52     | 10       | 20%  | ✓ | Whanua Ora Services                  | 83     | 104    | 21       | 20%  | ✓             | 626    |
| 12            | 18     | 6        | 33%  | ✓ | Palliative Care                      | 18     | 36     | 18       | 50%  | ✓             | 215    |
| 6             | 6      | 0        | 3%   | ✓ | Community Based Allied Health        | 17     | 13     | -4       | -35% | ✗             | 76     |
| 9             | 12     | 3        | 27%  | ✓ | Chronic Disease                      | 18     | 24     | 6        | 27%  | ✓             | 144    |
| 46            | 53     | 7        | 13%  | ✓ | Minor Expenses                       | 94     | 107    | 13       | 12%  | ✓             | 639    |
| 886           | 920    | 34       | 4%   | ✓ |                                      | 1,793  | 1,839  | 46       | 3%   | ✓             | 11,036 |
|               |        |          |      |   | Referred Services                    |        |        |          |      |               |        |
| 23            | 23     | 0        | 1%   | ✓ | Laboratory                           | 48     | 47     | -1       | -3%  | ✗             | 279    |
| 549           | 663    | 115      | 17%  | ✓ | Pharmaceuticals                      | 1,212  | 1,327  | 115      | 9%   | ✓             | 7,960  |
| 572           | 687    | 115      | 17%  | ✓ |                                      | 1,260  | 1,373  | 113      | 9%   | ✓             | 8,239  |
|               |        |          |      |   | Secondary Care                       |        |        |          |      |               |        |
| 195           | 263    | 68       | 26%  | ✓ | Inpatients                           | 413    | 525    | 112      | 21%  | ✓             | 3,152  |
| 161           | 126    | -35      | -28% | ✗ | Radiology services                   | 273    | 252    | -21      | -8%  | ✗             | 1,510  |
| 96            | 114    | 18       | 16%  | ✓ | Travel & Accommodation               | 213    | 227    | 14       | 6%   | ✓             | 1,362  |
| 1,651         | 1,375  | -276     | -20% | ✗ | IDF Payments Personal Health         | 2,538  | 2,750  | 212      | 8%   | ✓             | 16,502 |
| 2,102         | 1,877  | -225     | -12% | ✗ |                                      | 3,437  | 3,754  | 317      | 8%   | ✓             | 22,526 |
| 3,559         | 3,483  | -76      | -2%  | ✗ | Primary & Secondary Care Total       | 6,490  | 6,967  | 477      | 7%   | ✓             | 41,801 |
|               |        |          |      |   | Public Health                        |        |        |          |      |               |        |
| 2             | 25     | 23       | 92%  | ✓ | Nutrition & Physical Activity        | 23     | 49     | 26       | 53%  | ✓             | 294    |
|               | 0      | 0        |      | ✓ | Public Health Infrastructure         | 0      | 0      | 0        |      | ✓             | 0      |
| 11            | 11     | 0        | -3%  | ✗ | Tobacco control                      | 22     | 22     | -1       | -3%  | ✗             | 129    |
|               | 0      | 0        |      | ✓ | Screening programmes                 | 0      | 0      | 0        |      | ✓             | 0      |
| 13            | 35     | 22       | 63%  | ✓ | Public Health Total                  | 45     | 71     | 25       | 36%  | ✓             | 423    |
|               |        |          |      |   | Mental Health                        |        |        |          |      |               |        |
| 11            | 6      | -5       | -96% | ✗ | Dual Diagnosis A&D                   | 22     | 11     | -11      | -96% | ✗             | 66     |
| 0             | 2      | 2        | 100% | ✓ | Eating Disorders                     | 0      | 4      | 4        | 100% | ✓             | 23     |
| 20            | 20     | 0        | 0%   | ✓ | Child & Youth Mental Health Services | 40     | 40     | 0        | 0%   | ✓             | 240    |
| 5             | 5      | 0        | 0%   | ✓ | Mental Health Work force             | 10     | 10     | 0        | 0%   | ✓             | 60     |
| 61            | 61     | 0        | 0%   | ✓ | Day Activity & Rehab                 | 121    | 122    | 0        | 0%   | ✓             | 729    |
| 11            | 11     | 0        | 1%   | ✓ | Advocacy Consumer                    | 21     | 21     | 0        | 0%   | ✓             | 128    |
| 81            | 81     | 0        | 0%   | ✓ | Other Home Based Residential Support | 162    | 162    | 0        | 0%   | ✓             | 970    |
| 11            | 11     | 0        | 0%   | ✓ | Advocacy Family                      | 22     | 22     | 0        | 0%   | ✓             | 132    |
| 10            | 10     | 0        | 0%   | ✓ | Community Residential Beds           | 20     | 20     | 0        | 0%   | ✓             | 117    |
|               | 0      | 0        |      | ✓ | Minor Expenses                       | 0      | 0      | 0        |      | ✓             | 0      |
| 65            | 65     | 0        | 0%   | ✓ | IDF Payments Mental Health           | 129    | 129    | 0        | 0%   | ✓             | 776    |
| 273           | 270    | -3       | -1%  | ✗ |                                      | 547    | 540    | -7       | -1%  | ✗             | 3,242  |
|               |        |          |      |   | Older Persons Health                 |        |        |          |      |               |        |
| 0             | 9      | 9        | 100% | ✓ | Information and Advisory             | 0      | 19     | 19       | 100% | ✓             | 114    |
| 0             | 0      | 0        | 100% | ✓ | Needs Assessment                     | 0      | 0      | 0        | 100% | ✓             | 1      |
| 71            | 70     | -2       | -2%  | ✗ | Home Based Support                   | 152    | 139    | -12      | -9%  | ✗             | 837    |
| 5             | 8      | 3        | 43%  | ✓ | Caregiver Support                    | 7      | 16     | 9        | 57%  | ✓             | 96     |
| 249           | 281    | 32       | 11%  | ✓ | Residential Care-Rest Homes          | 531    | 562    | 30       | 5%   | ✓             | 3,370  |
| 5             | 5      | 0        | 1%   | ✓ | Residential Care-Community           | 9      | 9      | 0        | 2%   | ✓             | 56     |
| 307           | 360    | 53       | 15%  | ✓ | Residential Care-Hospital            | 722    | 720    | -2       | 0%   | ✗             | 4,318  |
|               | 0      | 0        |      | ✓ | Ageing in place                      | 0      | 0      | 0        |      | ✓             | 0      |
| 9             | 0      | -9       |      | ✗ | Day programmes                       | 17     | 0      | -17      |      | ✗             | 0      |
| 5             | 15     | 10       | 64%  | ✓ | Respite Care                         | 11     | 30     | 19       | 62%  | ✓             | 180    |
| 1             | 1      | 0        | 0%   | ✓ | Community Health                     | 3      | 3      | 0        | 0%   | ✓             | 15     |
| 1             | 1      | 1        | 49%  | ✓ | Minor Disability Support Expenditure | 1      | 3      | 2        | 74%  | ✓             | 16     |
| 91            | 91     | 0        | 0%   | ✓ | IDF Payments-DSS                     | 182    | 182    | 0        | 0%   | ✓             | 1,090  |
| 743           | 841    | 96       | 11%  | ✓ |                                      | 1,634  | 1,682  | 48       | 3%   | ✓             | 10,092 |
| 1,016         | 1,111  | 93       | 8%   | ✓ | Mental Health & OPH Total            | 2,181  | 2,222  | 41       | 2%   | ✓             | 13,333 |
|               |        |          |      |   |                                      |        |        |          |      |               |        |
| 4,589         | 4,630  | 41       | 1%   | ✓ | Total Expenditure                    | 8,716  | 9,260  | 543      | 6%   | ✓             | 55,558 |

**TO:** Chair and Members  
Community and Public Health & Disability Support Advisory Committee

**SOURCE:** Planning & Funding  
Alliance Leadership Team

**DATE:** 22 October 2015

|                      |          |                          |        |                                     |             |                          |
|----------------------|----------|--------------------------|--------|-------------------------------------|-------------|--------------------------|
| Report Status – For: | Decision | <input type="checkbox"/> | Noting | <input checked="" type="checkbox"/> | Information | <input type="checkbox"/> |
|----------------------|----------|--------------------------|--------|-------------------------------------|-------------|--------------------------|

## 1. ORIGIN OF THE REPORT

This report is a standing agenda item, highlighting the progress made by the West Coast Alliance.

## 2. RECOMMENDATION

That the Committee;

- i. Notes the Alliance Update.

## 3. SUMMARY

Progress of Note:

### **Alliance Leadership Team**

The ALT meets on a regular basis to review the progress of the workstreams to discuss key system wide issues. In the last meeting the following was discussed:

- The risk around GP shortage and the impact this has on wait times, as well as the need for a medical workforce plan to complement the recruitment process;
- An acknowledgment of the impact on the Health of Older Persons workstream because of the repairs of the Allen Bryant Lifecare facility;
- The good progress being made around Maori health and the progress of the Mana Tamariki Mana Mokopuna group; and
- Noted the work in supporting further increased use of telehealth, supporting the new model of care. This will be supported by increased visibility of patient travel times.

As part of broadening the expertise of the ALT membership it also agreed to the appointment of Dr Michelle Dhanak to the Alliance Leadership Team, representing expertise in the field of Older Persons Health.

### **Mental Health Workstream**

- Project management support is now in place and this will result in a review of priorities, timeframes, roles and responsibilities.

### **Health of Older Persons**

- The CCCN continues to provide specialist advice and support across a range of settings. Vacancies remain for the right applicant with the appropriate skills to establish FIRST and

the Falls Prevention service. Existing clinical resources might be reprioritised to develop FIRST and Falls Prevention.

- To identify how Coast wound care expertise is shared and areas for improvement, a wound care process mapping session with ARC, HBS and District Nursing was held on 30 July 2015. A second meeting will be held in September/October 2015.
- The West Coast health system continues to ensure that most Older People are having the appropriate interRAI assessments in a timely fashion. For Q4 2014/15, 94.2% of the target population received an interRAI assessment—just below the 95% Ministry target.
- A working group will be formed in Quarter 2 2015/16 to bring key clinicians from the CCCN, Psychiatric Older Persons Health Services and Palliative Care together to plan for further improvements.
- The new Walking in Another's Shoes (WIAS) educator is in post and the working group mentioned above will identify improved links and ways of working to ensure consistent and effective approaches to palliative care for people with dementia and others.

### **Grey/Westland & Buller Family Health Services (IFHS)**

- Significant focus on health inequalities is occurring in the Grey/Westland IFHS workstream over the next few months including working with Poutini Waiora around engaging our hard to reach communities, particularly Maori, and understanding their barriers in accessing care.
- A workshop for the future design of planned and unplanned care took place in September looking at how primary and Grey ED would be working together in the future.
- Resource has been provided to assist with project planning in the Buller IFHS workstream, so that activities are phased across the project timeframe with a focus on timely achievement of objectives.

### **Healthy West Coast**

- The Request for Proposal (RFP) process for delivery of Pregnancy and Parenting Education on the West Coast continues. A preferred provider has been identified and recommended to Planning & Funding.
- Work continues on the development of a West Coast DHB Nutrition Policy which includes reducing and limiting the availability of sugar sweetened beverages (SSBs). SSBs are no longer sold on DHB premises.
- The Transalpine Oral Health Promotion Plan has been reviewed by HWC and the workstream look forward to being involved in the implementation planning phase.
- A pilot has begun with the Maori Mental Health team to engage more smokers in conversations about their smoking to promote more quit attempts. It is expected that this will be rolled out to other community teams and Mental Health NGOs following successful trial.

### **Child and Youth**

- The Maternal Care and Unborn Wellbeing (MCAUW) meeting was successfully relaunched recently. The multi-agency group meet to support the needs of referred vulnerable pregnant women and their unborn children.

## **Pharmacy**

- The business case for a hospital pharmacy aseptic unit has been completed and submitted.
- An agreement between Buller Pharmacy and Buller Health Services has been developed. Operational aspects are being progressed to facilitate the arrangement, such as access to Medtech.

**Report prepared by:** Jenni Stephenson, Planning & Funding  
**Report approved for release by:** Stella Ward, Chair, Alliance Leadership Team

**WEST COAST DISTRICT HEALTH BOARD MEETING**  
**to be held at the West Coast Regional Council, 388 Main South Road, Greymouth**  
**on Friday 25 September 2015 commencing at 10.15am**

|                       |                |
|-----------------------|----------------|
| <b>KARAKIA</b>        | <b>10.15am</b> |
| <b>ADMINISTRATION</b> | <b>10.15am</b> |

**Apologies**

1. Interest Register
2. Confirmation of the Minutes of the Previous Meetings
  - 7 August 2015
3. Carried Forward/Action List Items

**REPORTS****10.20am**

- |     |   |   |                   |
|-----|---|---|-------------------|
| 4.  | <b>Chair's Update</b><br>(Verbal Update)                            | Peter Ballantyne<br><i>Chairman</i>                           | 10.20am – 10.30am |
| 5.  | <b>Chief Executive's Update</b>                                     | Michael Frampton<br><i>Programme Director</i>                 | 10.30am – 10.45am |
|     | • Health & Safety Update  |   | 10.45am – 10.50am |
| 6.  | <b>Clinical Leader's Update</b>                                     | Karyn Bousfield<br><i>Director of Nursing &amp; Midwifery</i> | 10.50am – 11.00am |
| 7.  | <b>Mental Health Review Update &amp; Mental Health Presentation</b> | Mark Newsome<br><i>General Manager, Grey/Westland</i>         | 11.00am – 11.30am |
| 8.  | <b>Finance Report</b>   | Justine White<br><i>General Manager, Finance</i>              | 11.30am – 11.45am |
| 9.  | <b>Maori Health Plan Update</b>                                     | Gary Coghlan<br><i>General Manager, Maori Health</i>          | 11.45am – 11.55am |
| 10. | <b>Health Target Q4 Report</b>                                      | Phil Wheble<br><i>Team Leader, Planning &amp; Funding</i>     | 11.55am – 12.05pm |
| 11. | <b>Proposed 2016 Meeting Schedule</b>                               | Board Secretariat   | 12.05pm – 12.10pm |
| 12. | <b>Report from Committee Meetings</b>                               |   |                   |
|     | - CPH&DSAC<br>10 September 2015                                     | Elinor Stratford<br><i>Chair, CPH&amp;DSA Committee</i>       | 12.10pm - 12.20am |
|     | - Hospital Advisory Committee<br>10 September 2015                  | Sharon Pugh<br><i>Chair, Hospital Advisory Committee</i>      | 12.20am – 12.30am |
| 13. | <b>Resolution to Exclude the Public</b>                             | Board Secretariat   | 12.30pm           |

**INFORMATION ITEMS**

- 2015 Meeting Schedule

**ESTIMATED FINISH TIME****12.30pm****NEXT MEETING**

Friday 6 November 2015

# COMMUNITY & PUBLIC HEALTH & DISABILITY SUPPORT ADVISORY COMMITTEE MEETING UPDATE 10 SEPTEMBER 2015

**TO:** Chair and Members  
West Coast District Health Board

**SOURCE:** Chair, Community & Public Health & Disability Support Advisory Committee

**DATE:** 25 September 2015

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|                      |          |                          |        |                                     |             |                          |
|----------------------|----------|--------------------------|--------|-------------------------------------|-------------|--------------------------|
| Report Status – For: | Decision | <input type="checkbox"/> | Noting | <input checked="" type="checkbox"/> | Information | <input type="checkbox"/> |
|----------------------|----------|--------------------------|--------|-------------------------------------|-------------|--------------------------|

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## 1. ORIGIN OF THE REPORT

This report is provided to the West Coast DHB Board as an interim update on the Community & Public Health & Disability Support Advisory Committee (CPH&DSAC) meeting of 10 September 2015.

For the Board's information the functions of CPH&DSAC, in accordance with their Terms of Reference and the New Zealand Public Health and Disability Act 2000:

*“With respect to Community and Public Health, is to provide advice and recommendations to the Board of the West Coast District Health Board on:*

- *the health needs of the resident population of the West Coast District Health Board; and*
- *any factors that the Committee believes may adversely affect the health status of the resident population, and*
- *the priorities for the use of the health funding available*

*With respect to Disability Support, are to provide advice and recommendations to the Board of the West Coast District Health Board on:*

- *the disability support needs of the resident population of the West Coast District Health Board, and*
- *the priorities for the use of the disability support funding provided.”*

*The aim of the Committee's advice must be:*

- *to ensure that the services that the West Coast District Health Board provides or funds, along with the policies it adopts, will maximise the overall health gain for the resident population of the West Coast District Health Board, and*
- *to ensure that the kind of disability support services that the West Coast District Health Board provides or funds, along with the policies it adopts, will promote the inclusion and participation in society, and maximise the independence, of people with disabilities within the resident population of the West Coast District Health Board.”*

*The Committee's advice to the Board must be consistent with the priorities identified in the New Zealand Health Strategy, the New Zealand Disability Strategy and with the Strategic Plan and the Disability Support Action Plan of the West Coast District Health Board.”*

## 2. RECOMMENDATION

That the Board:

- notes the Community & Public Health & Disability Support Advisory Committee Meeting Update –10 September 2015.

## 3. SUMMARY

### ITEMS OF INTEREST FOR THE BOARD

## **a) COMMUNITY AND PUBLIC HEALTH UPDATE**

This report was provided to the Committee with updates as follows:

### **Community Health Information Centre**

Community and Public Health, through a contract with the Ministry of Health, has a Community Health Information Centre (CHIC) at our Greymouth office. CHIC provides the most up-to-date health information resources for the West Coast community and these resources are all free. Resources available include pamphlets, posters, booklets and stickers on a wide range of health topics.

Users of the resource room at present include teachers, health workers, parents, counsellors, youth workers, students, community members and employers. The resource room is also breastfeeding-friendly. For those who live elsewhere on the West Coast, we are able to send out any health resources required absolutely free. We have a catalogue that lists all of the information and resources that we stock and this can also be viewed through our website. Last year, we sent out 107,344 resources to West Coast communities from Karamea to Haast.

### **Community Corrections Health Promotion Project**

Community & Public Health has recently completed delivering a series of six health promotion sessions with people serving community-based sentences at Community Corrections. This pilot project builds on some work done with Corrections in late 2013 which aimed at increasing awareness of health-related issues among Corrections' clients and highlighting pathways for further community-based support. Session topics included: basic nutrition, two hands-on cooking sessions, living a Smokefree life, responsible alcohol use, and services available through the West Coast PHO. Preliminary evaluation indicates these sessions were valuable and of interest to the Corrections participants. Our evaluation also highlighted a need for better access to mental health care for this group and the significant role that alcohol had played in some participants becoming involved with Community Corrections. Some participants have enrolled with smoking cessation programmes after the programme. CPH will continue to work with Community Corrections to run another series of sessions in the coming months.

### **Tobacco Controlled Purchase Operation**

A Tobacco Controlled Purchase Operation (CPO) was carried out over two days last month in the Grey and Westland Districts. A Ministry of Health contractor also assisted with the CPO and carried out an audit of the process at the same time.

A total of 27 premises from Dobson and Runanga in the north to Franz Josef and Fox Glacier in the south were visited. There was just one sale at a premise in Greymouth. The person who made the sale of the tobacco products to the underage volunteer will likely be issued with a fine of \$500 by the Ministry of Health. Letters have been sent to all of the businesses who were visited and did not make a sale. There were some premises who almost made a sale, so a reminder about always requesting ID when uncertain about the customer's age will be included in the letter.

### **New Alcohol Licencing Officer**

Community & Public Health has recently appointed a new alcohol licencing officer, Rodney Beckett. This role supports the Medical Officer of Health to inquire into and report on applications for on, off, club and special licences as required under the Sale and Supply of Alcohol Act 2012. Rodney comes to us from a long career in the Police and has excellent local knowledge which will benefit his new role.

### **Aukati KaiPaipa**

Community & Public Health staff supported the Poutini Waiora/West Coast PHO Spirometry clinic in Westport in August. Our Aukati KaiPaipa (AKP) practitioner was on hand to offer cessation support for those involved in the clinic who would like to quit smoking. Following Joe Mason's recent decision to reduce his hours to 0.6FTE, we have appointed Diana Panapa to a



0.4FTE position as an AKP smoking cessation worker. Sharing this role between two people will increase flexibility in the delivery of AKP services for the Coast.

### **Working with Māori**

Community & Public Health is working with Poutini Waiora and the West Coast PHO in planning the delivery of a hauora/wellbeing programme for the Mana Tamariki Mokopuna participants. The programme aims to inform participants and support pathways of access into primary care/community services, focusing on areas of identified health need within the group.

The latest Kaumātua Wellbeing hui scheduled for the 2<sup>nd</sup> September was postponed due to the passing of a whānau member. This has been rescheduled for November. The focus of this hui is to be arthritis/gout and asthma. Planning continues with our partners around future kaumātua wellbeing hui.

### **Water Supplies Capital Assistance Programme Subsidy - Update on 2014/15 Subsidy Round**

Nationally an unprecedented 40 applications were received for the final Capital Assistance Programme Subsidy round and of these, five were submitted from West Coast supplies. The Minister's decision on these applications has now been made and letters notifying both the successful and unsuccessful applicants were posted on 13 August 2015 along with a press release.

On the West Coast the only successful application was for the Kumara Water Supply, made by Westland District Council. The four applications made in the Buller district for Hector/ Ngakawau, Little Wanganui, South Grivity and Westport were unfortunately not successful.

Discussion took place around the Water Supplies Capital Assistance Programme Subsidy, the Committee noted that even though Capital funding was no longer available, water suppliers can still seek assistance from the Drinking Water Technical Assistance Programme – this is available for any water supplier to help them operate their drinking water supply and to manage risks. It will also provide information on options for upgrading or improving supplies. This service is free of charge.

The report was noted.

### **b) MAORI HEALTH PLAN UPDATE.**

This report is included in today's Board papers

### **c) PLANNING & FUNDING UPDATE**

This report provided the Committee with an update on progress made on the Minister of Health's health and disability priorities and the West Coast DHBs Annual Plan key priority areas as follows:

#### **Key Achievements**

- The West Coast continues to perform well above the 95% 6-hour ED health target with 99.8% of patients admitted, discharged or transferred from Grey Base ED within six hours during July 2015.
- The West Coast DHB exceeded the improved access to elective surgery health target for the 2014/15 year by 129 discharges, representing 108.1% of target.
- During Quarter 4, West Coast DHB staff provided 97.8% of hospitalised smokers with smoking cessation advice and support –meeting the secondary care better help for smokers to quit health target.



- West Coast DHB continues to meet both primary care targets. During Quarter 4, performance against the primary care better help for smokers to quit health target was 90.2% and performance against the more heart and diabetes checks health target was 91.1%.

### **Key Issues & Associated Remedies**

- Following the achievement of the year-end targets for the 2014/15 year, West Coast DHB has not met target in July, delivering B4 School Checks to 4% of the total eligible population and 2% of the high deprivation population against the 8% target. Results were affected by staff sick leave and a catch-up plan is already in place.

### **Upcoming Points of Interest**

- **Older Persons' Health**

Allen Bryant Lifecare expects to open a wing in September 2015 which will provide 17 multi-use ARC beds which will ease some of the Aged Residential Care pressure.

Discussion took place regarding the percentage of pregnant smokers accepting a referral to cessation support services.

The report was noted.

## **d) ALLIANCE UPDATE**

This report provided an update of progress made around the West Coast Alliance as follows:

### **Alliance Leadership Team**

- The Alliance Leadership Team noted the feedback from the joint Alliance Support Group (ASG) and Workstream Leads end-of-year review. The importance of cross workstream communication through the ASG meeting was noted in particular.

### **Mental Health Workstream**

- Locality based services based on a stepped care approach are being implemented initially in Buller with other teams in the early stages of developing the model that will work for their area.

### **Health of Older Persons**

- The CCCN continues to provide specialist advice and support across a range of settings. They have worked very effectively to support all parties through the aftermath of the Hokitika Flood.
- A wound care process mapping session was held on 30 July to identify how Coast wound care expertise is shared between the District Nursing team and ARC providers and to identify areas for improvement.
- The West Coast health system continues to ensure that Older People are having appropriate interRAI assessments in a timely fashion. Coverage is currently at 94.2%.
- The Cognitive Impairment Pathway is now active on HealthPathways. General Practice Teams are using the MoCA (Montreal Cognitive Assessment tool) regularly, leading to better diagnosis. Education sessions have been given to providers' clinical staff by the Geriatricians and also the Corporate Solicitor has delivered education about the role and importance of EPoA (Enduring Power of Attorney) arrangements. A working group will be formed in Q1 2015/16 to bring key clinicians from the CCCN, Psychiatric Older Persons Health Services and Palliative Care together to plan for further improvements.
- The new WIAS (Walking In Another's Shoes) educator is in post after a break in the programme due to personnel changes. The working group mentioned above will identify improved linkages and ways of working to ensure consistent and effective approaches to palliative care for people with dementia and others.

### **Grey/Westland & Buller Family Health Services (IFHS)**

- A workshop in September will look at the future direction of how planned and unplanned care will be handled in both primary and secondary settings.
- Work is underway in merging Rural Academic General Practice and Greymouth Medical Centre into a single practice across multiple locations.
- Reporting on the distance travelled by patients is expected to create conversations around how we can better use telehealth to reduce travel for patients and provide care closer to home.
- Buller-based interagency meetings are now taking place more frequently. This represents important work to integrate across sectors for the benefit of the community.

### **Healthy West Coast**

- The Request for Proposal (RFP) process for delivery of Pregnancy and Parenting Education on the West Coast has begun with the tender live on GETS (Government Electronic Tender Service) until 8th September.
- Work has begun to develop a DHB Alcohol Policy as the first step of a regional Alcohol Harm Reduction Strategy.

### **Child and Youth**

- The transalpine Oral Health Steering Group is reviewing the draft Oral Health Promotion plan as well as a proposal for development of Emergency Dental Provision in the community.
- Work continues to expand delivery of HEEADSSS assessments into the remaining secondary schools on the Coast – delivery is expected to start in term 4. (A HEEADSSS assessment is provided to Year 9 students in low decile schools. It is free and covers: Home; Education; Employment; Eating; Exercise; Activities; Drugs; Sexuality; Suicide; Safety; and Spirituality and allows health concerns to be identified and addressed early)
- Work has begun on developing a proposal for local web content on topics relevant to youth health.

### **Pharmacy**

- The Design lab process for hospital and community pharmacy was completed successfully with positive feedback from all participants. Floor plans confirmed through User Group process. Detailing of furniture, fixtures and fittings for the room datasheets is in progress.

The report was noted.

## **e) HEALTH TARGET REPORT – QUARTER FOUR**

This report is included in today's Board papers

## **f) GENERAL BUSINESS**

The Chair advised the Committee that she had attended the launch of the Research commissioned by Manawatu In Charge around Individualised Funding Disability Support. She also attended the first hour of the Disability Services Provider Forum (only one being held nationally this year) with interest in the DIAS and NASV reviews to be undertaken.

The Committee noted that the National Disability Strategy draft is out for Consultation and closes on the 22nd September giving limited time for input from the sector.

Report prepared by: Elinor Stratford, Chair, Community & Public Health & Disability  
Support Advisory Committee

**COMMUNITY & PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEETING**  
**To be held in the Board Room, Corporate Office, Greymouth Hospital**  
**Thursday 10 September 2015 commencing at 9.00am**

## ADMINISTRATION

**9.00am**

Karakia

Apologies

**1. Interest Register**

*Update Committee Interest Register and Declaration of Interest on items to be covered during the meeting.*

**2. Confirmation of the Minutes of the Previous Meeting & Matters Arising**

*23 July 2015*

**3. Carried Forward/ Action Items**

## REPORTS/PRESENTATIONS

**9.10am**

**4. Community and Public Health Update**

Claire Robertson  
*Team Leader, Community and Public Health*

*9.10am – 9.20am*

**5. Maori Health Plan Update**

Gary Coghlan  
*General Manager, Maori Health*

*9.20am – 9.40am*

**6. Planning & Funding Update**

Phil Wheble  
*Team Leader, Planning & Funding*

*9.40am - 9.50am*

**7. Alliance Update**

Phil Wheble  
*Team Leader, Planning & Funding*

*9.50am - 10.00am*

**8. Health Target Q4 Report**

Phil Wheble  
*Team Leader, Planning & Funding*

*10.00am – 10.20am*

**9. General Business**

Elinor Stratford  
*Chair*

*10.20am – 10.30am*

## ESTIMATED FINISH TIME

**10.30am**

## INFORMATION ITEMS

- Board Agenda – 7 August 2015
- Chair's Report to last Board meeting
- West Coast's Priority Plan For Breast Feeding 2014-2016
- West Coast Region Tobacco Control Plan
- Committee Work Plan 2015
- West Coast DHB 2015 Meeting Schedule

## NEXT MEETING

**Date of Next Meeting:** Thursday 22 October 2015

## WORKPLAN FOR CPH&DSAC 2015 – BASED ON WEST COAST DHB PRIORITY PLAN (*WORKING DOCUMENT*)

|                                   | 29 January   | 12 March  | 23 April   | 4 June  | 23 July  | 10 September  | 22 October  | 3 December   |
|-----------------------------------|--|---|--|---|--|---|---|--|
| <b>STANDING ITEMS</b>             | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items  | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items   | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items  | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items   | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items  | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items   | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items   | Karakia<br>Interests Register<br>Confirmation of Minutes<br>Carried Forward Items  |
| <b>STANDARD REPORTS</b>           | Health Target Q1 Report<br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update      | Health Target Q2 Report<br><br>Maori Health Plan Update<br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update | <br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update   | Health Target Q3 Report<br><br>Maori Health Plan Update<br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update | <br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update                             | Health Target Q4 Report<br><br>Maori Health Plan Update<br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update | <br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update  | Health Target Q1 Report<br><br>Maori Health Plan update<br><br>Planning & Funding Update<br><br>Community & Public Health Update<br><br>Alliance Update          |
| <b>PRESENTATIONS</b>              |  | As required   | Victim Support   |   | As required  | As required   |   | As required  |
| <b>PLANNED ITEMS</b>              |  | West Coast Public Health Annual Plan  |  | Suicide Prevention Update   |  |   |   | Suicide Prevention update  |
| <b>GOVERNANCE AND SECRETARIAT</b> | 2015 Work Plan   |   |  |   |  |   |   |  |
| <b>DSAC Reporting</b>             | As available   | Disability Action Plan Update   | As available   | As available  | As available   | As available  | As available  | As available   |
| <b>INFORMATION ITEMS</b>          | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>2015 Schedule of Meetings | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>2015 Schedule of Meetings                            | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>C&PH 6 Monthly report to MoH<br><br>2015 Schedule of Meetings | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>2015 Schedule of Meetings                            | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>2015 Schedule of Meetings | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>2015 Schedule of Meetings                            | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>2015 Schedule of Meetings<br><br>2016 Schedule of Meetings | Latest Board Agenda<br>Chair's Report to Board from last meeting<br><br>Committee Work Plan<br><br>C&PH 6 Monthly report to MoH<br><br>2016 Schedule of Meetings |

# WEST COAST DHB – MEETING SCHEDULE

## JANUARY – DECEMBER 2015

| DATE                       | MEETING      | TIME    | VENUE                            |
|----------------------------|--------------|---------|----------------------------------|
| Thursday 29 January 2015   | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 29 January 2015   | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 29 January 2015   | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 13 February 2015    | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 12 March 2015     | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 12 March 2015     | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 12 March 2015     | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 27 March 2015       | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 23 April 2015     | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 23 April 2015     | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 23 April 2015     | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 8 May 2015          | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 4 June 2015       | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 4 June 2015       | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 4 June 2015       | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 26 June 2015        | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 23 July 2015      | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 23 July 2015      | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 23 July 2015      | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 7 August 2015       | BOARD        | 10.15am | St Johns Waterwalk Rd, Greymouth |
| Thursday 10 September 2015 | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 10 September 2015 | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 10 September 2015 | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 25 September 2015   | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 22 October 2015   | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 22 October 2015   | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 22 October 2015   | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 6 November 2015     | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 3 December 2015   | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 3 December 2015   | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 3 December 2015   | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 11 December 2015    | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |

The above dates and venues are subject to change. Any changes will be publicly notified.

## WEST COAST DHB – MEETING SCHEDULE

### JANUARY – DECEMBER 2016

| DATE                      | MEETING      | TIME    | VENUE                            |
|---------------------------|--------------|---------|----------------------------------|
| Thursday 28 January 2016  | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 28 January 2016  | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 28 January 2016  | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 12 February 2016   | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 10 March 2016    | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 10 March 2016    | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 10 March 2016    | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 1 April 2016       | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 28 April 2016    | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 28 April 2016    | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 28 April 2016    | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 13 May 2016        | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 9 June 2016      | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 9 June 2016      | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 9 June 2016      | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 24 June 2016       | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 28 July 2016     | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 28 July 2016     | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 28 July 2016     | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 12 August 2016     | BOARD        | 10.15am | St Johns Waterwalk Rd, Greymouth |
| Thursday 8 September 2016 | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 8 September 2016 | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 8 September 2016 | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 23 September 2016  | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 27 October 2016  | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 27 October 2016  | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 27 October 2016  | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 4 November 2016    | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |
| Thursday 1 December 2016  | CPHAC & DSAC | 9.00am  | Boardroom, Corporate Office      |
| Thursday 1 December 2016  | HAC          | 11.00am | Boardroom, Corporate Office      |
| Thursday 1 December 2016  | QFARC        | 1.30pm  | Boardroom, Corporate Office      |
| Friday 9 December 2016    | BOARD        | 10.15am | St John, Waterwalk Rd, Greymouth |

The above dates and venues are subject to change. Any changes will be publicly notified.