

West Coast District Health Board
Te Poari Hauora a Rohe o Tai Poutini



**COMMUNITY AND PUBLIC HEALTH AND
DISABILITY SUPPORT ADVISORY COMMITTEE MEETING**

**Thursday 28 April 2016
9.00am**

**Board Room
Corporate Office – Grey Base Hospital
GREYMOUTH**

**AGENDA
AND
MEETING PAPERS**

All information contained in these committee papers is subject to change

The functions of CPHAC & DSAC, in accordance with their Terms of Reference and the New Zealand Public Health and Disability Act 2000 are:

“With respect to Community and Public Health, is to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the health needs of the resident population of the West Coast District Health Board; and*
- *any factors that the Committee believes may adversely affect the health status of the resident population; and*
- *the priorities for the use of the health funding available.*

With respect to Disability Support, are to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the disability support needs of the resident population of the West Coast District Health Board; and*
- *the priorities for the use of the disability support funding provided.”*

The aim of the Committee's advice must be:

- *to ensure that the services that the West Coast District Health Board provides or funds, along with the policies it adopts, will maximize the overall health gain for the resident population of the West Coast District Health Board; and*
- *to ensure that the kind of disability support services that the West Coast District Health Board provides or funds, along with the policies it adopts, will promote the inclusion and participation in society, and maximise the independence, of people with disabilities within the resident population of the West Coast District Health Board.”*

The Committee's advice to the Board must be consistent with the priorities identified in the New Zealand Health Strategy, the New Zealand Disability Strategy and with the Strategic Plan and the Disability

COMMUNITY & PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEETING
To be held in the Board Room, Corporate Office, Greymouth Hospital
Thursday 28 April 2016 commencing at 9.00am

ADMINISTRATION

9.00am

- Karakia
- Apologies
- 1. **Interest Register**
Update Committee Interest Register and Declaration of Interest on items to be covered during the meeting.
- 2. **Confirmation of the Minutes of the Previous Meeting**
10 March 2016
- 3. **Carried Forward/ Action Items**

REPORTS/PRESENTATIONS

9.10am

- 4. **Community and Public Health Update**
*Claire Robertson
Team Leader, Community and Public Health* *9.10am - 9.20am*
- 5. **Planning & Funding Update**
*Philip Wheble
Team Leader, Planning & Funding* *9.20am – 9.30am*
- 6. **Alliance Update**
*Philip Wheble
Team Leader, Planning & Funding* *9.30am – 9.40am*
- 7. **Presentation**
Alliance Work Streams
- **Healthy West Coast**
- **Green Prescriptions**
*Jenni Stephenson
Project Specialist & Alliance Programme Coordinator* *9.40am – 10.00am*
- 8. **General Business**
*Elinor Stratford
Chair* *10.00am – 10.10am*

ESTIMATED FINISH TIME

10.10am

INFORMATION ITEMS

- Board Agenda – 1 April 2016
- Chair's Report to last Board Meeting
- 2016 Committee Work Plan (Working Document)
- West Coast DHB 2016 Meeting Schedule

NEXT MEETING

Date of Next Meeting: Thursday 9 June 2016



E Te Atua i runga rawa kia tau te rangimarie, te aroha,
ki a matou i tenei wa
Manaaki mai, awhina mai, ki te mahitahi matou, i roto,
i te wairua o kotahitanga, mo nga tangata e noho ana,
i roto i tenei rohe o Te Tai Poutini mai i Karamea tae noa atu ki Awarua.

That which is above all else let your peace and love descend
on us at this time so that we may work together
in the spirit of oneness on behalf of the people of the West Coast.

COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEMBERS' INTERESTS REGISTER



West Coast District Health Board
Te Poari Hauora a Rohe o Tai Poutini

COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE REGISTER OF MEMBERS' CONFLICTS/INTEREST

(As disclosed on appointment to the Board/Committee and updated from time-to time, as necessary)

Member	Disclosure of Interest
CHAIR Elinor Stratford (Board Member)	<ul style="list-style-type: none"> • Clinical Governance Committee, West Coast Primary Health Organisation • Committee Member, Active West Coast • Chairperson, West Coast Sub-branch - Canterbury Neonatal Trust • Committee Member, Abbeyfield Greymouth Incorporated • Trustee, Canterbury Neonatal Trust • Member, Arthritis New Zealand, Southern Regional Liaison Group • President of the New Zealand Federation of Disability Information Centres
DEPUTY CHAIR John Vaile (Board Member)	<ul style="list-style-type: none"> • Director, Vaile Hardware Limited • Member of Community Patrols New Zealand
Lynnette Beirne	<ul style="list-style-type: none"> • Patron of the West Coast Stroke Group Incorporated • Partner in Chez Beirne (provider of catering and home stay services for the West Coast DHB and West Coast Primary Health Organisation) • Contract for the Café and Catering at Tai Poutini • Daughter employed as nurse for West Coast DHB • Member of West Coast DHB Consumer Council • Consumer Representative on WCDHB Falls Coalition Committee • Consumer Representative on WCDHB Stroke Coalition Committee
Cheryl Brunton	<ul style="list-style-type: none"> • Medical Officer of Health for West Coast - employed by Community and Public Health, Canterbury District Health Board • Senior Lecturer in Public Health - Christchurch School of Medicine and Health Sciences (University of Otago) • Member - Public Health Association of New Zealand • Member - Association of Salaried Medical Specialists • Member - West Coast Primary Health Organisation Clinical Governance Committee • Member – National Influenza Specialist Group • Member, Alliance Leadership Team, West Coast Better Sooner More Convenient Implementation • Member – DISC Trust
Michelle Lomax (Board Member)	<ul style="list-style-type: none"> • West Coast Community Trust – Trustee • St John Youth Leader • Employee - Damien O'Connor's Electorate Office • Te Ha Kawatiri – Coordinator • Chair, West Coast/Tasman Labour Electorate Committee

Jenny McGill	<ul style="list-style-type: none"> • Husband employed by West Coast DHB • Member, Parents Centre • Peer Support – Mum4Mum
Joseph Mason	<ul style="list-style-type: none"> • Representative of Te Runanga o Kati Wae Wae Arahura • Employee Community and Public Health, Canterbury DHB
Mary Molloy	<ul style="list-style-type: none"> • Spokesperson for Farmers Against 1080 • Executive Member - Ban 1080 Political Party • Director, Molloy Farms South Westland Ltd • Trustee, L.B. & M.E. Molloy Family Trust • Executive Member, Wildlands Biodiversity Management Group Inc. • Chair of the West Coast Community Trust
Peter Ballantyne Ex-officio (Board Chair)	<ul style="list-style-type: none"> • Member, Quality, Finance, Audit and Risk Committee, Canterbury DHB • Retired Partner, Deloitte • Member of Council, University of Canterbury • Trust Board Member, Bishop Julius Hall of Residence • Niece, Juliette Reese, Coordinator/Administrator Medical Training Programmes, West Coast District Health Board
Joseph Thomas Ex-officio (Board Deputy Chair)	<ul style="list-style-type: none"> • Ngati Mutunga o Wharekauri Asset Holding Company Limited – Chair • Motuhara Fisheries Limited – Director • Ngati Mutunga o Wharekauri Iwi Trust – Trustee and Member • New Zealand Institute of Management Inc – Member (Associate Fellow) • New Zealand Institute of Chartered Accountants – C A, Member • Te Kawhai Tumata – Committee Member • Chief Executive, Ngai Tahu Seafood

DRAFT
**MINUTES OF THE COMMUNITY AND PUBLIC HEALTH
AND DISABILITY SUPPORT ADVISORY COMMITTEE**
held in the Board Room, Corporate Office, Grey Base Hospital
on Thursday, 10 March 2016 commencing at 9.00am

PRESENT

Elinor Stratford (Chairperson); Lynette Beirne; Cheryl Brunton; Michele Lomax, Joe Mason; Jenny McGill; Mary Molloy; John Vaile;

APOLOGIES

Apologies were received and accepted from Peter Ballantyne (ex-officio) and Joseph Thomas (ex-officio).

EXECUTIVE SUPPORT

Mark Newsome (General Manager, Grey/Westland); Phil Wheble (Team Leader, Planning & Funding); Karyn Bousfield (Director of Nursing & Maternity); Kathleen Gavigan (General Manager, Buller); Kylie Parkin (Acting General Manager, Maori Health); and Kay Jenkins (Minutes).

WELCOME

Joe Mason opened the meeting with a Karakia.

1. INTEREST REGISTER

Additions/Alterations to the Interest Register

Michelle Lomax advised that “Chair West Coast/Tasman Labour Electorate Committee” be added to her interests.

Declarations of Interest for Items on Today’s Agenda

There were no interests declared for items on today’s agenda.

Perceived Conflicts of Interest

There were no perceived conflicts of interest.

2. MINUTES OF THE PREVIOUS MEETING

Resolution (2/16)

(Moved: John Vaile; Seconded: Mary Molloy - carried)

“That the minutes of the meeting of the Community and Public Health and Disability Support Advisory Committee held on 28 January 2016 be confirmed as a true and correct record with the addition of Lynette Beirne as an attendee.

3. CARRIED FORWARD/ACTION ITEMS

The Carried Forward/Action Items were noted.

Healthy West Coast to be added to presentation list.

4. COMMUNITY & PUBLIC HEALTH UPDATE

Claire Robertson, Community & Public Health, presented this update which included information on the following topics:

Community Nutrition

An Appetite for Life course has now started in Westport at Number 37 (community house) and Community and Public Health staff recently met with a practice nurse in Reefton about providing a course there in the near future. There is a steady flow of referrals to Appetite for Life coming in from Hokitika and Greymouth as well. We are developing strategies to streamline our referral process and to enhance the overall experience of Appetite for Life.

Community and Public Health has been continuing work with six Early Childhood Centres to support the development of healthy kai policies and to provide support to teachers and parents around children's nutrition. The early childhood setting will be a strong focus of our work in nutrition over the next year.

Alcohol Licensing

Community and Public Health's alcohol licensing staff continue to report on alcohol licence applications. One application of particular note was opposed by the Medical Officer of Health during February. This was an application for a new off-licence store in Hokitika, a town which already has one off-licence for every 423 people. Should this application be granted, it would mean that there would be one off-licence for every 371 people in Hokitika. The comparable ratio for Greymouth is one off-licence for every 1154 people and for Westport it is one for every 1009. Increased density of alcohol outlets has been shown to correlate with increased alcohol harm and the Westland District already has the highest rates of several types of alcohol-related harm of all West Coast districts. This application will go to a hearing of the Westland District Licensing Committee late next month.

Community and Public Health staff have met with the Hokitika Wildfoods Festival Coordinator to discuss the event on 12 March 2016. This year there will again be a live band performance at the Festival grounds on Saturday evening. CPH staff, along with Police and the Westland Licensing Inspector will be monitoring at the Festival and during the evening.

Kaumātua Wellbeing Hui

Community and Public Health have been working with our partners to organise kaumātua wellbeing hui for 2016 at Arahura marae. These hui encourage and support kaumātua as whanau health promoters. Kaumātua have identified their areas of interest for the upcoming hui.

The first hui will be an influenza vaccination clinic on 23 March supported by the Westland Medical Centre, Poutini Waiora and the West Coast PHO. Westland Pharmacy staff will also be in attendance to talk about medications, blister packs, and how to access funding for certain medications.

The second hui will on 6 April and will be on Alzheimer's and Dementia. This hui is will be supported by Anne Marie Reynolds, West Coast field worker from Alzheimers Canterbury, Robyn Naish, Dementia Educator and Dr Michele Dhanak from the Complex Clinical Care Network, as well as staff of Poutini Waiora and the West Coast PHO.

Smoke-free Enforcement

Community and Public Health conducted a tobacco Controlled Purchase Operation in the Buller and Grey Districts over a two day period in February with the help of a 15 year old volunteer, the Christchurch Smoke-free Officer and a Ministry of Health representative. Shops were visited in Westport, Carters Beach, Reefton, Ikamatua, Ahaura, Moana, Blackball and Greymouth. We are pleased to report that no sales were made to the volunteer.

Relay For Life

Members of the West Coast Tobacco Free Coalition attended the Cancer Society's Relay for Life held at the Greymouth High School grounds from 10am - 11pm on Saturday 20th February. There were twelve teams taking part this year. We had a smokefree gazebo with information and resources to support people wanting to quit smoking or to continue to live smokefree. We were also promoting smokefree cars. Three people made appointments with the Smoking Cessation Counsellor during the day and there were other positive discussions about quitting smoking.

Ministry of Health Tobacco Realignment

A Request for Proposal (RFP), as part of the Ministry of Health Tobacco Realignment – Regional/Local Stop Smoking Services process was submitted to the Ministry in mid-February by Community and Public Health. The proposal was developed through the West Coast Alliance structure, under the auspices of the Healthy West Coast Governance Group. A working group supported the development of the proposal which included key stakeholders from the areas of smokefree, Māori health and mental health. The process provided the West Coast health system with an opportunity to develop and propose a service that:

- i. is a culturally appropriate and suitably skilled stop smoking programme providing evidence-based medication and face-to-face, flexible behavioural support to Māori and other priority population groups; and
- ii. allows a means of improving recruitment and engagement of 'hard to reach'/'hard to engage' people who want to stop smoking within these priority population groups.

Community and Public Health is expecting to hear the outcome of the RFP later in March, with the current Aukati Kaipapa contract finishing 30 June 2016.

Discussion took place regarding the Healthy Food Environments Policy and the Committee noted that the West Coast DHB is working at a national level with other DHBs towards ensuring a policy is in place by 30 June 2016. It was also noted that whilst the policy must be in place by 30 June this will not necessarily mean that the policy will be fully implemented by then.

The report was noted.

5. PLANNING & FUNDING UPDATE

Phil Wheble, Team Leader, Planning and Funding, presented this report which provided the Committee with an update on progress made on the Minister of Health's health and disability priorities and the West Coast DHBs Annual Plan key priority areas as follows:

Key Achievements

- The West Coast DHB continues to achieve 99.7% of patients admitted, discharged or transferred from Grey Base ED within six hours during January 2016. An impressive 96% were seen within just four hours.
- West Coast DHB was 19 discharges ahead of our year-to-date progress target toward delivering 1,889 elective and arranged purchase unit code (PUC) discharges in the 2015/16 financial year.
- CCCN staff ensured 95% of people over 65 years receiving long term home based supports had an InterRAI assessment and an appropriate restorative care plan, meeting the target.

Key Issues & Associated Remedies

- Four neurology patients are showing as non-compliant against the maximum 120 days' wait time target for First Specialist Assessment (ESPI 2) in December. Two Orthopaedics patients are showing as non-compliant against their first specialist assessment to surgical treatment (ESPI 5) in December. All patients have either since been seen, referred to their GP or now have an appointment.

- West Coast DHB has delivered B4 School Checks to 30% of the total eligible population and 27% of the high deprivation population against the 53% year-to-date target. There were no B4 School check clinics in January as these have proved to have very high DNA rates previously. The B4 Schools team has planned clinics for the remainder of the year and are confident in their ability to achieve the year-end target.
- West Coast health practitioners have reported giving 4,315 smokers cessation advice in the 15 months ending December 2015. This represents 84.8% of smokers enrolled with the PHO, against our 90% target. We are disappointed to see the monthly Karo data trend continue downward. All best practices continue.

Discussion took place regarding reporting of mental health data and the Committee noted that this data has temporarily been deleted from the report as it does not contain the latest information. It is hoped that a new Health Solution System will be implemented by June. This will show current information however historical information will be input after that date.

The report was noted.

6. ALLIANCE UPDATE

Phil Wheble, Team Leader, Planning & Funding, presented this report which was taken as read. The following information was provided on progress made around the West Coast Alliance:

Alliance Leadership Team (ALT)

Over the last few months the Alliance workstreams have been developing the draft workplans for the coming financial year. This work will be reviewed by the Alliance Leadership at a meeting to be held tonight (10 March 2016).

Health of Older Persons

Work is continuing Allied Health and District Nursing to identify and enable a supported discharge response for people over 65 years across the West Coast.

Agreement has been reached regarding the implementation of payment for home based carers to ensure that travel between clients is paid for.

Grey/Westland & Buller Family Health Services (IFHS)

- In Greymouth both High Street Medical and RAGP (Rural Academic General Practice) have extended hours once a week each to provide greater primary care access in Grey.
- Other work underway includes looking at opportunities to move minor plastics work currently conducted by our specialist team into primary care.

Healthy West Coast (HWC)

- A submission has been made to the RFP for Local Stop Smoking Services by Community & Public Health, on behalf of HWC and ALT. An outcome is expected by late March and will provide certainty on direction for local cessation services and the Māori Cessation Plan in particular.
- Green Prescription is expanding its group service provision with a new “Be Active” programme starting in Hokitika in May. Group programmes continue to be available in Grey and Buller.

Child and Youth

- The new Kawatiri provider contract has been confirmed.
- CAMHS, PACT and the PHO Mental Health team are working closely to triage new referrals for Mental Health support and ensure young people are directed to the most appropriate service.

- A workshop has been held to bring together the workforce providing Well Child Tamariki Ora services to review progress and next steps towards a fully integrated West Coast Well Child Service

Pharmacy

- Buller Pharmacy has agreed on a plan to participate in practice meetings to build relationships with practice staff. This should enable prescribing quality issues to be addressed. Involvement in individual patient management can be phased in later, including participation in the CCCN.

The report was noted.

7. HEALTH TARGET REPORT – Q2 2015/16

Philip Wheble, Team Leader, Planning & Funding, presented this report which was taken as read. He made particular mention of the Faster Cancer Treatment target which sits at 71.4%. The Committee noted that the DHB is working across the South Island with the Southern Cancer Network around this.

In regard to immunisation the Committee noted that the DHB will continue to struggle with this target due to the high opt-offs in the area.

It was also noted that the PHO are working hard on the help for smokers to quit target.

The report was noted.

8. MAORI HEALTH PLAN UPDATE

Kylie Parkin, Acting General Manager, Maori Health, presented this report which was taken as read. She commented in particular on the Mum4Mum courses currently being held. The Committee noted that Mum4Mums visit the maternity ward daily to offer any support for mum's with breastfeeding and are available for ongoing support and advice when they are back home.

The Committee also noted that Maori still continue to show a good rate of access to Diabetes Annual Reviews.

The Update was noted.

9. WEST COAST DHB DISABILITY ACTION PLAN

Kathy O'Neill, Disability Lead, Planning & Funding, presented the Disability Action Plan to the Committee for recommendation to the Board for approval.

The Committee noted that it is proposed to refresh the process annually to ensure the priority areas are constantly addressed.

The Committee also noted that there has been a lot of mental health and consumer input into the plan.

Discussion took place regarding the group tasked with the oversight of the implementation and it was agreed that this should be a small focus group.

Resolution (3/16)

(Moved: Michelle Lomax; Seconded: Lynette Beirne - carried)

That the Community & Public Health and Disability Support Advisory Committee recommends to the Board that they:

- i. approve the Strategic Disability Action Plan with Priority Actions for 2016/17; and
- ii. approve the proposed governance structure and implementation of the priority actions.

10. DRAFT WEST COAST PUBLIC HEALTH ANNUAL PLAN 2016/17

Cheryl Brunton, Community & Public Health, presented the draft West Coast Public Health Annual Plan to the Committee for recommendation to the Board for approval.

The Committee noted that this will become part of the DHBs overall Annual Planning documents.

A query was made as to where breast feeding fitted into the plan and it was noted that this is not a contract that Community & Public Health have with the Ministry so it is not included in this document.

Resolution (4/16)

(Moved: Lynette Beirne; Seconded: Mary Molloy - carried) (Michelle Lomax abstained from voting)

That the Community & Public Health and Disability Support Advisory Committee recommend to the Board that they:

- i. Endorse the draft West Coast DHB Public Health Annual Plan 2016/17.

11. GENERAL BUSINESS

Lynette Beirne advised the Committee of the *Manawhau in Charge* public meeting taking place on 16 March 10am – 11.30am. The meeting is about individualised care packages for people with disabilities.

Elinor Stratford advised that she had attended the opening of the Enable New Zealand EASIE (Equipment, Advice, Services, Information, Education) Living Centre in Palmerston North. This is the latest innovation from Enable New Zealand which is a gathering place for people with a disability and the elderly – it is their centre.

INFORMATION ITEMS

- Board Agenda – 12 February 2016
- Chair's Report to last Board meeting
- 2016 Committee Work Plan
- West Coast DHB 2016 Meeting Schedule

There being no further business the meeting concluded at 10.50am.

Confirmed as a true and correct record:

Elinor Stratford, Chair

Date

CARRIED FORWARD/ACTION ITEMS



West Coast District Health Board
Te Poari Hauora a Rohe o Tai Poutini

COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE CARRIED FORWARD/ACTION ITEMS AS AT 28 APRIL 2016

	DATE RAISED/ LAST UPDATED	ACTION	COMMENTARY	STATUS
2.	3 December 2015	Water Quality	On-going updates to be provided to the Committee	As required
3.	29 January 2016	Suicide Prevention Plan Update	Progress against Work Plan	Update Scheduled for June or July 2016
4.	3 December 2015	Healthy Food Environments Policy	Policy Paper	Paper scheduled for 9 June 2016.
5.	28 January 2016	Breastfeeding Priority Plan	Update to be provided	Scheduled for 9 June Meeting

PRESENTATIONS FOR CONSIDERATION

TOPIC	STATUS
Child & Youth Health/ Vulnerable Children	Presented 29 January 2016
Mana Tamariki Programme	Presented 29 January 2016
Healthy West Coast	Scheduled for 28 April
Green Prescriptions	Scheduled for 28 April
Consumer Council	Scheduled for 28 July
Transport (including transalpine)	
Elder Law Conference	

TO: Chair and Members
Community and Public Health & Disability Support Advisory Committee

SOURCE: Community and Public Health

DATE: 28 April 2016

Report Status – For:	Decision	<input type="checkbox"/>	Noting	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>
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1. ORIGIN OF THE REPORT

This report is a standing agenda item, providing information regarding the work of Community and Public Health on the West Coast.

2. RECOMMENDATION

That the Community and Public Health & Disability Support Advisory Committee
i notes the Community and Public Health Update

3. SUMMARY

The purpose of this report is to provide the Committee with information and highlights of Community and Public Health's work.

4. APPENDICES

Appendix 1: Community and Public Health Update

Report prepared by: Claire Robertson – West Coast Team Leader
Community and Public Health

Report approved for release by: Dr Cheryl Brunton, Public Health Specialist and
Derek Benfield, Regional Manager, Community and Public Health

REPORT to WCDHB CPHAC/DSAC COMMUNITY AND PUBLIC HEALTH (CPH)

April 2016

AgFest

A CPH staff member worked with West Coast PHO staff and other health professionals at the Men's Health Tent at AgFest, which was held on Friday 15 and Saturday 16 April at Cass Square in Hokitika. There was a very pleasing response from men to having a health check including blood pressure and blood sugar. There were also a large number of West Coast farmers who received a free influenza vaccination. Information and support was also available about smoking cessation and mental wellbeing. This event was very worthwhile and a great opportunity to engage with people who are not always regular users of health services.

Franz Josef Flood Event

CPH were involved in the emergency response to recent Franz Josef flooding event, with a particular focus on potential public health issues arising from damage to the sewage ponds and diesel storage. Our staff have also been involved in working with staff from West Coast Regional Council and Westland District Council to ensure these issues are addressed in the recovery phase. CPH staff also attended a debrief with other agencies involved in the event.

Council Annual Plan Submissions

CPH staff are currently working on submissions to three West Coast council Draft Annual Plans, and have already made a submission on the Grey District Council's draft plan. CPH has also facilitated the Active West Coast submission for the Greymouth District Council.

Alcohol Licensing

Two weeks prior to the Hokitika Wildfoods Festival CPH staff met separately with the operators of the Beer Tent and the operators of the Wine Tent at the festival and briefed them on their responsibilities in respect to the Sale and Supply of Alcohol Act 2012. CPH staff also attended the Wildfoods Festival on 12 March 2016 prior to the opening of the gates to the public and briefed staff at each of the four licensed stalls on their responsibilities under the Act. Joint monitoring of the alcohol sales from licensed stalls was conducted by CPH licensing staff, the Police and Westland's liquor licensing inspector, both during the day and during the live band performance at the venue during the evening. In addition, we monitored the camping grounds set up for the festival and the licensed premises in and around Hokitika during the night and in the early hours of the following morning.

CPH arranged a meeting with the West Coast Fire Service Safety Officer and secured his involvement in the assessment of all West Coast liquor licence applications. The Fire Safety Officer will ensure that all premises have an up to date approved evacuation plan.

Kaumātua Wellbeing Hui

The recent kaumātua wellbeing project hui was focused on Dementia and Alzheimer's, as this was of particular interest to the kaumātua involved. Alzheimers NZ and the WCDHB both presented at the hui, with over 30 kaumātua present.

CPH also attended two recent health hui organised by Poutini Waiora in Greymouth and Hokitika. This included delivery of a Tai Chi class and providing resources and support around smoking cessation and healthy eating.

DHB Healthy Food and Drink Policy

The final draft of the nationally aligned DHB Healthy Food and Drink Policy has been developed through the national DHB food and beverage environments network. The policy has been informed by the NZ Eating and Activity Guidelines (2015), National Heart Foundation guidelines for healthy cafeteria food and the Health Star Rating for packaged goods. The Ministry of Health has been leading the consultation on this document with key national stakeholders such as unions and food services, while CPH has been leading the consultation with local stakeholders. This has included the WCDHB Executive Management Team, the Consumer Council, Healthy West Coast Governance Group (DHB, WCPHO, Poutini Waiora and CPH) and the local policy working group. The final document will be the minimum expectations for DHBs to meet, then the WCDHB will need to develop a WCDHB specific policy that is required to go through the local endorsement process by 30 June 2016.

Health Promoting Schools

CPH coordinated the delivery of the 'Accelerating Equity' interactive workshop for schools and school partners at Grey High School this week. This is a follow on from the introductory workshop held in November 2015. Over 40 participants (including rangatahi) attended the workshop with representation from schools Coast-wide and school partners such as Homebuilders and Poutini Waiora. Schools were able to share the changes they had made since the previous workshop and this workshop enabled them to build on this and start designing specific actions around how to reduce inequity they have identified in their school community.

TO: Chair and Members
Community and Public Health & Disability Support Advisory Committee

SOURCE: Planning & Funding

DATE: 28 April 2016

Report Status – For:	Decision <input type="checkbox"/>	Noting <input checked="" type="checkbox"/>	Information <input type="checkbox"/>
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1. ORIGIN OF THE REPORT

This report is a standing agenda item, highlighting the progress made on the Minister of Health's health and disability priorities and the West Coast DHB's Annual Plan key priority areas.

2. RECOMMENDATION

That the Committee notes the Planning & Funding update.

3. SUMMARY

✓ Key Achievements

- The West Coast DHB continued to achieve impressive results with 98.9% of patients admitted, discharged or transferred from Grey Base ED within six hours during March 2016. An impressive 93.4% were seen within just four hours.
- West Coast DHB was 59 discharges ahead of our year-to-date February progress to target toward delivering 1,889 elective and arranged purchase unit code (PUC) discharges in the 2015/16 financial year.

✗ Key Issues & Associated Remedies

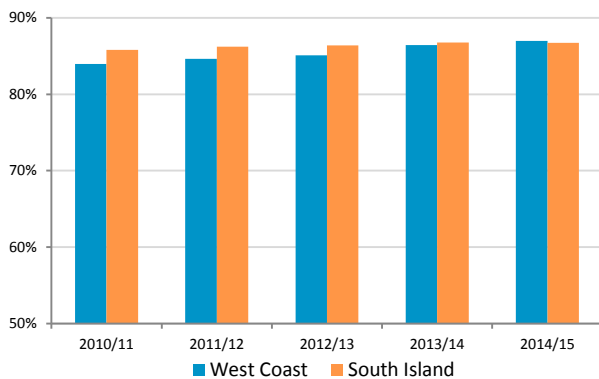
- One orthopaedic and two respiratory patients are showing as non-compliant against the maximum 120 days' wait time target for First Specialist Assessment (ESPI 2) in February. The orthopaedic patient has been seen and both respiratory patients are booked in the next clinic. One general surgery and four orthopaedics patients are showing as non-compliant against their first specialist assessment to surgical treatment (ESPI 5) in February. The Orthopaedic patients have been seen. The general surgery patient had their operation cancelled as the surgeon was unable to land due to weather; they are now rebooked.
- B4 school check results show 52% of our total eligible population and 41% of our high deprivation population have received their B4 School Check against our 68% year-to-date target for March 2016. The B4 Schools team have planned clinics for the remainder of the year and are confident in their ability to achieve the year-end target.
- West Coast health practitioners have reported giving 4,315 smokers cessation advice in the 15 months ending December 2015. This represents 84.8% of smokers enrolled with the PHO, against our 90% target. We are disappointed to see the monthly Karo data trend continue downward. All best practices continue.

Report prepared by: Planning & Funding

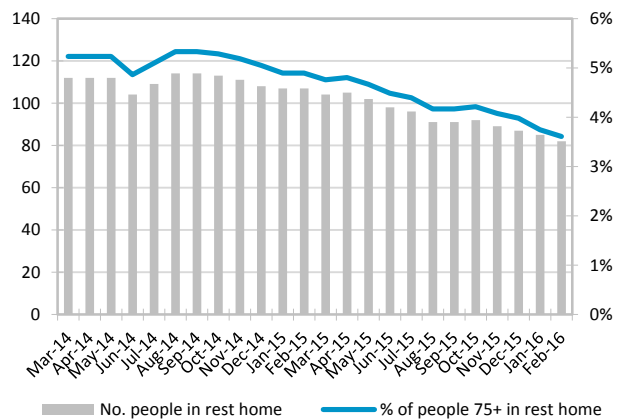
Report approved for release by: Carolyn Gullery, General Manager, Planning & Funding

Health of Older Persons

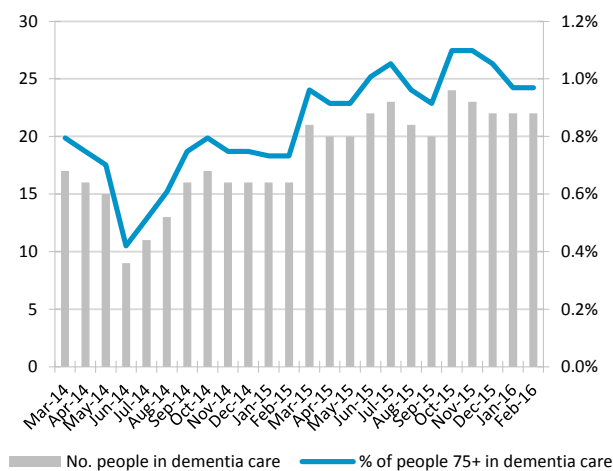
% of people 75+ living in their own homes



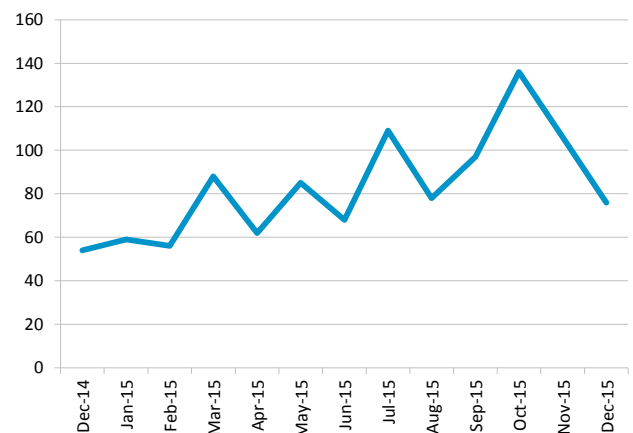
% of people aged 75+ admitted in Rest Home level care



% of people aged 75+ in Specialist Dementia Care



Number of interRAI assessments completed

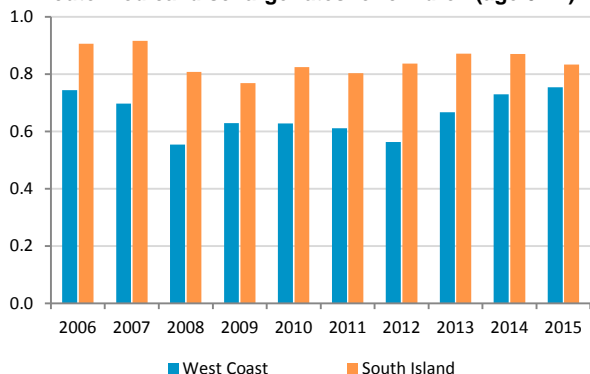


Achievements / Issues of Note

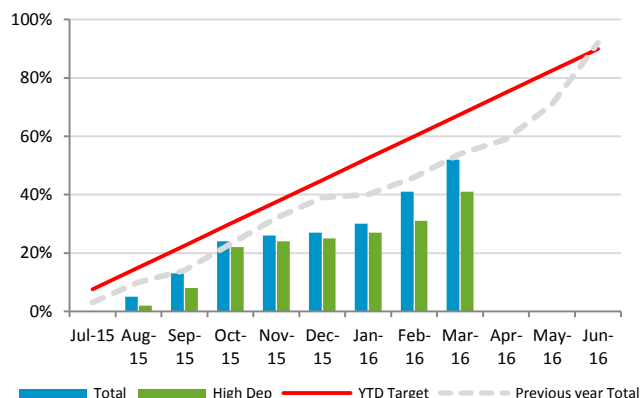
- The Maori Clinical assessor from CCCN (Complex Clinical Care Network) presented on Alzheimer's and Dementia at the Community and Public Health Maori Health Promotion hui
- The Community Geriatrician from the CCCN spoke about Frail Older Persons at a two day Health and Wellbeing Hui run by Poutini Waiora
- The Kaupapa Nurse from Poutini Waiora is regularly attending CCCN morning triage meetings to increase understanding of services and promote increased referral of Maori clients for the restorative wrap around service
- A coast-wide Falls Champion has been appointed and commences in late April. The purpose of the position is to deliver an in-home falls prevention programme for those people over 75 with a falls risk. Referrals to this service will be through the Complex Clinical Care Network. (CCCN)

Child, Youth & Maternity

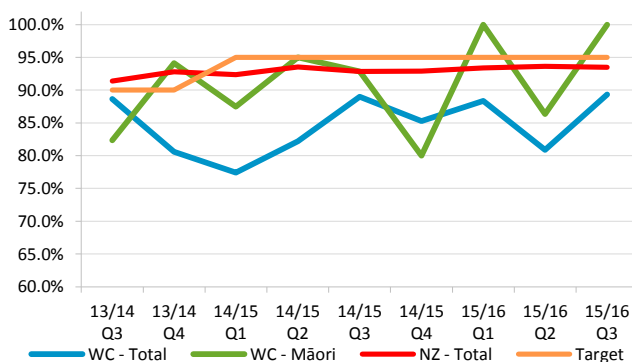
Acute medical discharge rates for children (age 0-14)



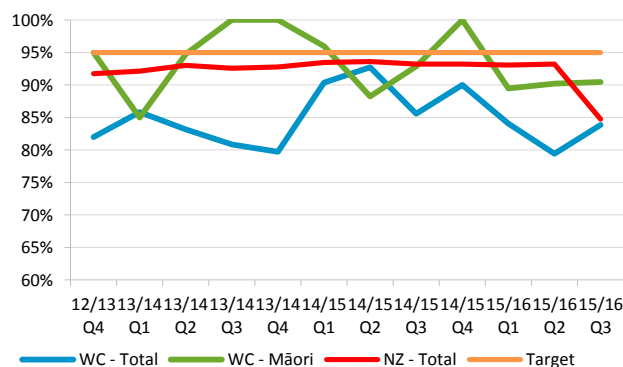
B4 School Check coverage



Immunisation HT: Eight-month-olds fully immunised



Two-year-olds fully immunised



Achievements / Issues of Note

Immunisation: While West Coast DHB has not met the increased immunisation health target, we are pleased to have vaccinated 97% of the eligible consenting population with only two children missed. Opt-offs decreased 10% this quarter to 8%, which is reflected in our improved results, although, continues to make meeting the target impossible.

B4 School Check coverage: We have not met either of the year-to-date targets for our total and high deprivation population, mostly due to still catching up from staff illness. Results show 52% of our total eligible population and 41% of our high deprivation population have received their B4 School Check against our 68% year-to-date target to March 2016. While we have work to do in catching up to the cumulative year-to-date target, our monthly performance is positive. We have exceeded our goal of completing more than 30 checks a month for both February (48) and March (41).

Mental Health

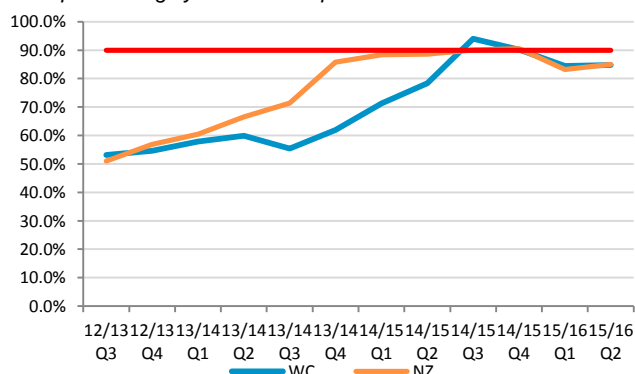
Achievements / Issues of Note

Work has commenced to provide better overall health care to people with enduring mental health issues. The West Coast PHO will now be able to enrol patients involved in specialist mental health services (SMHS) for longer than 2 years into the Long Term Conditions Management (LTCM) programme. This is an established programme for people with long-term conditions and provides improved access to the General Practice Team at the level required. This approach is in keeping with the national strategy of improving the physical health of people with mental health challenges.

Primary Care & Long-Term Conditions

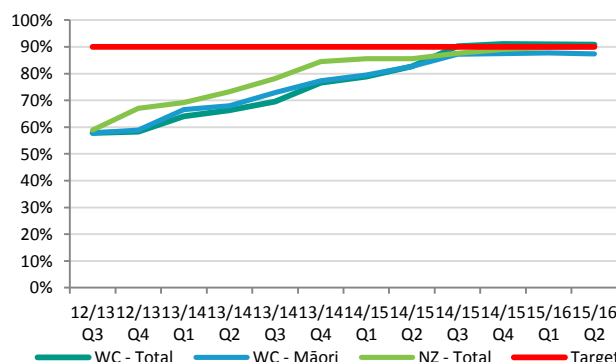
Primary Smokefree Health Target:

% of PHO enrolled population who smoke that have been offered help to quit smoking by a health care practitioner in the last 15 months



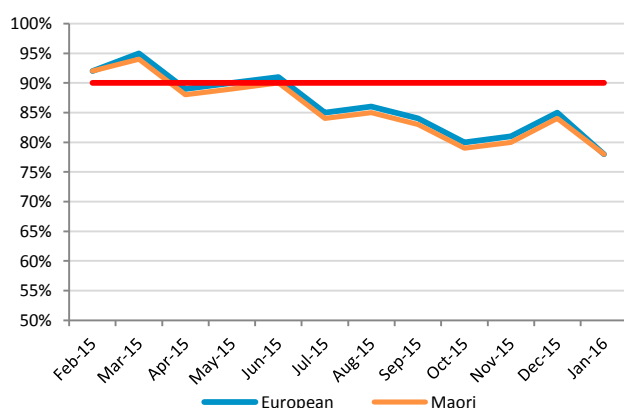
More Heart and Diabetes Checks Health Target:

% of eligible PHO population having had a CVD risk assessment in the last 5 years



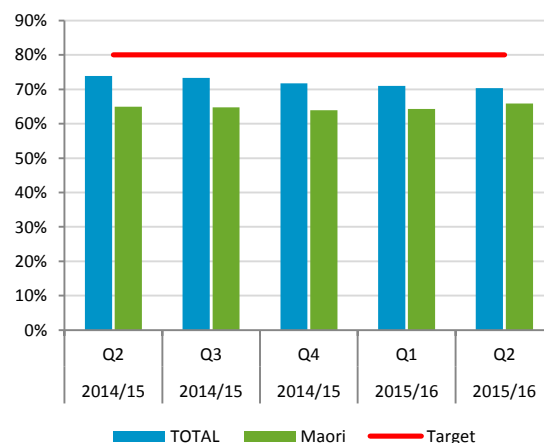
Primary Smokefree Karo data:

Smokers attending primary care given advice & help to quit – by ethnicity



Diabetes Good Management:

% of people who have HbA1c levels at or below 64mmols/mol at their annual check – rolling twelve months



Achievements / Issues of Note

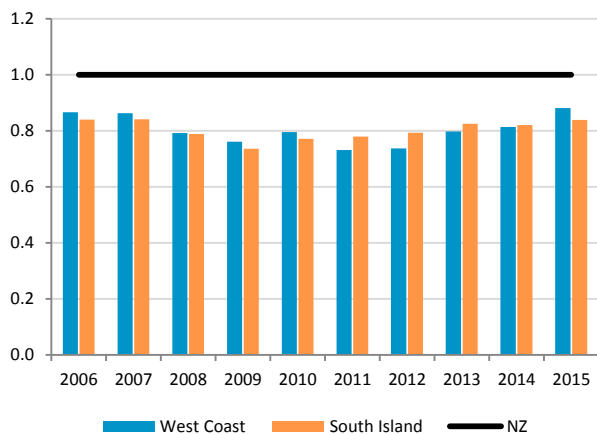
Primary care better help for smoker's health target: As reported previously, performance disappointingly decreased in Quarter 2, with 84.8% of smokers enrolled with the PHO provided cessation advice in the 15 months ending December 2015. We expect data for Quarter 3 in the coming weeks. All best practices continue.

CVD health target: As reported previously, 91% of the eligible enrolled West Coast population had a cardiovascular risk assessment (CVDRA) in the last 5 years, maintaining performance. We expect data for Quarter 3 in the coming weeks.

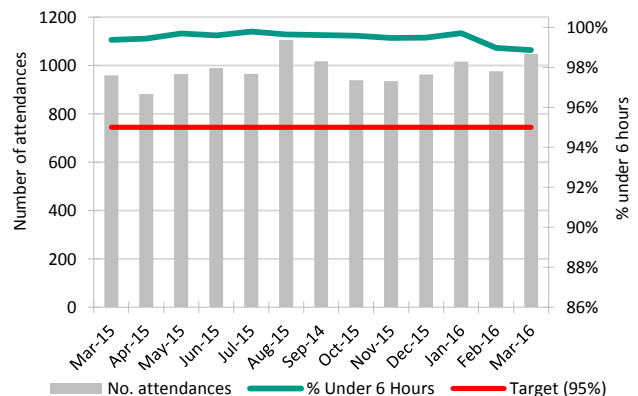
Diabetes Management: As reported previously good management of diabetes decreased during the rolling twelve months to December 2015 to 60% against the 80% target. Data for Quarter 3 is expected in the coming weeks.

Secondary Care & System Integration

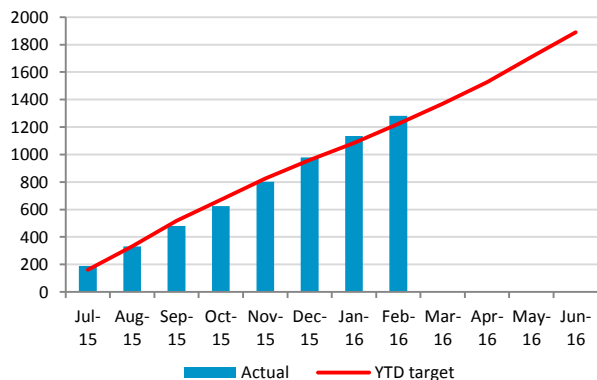
Acute Medical Discharge Rate



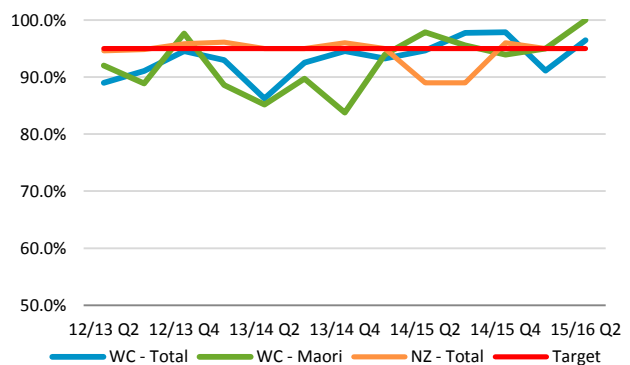
**Emergency Department (ED):
Attendances & <6 Hours Health Target**



Electives Health Target: Elective surgical discharges



Secondary Smokefree Health Target: Hospitalised smokers given quit advice & help



Achievements / Issues of Note

ED health target: The West Coast DHB continued to achieve impressive results with 98.9% of patients admitted, discharged or transferred from Grey Base ED within six hours during March 2016. An impressive 93.4% were seen within just four hours.

Secondary care better help for smokers to quit health target: During Quarter 2, West Coast DHB staff provided 96.4% of hospitalised smokers with smoking cessation advice and support, meeting target. Data for Quarter 3 is expected by the end of the month.

Electives health target: 1,282 elective surgical cases were delivered to West Coasters in the year-to-date February 2016, representing 105% of our year-to-date target delivery. We are pleased to have exceeded target again. It is not anticipated there will be any difficulty achieving our year-end target of 1889 discharges.

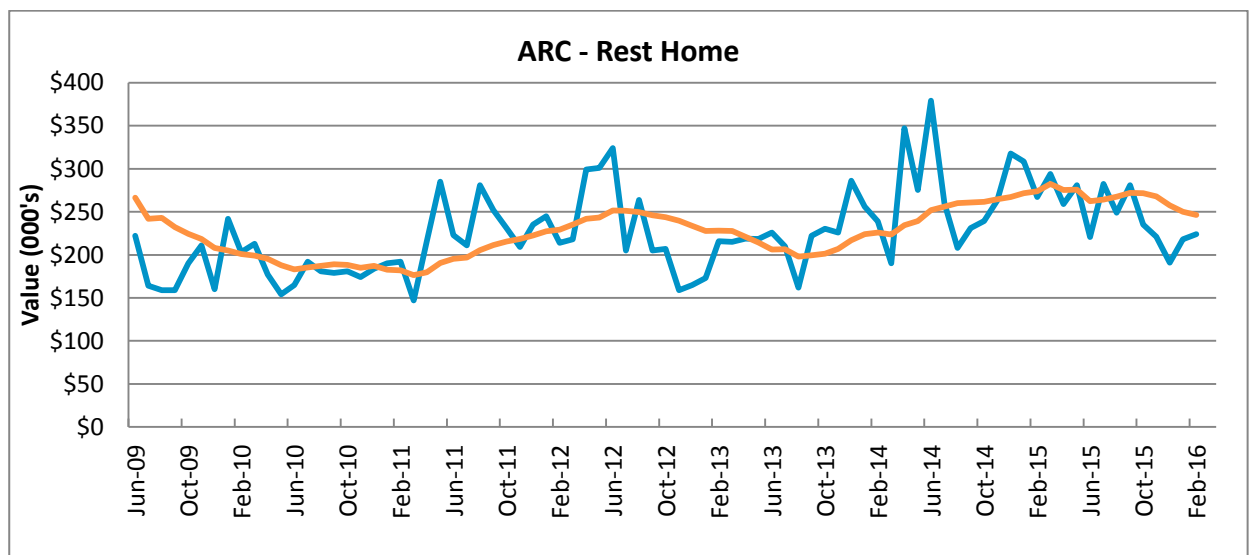
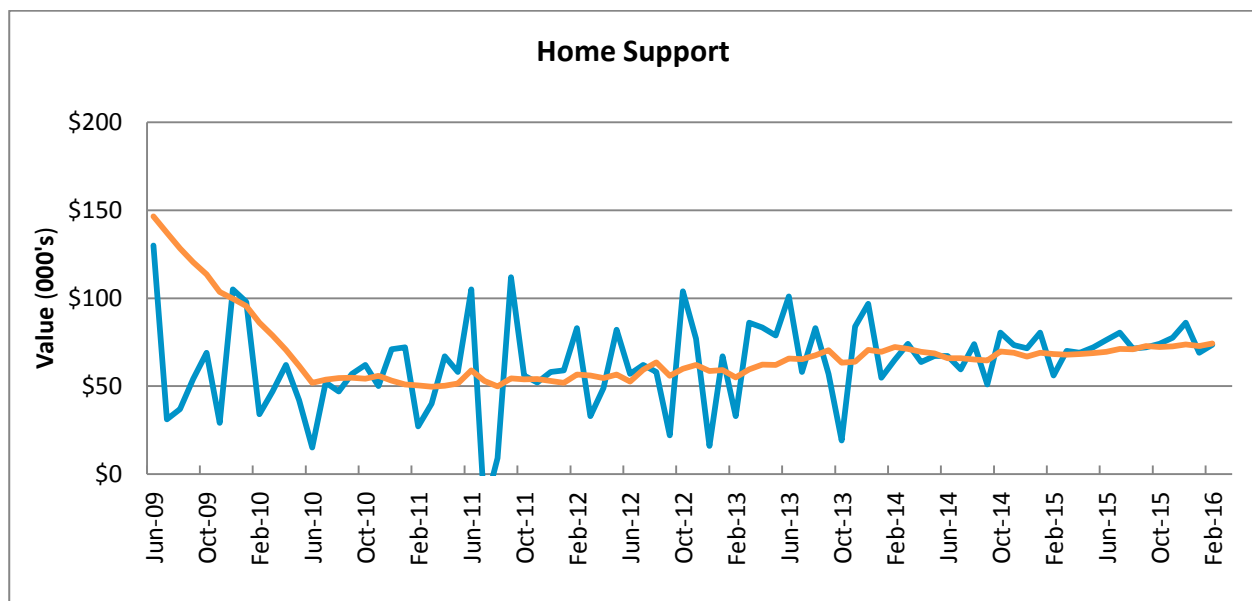
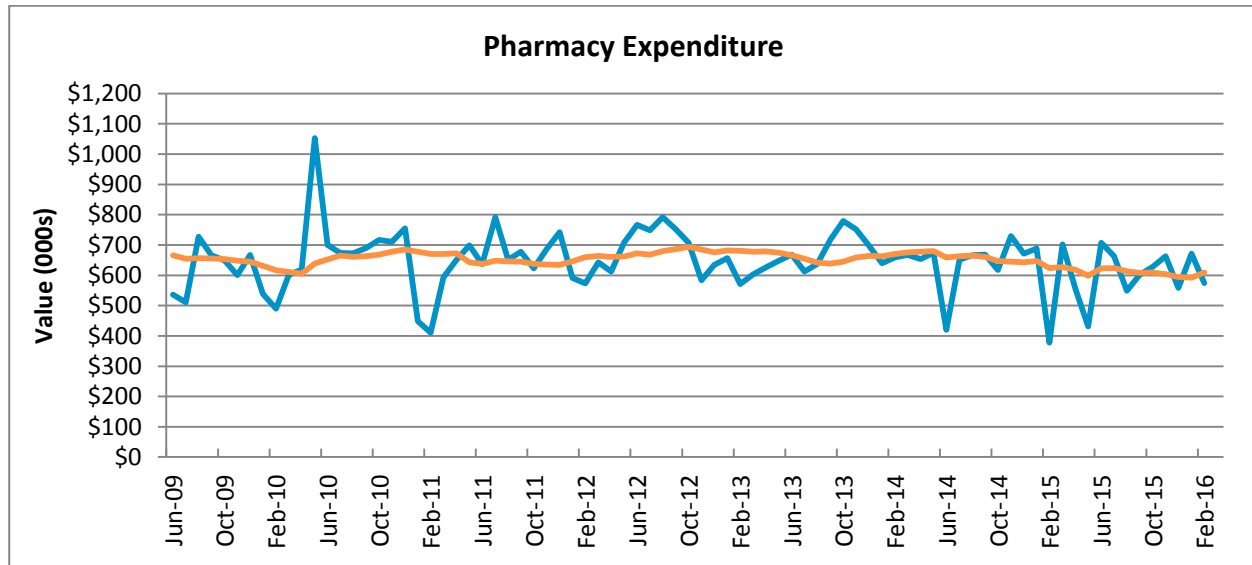
ESPI compliance: One orthopaedic and two respiratory patients are showing as non-compliant against the maximum 120 days' wait time target for First Specialist Assessment (ESPI 2) in February. The orthopaedic patient has been seen and both respiratory patients are booked in the next clinic.

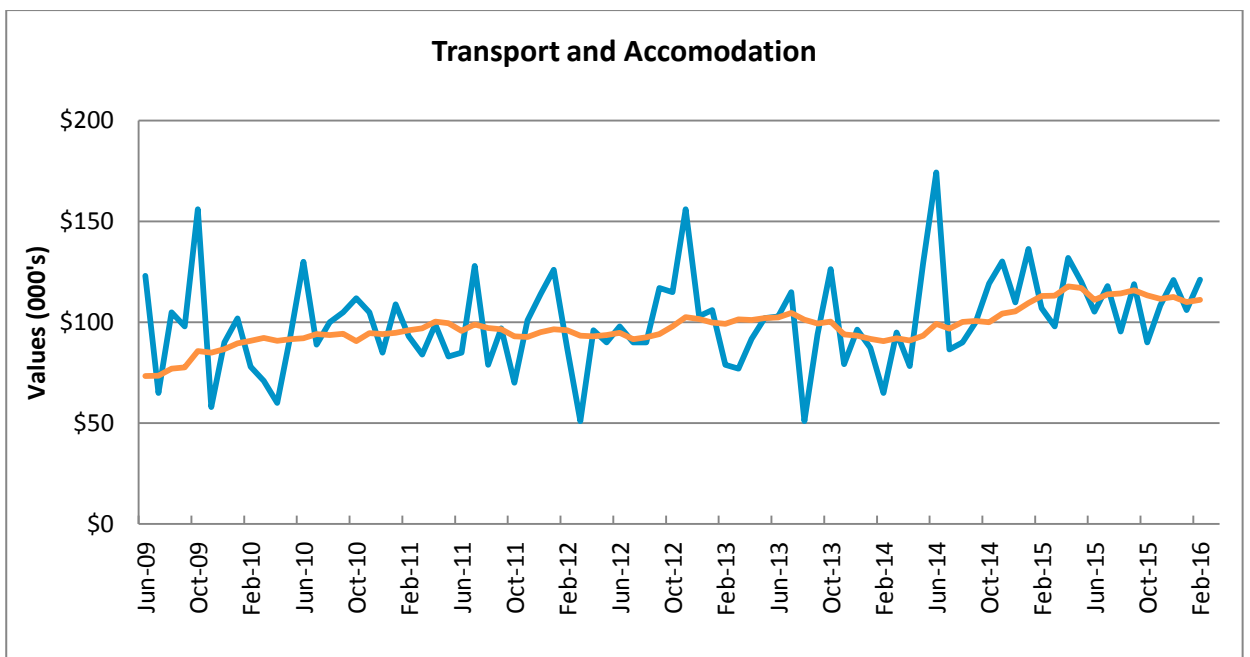
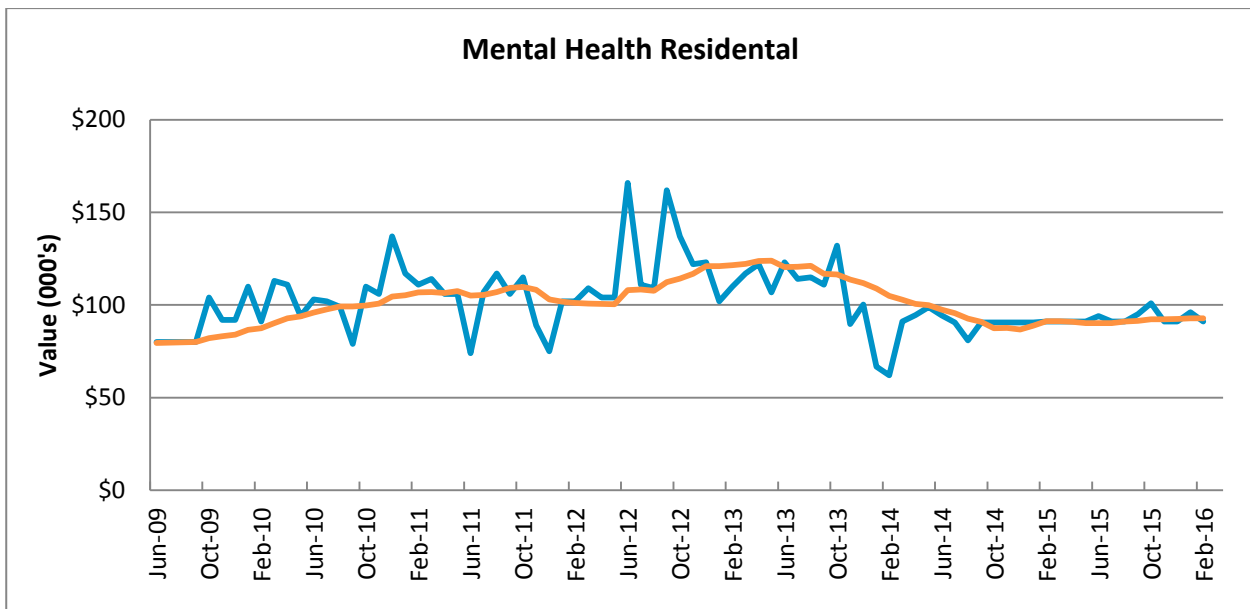
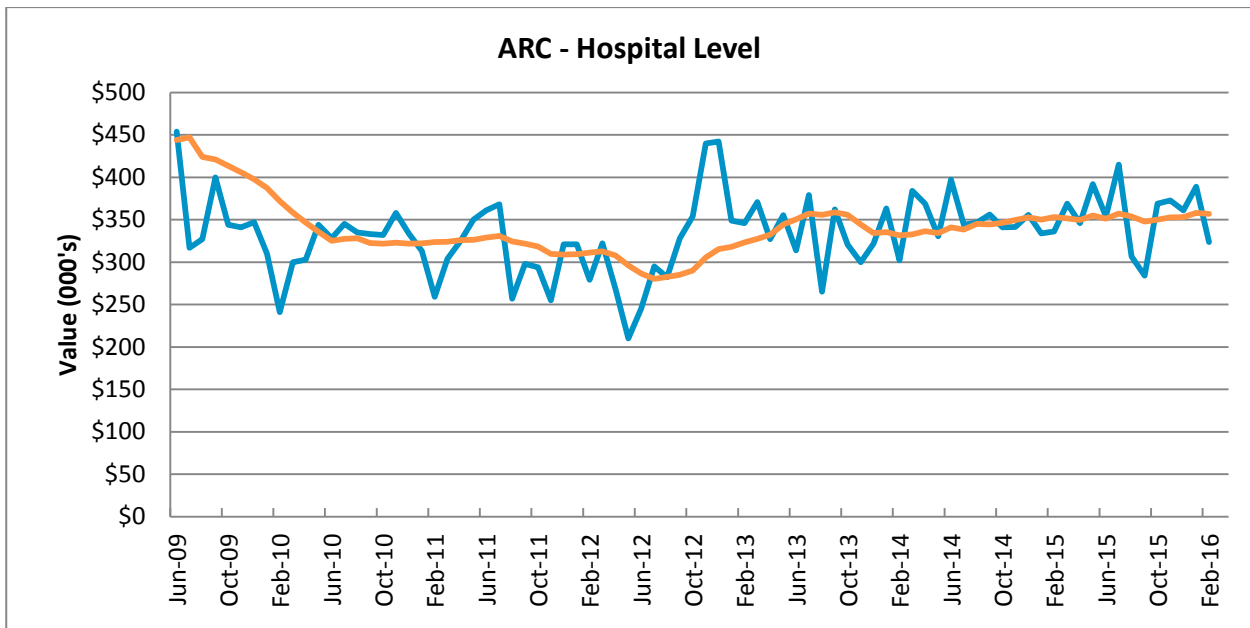
One general surgery and four orthopaedics patients are showing as non-compliant against their first specialist assessment to surgical treatment (ESPI 5) in February. The Orthopaedic patients have been seen. The general surgery patient had their operation cancelled as the surgeon was unable to land due to weather; they are now rebooked for mid-April.

Financials

The following graphs are presented to show expenditure trends over time:

— Expenditure Trend — Rolling average





Planning and Funding Division
Month Ended February 2016

Current Month					Year to Date					2015/16	
Actual	Budget	Variance			SERVICES	Actual	Budget	Variance		Annual Budget	
\$000	\$000	\$000	%			\$000	\$000	\$000	%	\$000	
18	31	13	42%	✓	Primary Care						
22	26	5	18%	✓	Dental-school and adolescent	200	246	46	19%	✓	369
0	1	1	100%	✓	Maternity	219	211	-9	-4%	✗	316
0	3	3	100%	✓	Pregnancy & Parent	3	5	2	41%	✓	8
2	4	2	47%	✓	Sexual Health	0	22	22	100%	✓	33
516	513	-3	-1%	✗	General Medical Subsidy	19	33	14	43%	✓	50
91	91	0	0%	✓	Primary Practice Capitation	4,135	4,101	-34	-1%	✗	6,152
87	87	0	0%	✓	Primary Health Care Strategy	728	729	1	0%	✓	1,093
5	5	0	8%	✓	Rural Bonus	699	699	0	0%	✓	1,049
11	13	1	9%	✓	Child and Youth	36	39	4	9%	✓	59
5	5	0	-4%	✗	Immunisation	45	101	56	56%	✓	151
48	52	4	8%	✓	Maori Service Development	34	38	4	11%	✓	57
14	18	4	24%	✓	Whanau Ora Services	302	417	115	28%	✓	626
1	6	5	84%	✓	Palliative Care	80	143	63	44%	✓	215
0	12	12	100%	✓	Community Based Allied Health	54	51	-3	-6%	✗	76
67	53	-13	-25%	✗	Chronic Disease	61	96	34	36%	✓	144
					Minor Expenses	395	426	31	7%	✓	639
885	920	34	4%	✓		7,011	7,357	346	5%	✓	11,036
24	23	-1	-2%	✗	Referred Services						
574	663	89	13%	✓	Laboratory	226	186	-40	-22%	✗	279
598	687	89	13%	✓	Pharmaceuticals	4,908	5,307	399	8%	✓	7,960
						5,134	5,493	358	7%	✓	8,239
189	263	74	28%	✓	Secondary Care						
130	126	-5	-4%	✗	Inpatients	1,782	2,101	319	15%	✓	3,152
121	114	-8	-7%	✗	Radiolgy services	997	1,006	10	1%	✓	1,510
1,446	1,375	-71	-5%	✗	Travel & Accommodation	878	908	30	3%	✓	1,362
1,886	1,877	-9	0%	✗	IDF Payments Personal Health	11,172	11,001	-170	-2%	✗	16,502
3,369	3,483	114	3%	✓		14,829	15,017	188	1%	✓	22,526
					Primary & Secondary Care Total	26,974	27,868	893	3%	✓	41,801
11	25	13	53%	✓	Public Health						
0	0	0		✓	Nutrition & Physical Activity	164	196	33	17%	✓	294
11	11	0	-3%	✗	Public Health Infrastructure	0	0	0		✓	0
0	0	0		✓	Tobacco control	89	86	-3	-4%	✗	129
					Screening programmes	0	0	0		✓	0
22	35	13	36%	✓	Public Health Total	253	282	29	10%	✓	423
7	6	-2	-28%	✗	Mental Health						
0	2	2	100%	✓	Dual Diagnosis A&D	27	44	18	40%	✓	66
13	20	8	38%	✓	Eating Disorders	0	15	15	100%	✓	23
25	5	-20	-390%	✗	Child & Youth Mental Health Services	153	160	8	5%	✓	240
61	61	0	0%	✓	Mental Health Work force	127	40	-87	-217%	✗	60
11	11	0	0%	✓	Day Activity & Rehab	486	486	0	0%	✓	729
81	81	0	0%	✓	Advocacy Consumer	85	85	0	0%	✓	128
11	11	0	0%	✓	Other Home Based Residential Support	646	647	0	0%	✓	970
10	10	0	0%	✓	Advocacy Family	88	88	0	0%	✗	132
0	0	0		✓	Community Residential Beds	98	78	-20	-25%	✗	117
65	65	0	0%	✓	Minor Expenses	0	0	0		✓	0
					IDF Payments Mental Health	518	518	0	0%	✗	776
282	270	-12	-4%	✗		2,227	2,161	-66	-3%	✗	3,242
0	9	9	100%	✓	Older Persons Health						
0	0	0	100%	✓	Information and Advisory	0	76	76	100%	✓	114
74	70	-4	-6%	✗	Needs Assessment	0	1	1	100%	✓	1
7	8	1	14%	✓	Home Based Support	604	558	-47	-8%	✗	837
224	281	57	20%	✓	Caregiver Support	51	64	13	20%	✓	96
10	5	-6	-119%	✗	Residential Care-Rest Homes	1,900	2,247	346	15%	✓	3,370
324	360	36	10%	✓	Residential Care-Community	89	37	-52	-139%	✗	56
0	0	0		✓	Residential Care-Hospital	2,821	2,878	57	2%	✓	4,318
9	0	-9		✗	Ageing in place	0	0	0		✓	0
12	15	3	18%	✓	Day programmes	79	0	-79		✗	0
1	1	0	0%	✓	Respite Care	89	120	31	26%	✓	180
1	1	0	0%	✓	Community Health	10	10	0	0%	✓	15
91	91	0	0%	✓	Minor Disability Support Expenditure	32	11	-22	-206%	✗	16
					IDF Payments-DSS	727	726	0	0%	✗	1,090
753	841	86	10%	✓		6,403	6,728	325	5%	✓	10,092
1,034	1,111	75	7%	✓	Mental Health & OPH Total	8,630	8,889	259	3%	✓	13,333
4,426	4,630	204	4%	✓	Total Expenditure	35,857	37,039	1,182	3%	✓	55,558

TO: Chair and Members
Community and Public Health & Disability Support Advisory Committee

SOURCE: Planning & Funding
Alliance Leadership Team

DATE: 28 April 2016

Report Status – For:	Decision	<input type="checkbox"/>	Noting	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>
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1. ORIGIN OF THE REPORT

This report is a standing agenda item, highlighting the progress made by the West Coast Alliance.

2. RECOMMENDATION

That the Committee;

- i. Notes the Alliance Update.

3. SUMMARY

Progress of Note:

Alliance Leadership Team (ALT)

The Alliance Leadership Team reviewed the workplan for expanding the use of Telehealth across the coast and the accompanying reports demonstrating the percentage of patients having appointments via telehealth. The ALT noted the amount of work needed to get to this point.

The ALT reviewed the final drafts of the workstream workplans for 2016/17 Annual Planning. It was noted that the plans are very full and there was a note of caution that the workstream be realistic in their expectations of themselves.

The ALT noted that nutrition and physical activity services are at risk due to reduced revenue from MoH. The ALT are concerned about this risk in the context of the both National strategies and the South Island Alliance plans. Planning & Funding and the Alliance Support Group (ASG) have been tasked to look at how we can move resources within the health system to address this issue.

Health of Older Persons

- The CCCN has appointed a Falls Champion to deliver the falls programme in people's homes coast wide.

Grey/Westland & Buller Family Health Services (IFHS)

- A telehealth distance mapping report has been completed and the Alliance Leadership Team has provided feedback. The report will be provided monthly to support discussion about opportunities to use telehealth in our health system. The Grey|Westland workstream has also selected a group to progress actions around common processes between Grey practices as well as between the practices and other providers such as pharmacies.
- In Buller, Māori with Long term Conditions have been identified, with work underway to improve the LTCM of all enrolled patients who are LTC2.
- Poutini Waioara have developed an evaluation for the spirometry project and it is anticipated that this will be completed during April.

- With Buller Medical fully staffed, evening clinics are planned and additional health promotion and prevention activities are under consideration.

Healthy West Coast (HWC)

- The outcome of the submission made to the RFP for Local Stop Smoking Services by CPH (Community & Public Health), on behalf of HWC and ALT has again been delayed. This was expected by late March but MoH have advised this will now be more likely late April. The final decision will provide certainty on direction for local cessation services and the Māori Cessation Plan in particular.
- Notification from MoH about reducing funding to the DHB for Nutrition and Physical Activity services has put these at risk. HWC will again reprioritise services and work to maintain as much service provision as possible. However, a long term plan regarding how to continue to fund public health needs to be developed.

Child and Youth

- The PHO have launched their new youth west coast website to support youth mental health after consultation with young people and user testing.
- GoFlo (Hip Hop / Poetry) workshops have commenced across the coast with 11-17 year olds themed around solutions to the specific issues raised in the Girls of Concern report. Young participants are encouraged to write songs as a medium for expressing those ideas.

Pharmacy

- Market analysis for the Grey IFHC community pharmacy commercial arrangements has commenced.
- Buller Pharmacy participation in the local interdisciplinary team meetings has commenced.

Report prepared by:

Jenni Stephenson, Planning & Funding

Report approved for release by:

Stella Ward, Chair, Alliance Leadership Team

WEST COAST DISTRICT HEALTH BOARD MEETING
to be held at St John, Waterwalk Road, Greymouth
on Friday 1 April 2016 commencing at 10.15am

KARAKIA

ADMINISTRATION

10.15am

Apologies

1. Interest Register
2. Confirmation of the Minutes of the Previous Meetings
 - 12 February 2016
3. Carried Forward/Action List Items

REPORTS

10.20am

- | | | | |
|-----|--|--|-------------------|
| 4. | Chair's Update
(Verbal Update) | Peter Ballantyne
<i>Chairman</i> | 10.20am – 10.30am |
| 5. | Chief Executive's Update | David Meates
<i>Chief Executive</i> | 10.30am – 10.45am |
| 6. | Clinical Leader's Update | Karyn Bousfield
<i>Director of Nursing & Midwifery</i>
Stella Ward
<i>Executive Director, Allied Health</i>
Dr Vicky Robertson
<i>Acting Medical Director Patient Safety & Outcomes</i> | 10.45am – 10.55am |
| 7. | Wellbeing, Health & Safety Update | Mark Lewis
<i>Wellness, Health & Safety Manager</i> | 10.55am – 11.05am |
| 8. | Finance Report | Justine White
<i>General Manager, Finance</i> | 11.05am – 11.15am |
| 9. | Health Target Report | Carolyn Gullery
<i>General Manager, Planning & Funding</i> | 11.15am – 11.25am |
| 10. | Maori Health Plan Update | Kylie Parkin
<i>Acting General Manager, Maori Health</i> | 11.25am – 11.35am |
| 11. | West Coast DHB Disability Action Plan | Carolyn Gullery
<i>General Manager, Planning & Funding</i> | 11.35am – 11.45am |
| 12. | Reports from Committee Meetings | | |
| - | CPH&DSAC
10 March 2016 | Elinor Stratford
<i>Chair, CPH&DSA Committee</i> | 11.45am – 11.55am |
| - | Hospital Advisory Committee
10 March 2016 | Sharon Pugh
<i>Chair, Hospital Advisory Committee</i> | 11.55am – 12.05pm |
| 13. | Resolution to Exclude the Public | Board Secretariat | 12.05pm |

INFORMATION ITEMS

- 2016 Meeting Schedule

ESTIMATED FINISH TIME

12.05pm

NEXT MEETING

Friday 13 May 2016

COMMUNITY & PUBLIC HEALTH & DISABILITY SUPPORT ADVISORY COMMITTEE MEETING UPDATE 10 MARCH 2016

TO: Chair and Members
West Coast District Health Board

SOURCE: Chair, Community & Public Health & Disability Support Advisory Committee

DATE: 1 April 2016

Report Status – For: Decision ☐ Noting ☒ Information ☐

1. ORIGIN OF THE REPORT

This report is provided to the West Coast DHB Board as an interim update on the Community & Public Health & Disability Support Advisory Committee (CPH&DSAC) meeting of 10 March 2016.

For the Board's information the functions of CPH&DSAC, in accordance with their Terms of Reference and the New Zealand Public Health and Disability Act 2000:

“With respect to Community and Public Health, is to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the health needs of the resident population of the West Coast District Health Board; and*
- *any factors that the Committee believes may adversely affect the health status of the resident population, and*
- *the priorities for the use of the health funding available*

With respect to Disability Support, are to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the disability support needs of the resident population of the West Coast District Health Board, and*
- *the priorities for the use of the disability support funding provided.”*

The aim of the Committee's advice must be:

- *to ensure that the services that the West Coast District Health Board provides or funds, along with the policies it adopts, will maximise the overall health gain for the resident population of the West Coast District Health Board, and*
- *to ensure that the kind of disability support services that the West Coast District Health Board provides or funds, along with the policies it adopts, will promote the inclusion and participation in society, and maximise the independence, of people with disabilities within the resident population of the West Coast District Health Board.”*

The Committee's advice to the Board must be consistent with the priorities identified in the New Zealand Health Strategy, the New Zealand Disability Strategy and with the Strategic Plan and the Disability Support Action Plan of the West Coast District Health Board.”

2. RECOMMENDATION

That the Board:

- i. notes the Community & Public Health & Disability Support Advisory Committee Meeting Update – 10 March 2016.

3. SUMMARY

ITEMS OF INTEREST FOR THE BOARD

a) COMMUNITY AND PUBLIC HEALTH UPDATE

This report was provided to the Committee with updates as follows:

Community Nutrition

An Appetite for Life course has now started in Westport at Number 37 (community house) and Community and Public Health staff recently met with a practice nurse in Reefton about providing a course there in the near future. There is a steady flow of referrals to Appetite for Life coming in from Hokitika and Greymouth as well. We are developing strategies to streamline our referral process and to enhance the overall experience of Appetite for Life.

Community and Public Health has been continuing work with six Early Childhood Centres to support the development of healthy kai policies and to provide support to teachers and parents around children's nutrition. The early childhood setting will be a strong focus of our work in nutrition over the next year.

Alcohol Licensing

Community and Public Health's alcohol licensing staff continue to report on alcohol licence applications. One application of particular note was opposed by the Medical Officer of Health during February. This was an application for a new off-licence store in Hokitika, a town which already has one off-licence for every 423 people. Should this application be granted, it would mean that there would be one off-licence for every 371 people in Hokitika. The comparable ratio for Greymouth is one off-licence for every 1154 people and for Westport it is one for every 1009. Increased density of alcohol outlets has been shown to correlate with increased alcohol harm and the Westland District already has the highest rates of several types of alcohol-related harm of all West Coast districts. This application will go to a hearing of the Westland District Licensing Committee late next month.

Community and Public Health staff have met with the Hokitika Wildfoods Festival Coordinator to discuss the event on 12 March 2016. This year there will again be a live band performance at the Festival grounds on Saturday evening. CPH staff, along with Police and the Westland Licensing Inspector will be monitoring at the Festival and during the evening.

Kaumātua Wellbeing Hui

Community and Public Health have been working with our partners to organise kaumātua wellbeing hui for 2016 at Arahura marae. These hui encourage and support kaumātua as whanau health promoters. Kaumātua have identified their areas of interest for the upcoming hui.

The first hui will be an influenza vaccination clinic on 23 March supported by the Westland Medical Centre, Poutini Waiora and the West Coast PHO. Westland Pharmacy staff will also be in attendance to talk about medications, blister packs, and how to access funding for certain medications.

The second hui will be on 6 April and will be on Alzheimer's and Dementia. This hui is will be supported by Anne Marie Reynolds, West Coast field worker from Alzheimers Canterbury, Robyn Naish, Dementia Educator and Dr Michele Dhanak from the Complex Clinical Care Network, as well as staff of Poutini Waiora and the West Coast PHO.

Smoke-free Enforcement

Community and Public Health conducted a tobacco Controlled Purchase Operation in the Buller and Grey Districts over a two day period in February with the help of a 15 year old volunteer, the Christchurch Smoke-free Officer and a Ministry of Health representative. Shops were visited in Westport, Carters Beach, Reefton, Ikamatua, Ahaura, Moana, Blackball and Greymouth. We are pleased to report that no sales were made to the volunteer.

Relay For Life

Members of the West Coast Tobacco Free Coalition attended the Cancer Society's Relay for Life held at the Greymouth High School grounds from 10am - 11pm on Saturday 20th February. There were twelve teams taking part this year. We had a smokefree gazebo with information and resources to support people wanting to quit smoking or to continue to live smokefree. We were also promoting smokefree cars. Three people made appointments with the Smoking Cessation Counsellor during the day and there were other positive discussions about quitting smoking.

Ministry of Health Tobacco Realignment

A Request for Proposal (RFP), as part of the Ministry of Health Tobacco Realignment – Regional/Local Stop Smoking Services process was submitted to the Ministry in mid-February by Community and Public Health. The proposal was developed through the West Coast Alliance structure, under the auspices of the Healthy West Coast Governance Group. A working group supported the development of the proposal which included key stakeholders from the areas of smokefree, Māori health and mental health. The process provided the West Coast health system with an opportunity to develop and propose a service that:

- i. is a culturally appropriate and suitably skilled stop smoking programme providing evidence-based medication and face-to-face, flexible behavioural support to Māori and other priority population groups; and
- ii. allows a means of improving recruitment and engagement of 'hard to reach'/'hard to engage' people who want to stop smoking within these priority population groups.

Community and Public Health is expecting to hear the outcome of the RFP later in March, with the current Aukati Kaipaipa contract finishing 30 June 2016.

Discussion took place regarding the Healthy Food Environments Policy and the Committee noted that the West Coast DHB is working at a national level with other DHBs towards ensuring a policy is in place by 30 June 2016. It was also noted that whilst the policy must be in place by 30 June this will not necessarily mean that the policy will be fully implemented by then.

The report was noted.

b) PLANNING & FUNDING UPDATE

Philip Wheble, Team Leader, Planning & Funding presented this update. Mr Wheble advised that in response to the request at the last meeting to make ethnicity more visible in reporting the team have been working to achieve this and it is a work in progress.

The report itself provided the Committee with an update on progress made on the Minister of Health's health and disability priorities and the West Coast DHBs Annual Plan key priority areas as follows:

Key Achievements

- The West Coast DHB continues to achieve 99.7% of patients admitted, discharged or transferred from Grey Base ED within six hours during January 2016. An impressive 96% were seen within just four hours.
- West Coast DHB was 19 discharges ahead of our year-to-date progress target toward delivering 1,889 elective and arranged purchase unit code (PUC) discharges in the 2015/16 financial year.
- CCCN staff ensured 95% of people over 65 years receiving long term home based supports had an InterRAI assessment and an appropriate restorative care plan, meeting the target.

Key Issues & Associated Remedies

- Four neurology patients are showing as non-compliant against the maximum 120 days' wait time target for First Specialist Assessment (ESPI 2) in December. Two Orthopaedics patients are showing as non-compliant against their first specialist assessment to surgical treatment (ESPI 5) in December. All patients have either since been seen, referred to their GP or now have an appointment.
- West Coast DHB has delivered B4 School Checks to 30% of the total eligible population and 27% of the high deprivation population against the 53% year-to-date target. There were no B4 School check clinics in January as these have proved to have very high DNA rates previously. The B4 Schools team has planned clinics for the remainder of the year and are confident in their ability to achieve the year-end target.
- West Coast health practitioners have reported giving 4,315 smokers cessation advice in the 15 months ending December 2015. This represents 84.8% of smokers enrolled with the PHO, against our 90% target. We are disappointed to see the monthly Karo data trend continue downward. All best practices continue.

Discussion took place regarding reporting of mental health data and the Committee noted that this data has temporarily been deleted from the report as it does not contain the latest information. It is hoped that a new Health Solution System will be implemented by June. This will show current information however historical information will be input after that date.

The report was noted.

c) ALLIANCE UPDATE

This report provided an update of progress made around the West Coast Alliance regarding:

Alliance Leadership Team (ALT)

Over the last few months the Alliance workstreams have been developing the draft workplans for the coming financial year. This work will be reviewed by the Alliance Leadership at a meeting to be held tonight (10 March 2016).

Health of Older Persons

Work is continuing Allied Health and District Nursing to identify and enable a supported discharge response for people over 65 years across the West Coast.

Agreement has been reached regarding the implementation of payment for home based carers to ensure that travel between clients is paid for.

Grey/Westland & Buller Family Health Services (IFHS)

- In Greymouth both High Street Medical and RAGP (Rural Academic General Practice) have extended hours once a week each to provide greater primary care access in Grey.
- Other work underway includes looking at opportunities to move minor plastics work currently conducted by our specialist team into primary care.

Healthy West Coast (HWC)

- A submission has been made to the RFP for Local Stop Smoking Services by Community & Public Health, on behalf of HWC and ALT. An outcome is expected by late March and will provide certainty on direction for local cessation services and the Māori Cessation Plan in particular.

- Green Prescription is expanding its group service provision with a new “Be Active” programme starting in Hokitika in May. Group programmes continue to be available in Grey and Buller.

Child and Youth

- The new Kawatiri provider contract has been confirmed.
- CAMHS, PACT and the PHO Mental Health team are working closely to triage new referrals for Mental Health support and ensure young people are directed to the most appropriate service.
- A workshop has been held to bring together the workforce providing Well Child Tamariki Ora services to review progress and next steps towards a fully integrated West Coast Well Child Service

Pharmacy

- Buller Pharmacy has agreed on a plan to participate in practice meetings to build relationships with practice staff. This should enable prescribing quality issues to be addressed. Involvement in individual patient management can be phased in later, including participation in the CCCN.

The report was noted.

d) Health Target Report

The Health Target Report for Q2 was received by the Committee and is included in today's Board papers.

e) Maori Health Plan Update

This report is included in today's Board papers.

f) West Coast Disability Action Plan

The Committee have recommended this plan to the Board for approval and a report is included in today's papers.

g) Draft West Coast Public Health Annual Plan 2016/17

This Annual Plan is also included in today's papers.

Report prepared by: Elinor Stratford, Chair, Community & Public Health & Disability Support Advisory Committee

COMMUNITY & PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEETING
To be held in the Board Room, Corporate Office, Greymouth Hospital
Thursday 10 March 2016 commencing at 9.00am

ADMINISTRATION

9.00am

Karakia

Apologies

1. Interest Register

Update Committee Interest Register and Declaration of Interest on items to be covered during the meeting.

2. Confirmation of the Minutes of the Previous Meeting

28 January 2016

3. Carried Forward/ Action Items

REPORTS/PRESENTATIONS

9.10am

- | | | | |
|-----|---|---|-------------------|
| 4. | Community and Public Health Update | Claire Robertson
<i>Team Leader, Community and Public Health</i> | 9.10am - 9.20am |
| 5. | Planning & Funding Update | Philip Wheble
<i>Team Leader, Planning & Funding</i> | 9.20am – 9.30am |
| 6. | Alliance Update | Philip Wheble
<i>Team Leader, Planning & Funding</i> | 9.30am – 9.40am |
| 7. | Health Target Report – Q2 2015/16 | Philip Wheble
<i>Team Leader, Planning & Funding</i> | 9.40am – 9.50am |
| 8. | Maori Health Plan Update | Kylie Parkin
<i>Acting General Manager, Maori Health</i> | 9.50am – 10.00am |
| 9. | West Coast DHB Disability Action Plan | Kathy O'Neill
<i>Disability Lead, Planning & Funding</i> | 10.00am – 10.20am |
| 10. | Draft West Coast Public Health Annual Plan 2016/17 | Cheryl Brunton & Claire Robertson
<i>Community & Public Health</i> | 10.20am – 10.35am |
| 11. | General Business | Elinor Stratford
<i>Chair</i> | 10.35am - 10.40am |

ESTIMATED FINISH TIME

10.40am

INFORMATION ITEMS

- Board Agenda – 12 February 2016
- Chair's Report to last Board Meeting
- 2016 Committee Work Plan (Working Document)
- West Coast DHB 2016 Meeting Schedule

NEXT MEETING

Date of Next Meeting: Thursday 28 April 2016

WORKPLAN FOR CPH&DSAC 2016 – BASED ON WEST COAST DHB PRIORITY PLAN (*WORKING DOCUMENT*)

	28 January	10 March	28 April	9 June	28 July	8 September	27 October	1 December
STANDING ITEMS	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items
STANDARD REPORTS	Planning & Funding Update Community & Public Health Update Alliance Update	Health Target Q2 Report Maori Health Plan Update Planning & Funding Update Community & Public Health Update Alliance Update	Planning & Funding Update Community & Public Health Update Alliance Update	Health Target Q3 Report Maori Health Plan Update Planning & Funding Update Community & Public Health Update Alliance Update	Planning & Funding Update Community & Public Health Update Alliance Update	Health Target Q4 Report Maori Health Plan Update Planning & Funding Update Community & Public Health Update Alliance Update	Planning & Funding Update Community & Public Health Update Alliance Update	Health Target Q1 Report Maori Health Plan Update Planning & Funding Update Community & Public Health Update Alliance Update
PRESENTATIONS	Mana Tamariki Programme Child & Youth Health		Alliance Workstreams: - Healthy West Coast - Green Prescriptions		Consumer Council			
PLANNED ITEMS		West Coast Public Health Annual Plan		Healthy Foods Environment Policy Suicide Prevention Update (or 28 July) Breastfeeding Priority Plan	Suicide Prevention Update (or 9 June)			
GOVERNANCE AND SECRETARIAT	2016 Work Plan							
DSAC Reporting	As available	Disability Action Plan	As available	As available	As available	As available	As available	As available
INFORMATION ITEMS	Latest Board Agenda Chair's Report to Board from last meeting C&PH 6 Monthly report to MoH (Jan – July 2015) 2016 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2016 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2016 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan C&PH 6 Monthly report to MoH (July – Dec 2015) 2016 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2016 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2016 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2016 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan C&PH 6 Monthly report to MoH (Jan – July 2016) 2017 Schedule of Meetings

WEST COAST DHB – MEETING SCHEDULE

JANUARY – DECEMBER 2016

DATE	MEETING	TIME	VENUE
Thursday 28 January 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 28 January 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 28 January 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 12 February 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 10 March 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 10 March 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 10 March 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 1 April 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 28 April 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 28 April 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 28 April 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 13 May 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 9 June 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 9 June 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 9 June 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 24 June 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 28 July 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 28 July 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 28 July 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 12 August 2016	BOARD	10.15am	St Johns Waterwalk Rd, Greymouth
Thursday 8 September 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 8 September 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 8 September 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 23 September 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 27 October 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 27 October 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 27 October 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 4 November 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 1 December 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 1 December 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 1 December 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 9 December 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth

The above dates and venues are subject to change. Any changes will be publicly notified.