



West Coast

– District Health Board –

Te Poari Hauora a Rohe o Tai Poutini

**COMMUNITY AND PUBLIC HEALTH
AND
DISABILITY SUPPORT ADVISORY
COMMITTEE MEETING**

23 November 2017

9.30am

**Board Room, Corporate Office
Grey Base Hospital**

**AGENDA AND
MEETING PAPERS**

**ALL INFORMATION CONTAINED IN THESE COMMITTEE
PAPERS IS SUBJECT TO CHANGE**

The functions of CPHAC & DSAC, in accordance with their Terms of Reference and the New Zealand Public Health and Disability Act 2000 are:

“With respect to Community and Public Health, is to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the health needs of the resident population of the West Coast District Health Board; and*
- *any factors that the Committee believes may adversely affect the health status of the resident population; and*
- *the priorities for the use of the health funding available.*

With respect to Disability Support, are to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the disability support needs of the resident population of the West Coast District Health Board; and*
- *the priorities for the use of the disability support funding provided.”*

The aim of the Committee's advice must be:

- *to ensure that the services that the West Coast District Health Board provides or funds, along with the policies it adopts, will maximize the overall health gain for the resident population of the West Coast District Health Board; and*
- *to ensure that the kind of disability support services that the West Coast District Health Board provides or funds, along with the policies it adopts, will promote the inclusion and participation in society, and maximise the independence, of people with disabilities within the resident population of the West Coast District Health Board.”*

The Committee's advice to the Board must be consistent with the priorities identified in the New Zealand Health Strategy, the New Zealand Disability Strategy and with the Strategic Plan and the Disability

COMMUNITY & PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEETING
To be held in the Board Room, Corporate Office, Greymouth Hospital
Thursday 23 November 2017 commencing at 9.30am

ADMINISTRATION

9.30am

- Karakia
- Apologies
- 1. **Interest Register**
Update Committee Interest Register and Declaration of Interest on items to be covered during the meeting.
- 2. **Confirmation of the Minutes of the Previous Meeting**
26 October 2017
- 3. **Carried Forward/ Action Items**

REPORTS/PRESENTATIONS

9.35am

- | | | |
|--|---|-------------------|
| 4. Community and Public Health Update | Gail McLauchlan
<i>Community and Public Health</i> | 9.35am – 9.45am |
| 5. Consumer Council Presentation | Lynnette Beirne
<i>Chair, Consumer Council</i>
Paul Norton
<i>Quality & Patient Safety Manager</i> | 9.45am – 10.05am |
| 6. Planning & Funding Update | Carolyn Gullery
<i>General Manager, Planning & Funding</i> | 10.05am – 10.15am |
| 7. Alliance Update | Carolyn Gullery
<i>General Manager, Planning & Funding</i> | 10.15am – 10.25am |
| 8. Health Target Report Q1 2017/18 (to be tabled) | Carolyn Gullery
<i>General Manager, Planning & Funding</i> | 10.25am – 10.35am |
| 9. 2018 Draft Committee Work Plan | Elinor Stratford
<i>Chair</i> | 10.35am – 10.45am |
| 10. General Business | Elinor Stratford
<i>Chair</i> | 10.45am – 10.50am |

ESTIMATED FINISH TIME

10.50am

INFORMATION ITEMS

- Board Agenda – 3 November 2017
- Chair's Report to last Board Meeting
- West Coast DHB 2018 Meeting Schedule

NEXT MEETING

Date of Next Meeting: Thursday 8 March 2018



E Te Atua i runga rawa kia tau te rangimarie, te aroha,
ki a matou i tenei wa
Manaaki mai, awhina mai, ki te mahitahi matou, i roto,
i te wairua o kotahitanga, mo nga tangata e noho ana,
i roto i tenei rohe o Te Tai Poutini mai i Karamea tae noa atu ki Awarua.

That which is above all else let your peace and love descend
on us at this time so that we may work together
in the spirit of oneness on behalf of the people of the West Coast.

COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEMBERS' INTERESTS REGISTER



COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE REGISTER OF MEMBERS' CONFLICTS/INTEREST

(As disclosed on appointment to the Board/ Committee and updated from time-to time, as necessary)

Member	Disclosure of Interest
CHAIR Elinor Stratford (Board Member)	<ul style="list-style-type: none"> • Clinical Governance Committee, West Coast Primary Health Organisation • Committee Member, Active West Coast • Chairperson, West Coast Sub-branch - Canterbury Neonatal Trust • Trustee, Canterbury Neonatal Trust • Member, Arthritis New Zealand, Southern Regional Liaison Group • President of the New Zealand Federation of Disability Information Centres
Lynnette Beirne	<ul style="list-style-type: none"> • Patron of the West Coast Stroke Group Incorporated • Daughter employed as nurse for West Coast DHB • Chair of West Coast DHB Consumer Council • Consumer Representative on WCDHB Falls Coalition Committee • Consumer Representative on WCDHB Stroke Coalition Committee • Running a Homestay for DHB Students
Sarah Birchfield	<ul style="list-style-type: none"> • West Coast Autism Support Group – Volunteer and Support Person • West Coast Special Olympics Steering Committee – Member • Parkinsons New Zealand – West Coast Committee Member
Cheryl Brunton	<ul style="list-style-type: none"> • Medical Officer of Health for West Coast - employed by Community and Public Health, Canterbury District Health Board • Senior Lecturer in Public Health - Christchurch School of Medicine and Health Sciences (University of Otago) • Member - Public Health Association of New Zealand • Member - Association of Salaried Medical Specialists • Member - West Coast Primary Health Organisation Clinical Governance Committee • Member – National Influenza Specialist Group • Member, Alliance Leadership Team, West Coast Better Sooner More Convenient Implementation • Member – DISC Trust
Jenny McGill	<ul style="list-style-type: none"> • Husband employed by West Coast DHB • Peer Support – Mum4Mum • Information Consultant for West Coast Disability Resource Service
Joseph Mason	<ul style="list-style-type: none"> • Representative of Te Runanga o Kati Wae Wae Arahura • Employee Community and Public Health, Canterbury DHB

Mary Molloy	<ul style="list-style-type: none"> • Spokesperson for Farmers Against 1080 • Executive Member - Ban 1080 Political Party • Director, Molloy Farms South Westland Ltd • Trustee, L.B. & M.E. Molloy Family Trust • Executive Member, Wildlands Biodiversity Management Group Inc.
Peter Neame	<ul style="list-style-type: none"> • White Wreath Action Against Suicide – Member & Research Officer • Author and Publisher of “Suicide, Murder, Violence Assessment and Prevention” 2017 and four other books.
Francois Tumahai (Deputy Chair) (Board Member)	<ul style="list-style-type: none"> • Te Runanga o Ngati Waewae - Chair • Poutini Environmental - Director/Manager • Arahura Holdings Limited - Director • West Coast Regional Council Resource Management Committee - Member • Poutini Waiora Board - Co-Chair • Development West Coast – Trustee • West Coast Development Holdings Limited – Director • Putake West Coast – Director • Waewae Pounamu – General Manager • Westland Wilderness Trust - Chair
Jenny Black (ex-officio)	<ul style="list-style-type: none"> • Nelson Marlborough District Health Board – Chair • Diabetes new Zealand – Life Member • South Island Alliance Board – Chair • National DHB Chairs - Chair
Chris Mackenzie (ex-officio)	<ul style="list-style-type: none"> • Development West Coast – Chief Executive • Horizontal Infrastructure Governance Group – Chair • Mainline Steam Trust – Trustee • Christchurch Mayors External Advisory Group - Member

DRAFT
**MINUTES OF THE COMMUNITY AND PUBLIC HEALTH
AND DISABILITY SUPPORT ADVISORY COMMITTEE**
held in the Board Room, Corporate Office, Grey Base Hospital
on Thursday 26 October 2017 commencing at 9.30am

PRESENT

Elinor Stratford (Chairperson); Lynnette Beirne; Sarah Birchfield; Cheryl Brunton; Jenny McGill; Mary Molloy; Peter Neame; Francois Tumahai; and Jenny Black.

APOLOGIES

An apology was received and accepted from Jo Mason.

EXECUTIVE SUPPORT

Kathy O'Neill (Planning & Funding) (via video conference), Gary Coghlan (General Manager, Maori Health); Philip Wheble (General Manager, West Coast); and Kay Jenkins (Minutes).

IN ATTENDANCE

Item 5 – Gail McLauchlan, Community & Public Health.

WELCOME

Francois Tumahai led the Karakia.

1. INTEREST REGISTER

Additions/Alterations to the Interest Register

Mary Molloy advised that she is no longer Chair of the West Coast Community Trust.
Jenny McGill, Sarah Birchfield and Lynnette Beirne advised that they are now members of the West Coast Coalition.

Declarations of Interest for Items on Today's Agenda

There were no interests declared for items on today's agenda.

Perceived Conflicts of Interest

There were no perceived conflicts of interest.

2. MINUTES OF THE PREVIOUS MEETING **Resolution (4/17)**

(Moved: Lynnette Beirne/Seconded: Sarah Birchfield - carried)

"That the minutes of the meeting of the Community and Public Health and Disability Support Advisory Committee held on 27 July 2017 be confirmed as a true and correct record.

3. CARRIED FORWARD/ACTION ITEMS

It was agreed that item 2 be removed.

The Carried Forward/Action Items were noted.

4. DISABILITY ACTION PLAN UPDATE

Kathy O'Neill, Planning & Funding, provided an update to the Committee around the Disability Action Plan which is a transalpine strategy. Ms O'Neill reiterated the priority actions of the Disability Action Plan and how these are being progressed on the West Coast. She also provided details of upcoming meetings with specific groups around respite care.

The Committee noted that work around employing people with disabilities is taking place through People & Capability.

The Committee also noted that work is underway on the development of a disability dashboard however this is proving a challenge as data is not collected in a way that enables this to happen. Some key analysts are assisting with this work.

The Committee Chair advised that a "State of the Sector Report" is now available on the "Yes Disability" website. It was noted that the National Disability website is currently being updated and will be renamed FirstPort.

The update was noted.

5. COMMUNITY & PUBLIC HEALTH UPDATE

Gail McLauchlan, Community & Public Health, presented this update on the following topics:

Drinking Water

The last two months have been particularly busy with drinking water issues. In addition to the annual drinking water survey in August, CPH staff have also been responding to two major drinking water incidents on the Coast.

The water supply for the Ross township was affected by a major landslide in the catchment after heavy rain at the end of August and residents have been asked to conserve water. One of the two water intakes was affected by the slip and this has resulted in problems with the treatment plant's filters. CPH has been involved in the response to this incident, liaising with the Westland District Council, Westroads and the Ministry of Health. The Ross treatment plant was built with the help of a Ministry of Health capital assistance grant.

In early September, *consumers on the Westport/Carters Beach water supply were placed on 'Essential Use' water restrictions due to the reduction in water levels in the reservoirs serving the townships.* The reservoir levels had fallen since the collapse of the main tunnel feeding water to them and the alternative water sources had a more limited capacity. CPH staff have been working since then as part of the emergency response to this incident. Our role has included the provision of emergency public health advice, working with WCDHB on contingency planning, issuing emergency registration to water carriers, supporting and liaising with Buller District Council staff, and monitoring and reporting on the situation to the Ministry of Health. Water levels in the reservoirs have recovered and restrictions have been eased but a long term solution to the problem is unlikely to be in place for at least 6-12 months. Throughout the incident, water quality has been maintained and a boil water notice has not been necessary.

Oranga Hā – Tai Poutini (Stop Smoking Service)

CPH is delighted to report that Trish Hunt, one of the cessation workers with Oranga Hā, has completed her NZQA qualification in Health and Wellbeing Support. The Ministry of Health now requires smoking cessation workers to hold this qualification. The two other Oranga Hā cessation workers are also close to completing the coursework required for this qualification.

Oranga Hā and other smoking cessation services on the West Coast are seeing a high number of referrals resulting in programme enrolments. West Coast now has 8.9% of the target population enrolled making it a national leader among Ministry of Health funded services for the last quarter.

West Coast Accessibility Coalition

CPH contributed to the organisation of the West Coast Accessibility Coalition workshop held on 28th of September facilitated by Kathy O'Neill. The 15 participants from across the Coast used the NZ Disability Strategy to workshop potential areas of focus for the West Coast Coalition.

Nutrition

CPH ran an Early Childhood nutrition workshop in Cobden with the Melody Makers group in conjunction with WestREAP, with twelve mums and their children (aged 2-5 years) in attendance. There were lots of questions about vegetarianism, getting enough iron, fussy eating and milk choice. The team have completed delivery of a full course of Appetite for Life in Greymouth with ten participants. CPH also worked with the Blue Light team and delivered a nutrition presentation to the boot camp participants at Greymouth High School, which saw eight students and their parents attend and was well received. Our new Nutrition Health Promoter has delivered a presentation in Ross, extending the team's reach, including the promotion of evidence based nutrition and Appetite for Life. Ten Early Childhood Centres in Hokitika and Greymouth have been visited this month, supporting the hosting of Heart Foundation staff to encourage achievement of Healthy Heart Awards. All ten have either achieved a Healthy Heart Award or are working towards one.

Teenagers, Alcohol and the Amazing Brain

The report 'Alcohol use by West Coast Young People – a Survey of Young People's and Adult's Views' has been presented to all contributing groups of students and staff at seven secondary and area schools on the West Coast. Initial discussions with schools about possible next steps have begun. Some of the ideas from students and school staff have included developing resources that can be accessed online by teachers, students and others about alcohol and its impact on the developing brain; senior students working with younger students in health classes; students creating a song, rap or drama about alcohol-related issues; schools reviewing their alcohol policies, and much more. Given that senior students are working towards final exams between now and the end of the year, this work will start in Term 1 of 2018.

Presentations are also being scheduled with a range of community groups and agencies who support young people and also those working to reduce alcohol-related harm on the West Coast. The summary (including infographic) and full versions of the report are available online on the West Coast DHB and Community and Public Health websites.

The Committee noted that this is a national issue and this is a good start to the work required around this.

Alcohol Licensing

CPH's Alcohol Licensing Officer has joined the Westland District Licensing Inspector and the West Coast Police Prevention Manager in continuing discussions with the Westland Racing Club and Kumara Racing Club regarding the licences for events during January 2018. The focus of the discussions is to fully inform the clubs of their responsibilities in respect of the Sale and Supply of Alcohol Act 2012 and to ensure that events can be successful and enjoyable without any alcohol-related harm.

The implementation of the new combined West Coast Council Alcohol Licence application forms (the same form for Buller, Grey and Westland) has been seamless and the new forms are being welcomed by reporting agencies.

The report was noted.

6. DRINKING WATER SYSTEMS AND PROTECTION PRESENTATION

Cheryl Brunton, Medical Officer of Health, provided a presentation on drinking water systems and protection. The presentation was well received and has a request was made to circulate this to the Board.

7. PLANNING & FUNDING UPDATE

Kathy O'Neill, Team Leader, Planning & Funding, presented this update. The report provided the Committee with an update on progress made on the Minister of Health's Health and Disability priorities and the West Coast DHBs Annual Plan key priority areas as follows:

Key Achievements

- **ED Health Target:** Performance remains impressive with 99.4% of patients admitted, discharged or transferred from Grey Base ED within six hours in September. A result of 99.0% has been achieved for the 2017/18 financial year to date. The West Coast continues to lead the country in this target.
- **Elective Services Health Target:** The West Coast DHB was 24 discharges ahead of the year-to-date target for elective and arranged surgeries at the end of August 2017.
- **ESPI 5 | First Specialist Assessment (FSA) to treatment:** The West Coast DHB remains within compliance tolerance levels for ESPI 5, with only one patient (dental case) exceeding the 120-day maximum wait time for receiving surgery as at the end of August 2017. This person has since been provided with their surgery.

Key Issues & Associated Remedies

- **ESPI 2 | First Specialist Assessment (FSA):** There were 14 orthopaedic patients waiting over 120 days for their outpatient First Specialist Assessment as of the end of August. Work is ongoing to schedule additional outpatient clinics to clear the backlog.

In addition the Committee noted the good work undertaken around B4School checks and the Primary Care Smoking target.

The report was noted.

8. ALLIANCE UPDATE

Alliance Leadership Team (ALT)

At their meeting in August the ALT:

- Acknowledged the good work being carried out by the Takarangi Cultural Competency Training and fully supports its continuation. The ALT is committed to weaving the three elements of management support, peer support and cultural support into our workstreams.
- Acknowledged the Lessons Learnt Report as being a powerful document that highlights both the 16/17 successes as well as those areas where further action is needed.
- Agreed that engagement with the Consumer Council and the wider community is needed to ensure better feedback from our local populations. The ALT is determined to improve overall engagement and communication.

In September, members of the ALT were pleased to represent the Alliance at the WCDHB Board Planning Day, where the achievements, challenges and priorities from an Alliance point of view were put forward for consideration.

Health of Older Persons

- Progress has been made in collaboration between the Transalpine Palliative Care Leadership Team and the Health of Older People Service Review Project to align objectives. Support will be

provided by the Service Review Project Team to the Leadership Team to enhance resourcing for projects.

- Management of Community Dementia services has been transitioned from Mental Health to the Complex Community Care Network.
- A preliminary audit of patients with fractured NOF has been completed by the Geriatrician. Work continues to provide the functions of a Fracture Liaison Service.
- The Aged Residential Care (ARC) Forum was well attended. Attendees were enthusiastic about the HealthLearn portal being made available to ARC staff as well as other groups within the health sector.

Integrated Family Health Service (IFHS) Workstreams (Primary & Community Project, Buller & Reefton)

- The Model of Care feedback has been distributed. A sub group from the Primary & Community Project Team has met to look at the required changes into the model of care document as a result of the feedback. This updated document is expected to be tabled in late October for endorsement.
- The Urgent Care Proposal for Change consultation closed on 20 September. Feedback has been collated and tabled with the Urgent Care project team for further consideration and discussion of any required changes. Once the feedback summary has been completed it will be tabled for endorsement prior to circulation in October
- Unfortunately the Buller District Council has declined the Buller IFHS workstream submission to its Annual Plan to introduce a Variable Rates Scheme to increase home insulation.

Healthy West Coast (HWC)

- Following full recruitment to the community nutrition and dietitian FTE, the Nutrition and Physical Activity Plan is now under development.
- Following closer collaboration between the nutrition services and the increase in resource, HealthPathways will be updated to reflect the range of support available to the community. The services have established an informal clinician to clinician referral so that West Coast residents receive the correct level of support for their needs.

Child and Youth

- The DHB is has worked alongside the Ministry for Vulnerable Children Oranga Tamariki and the Ministry of Education to review and gather feedback on current arrangements for the coordination of the Gateway service and confirm future arrangements.
- A review of the Youth Health Action Group membership has taken place to ensure this includes appropriate young consumer feedback as well as providers that can support the activity in the workplan.
- There was high engagement in the Child Services Review Hui on 15th September. There was strong will to move forward with a vision for shared governance of the various pieces of work supporting children and vulnerable families across the West Coast

Pharmacy

A meeting was held with a couple of Grey based community pharmacists and the PHO to look at opportunities for community pharmacy to be incorporated in the planning and development for primary & community care, with some of their ideas for initiatives being recognised within the Primary & Community project plan. This has drawn attention to scripting issues that offer an opportunity to undertake some quality improvements with general practice. An initial meeting between the PHO, general practice and pharmacists is planned for October.

The report was noted.

9. GENERAL BUSINESS

The Committee Chair advised that the “Flame of Hope would take place in front of the police station tomorrow in support of special Olympians.

INFORMATION ITEMS

- Board Agenda – 29 September 2017
- Chair’s Report to last Board meeting
- 2017 Committee Workplan
- West Coast DHB 2017 Meeting Schedule
- Disability Support Services Newsletter – August 2017
- Health Target Report (as provided at the last Board meeting)
- Maori Health Report (as provided at the last Board meeting)

There being no further business the meeting concluded at 10.55am.

Confirmed as a true and correct record:

Elinor Stratford, Chair

Date

CARRIED FORWARD/ACTION ITEMS



COMMUNITY AND PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE CARRIED FORWARD/ACTION ITEMS AS AT 23 NOVEMBER 2017

	DATE RAISED/ LAST UPDATED	ACTION	COMMENTARY	STATUS
1.	26 October 2017	Water Quality	On-going updates to be provided to the Committee	As required

UPCOMING PRESENTATIONS

TOPIC	STATUS
Consumer Council	On Today's Agenda
Oral Health	Early 2018

TO: Chair and Members
Community and Public Health & Disability Support Advisory Committee

SOURCE: Community and Public Health

DATE: 23 November 2017

Report Status – For:	Decision <input type="checkbox"/>	Noting <input checked="" type="checkbox"/>	Information <input type="checkbox"/>
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1. ORIGIN OF THE REPORT

This report is a standing agenda item, providing information regarding the work of Community and Public Health on the West Coast.

2. RECOMMENDATION

That the Community and Public Health & Disability Support Advisory Committee:

- i notes the Community and Public Health Update

3. SUMMARY

The purpose of this report is to provide the Committee with information and highlights of Community and Public Health's work.

4. APPENDICES

Appendix 1: Community and Public Health Update

Report approved for release by: Dr Cheryl Brunton, Public Health Specialist
Community and Public Health

REPORT to CPHAC/DSAC COMMUNITY AND PUBLIC HEALTH (CPH)

October 2017

Early Childhood Centres Improving Healthy Eating

CPH staff visited ten Early Childhood Centres in Greymouth and Westland, with nine of these centres signed up for, or in the process of, achieving their Healthy Heart Award. This is a fantastic achievement and shows great commitment from the centres and their staff to enhance the wellbeing of tamariki and their whānau. The Healthy Heart Award provides guidance and structure to create an environment that promotes healthy eating and physical activity. It has three different levels and works like a bronze, silver, gold system.

CPH's Jade Winter presented a paper on the development of the 'Nourishing Futures with Better Kai' resource at the Public Health Association's national conference in Christchurch which resulted in wide media coverage. CPH staff also presented on making healthy eating easy for whānau at a Community Wellness Day in Ross. The presentation fitted in well with some healthy kai sold at the event and the 10-15 people attending were actively engaged with the presentation.

Appetite for Life

CPH staff delivered an Appetite for Life course in Greymouth with ten participants in attendance. All participants were highly engaged and committed to attending each session. Some of the highlights included participants decreasing their consumption of saturated fat in favour of more healthy fats, placing more emphasis on a healthy breakfast, enjoying treats mindfully, choosing water over soft drink, including more vegetables and choosing wholemeal bread.



*Participants enjoying healthy food tasting with Jade Winter
Nutrition Health Promoter (second from the right)*

West Coast Accessibility Coalition

CPH helped organise and contributed to the recent Accessibility West Coast Coalition workshop. The workshop focussed on areas to be included in the development of a Strategy and Action Plan. The 15 participants from across the Coast used the NZ Disability Strategy to workshop potential areas of focus for the Coalition.

Alcohol Licensing

At this time of the year preparations are being made for all of the annual horse racing events on the West Coast. Traditionally these events have held special licences to serve alcohol. Prior to the submission of licence applications for these events, CPH's Alcohol Licensing Officer teamed up with the West Coast Police Prevention Manager and the local District Licensing Inspectors to discuss the events with the racing committees. These discussions focused on the safe and responsible supply of alcohol at the events and the control of consumption of alcohol to reduce incidents of intoxication. The racing clubs' response to this initiative by the licensing agencies has been positive and we hope it will contribute to reduced alcohol related harm at the events.

Oranga Hā

CPH's smoking cessation workers aim to increase referrals of Māori pregnant women and new mothers to improve the likelihood of children being born into smoke free homes. They have engaged with Family Start and in the first instance are assisting with the drafting of a Stop Smoking Policy for their Board. Family Start has also committed to every whānau engaging with their services being offered smoking cessation support. This is having an immediate effect with increasing referrals to Oranga Hā.

Gambling Harm

CPH has assisted the new gambling harm service provider, the Salvation Army – Oasis, to connect with key local agencies and promote their services. While this service will be run remotely from Christchurch, a number of relationships with agencies on the West Coast have now been established to improve access.

While many people enjoy gambling, for example Lotto, betting on track racing or playing the pokies, gambling can have a negative effect on health and wellbeing. West Coast service providers and community agencies have been introduced to a national Brief Gambling Screening tool to support capture of accurate data from the region and the tool is ready for immediate use among them.

Drinking Water

Westport's water supply situation continues to remain stable with reservoir capacity above 95%. Work on a replacement pipeline between the reservoirs and the treatment plant has begun and this pipeline will replace the "bandaged" concrete pipes. The Buller District Council has also agreed to the installation of 500m of piping through the collapsed water tunnel in order that the original water source can be reinstated. Until this is done, the supply remains vulnerable.

Communicable Diseases

CPH's health protection staff have had a busy month following up cases of notifiable disease. Spring usually brings an increase in the number of cases of enteric diseases, such as campylobacteriosis, cryptosporidiosis and giardiasis and many of these are attributable to animal contact, such as calving. We have also dealt with a confirmed case of meningococcal disease and two suspect cases. Our response to these cases is an urgent one as we identify and provide antibiotics to people who have been in close contact with the case to help prevent further transmission.

TO: Chair and Members
Community and Public Health & Disability Support Advisory Committee

SOURCE: Planning & Funding

DATE: 23 November 2017

Report Status – For:	Decision <input checked="" type="checkbox"/>	Noting <input type="checkbox"/>	Information <input type="checkbox"/>
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1. ORIGIN OF THE REPORT

This report is a standing agenda item, highlighting the progress made on the Minister of Health's health and disability priorities and the key priority areas from the West Coast DHB's Annual Plan.

2. RECOMMENDATION

That the Committee notes the Planning & Funding Update.

3. SUMMARY

✓ Key Achievements

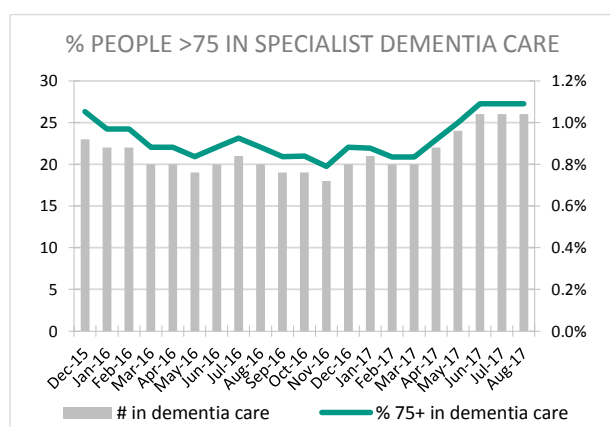
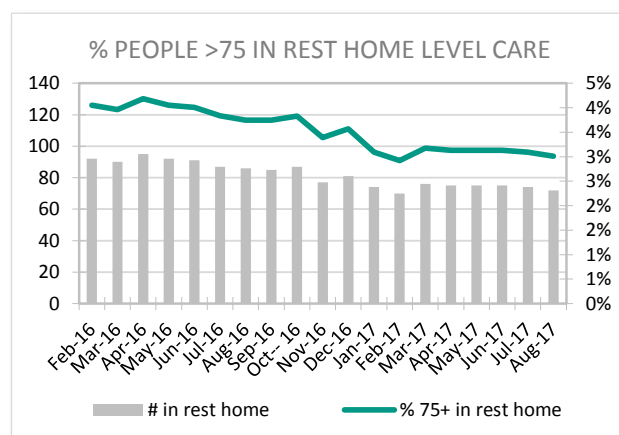
- **ED Health Target:** Performance remains well above target, with a monthly result of 98.7% of patients admitted, discharged or transferred from Grey Base ED within six hours in October. Official health target results are expected shortly, with preliminary results positive.
- **Cardiovascular Risk Assessment Checks:** The West Coast DHB continued to achieve target for this measure, with 91.1% of PHO-enrolled patients having had their cardiovascular risk assessment completed within the last 5 years, as at the end of the September 2017.
- **ESPI 5 | First Specialist Assessment (FSA) to treatment:** West Coast DHB is within compliance levels, with just two plastic surgery patients waiting more than 120-days from FSA to surgical treatment as at the end of September 2017. Both patients are booked for their surgery with a visiting plastic surgeon in November.

✗ Key Issues & Associated Remedies

- **ESPI 2 | FSA:** There were 47 orthopaedic patients waiting over 120 days for their outpatient FSA at the end of September. Both the West Coast and Canterbury DHB orthopaedic services continue to face similar non-compliance issues due to service constraints. We are engaging with the Ministry of Health and working on a recovery plan to resolve this issue.

Report prepared by: Planning & Funding
Report approved for release by: Carolyn Gullery, General Manager, Planning & Funding

Health of Older Persons



Achievements / Issues of Note

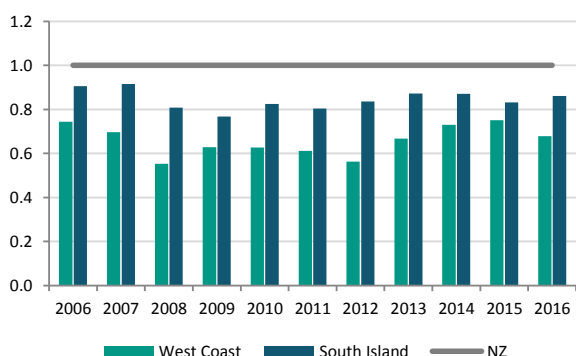
Pay Equity: Pay Equity implementation is ongoing, with leave liability issues resolved. The wash-up process is upcoming and the DHB will work with providers during this period.

InterRAI Assessments in Aged Residential Care Facilities: It is pleasing that 76% of people currently in aged residential care on the West Coast have had an interRAI long term care facility (LTCF) assessment completed within 230 days of their previous assessment. This meets the national 75% target following consistent improvement in the 16/17 year.

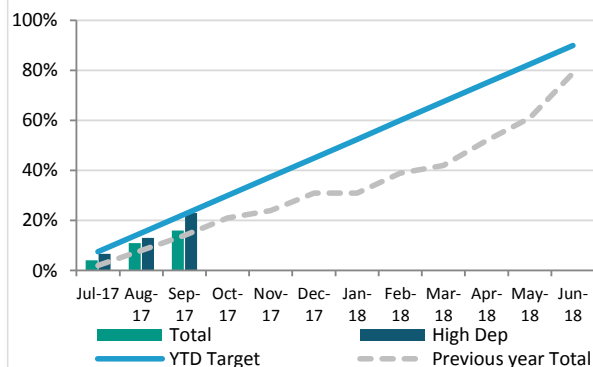
Falls and Fracture Prevention: The Community Group Strength and Balance programme, being developed and implemented in collaboration with ACC is in the preliminary stages. The DHB has been appointed as the Lead Agency and will be working to support the implementation of this programme.

Child, Youth & Maternity

ACUTE MEDICAL DISCHARGE RATE, CHILDREN (0-14)

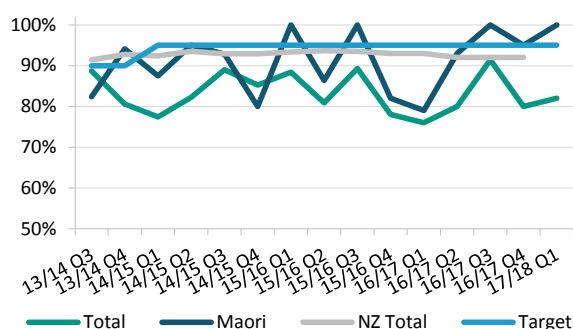


B4 SCHOOL CHECK COVERAGE

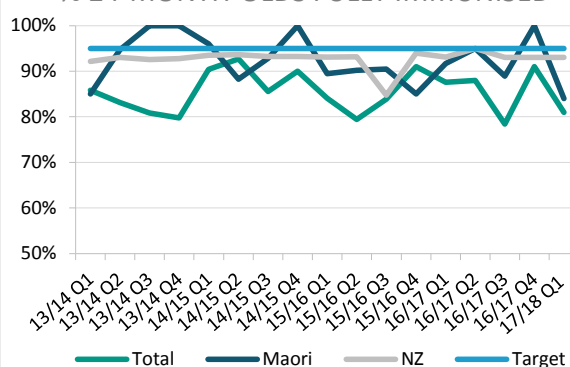


HEALTH TARGET:

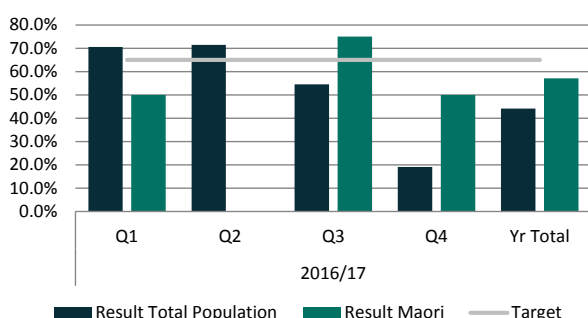
% 8-MONTH-OLDS FULLY IMMUNISED



% 24-MONTH-OLDS FULLY IMMUNISED



% BABIES RECEIVING BREASTMILK AT 6 MONTHS



Achievements / Issues of Note

Immunisation: Preliminary quarter one results show that 82% of all eight-month-olds were fully immunised with only 4 children missed. 100% of Māori, Pacific and Asian children were fully immunised. Opt-offs (8) and declines (2) increased this quarter to a combined 13%. This high percentage is due to the unique community that choose to opt their children off the NIR and decline vaccination.

B4 School Check Coverage: 58 children (including 7 high deprivation children) received their B4 School Check at the end of September 2017. This brings the result to 16% (23% high deprivation) against a year to date target of 23%—an improvement on this time last year. Work continues to make contact with eligible children and the service has increased its flexibility to provide pop up clinics to reach as many parents as possible.

Breastfeeding: The Ministry of Health will begin releasing data on breastfeeding rates at three months old on a quarterly basis. For the first time this data will also include all Well Child Tamariki Ora service providers, in the past this data has just reflected Plunket and had the potential to under-report results for Maori and Pacific babies engaged with the Well Child services. The first data set has not yet been released however preliminary data suggests the West Coast region is tracking well against the national average.

Mental Health

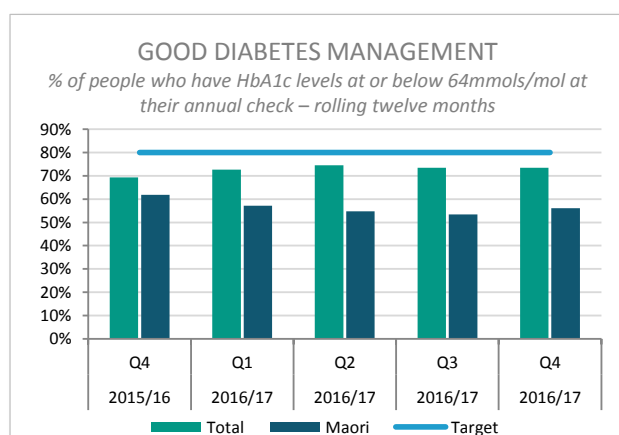
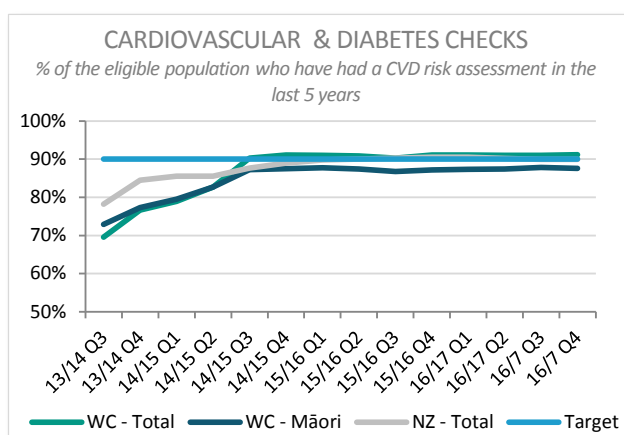
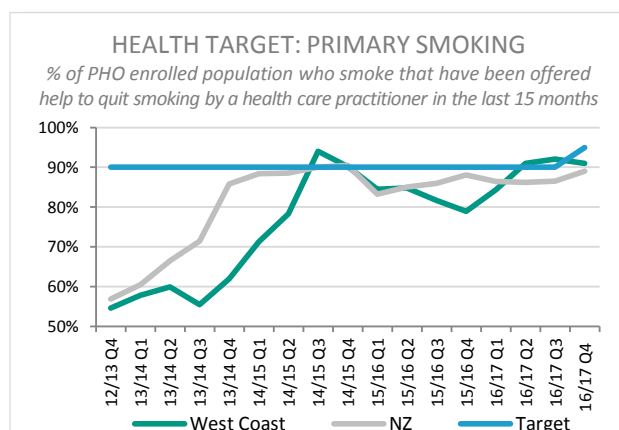
Achievements / Issues of Note

Future Services Project: The next series of stakeholder workshops have been rescheduled for the end of November due to the availability of key people. The focus will be on the design of the future Community Mental Health Teams for each West Coast locality. This will incorporate aspects of the earlier work on crisis response.

Other Transformation Projects: Child Adolescent Mental Health Services (CAMHS) is going through change to align their model with other parts of the Specialist Mental Health Services. This provides an opportunity to consider the future configuration of locality-based teams.

Community organisations/NGOs that provide mental health and addiction services are meeting to revive the discussion around providing referrers with a single point of entry so that care planning is seamless.

Primary Care & Long-Term Conditions



Achievements / Issues of Note

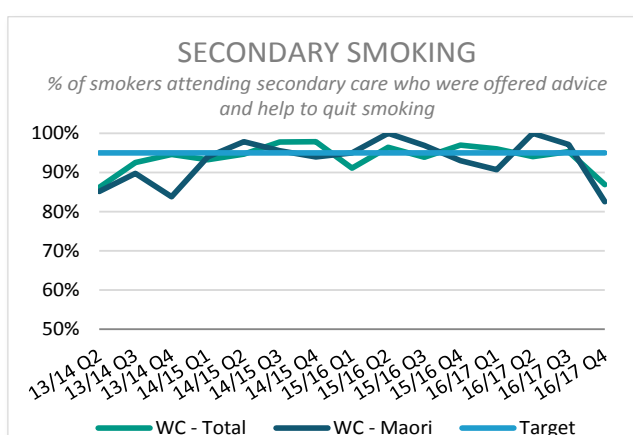
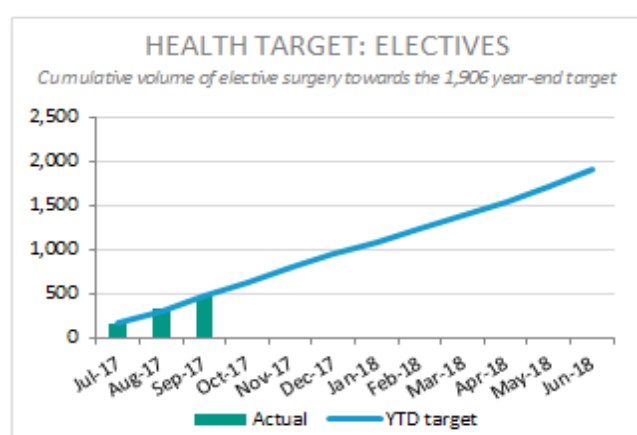
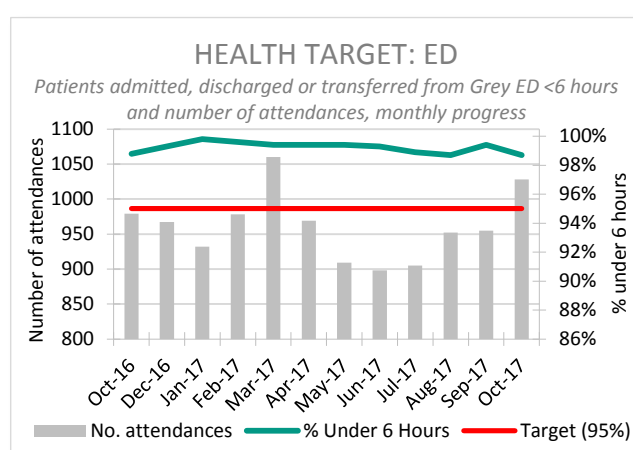
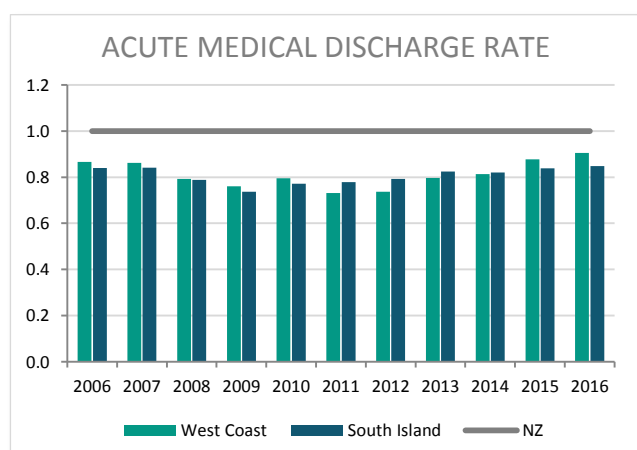
Health Target | Primary Care Smoking: The DHB is pleased to report that the target was again exceeded in Quarter 4 for total population as well as Māori and High Needs. Quarter 1 results for this target have yet to be released, however preliminary data indicates a positive result once again.

Cardiovascular and Diabetes Checks: The West Coast DHB continued to maintain overall performance in Quarter 1 2017/18, with 91.1% of the eligible enrolled population having had a cardiovascular and diabetes risk assessment against the 90% target. Results for Māori remained slightly lower at 87.3%, and Māori men aged 35-44 years at 71%.

Diabetes Management: Diabetes and its complications remain a significant and growing risk to the health of the West Coast population. Using the PHO-enrolled population, 1,071 people aged 15-74 with established diabetes had an annual review in general practices in the 12-months to 30 September 2017. Of these, 68.7% had good management of their diabetes (defined by having an HbA1c level at or below 64mmol/L). The result for Māori was lower at 55.8%.

As highlighted at the last meeting, the West Coast PHO and Poutini Waiora staff are working closely together to better engage with Māori and their whānau to reduce risk factors for Māori who are pre-diabetic and encourage closer care in diabetes self-management. A programme is being developed to provide expertise around nutrition, smoking cessation and exercise for Māori with complex needs (in partnership with Community Public Health, the PHO, and Sport West Coast). Poutini Waiora nurses also work in general practices across the West Coast specifically to connect Māori who are not accessing health services through their Practice – this includes undertaking Diabetes Annual Reviews and Diabetes Education.

Secondary Care & System Integration



Achievements / Issues of Note

Health Target | ED: The West Coast DHB continues to achieve this target with 98.7% of patients admitted, discharged or transferred from Grey Base ED within six hours in the month of October (Target: 95% within 6 hours). Of those attending in October, 89% were seen within four hours. Quarter one results are expected to be released shortly.

Secondary Smoking: Preliminary quarter one results show that West Coast DHB staff provided 92.6% of all hospitalised smokers with smoking cessation advice and support against the 95% national target (88.2% for Māori). The Smokefree Services Coordinator has been working with specific departments to review the ABC data capture process. This has resulted in increased performance this quarter.

Health Target | Electives: The West Coast DHB was 11 discharges behind target at the end of August, with 458 elective and arranged surgeries having been undertaken (98% of year-to-date target). It is not believed that there will be any difficulties in meeting the elective surgery target of 1,905 discharges by 30 June 2018.

ESPI Compliance | ESPI 2 (First Specialist Assessment): There were 47 orthopaedic patients waiting over 120 days for their outpatient FSA at the end of September. Both the West Coast and Canterbury DHB orthopaedic services continue to face similar non-compliance issues due to service constraints. We are working on a recovery plan to resolve this issue and engaging with the Ministry of Health.

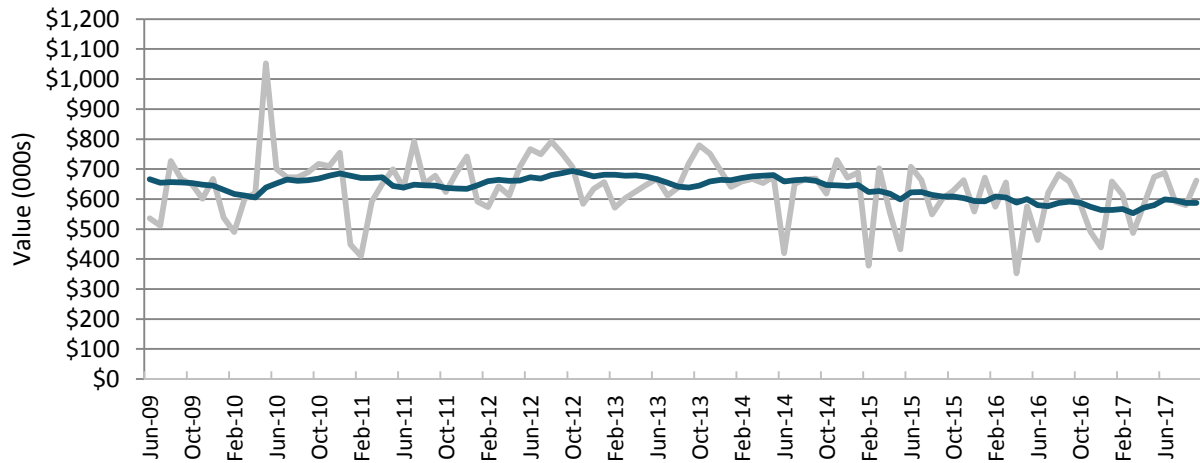
ESPI Compliance | ESPI 5 (FSA to Treatment): West Coast DHB is within compliance levels, with just two plastic surgery patients waiting more than 120-days from FSA to surgical treatment at the end of September 2017. Both patients are booked for their surgery with a visiting plastic surgeon in November.

Financials

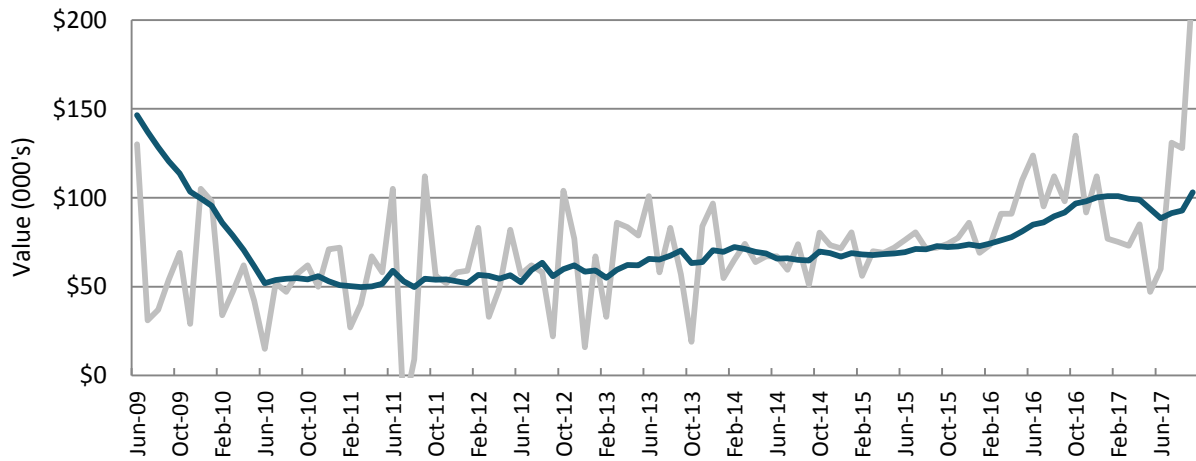
Planning and Funding Division Month Ended September 2017

Current Month					Year to Date				
Actual	Budget	Variance			SERVICES	Actual	Budget	Variance	
\$000	\$000	\$000	%			\$000	\$000	\$000	%
					EXPENDITURE				
					Primary Care				
26	29	2	9%	✓	Dental-school and adolescent	97	86	-12	-13% ✗
20	22	2	9%	✓	Maternity	65	65	0	0% ✗
1	1	0	21%	✓	Pregnancy & Parent	5	4	-1	-27% ✗
0	0	0		✓	Sexual Health	0	0	0	✓
3	5	1	33%	✓	General Medical Subsidy	11	14	3	23% ✓
565	526	-39	-7%	✗	Primary Practice Capitation	1,627	1,579	-48	-3% ✗
98	98	0	0%	✓	Primary Health Care Strategy	294	294	0	0% ✓
88	88	0	0%	✓	Rural Bonus	263	265	2	1% ✓
4	4	0	-3%	✗	Child and Youth	15	13	-2	-15% ✗
4	5	1	21%	✓	Immunisation	12	17	5	29% ✓
5	5	0	2%	✓	Maori Service Development	14	14	0	2% ✓
52	52	0	1%	✓	Whanua Ora Services	156	157	1	1% ✓
0	14	14	100%	✓	Palliative Care	5	42	36	87% ✓
27	8	-18	-217%	✗	Community Based Allied Health	37	25	-12	-46% ✗
13	14	1	8%	✓	Chronic Disease	42	43	0	1% ✓
14	28	13	47%	✓	Minor Expenses	80	83	3	3% ✓
920	899	-21	-2%	✗		2,722	2,699	-24	-1% ✗
					Referred Services				
25	28	4	13%	✓	Laboratory	74	85	11	13% ✓
662	617	-46	-7%	✗	Pharmaceuticals	1,833	1,878	45	2% ✓
687	645	-42	-7%	✗		1,907	1,962	55	3% ✓
					Secondary Care				
220	174	-46	-26%	✗	Inpatients	581	522	-59	-11% ✗
141	155	13	9%	✓	Radiolgy services	427	464	36	8% ✓
100	105	5	5%	✓	Travel & Accommodation	323	316	-6	-2% ✗
1,465	1,499	34	2%	✓	IDF Payments Personal Health	4,467	4,496	29	1% ✓
1,926	1,933	6	0%	✓		5,798	5,798	0	0% ✗
3,533	3,476	-57	-2%	✗	Primary & Secondary Care Total	10,428	10,459	31	0% ✓
					Public Health				
9	13	4	30%	✓	Nutrition & Physical Activity	45	39	-6	-16% ✗
11	11	0	1%	✓	Tobacco control	33	34	0	1% ✓
20	24	4	16%	✓	Public Health Total	78	72	-6	-8% ✗
					Mental Health				
7	7	0	1%	✓	Dual Diagnosis A&D	21	21	0	1% ✓
0	0	0		✓	Eating Disorders	0	0	0	✓
20	20	0	1%	✓	Child & Youth Mental Health Services	60	61	1	1% ✓
6	8	1	16%	✓	Mental Health Work force	18	23	4	19% ✓
37	61	24	39%	✓	Day Activity & Rehab	112	184	72	39% ✓
11	11	0	1%	✓	Advocacy Consumer	33	32	0	-1% ✗
103	82	-21	-26%	✗	Other Home Based Residential Support	309	245	-64	-26% ✗
11	11	0	1%	✓	Advocacy Family	33	33	0	1% ✓
13	16	3	18%	✓	Community Residential Beds	33	48	15	32% ✓
67	67	0	0%	✓	IDF Payments Mental Health	200	200	0	0% ✓
275	282	7	3%	✓		818	847	29	3% ✓
					Older Persons Health				
0	0	0		✓	Needs Assessment	0	0	0	✓
221	151	-71	-47%	✗	Home Based Support	459	452	-7	-2% ✗
3	6	3	44%	✓	Caregiver Support	15	18	3	16% ✓
243	273	30	11%	✓	Residential Care-Rest Homes	689	819	130	16% ✓
14	8	-6	-69%	✗	Residential Care-Community	48	24	-24	-99% ✗
386	482	96	20%	✓	Residential Care-Hospital	1,220	1,446	226	16% ✓
11	10	0	-5%	✗	Day programmes	33	30	-3	-10% ✗
1	12	11	89%	✓	Respite Care	28	37	8	23% ✓
26	1	-25	-1911%	✗	Community Health	26	4	-22	-570% ✗
8	1	-7	-523%	✗	Minor Disability Support Expenditure	11	4	-7	-178% ✗
123	131	8	6%	✓	IDF Payments-DSS	369	394	25	6% ✓
1,036	1,076	38	3%	✓		2,898	3,228	330	10% ✓
1,311	1,359	45	3%	✓	Mental Health & OPH Total	3,716	4,076	359	9% ✓
4,865	4,859	-6	0%	✗	TOTAL EXPENDITURE	14,222	14,607	385	3% ✓

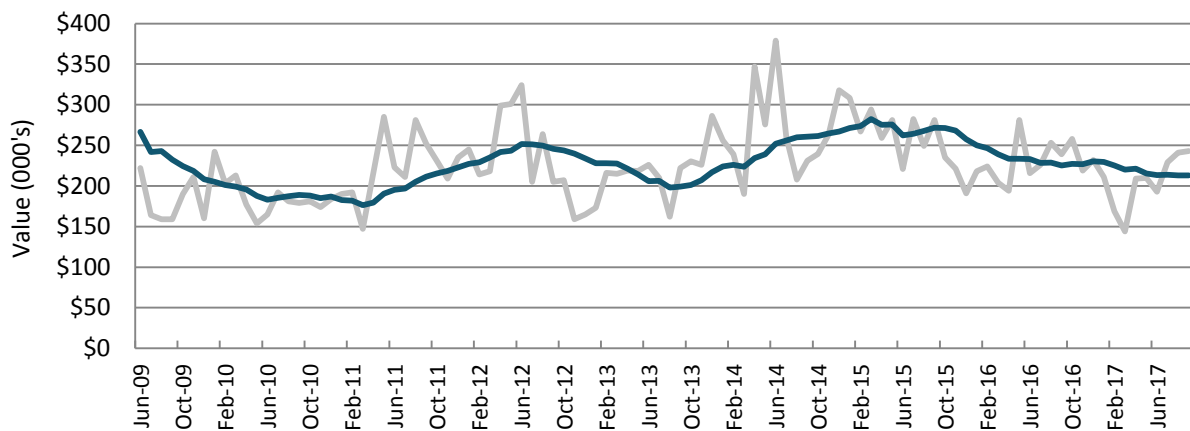
PHARMACY EXPENDITURE

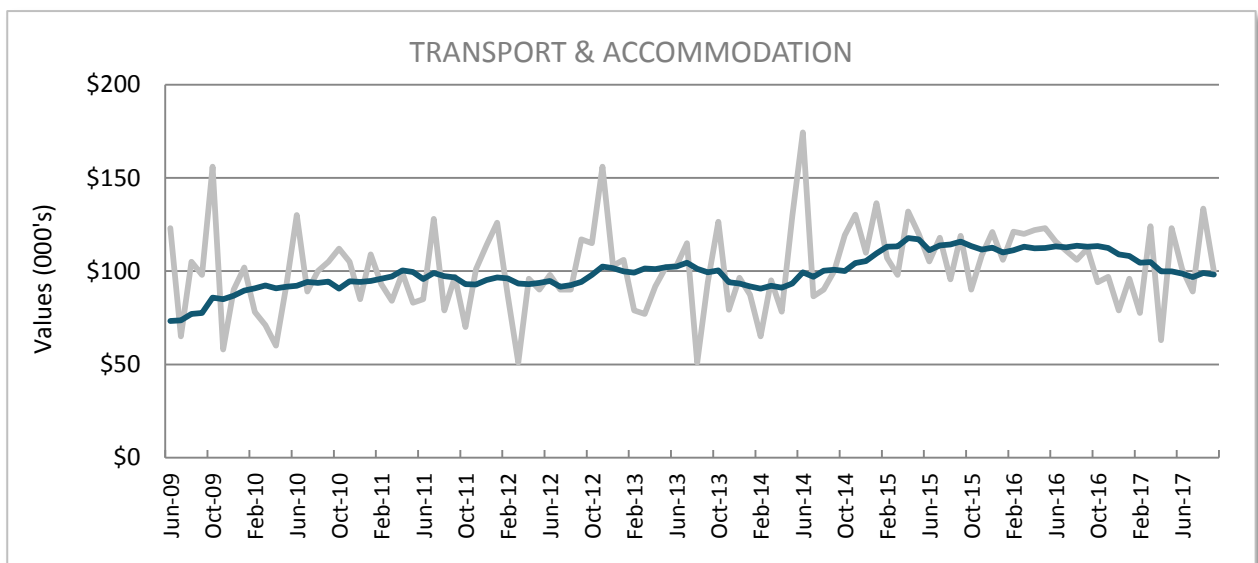
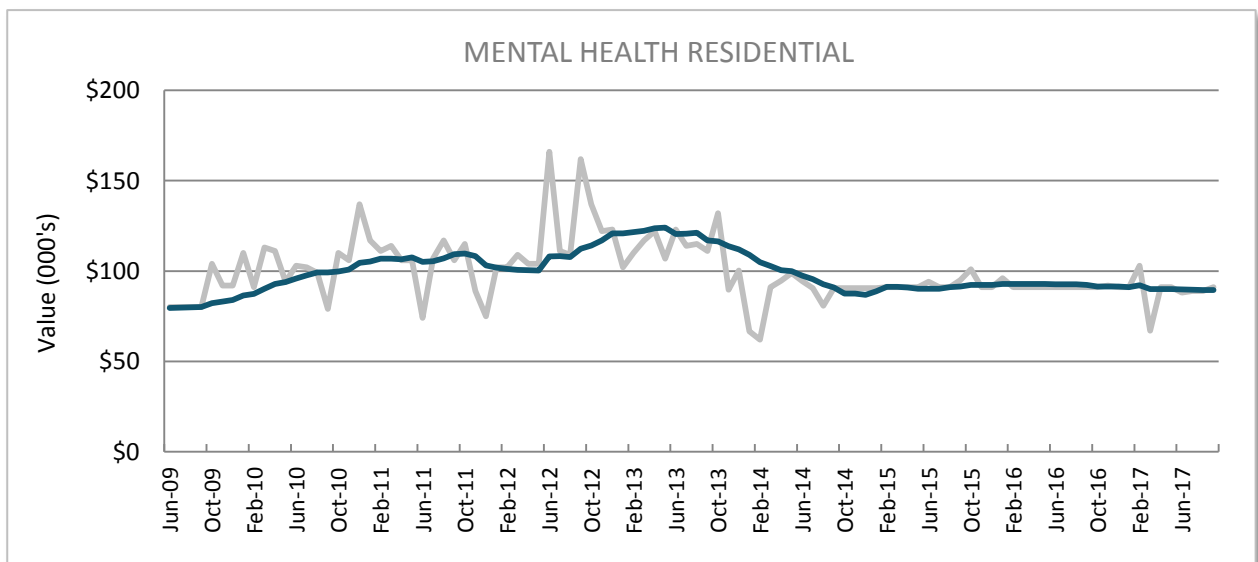
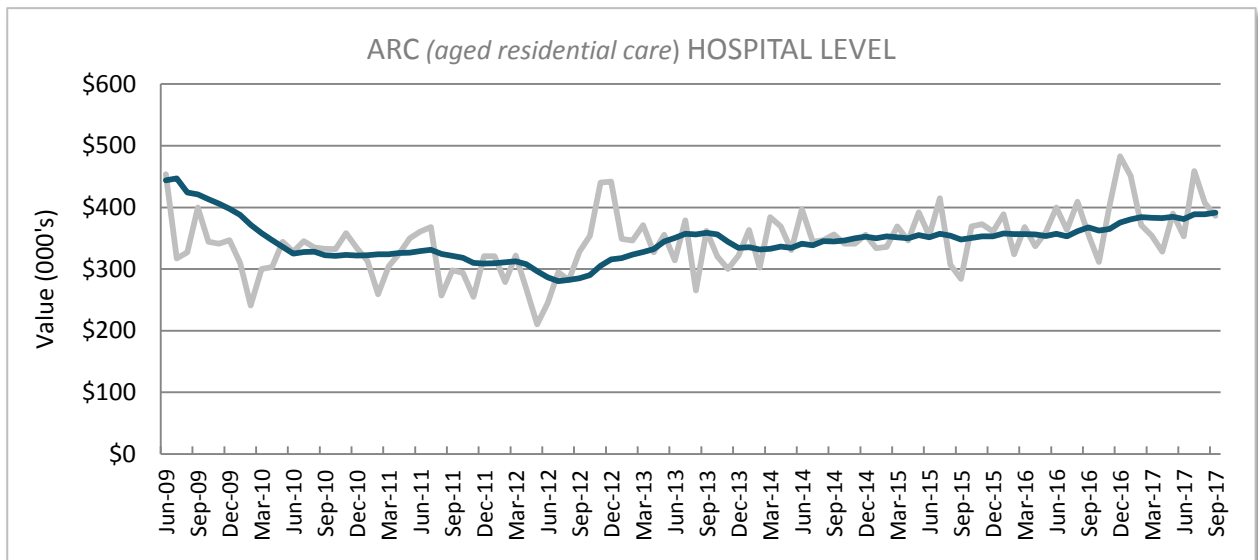


HOME SUPPORT



ARC (aged residential care)





TO: Chair and Members
Community and Public Health & Disability Support Advisory Committee

SOURCE: Alliance Leadership Team

DATE: 23 November 2017

Report Status – For:	Decision <input type="checkbox"/>	Noting <input checked="" type="checkbox"/>	Information <input type="checkbox"/>
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1. ORIGIN OF THE REPORT

This report is a standing agenda item, highlighting the progress made by the West Coast Alliance.

2. RECOMMENDATION

That the Committee;

- i. Notes the Alliance Update.

3. SUMMARY

Progress of Note:

Alliance Leadership Team (ALT)

At their meeting in November the ALT:

- Reviewed the final draft of the Community Health Model of Care. This was endorsed in principle and final recommendations were made for strengthening the message about integrating the community health work style into the hospital environment.

Health of Older Persons

- There were 88 active clients in the In-home Falls Prevention (Strength and Balance) programme in Quarter 1.
- The Community Group Strength and Balance programme, in collaboration with ACC, is in the preliminary stages. The Lead Agency has been appointed and will be working to support the implementation of this programme.
- Following completion of the HealthCert audit, Granger House has been recertified for another year. The DHB is working with the facility to allow new admissions.

Integrated Family Health Service (IFHS) Workstreams (Primary & Community Project, Buller & Reefton)

- A review of the merged Greymouth Medical Centre and the new planned /unplanned process has commenced with an initial meeting with the full practice team, and individual feedback forms completed by the staff. Data is now being gathered to inform the effectiveness of the new process and any areas requiring attention.
- A review of Homecare Medical Limited contracted services in South Westland is now underway. A public meeting was attended in Fox Glacier to commence the process of engaging the community for feedback. This group recommended a survey out to each community from their regular RNS to encourage feedback on both the Virtual Medical Receptionist service and After

Hours service. This is a significant piece of work that will feed well into the Hub design and development project when the time comes.

Healthy West Coast (HWC)

- Nutrition support across the community continues to develop with PHO Dietitians looking to provide support for children identified with a high BMI (Body-Mass Index) at their B4School Check.
- Healthy West Coast were please to support West REAP in their application to the Health Promotion Agency Community Partnership Grant. The application to fund 6 “Moving Smart” workshops across the Grey and Westland districts has been successful. These workshops will provide education for Early Childhood Teachers and parents about active play for pre-schoolers in an effort to increase capability in the sector.

Child and Youth

- Preliminary results have been released against the new suite of Well Child Tamariki Ora Quality Improvement Indicators. Initial analysis shows good performance against 5 of the 6 new indicators (5 for Māori), improvement against a further 7 (7 for Māori) and unchanged performance against 1 (3 for Māori) out of a total 18 indicators. The Coast is at or ahead of the national average result for 9 indicators (13 for Māori) including Core contact coverage, breastfeeding at 3 months and screening for Family Violence. Once confirmed data is received analysis will begin focusing on those indicators where performance has dropped or is below the national average.

Pharmacy

- The planned meeting between Olsens Pharmacy and Greymouth Medical Centre (GMC) was held in October resulting in some productive discussions. It was agreed that the pharmacists will attend two of the GMC meetings to enhance communications, and be more involved in the orientation of the RMOs. Registration onto the patient portal was also identified as an area that the pharmacies can assist with. In the mean time they will distribute information about registering.

Report prepared by:

Jenni Stephenson, Planning & Funding

Report approved for release by:

Karyn Bousfield, Acting Chair, Alliance Leadership Team

DRAFT WORKPLAN FOR CPH&DSAC 2018 (*WORKING DOCUMENT*)

	8 March	26 April	7 June	26 July	13 September	25 October	6 December
STANDING ITEMS	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items	Karakia Interests Register Confirmation of Minutes Carried Forward Items
STANDARD REPORTS	Health Target Q2 Report 2017/18 Maori Health Update Planning & Funding Update Community & Public Health Update Alliance Update	Planning & Funding Update Community & Public Health Update Alliance Update	Health Target Q3 Report 2017/18 Maori Health Update Planning & Funding Update Community & Public Health Update Alliance Update	Community & Public Health Update Planning & Funding Update Alliance Update	Health Target Q4 Report 2017/18 Maori Health Update Planning & Funding Update Community & Public Health Update Alliance Update	Planning & Funding Update Community & Public Health Update Alliance Update	Health Target Q1 Report 2018/19 Maori Health Update Planning & Funding Update Community & Public Health Update Alliance Update
PRESENTATIONS	As required	Oral Health	As required	As required	As required	As required	As required
PLANNED ITEMS	West Coast Public Health Annual Plan						
GOVERNANCE AND SECRETARIAT							2019 Committee Work Plan
DSAC Reporting	Disability Action Plan Update	As available	Disability Action Plan Update	As available	Disability Action Plan Update	As available	Disability Action Plan Update
INFORMATION ITEMS	Latest Board Agenda Chair's Report to Board from last meeting 2018 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2018 Schedule of Meetings C&PH 6 Monthly report to MoH (July – Dec 2017)	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2018 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2018 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2018 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2018 Schedule of Meetings	Latest Board Agenda Chair's Report to Board from last meeting Committee Work Plan 2019 Schedule of Meetings

WEST COAST DISTRICT HEALTH BOARD MEETING
to be held at St John, Water Walk Road, Greymouth
on Friday 3 November 2017 commencing at 10.15am

KARAKIA	10.15am
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ADMINISTRATION	10.20am
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Apologies

1. Interest Register
2. Confirmation of the Minutes of the Previous Meetings
 - 29 September 2017
3. Carried Forward/Action List Items

REPORTS FOR DECISION	10.25am
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- | | | | |
|----|--------------------------------|--|-------------------|
| 4. | 2018 Board and Committee Dates | Jenny Black
<i>Chairperson</i> | 10.25am – 10.30am |
| 5. | Fraud Control Policy | Justine White
<i>General Manager, Finance</i> | 10.30am – 10.40am |

REPORTS FOR NOTING	10.40am
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|-----|--|--|-------------------|
| 6. | Chair's Update (Verbal Update) | Jenny Black
<i>Chairperson</i> | 10.40am – 10.45am |
| 7. | Chief Executive's Update | David Meates
<i>Chief Executive</i> | 10.45am – 11.00am |
| 8. | Clinical Leader's Update | Karyn Bousfield
<i>Director of Nursing</i>
Mr Pradu Dayaram
<i>Medical Director, Facilities Development</i> | 11.00am – 11.10am |
| 9. | Finance Report | Justine White
<i>General Manager, Finance</i> | 11.10am – 11.20am |
| 10. | Wellbeing Health & Safety Update | Michael Frampton
<i>General Manager, People & Capability</i> | 11.20am – 11.30am |
| 11. | Reports form Committee Meetings
(Late Papers due to timing of Meetings) | | |
| - | CPH&DSAC
26 October 2017 | Elinor Stratford
<i>Chair, CPH&DSA Committee</i> | 11.30am – 11.35am |
| - | Hospital Advisory Committee
26 October 2017 | Michelle Lomax
<i>Chair, Hospital Advisory Committee</i> | 11.35am – 11.40am |
| - | Tatau Pounamu Advisory Group
26 October 2017 – Verbal Update | Francois Tumahai
<i>Tatau Pounamu Advisory Group</i> | 11.40am – 11.45am |
| 12. | Resolution to Exclude the Public | <i>Board Secretary</i> | 11.45am |

ESTIMATED FINISH TIME	11.45am
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NEXT MEETING: Friday 8 December 2017

COMMUNITY & PUBLIC HEALTH & DISABILITY SUPPORT ADVISORY COMMITTEE MEETING UPDATE 26 OCTOBER 2017



TO: Chair and Members
West Coast District Health Board

SOURCE: Chair, Community & Public Health & Disability Support Advisory Committee

DATE: 3 November 2017

Report Status – For:	Decision	<input type="checkbox"/>	Noting	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>
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1. ORIGIN OF THE REPORT

This report is provided to the West Coast DHB Board as an interim update on the Community & Public Health & Disability Support Advisory Committee (CPH&DSAC) meeting of 26 October 2017.

For the Board's information the functions of CPH&DSAC, in accordance with their Terms of Reference and the New Zealand Public Health and Disability Act 2000:

“With respect to Community and Public Health, is to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the health needs of the resident population of the West Coast District Health Board; and*
- *any factors that the Committee believes may adversely affect the health status of the resident population, and*
- *the priorities for the use of the health funding available*

With respect to Disability Support, are to provide advice and recommendations to the Board of the West Coast District Health Board on:

- *the disability support needs of the resident population of the West Coast District Health Board, and*
- *the priorities for the use of the disability support funding provided.”*

The aim of the Committee's advice must be:

- *to ensure that the services that the West Coast District Health Board provides or funds, along with the policies it adopts, will maximise the overall health gain for the resident population of the West Coast District Health Board, and*
- *to ensure that the kind of disability support services that the West Coast District Health Board provides or funds, along with the policies it adopts, will promote the inclusion and participation in society, and maximise the independence, of people with disabilities within the resident population of the West Coast District Health Board.”*

The Committee's advice to the Board must be consistent with the priorities identified in the New Zealand Health Strategy, the New Zealand Disability Strategy and with the Strategic Plan and the Disability Support Action Plan of the West Coast District Health Board.”

2. RECOMMENDATION

That the Board:

- i. notes the Community & Public Health & Disability Support Advisory Committee Meeting Update – 26 October 2017.

3. SUMMARY

ITEMS OF INTEREST FOR THE BOARD

a) **DISABILITY ACTION PLAN UPDATE**

Kathy O'Neill, Planning & Funding, provided an update to the Committee around the Disability Action Plan which is a transalpine strategy. Ms O'Neill reiterated the priority actions of the Disability Action Plan and how these are being progressed on the West Coast. She also provided details of upcoming meetings with specific groups around respite care.

The Committee noted that work around employing people with disabilities is taking place through People & Capability.

The Committee also noted that work is underway on the development of a disability dashboard however this is proving a challenge as data is not collected in a way that enables this to happen. Some key analysts are assisting with this work.

The Committee Chair advised that a "State of the Sector Report" is now available on the "Yes Disability" website. It was noted that the National Disability website is currently being updated and will be renamed FirstPort.

The Update was noted.

b) **COMMUNITY AND PUBLIC HEALTH UPDATE**

This report was provided to the Committee with updates as follows:

Drinking Water

The last two months have been particularly busy with drinking water issues. In addition to the annual drinking water survey in August, CPH staff have also been responding to two major drinking water incidents on the Coast.

The water supply for the Ross township was affected by a major landslip in the catchment after heavy rain at the end of August and residents have been asked to conserve water. One of the two water intakes was affected by the slip and this has resulted in problems with the treatment plant's filters. CPH has been involved in the response to this incident, liaising with the Westland District Council, Westroads and the Ministry of Health. The Ross treatment plant was built with the help of a Ministry of Health capital assistance grant.

In early September, *consumers on the Westport/Carters Beach water supply were placed on 'Essential Use' water restrictions due to the reduction in water levels in the reservoirs serving the townships.* The reservoir levels had fallen since the collapse of the main tunnel feeding water to them and the alternative water sources had a more limited capacity. CPH staff have been working since then as part of the emergency response to this incident. Our role has included the provision of emergency public health advice, working with WCDHB on contingency planning, issuing emergency registration to water carriers, supporting and liaising with Buller District Council staff, and monitoring and reporting on the situation to the Ministry of Health. Water levels in the reservoirs have recovered and restrictions have been eased but a long term solution to the problem is unlikely to be in place for at least 6-12 months. Throughout the incident, water quality has been maintained and a boil water notice has not been necessary.

Oranga Hā – Tai Poutini (Stop Smoking Service)

CPH is delighted to report that Trish Hunt, one of the cessation workers with Oranga Hā, has completed her NZQA qualification in Health and Wellbeing Support. The Ministry of Health now requires smoking cessation workers to hold this qualification. The two other Oranga Hā cessation workers are also close to completing the coursework required for this qualification.

Oranga Hā and other smoking cessation services on the West Coast are seeing a high number of referrals resulting in programme enrolments. West Coast now has 8.9% of the target population enrolled making it a national leader among Ministry of Health funded services for the last quarter.

West Coast Accessibility Coalition

CPH contributed to the organisation of the West Coast Accessibility Coalition workshop held on 28th of September facilitated by Kathy O'Neill. The 15 participants from across the Coast used the NZ Disability Strategy to workshop potential areas of focus for the West Coast Coalition.

Nutrition

CPH ran an Early Childhood nutrition workshop in Cobden with the Melody Makers group in conjunction with WestREAP, with twelve mums and their children (aged 2-5 years) in attendance. There were lots of questions about vegetarianism, getting enough iron, fussy eating and milk choice. The team have completed delivery of a full course of Appetite for Life in Greymouth with ten participants. CPH also worked with the Blue Light team and delivered a nutrition presentation to the boot camp participants at Greymouth High School, which saw eight students and their parents attend and was well received. Our new Nutrition Health Promoter has delivered a presentation in Ross, extending the team's reach, including the promotion of evidence based nutrition and Appetite for Life. Ten Early Childhood Centres in Hokitika and Greymouth have been visited this month, supporting the hosting of Heart Foundation staff to encourage achievement of Healthy Heart Awards. All ten have either achieved a Healthy Heart Award or are working towards one.

Teenagers, Alcohol and the Amazing Brain

The report 'Alcohol use by West Coast Young People – a Survey of Young People's and Adult's Views' has been presented to all contributing groups of students and staff at seven secondary and area schools on the West Coast. Initial discussions with schools about possible next steps have begun. Some of the ideas from students and school staff have included developing resources that can be accessed online by teachers, students and others about alcohol and its impact on the developing brain; senior students working with younger students in health classes; students creating a song, rap or drama about alcohol-related issues; schools reviewing their alcohol policies, and much more. Given that senior students are working towards final exams between now and the end of the year, this work will start in Term 1 of 2018.

Presentations are also being scheduled with a range of community groups and agencies who support young people and also those working to reduce alcohol-related harm on the West Coast. The summary (including infographic) and full versions of the report are available online on the West Coast DHB and Community and Public Health websites.

The Committee noted that this is a national issue and this is a good start to the work required around this.

Alcohol Licensing

CPH's Alcohol Licensing Officer has joined the Westland District Licensing Inspector and the West Coast Police Prevention Manager in continuing discussions with the Westland Racing Club and Kumara Racing Club regarding the licences for events during January 2018. The focus of the discussions is to fully inform the clubs of their responsibilities in respect of the Sale and Supply of Alcohol Act 2012 and to ensure that events can be successful and enjoyable without any alcohol-related harm.

The implementation of the new combined West Coast Council Alcohol Licence application forms (the same form for Buller, Grey and Westland) has been seamless and the new forms are being welcomed by reporting agencies.

The report was noted.

c) DRINKING WATER SYSTEMS AND PROTECTION PRESENTATION

Cheryl Brunton, Medical Officer of Health, provided a presentation on drinking water systems and protection. The presentation was well received and has been circulated separately to the Board.

d) PLANNING & FUNDING UPDATE

This report provided the Committee with an update on progress made on the Minister of Health's health and disability priorities and the West Coast DHBs Annual Plan key priority areas as follows:

Key Achievements

- **ED Health Target:** Performance remains impressive with 99.4% of patients admitted, discharged or transferred from Grey Base ED within six hours in September. A result of 99.0% has been achieved for the 2017/18 financial year to date. The West Coast continues to lead the country in this target.
- **Elective Services Health Target:** The West Coast DHB was 24 discharges ahead of the year-to-date target for elective and arranged surgeries at the end of August 2017.
- **ESPI 5 | First Specialist Assessment (FSA) to treatment:** The West Coast DHB remains within compliance tolerance levels for ESPI 5, with only one patient (dental case) exceeding the 120-day maximum wait time for receiving surgery as at the end of August 2017. This person has since been provided with their surgery.

Key Issues & Associated Remedies

- **ESPI 2 | First Specialist Assessment (FSA):** There were 14 orthopaedic patients waiting over 120 days for their outpatient First Specialist Assessment as of the end of August. Work is ongoing to schedule additional outpatient clinics to clear the backlog.

In addition the Committee noted the good work undertaken around B4School checks and the Primary Care Smoking target.

The report was noted.

e) ALLIANCE UPDATE

This report provided an update of progress made around the West Coast Alliance regarding:

Alliance Leadership Team (ALT)

At their meeting in August the ALT:

- Acknowledged the good work being carried out by the Takarangi Cultural Competency Training and fully supports its continuation. The ALT is committed to weaving the three elements of management support, peer support and cultural support into our workstreams.
- Acknowledged the Lessons Learnt Report as being a powerful document that highlights both the 16/17 successes as well as those areas where further action is needed.
- Agreed that engagement with the Consumer Council and the wider community is needed to ensure better feedback from our local populations. The ALT is determined to improve overall engagement and communication.

In September, members of the ALT were pleased to represent the Alliance at the WCDHB Board Planning Day, where the achievements, challenges and priorities from an Alliance point of view were put forward for consideration.

Health of Older Persons

- Progress has been made in collaboration between the Transalpine Palliative Care Leadership Team and the Health of Older People Service Review Project to align objectives. Support will

be provided by the Service Review Project Team to the Leadership Team to enhance resourcing for projects.

- Management of Community Dementia services has been transitioned from Mental Health to the Complex Community Care Network.
- A preliminary audit of patients with fractured NOF has been completed by the Geriatrician. Work continues to provide the functions of a Fracture Liaison Service.
- The Aged Residential Care (ARC) Forum was well attended. Attendees were enthusiastic about the HealthLearn portal being made available to ARC staff as well as other groups within the health sector.

Integrated Family Health Service (IFHS) Workstreams (Primary & Community Project, Buller & Reefton)

- The Model of Care feedback has been distributed. A sub group from the Primary & Community Project Team has met to look at the required changes into the model of care document as a result of the feedback. This updated document is expected to be tabled in late October for endorsement.
- The Urgent Care Proposal for Change consultation closed on 20 September. Feedback has been collated and tabled with the Urgent Care project team for further consideration and discussion of any required changes. Once the feedback summary has been completed it will be tabled for endorsement prior to circulation in October
- Unfortunately the Buller District Council has declined the Buller IFHS workstream submission to its Annual Plan to introduce a Variable Rates Scheme to increase home insulation.

Healthy West Coast (HWC)

- Following full recruitment to the community nutrition and dietitian FTE, the Nutrition and Physical Activity Plan is now under development.
- Following closer collaboration between the nutrition services and the increase in resource, HealthPathways will be updated to reflect the range of support available to the community. The services have established an informal clinician to clinician referral so that West Coast residents receive the correct level of support for their needs.

Child and Youth

- The DHB is has worked alongside the Ministry for Vulnerable Children Oranga Tamariki and the Ministry of Education to review and gather feedback on current arrangements for the coordination of the Gateway service and confirm future arrangements.
- A review of the Youth Health Action Group membership has taken place to ensure this includes appropriate young consumer feedback as well as providers that can support the activity in the workplan.
- There was high engagement in the Child Services Review Hui on 15th September. There was strong will to move forward with a vision for shared governance of the various pieces of work supporting children and vulnerable families across the West Coast

Pharmacy

A meeting was held with a couple of Grey based community pharmacists and the PHO to look at opportunities for community pharmacy to be incorporated in the planning and development for primary & community care, with some of their ideas for initiatives being recognised within the Primary & Community project plan. This has drawn attention to scripting issues that offer an opportunity to undertake some quality improvements with general practice. An initial meeting between the PHO, general practice and pharmacists is planned for October.

The update was noted.

f) GENERAL BUSINESS

The Committee Chair advised that the “Flame of Hope would take place in front of the police station tomorrow in support of special Olympians.

Report prepared by: Elinor Stratford, Chair, Community & Public Health & Disability Support Advisory Committee

COMMUNITY & PUBLIC HEALTH AND DISABILITY SUPPORT ADVISORY COMMITTEE MEETING
To be held in the Board Room, Corporate Office, Greymouth Hospital
Thursday 26 October 2017 commencing at 9.30am

ADMINISTRATION

9.30am

Karakia

Apologies

1. **Interest Register**

Update Committee Interest Register and Declaration of Interest on items to be covered during the meeting.

2. **Confirmation of the Minutes of the Previous Meeting**

27 July 2017

3. **Carried Forward/ Action Items**

REPORTS/PRESENTATIONS

9.35am

4. **Disability Action Plan Update**

Kathy O'Neill

9.35am – 9.45am

Verbal Update

Team Leader, Planning & Funding

5. **Community and Public Health Update**

Gail McLauchlan

9.45am – 9.55am

Community and Public Health

6. **Drinking Water Systems and Protection – Presentation**

Cheryl Brunton

9.55am – 10.15am

Community and Public Health

7. **Planning & Funding Update**

Carolyn Gullery

10.15am – 10.25am

General Manager, Planning & Funding

8. **Alliance Update**

Carolyn Gullery

10.25am – 10.35am

General Manager, Planning & Funding

9. **General Business**

Elinor Stratford

10.35am – 10.40am

Chair

ESTIMATED FINISH TIME

10.40am

INFORMATION ITEMS

- Board Agenda – 29 September 2017
- Chair's Report to last Board Meeting
- 2017 Committee Work Plan (Working Document)
- West Coast DHB 2017 Meeting Schedule
- Disability Support Services Newsletter – August 2017
- Health Target Report (as provided at Board meeting)
- Maori Health Report (as provided at Board meeting)

NEXT MEETING

Date of Next Meeting: Thursday 23 November 2017

WEST COAST DHB – MEETING SCHEDULE

JANUARY – DECEMBER 2018

DATE	MEETING	TIME	VENUE
Friday 9 February 2018	BOARD	10.15am	St John, Water Walk Rd, Greymouth
Thursday 8 March 2018	CPHAC & DSAC	9.30am	Boardroom, Corporate Office
Thursday 8 March 2018	HAC	11.00am	Boardroom, Corporate Office
Thursday 8 March 2018	QFARC	1.30pm	Boardroom, Corporate Office
Friday 23 March 2018	BOARD	10.15am	St John, Water Walk Rd, Greymouth
Thursday 26 April 2018	CPHAC & DSAC	9.30am	Boardroom, Corporate Office
Thursday 26 April 2018	HAC	11.00am	Boardroom, Corporate Office
Thursday 26 April 2018	QFARC	1.30pm	Boardroom, Corporate Office
Friday 11 May 2018	BOARD	10.15am	St John, Water Walk Rd, Greymouth
Thursday 7 June 2018	CPHAC & DSAC	9.30am	Boardroom, Corporate Office
Thursday 7 June 2018	HAC	11.00am	Boardroom, Corporate Office
Thursday 7 June 2018	QFARC	1.30pm	Boardroom, Corporate Office
Friday 29 June 2018	BOARD	10.15pm	St John, Water Walk Rd, Greymouth
Thursday 26 July 2018	CPHAC & DSAC	9.30am	Boardroom, Corporate Office
Thursday 26 July 2018	HAC	11.00am	Boardroom, Corporate Office
Thursday 26 July 2018	QFARC	1.30pm	Boardroom, Corporate Office
Friday 10 August 2018	BOARD	10.15am	St John, Water Walk Rd, Greymouth
Thursday 13 September 2018	CPHAC & DSAC	9.30am	Boardroom, Corporate Office
Thursday 13 September 2018	HAC	11.00am	Boardroom, Corporate Office
Thursday 13 September 2018	QFARC	1.30pm	Boardroom, Corporate Office
Friday 28 September 2018	BOARD	10.15am	St John, Water Walk Rd, Greymouth
Thursday 25 October 2018	CPHAC & DSAC	9.30am	Boardroom, Corporate Office
Thursday 25 October 2018	HAC	11.00am	Boardroom, Corporate Office
Thursday 25 October 2018	QFARC	1.30pm	Boardroom, Corporate Office
Friday 2 November 2018	BOARD	10.15am	St John, Water Walk Rd, Greymouth
Thursday 6 December 2018	CPHAC & DSAC	9.30am	Boardroom, Corporate Office
Thursday 6 December 2018	HAC	11.00am	Boardroom, Corporate Office
Thursday 6 December 2018	QFARC	1.30pm	Boardroom, Corporate Office
Friday 14 December 2018	BOARD	10.15am	St John, Water Walk Rd, Greymouth

The above dates and venues are subject to change. Any changes will be publicly notified.