TATAU POUNAMU Ki Te Tai o Poutini



MANAWHENUA ADVISORY GROUP

19 October 2011

Agenda and Meeting Papers

ALL INFORMATION CONTAINED IN THESE COMMITTEE PAPERS IS SUBJECT TO CHANGE

TABLE OF CONTENTS

Δ	G	F	N	ח	Δ
$\boldsymbol{-}$	•	_		_	_

DISCLOSURES OF INTEREST

MINUTES FROM THE LAST MEETING HELD 14 JULY 2011

MATTERS ARISING

MAORI HEALTH REPORT – SEPTEMBER 2011

MAORI HEALTH REPORT – OCTOBER 2011

PLANNING AND FUNDING OVERVIEW OF MAORI HEALTH

PRIMARY HEALTH ORGANISATION QUARTERLY REPORT - JUNE 2011

CORRESPONDENCE

TATAU POUNAMU MEETING SCHEDULE 2011

MEETING EXPENSES CLAIM FORM

AGENDA

TATAU POUNAMU MANAWHENUA ADVISORY GROUP HUI TO BE HELD 19^{TH} OCTOBER 2011 AT ARAHURA PA, 653 OLD CHRISTCHURCH ROAD, ARAHURA STARTING AT 10 AM

ITEM		KARAKIA / WELCOME	WHO	
1	Agen	Agenda & Apologies		
2	Discl	osures of Interests		
3	Minu	tes for the meeting held Thursday 14 July 2011		
4	Matte	ers Arising from the last meeting		
	4.1	Nga Maata Waka Representation	All Tatau Pounamu	
		MEETING ITEMS		
5	Maat	a Waka Representative to Tatau Pounamu		
	5.1	Applicant's CVs	Francois Tumahai	
	5.2 Appointment of Interview Panel		Francois Tumahai	
	5.3	Maata Waka – Kawatiri Representative	Richard Wallace	
	GENERAL BUSINESS			
6	Repo	orts to be Tabled		
	6.1 Hauora Maori / Maori Health Report – August 2011			
	6.2 Hauora Maori / Maori Health Report – September 2011			
	6.3	West Coast PHO Quarterly Report – June 2011		
7	Correspondence			
8	Meeting Schedule 2011			

TATAU POUNAMU MEMBERS' DISCLOSURES OF INTERESTS

Member	Disclosures
Richard Wallace (chair) Te Runanga O Makaawhio	 Upoko Te Runanga O Makaawhio Trustee, Kati Mahaki ki Makaawhio Limited Honorary Member, Maori Womens Welfare League Kaumatua Te Runanga O Aotearoa NZNO Employee West Coast District Health Board, Maori Mental Health Wife is employee of West Coast District Health Board Trustee, West Coast Primary Health Organisation Board of Trustees Daughter is a board member on West Coast and Canterbury District Health Boards Kaumatua, West Coast District Health Board Kaumatua Advisor for Iwi and Maori Multi Employment Collective Agreement Kaumatua, Health Promotion Forum Aotearoa
Ben Hutana (deputy chair) Te Runanga O Ngati Waewae	 Deputy Chair, Te Runanga O Ngati Waewae Member, Westland REAP Board Department of Conservation Roopu – Kaitiaki Roopu Alternate for Te Runanga O Ngai Tahu
Marie Mahuika-Forsyth Te Runanga O Makaawhio	 Employed part-time by Community and Public Health as Maori Health Promoter for the Elderly Member, Combined Community Public Health Advisory Committee (CPHAC) / Disability Support Advisory Committee (DSAC)
Rehia McDonald Nga Maata Waka o Kawatiri	 Parent Elected Member, Buller High School Board of Trustees Member, Kawatiri Maori Women's Welfare League Committee Employed full-time with Homebuilders West Coast Trust Chair, Whanau Hauora
Francois Tumahai Te Runanga O Ngati Waewae	 Chair, Te Runanga o Ngati Waewae Director/Manager Poutini Environmental Director, Arahura Holdings Limited Manager, Cable Price NZ Limited Equipment Workshop Christchurch Project Manager, Arahura Marae Project Manager, Ngati Waewae Commercial Area Development Member, Westport North School Advisory Group Member, Hokitika Primary School Advisory Group Member, Buller District Council 2050 Planning Advisory Group

Member	Disclosures
	 Member, Greymouth Community Link Advisory Group Member, West Coast Regional Council Resource Management Committee Member, Grey District Council Creative NZ Allocation Committee Member, Buller District Council Creative NZ Allocation Committee Trustee, Westland Wilderness Trustee, Te Poari o Kati Waewae Charitable Trustee, Westland Petrel Advisor, Te Waipounamu Maori Cultural Heritage Centre Trustee, West Coast Primary Health Organisation Board
Elinor Stratford West Coast District Health Board representative on Tatau Pounamu	 Member Clinical Governance Committee, West Coast Primary Health Organisation Manager, Disability Resource Service West Coast West Coast Disability Resource Service West Coast has signed a Memorandum of Partnership with West Coast Maori health provider "Rata Te Awhina Trust" Committee Member, Active West Coast Chairperson, West Coast Sub-branch-Canterbury Neonatal Trust Deputy Chair of Victim Support, Greymouth Executive Committee Member, New Zealand Federation of Disability Information Centres. Committee Member, Abbeyfield Greymouth Incorporated Trustee, Canterbury Neonatal Trust

DRAFT MINUTES OF THE TATAU POUNAMU MANAWHENUA ADVISORY GROUP MEETING HELD ON THURSDAY 14 JULY 2011 IN THE CAVE MEETING ROOM AT COMMUNITY MENTAL HEALTH SERVICES, GREYMOUTH HOSPITAL, HIGH STREET, GREYMOUTH COMMENCING AT 3.30 AM

PRESENT Richard Wallace Te Rūnanga O Makaawhio

Marie Mahuika-Forsyth Te Rūnanga O Makaawhio Francois Tumahai Te Rūnanga O Ngāti Waewae Ben Hutana Te Rūnanga O Ngāti Waewae

IN ATTENDANCE Dr Paul McCormack West Coast DHB Board Chair

Elinor Stratford West Coast DHB Board Representative to

Tatau Pounamu

Susan Wallace West Coast DHB Board Representative

Gary Coghlan General Manager Māori Health
Paul Madgwick Te Runanga O Makaawhio Chair

Bryan Jamieson West Coast DHB Community Liaison Officer

MINUTE TAKER Sharryn Forbes-Panere Māori Health Administrator

APOLOGIES: Rehia McDonald Nga Maata Waka O Kawatiri

1. WELCOME

Richard Wallace, Tatau Pounamu chair welcomed all attendees to the hui and opened the meeting with a karakia.

2. AGENDA / APOLOGIES

Absent

Rehia McDonald Nga Maata Waka O Kawatiri

Late Agenda Item

Signing of Memorandum of Understanding between West Coast District Health Board and Poutini Ngai Tahu.

3. DISCLOSURES OF INTERESTS

Add

Elinor Stratford

 Disability Resource Service West Coast has a Memorandum of Partnership with Rata Te Awhina Trust

4. MINUTES FROM THE PREVIOUS MEETING HELD 23 MARCH 2011

No changes were made to the minutes.

Moved: Marie Mahuika-Forsyth Seconded: François Tumahai

Motion

THAT the Minutes of the Tatau Pounamu Manawhenua Advisory Group meeting held <u>4 MAY 2011</u> be adopted as a true and accurate record [subject to any changes or amendments above].

Carried.

5. MATTERS ARISING

Item 1: Memorandum of Understanding

Te Runanga O Makaawhio chair Paul Madgwick will be attending today's hui at 4pm. All chairs will be present so signing of the Memorandum of Understanding will take place. After signing this item to be taken off the matters arising section.

Item 2: Tatau Pounamu Terms of Reference

After some discussion it was decided that signing of the Terms of Reference will take place at the opening of the new Franz Josef Health Clinic when the CEO is present. After signing this item to be taken off the matters arising section.

Item 3: Nga Maata Waka Representative

It was suggested that the Manager Māori Health call for nominations from the Maori community and advertise the vacancy. It may be that people are asked to submit a Curriculum Vitae (CV) if they wish to represent a Māori community perspective on Tatau Pounamu. Tatau Pounamu members will look at all applications, short-list applicants, follow an interview process, and make a decision as to who would be suitable for this vacancy.

Item 4: Putahitanga Whare at Karoro Learning Centre

Marie advised she received notification that the building now belongs to Karoro Learning Centre who have set a charge if the community wish to use it. This item to be taken off the matters arising section.

Item 5: Update Tatau Pounamu Annual Plan

The Manager Māori Health asked Tatau Pounamu members to go through their Annual Plan and look at the objectives. Dr Paul McCormack made the suggestion that it may be possible to align Tatau Pounamu Annual Plan with the West Coast DHB Māori Health Plan so both plans have the same objectives.

Action point: Tatau Pounamu members to go through their annual plan provide feedback at next meeting

Item 6: WCDHB Patient Registration Form – inclusion of Kaumatua

The Manager Māori Health has talked to the IT Department regarding this task. Work on this will begin later in the year however it is on the IT Department work list. his item to be taken off the matters arising section.

Item 7: Marae / Board Hui

Approval of the West Coast District Health Board Māori Health Plan 2011/12 was received from the Ministry of Health on the 27 June 2011.

Paul Madgwick, chair Te Runanga O Makaawhio joined the meeting at 3.55pm

6. <u>SIGNING OF MEMORANDUM OF UNDERSTANDING BETWEEN WEST COAST</u> DISTRICT HEALTH BOARD AND POUTINI NGAI TAHU

Paul is welcomed to the meeting and responds with a mihi.

Bryan Jamieson, Community Liaison Officer joined the meeting at 4.10pm

All meeting attendees proceed out of the meeting room and in to the community mental health foyer where a table and chairs are arranged for signing to take place.

Memorandum of Understanding is signed by Dr Paul McCormack (West Coast District Health Board chair), Francois Tumahai (Te Runanga O Ngati Waewae chair), and Paul Madgwick (Te Runanga O Makaawhio chair).

Bryan Jamieson takes photos of the chairs signing the documents, and then takes photos of chairs and Tatau Pounamu members.

Everyone returns to The Cave meeting room.

7. FRANZ JOSEF CLINIC OPENING - 27 JULY 2011

Bryan Jamieson provides a brief overview of the draft programme for the official opening of Franz Josef clinic on the 27 July and advises the start time is 1.30pm.

Ben and Richard advised they will arrive at Franz Josef on the 26 July and perform the dawn ceremony around 6:30am on the 27 July and stay until the official opening in the early afternoon.

Bryan Jamieson and Paul Madgwick leave the meeting at 4.30pm

8. IWI BOARD HUI

Discussion regarding this item is deferred until next meeting.

9. WORKPLAN

Remove Workplan, Tatau Pounamu members agreed to work from Tatau Pounamu Annual Plan instead.

10. CORRESPONDENCE

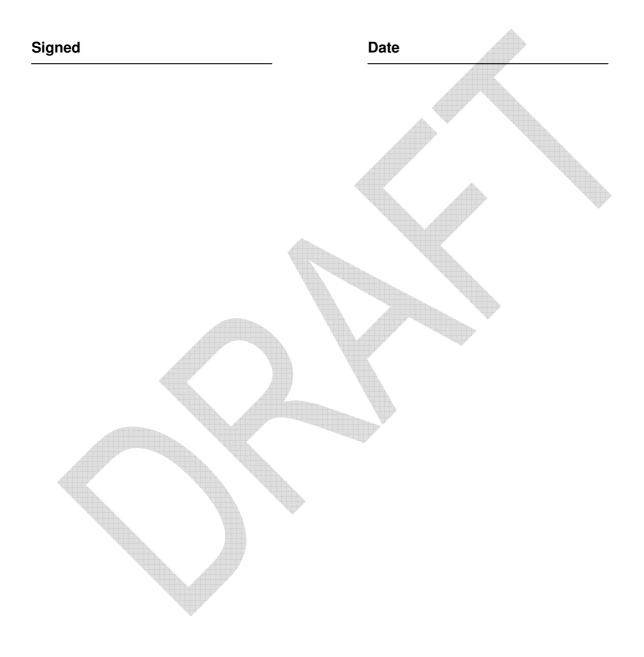
No Incoming or Outgoing correspondence to record.

11. MEETING SCHEDULE

No changes

There being no further business to discuss, the meeting closed with a karakia at 5.25pm

The next Tatau Pounamu hui will be held on at Te Tauraka Waka a Maui Marae, Bruce Bay, South Westland on the 8 September 2011.



MATTERS ARISING FROM TATAU POUNAMU MEETINGS

Item No	Meeting Date	Action Item	Action Responsibility	Reporting Status
1	8 December 2010	Nga Maata Waka Representation Appointment of Nga Maata Waka representative on Tatau Pounamu. Vacancy advertised West Coast wide, applications and CVs have been received, and interview times have been confirmed with all applicants.	General Manager Maori Health	Appoint Interview Panel

MĀORI HEALTH REPORT TO TATAU POUNAMU MANAWHENUA ADVISORY GROUP

TO: Tatau Pounamu Manawhenua Advisory Group

FROM: Gary Coghlan, General Manager Māori Health, WCDHB

DATE: September 2011

Māori Health Status

All cause mortality rates undoubtedly highlight the difference in health status between Māori and non-Māori with 55% of West Coast Māori dying before the age of 65 compared with 20% of West Coast non-Māori. The leading causes of premature death are heart attacks and ischemic heart disease, cancers of the breast, lung and colon, chronic obstructive pulmonary disease, suicide and motor vehicle crashes.

West Coast Māori have a higher burden of cardiovascular disease, including higher mortality rates for cardiovascular disease and higher mortality and hospitalisation rates for stroke. Despite similar cancer registration rates cancer mortality is significantly higher for West Coast Māori than non Māori.

Concurrently Māori have lower enrolment and access to primary care services despite enrolments increasing year on year. West Coast Māori continue to access General Practitioner and Practice Nurse services at a lower rate hence participation in screening, annual reviews, chronic conditions management and primary mental health programmes also occur at lower rates.

Māori Health Priorities

- Smoking cessation
- Tamariki ora immunization/oral health/ASH
- Breastfeeding (maternity)
- Improved access to services
- Māori workforce development
- Long term conditions
- Māori mental health

What are we doing well?

Smoking (brief advice - Māori)

- 2009/10 46% of hospitalised Māori given brief advice to quit
- 2010/11 83% of hospitalised Māori given brief advice to quit

Immunisation – (at 2 years Māori)

- 2008/09 70% of Māori babies immunised
- 2009/10 91% of Māori babies immunised
- 2010/11-88% of Māori babies immunised

Breastfeeding (at 6 weeks – Māori)

- 2009/10 75% of Māori babies breastfed
- 2010/11 81% of Māori babies breastfed

PHO Māori enrolment rates equal or better non-Māori rates for each district

- 2009/10 87% of Māori enrolled in PHO
- 2009/10 89% of Māori enrolled in PHO
- 2010/11 92% of Māori enrolled in PHO
 - Buller 95%
 - Grev 85%
 - Westland 95%

Increase in LTC Programme enrollments

- 2009/10 7 Māori enrolled in LTC Programme
- 2009/10 70 Māori enrolled in LTC Programme
- 2010/11 161 Māori enrolled in LTC Programme

Cervical screening

Māori rates are comparable to those for the total population

- 2009/10 76% of eligible West Coast population
- 2010/11 78% of eligible West Coast population

Breast screening rates

Māori rates are comparable to those for the total population

• 2009/10 – 76% of eligible West Coast population

Areas where we can show improvement in Māori health have required dedicated focus, and monitoring and in many instances dedicated Māori FTE have been employed to achieve this.

Strategies for Improvement

- Implementation of Māori objectives within Better, Sooner More Convenient
 - Working with GP practices to develop specific Māori outcomes
 - Employment of Māori Health nurses within each district
 - Employment of Kaiāwhina within each district
- Increased capacity within Māori Health Provider
- Comprehensive review of Mainstream Services
- Local implementation of Kia ora Hauora strategy
- Māori Health Nurses working across sectors to address gaps and improve clinical programmes engagement with a specific focus on Long Term Conditions
- Māori Kaiāwhina working alongside Māori Health Nurses to improve Māori access to services
- Development of HEHA Māori programmes
- Continue to provide Treaty of Waitangi and Te Pikorua cultural competency training to DHB staff

Te Pikorua Training 2007-2011

Greymouth 154 staff completed course Buller 76 staff completed course

Treaty of Waitangi Training 2007 - 2011

Greymouth 157 staff completed course Buller 75 staff completed course

While outputs such as the employment of a Māori health nurse/Kaiāwhina and an increase in clinical programmes can easily be achieved and measured short term the real benefit to this investment will not be immediate i.e., the change in morbidity rates and disease incidence as a result of this work be of long term benefit.

How do we know that it is working?

'Knowing' what is working is difficult to measure when there are many things that impact on Māori Health. Health status is influenced over many years, so what is needed is a multipronged approach is we are serious in reducing death and illness rates within Māori communities.

For this reason we monitor mortality and morbidity over a longer period of time through the Health Needs Assessment. Measurements that indicate if we are heading in the right direction are set and monitored annually.

The measurements used to monitor progress on an annual basis set in the Māori Health Plan 2011/12 are:

- Percentage of Māori enrolled in the PHO
- Percentage of Māori babies breastfeed at 6 months
- Preventable hospital admissions for Māori per 100,000 for Māori aged
 - -0-4.
 - 45-64 and
 - -0-74
- Eligible population who have had their CVD risk assessed within the past five years
- Percentage of Māori people who attend their diabetes annual review
- Percentage of people with diabetes who complete a diabetes annual review and have a HbA1c level less than 8
- Percentage of eligible women receiving Breast screening examinations
- Percentage of eligible women receiving cervical screening in the last 3 years
- Hospitalised smokers provided with advice and help to quit
- Current smokers enrolled in the PHO and provided with advice and help to quit
- Percentage of two year olds fully immunised
- Seasonal influenza immunisation rates in the eligible population (65 years and over)
- Number of West Coast Māori enrolled in the Kia ora Hauora programme
- Percentage of scholarship recipients in 2011/2012 identifying as Māori
- Percentage of 5 year olds dental caries free
- Increasing number of Māori enrolled in LTC management programme.
- Number of DHB staff who have completed Te Pikorua and Tikanga recommended Best Practice training
- Percentage of Māori aged 2 fully immunised
- Percentage of eligible Māori have CVD risk assessment every five years
- Percentages of discharges for elective surgery for Māori
- Māori accessing West Coast Disability Support Services

Author: Gary Coghlan, September 2011

MĀORI HEALTH REPORT TO TATAU POUNAMU MANAWHENUA ADVISORY GROUP

TO: Tatau Pounamu Manawhenua Advisory Group

FROM: Gary Coghlan, General Manager Māori Health, WCDHB

DATE: October 2011

Te Herenga Hauora

Te Herenga Hauora/South Island DHB Māori Health Managers/Directors Network met in Christchurch in September. They are working together on several projects the most notable is to establish a Māori provider workforce development programme for Māori service providers to support stronger management and governance. The objectives of the provider workforce development programme include the following:

- To work with Te Waipounamu DHB's to develop a network of courses and development programmes for Māori service providers' management and staff.
- To work with Te Waipounamu DHB's to develop a network of governance courses and development programmes for Māori service providers' trustees and directors.
- Support Māori providers to develop a clinical leadership a collaborative partnership across all services. This team will seek to develop organisational support networks, supervision of non-clinical staff and planning development opportunities.
- To establish a documented process for connecting whānau into support services if they are transferring between DHB services in the South Island.

Te Tauraka Waka A Maui Marae - WCDHB Board and Tatau Pounamu Hui

On September 8th the WCDHB board travelled to South Westland to meet with Tatau Pounamu, Manawhenua Advisory Group, people working in the Māori health workforce sector, the South Westland community, and local iwi; Te Runanga O Ngati Waewae and Te Runanga O Makaawhio/Ngati Mahaki. Firstly there was powhiri for board and staff members to officially welcome them on to the marae. Following this there was a hui between the board and members of the public, this was very well attended and the feedback received was very positive. Board members and DHB staff stayed on the marae over night, and the next day the WCDHB board meeting was held.

Treaty of Waitangi Workshop

A Treaty of Waitangi workshop for DHB staff was held on the 14 September. These workshops remain popular with staff and this month there was a total of twenty three staff in attendance at this workshop.

Health Targets Māori Smoking- July / August

The number of Māori who received advice and help to quit who for the months of July and August was actually higher than for the general population. In July 72% was offered this assistance in comparison to 85% Māori. In August it was 78% general in comparison to 92% Māori. Smoking rates though for Māori are still very high on the West Coast.

Better Sooner More Convenient Māori Health

The Māori health team and a representative from the Planning and Funding team have been meeting regularly with Rata Te Awhina Trust managers and members of the new Rata board to develop the Better Sooner More Convenient business case pertaining to Māori health outcomes in the future. This collaboration is positive and a progressive and new way of working together with more input from local iwi. Māori health objectives within the business case are as follows:

- Māori nursing positions will be established within each Integrated Family Healthcare Centre
- Māori Kaiawhina positions will be established within each Integrated Family Healthcare Centre with a focus on increasing Māori enrolments and access to primary services and overall better patient journey for Māori.
- Māori workforce development
- Increasing cultural competencies among non-Māori staff to improve mainstream service effectiveness
- Increased integration with Kaupapa Māori health services
- Matching services to identified Māori health needs

In line with the West Coast DHB Māori Health Plan and National Health Targets the Māori health provider will target services to impact on access to care, long term conditions, injury prevention, smoking cessation, maternal health, oral health and immunisation.

Author: Gary Coghlan, October 2011

PRIMARY HEALTH ORGANISATION QUARTERLY REPORT - JUNE 2011

TO: Members, Tatau Pounamu Manawhenua Advisory Group

FROM: Frans Dellebeke - PHO

DATE: 18 August 2011



Quarterly Report April to June 2011

Contents

1.	Executive summary	<u>2</u>
2.	Statement of strategy & priorities	<u>4</u>
3.	Financial summary	<u>5</u>
4.	Subsidising core general practice care	<u>6</u>
	4.1. Demographics of the enrolled population	<u>6</u>
	4.2. Service utilisation (visits to the practices)	<u>6</u>
	4.3. Access by Maori	<u>7</u>
	4.4. Providers	<u>8</u>
	4.5. Cost of accessing primary care	<u>8</u>
5.	Clinical Services	<u>9</u>
	5.1. Long term conditions programme	<u>9</u>
	5.2. Cardio-vascular risk assessments	<u>11</u>
	5.3. CVD annual reviews	<u>13</u>
	5.4. Diabetes annual reviews	<u>15</u>
	5.5. COPD annual reviews	<u>18</u>
	5.6. Smoking cessation	<u>20</u>
	5.7. Health navigators service	<u>22</u>
	5.8. Health checks for clients of the Corrections Dept.	<u>24</u>
	5.9. Contraception & sexual health visits	<u>25</u>
	5.10. Palliative care	<u>26</u>
	5.11.Mental Health services	<u>28</u>
6.	Keeping People Healthy	<u>33</u>
	6.1. Green Prescription	<u>32</u>
	6.2. Breastfeeding Support	<u>35</u>
	6.3. Health Promotion Integration	<u>38</u>
7.	Workforce and rural support	39

This quarterly report contains information relating to the activities and performance of the PHO during the quarter. It is prepared for the information of the PHO's Board of Trustees and Clinical Governance Committee, the PHO's contracted providers, the Alliance Leadership Team, the District Health Board and the wider community. The report as a whole is not a contractual requirement, though some of the tables are required to be reported to the DHB and other funding bodies quarterly.

1. Executive summary

Health promotion

Two of the four men's health events for the past year fell in the Apr-Jan 2011 quarter, and were successful, with 35 and 50 attendees respectively. The 10 week "Active YOU" programme also began successfully in Westport during this quarter. Smokefree May coincided with a record quarter for smoking cessation uptake (188 clients).

Clinical services and long term conditions (LTC)

The take-up of various clinical programmes by practices and pharmacies, as evidenced by expenditure compared to budget, continues to vary widely.

MH extended consults in particular are significantly oversubscribed as follows:

MH extended consults 224%

Notional caps for each practice had been indicated, but not enforced. This warrants a closer investigation, which will be conducted by the counselling team in conjunction with the Clinical Governance Committee (CGC).

A number of other clinical services were oversubscribed as follows:

Smoking cessation 188% Palliative care 177%

Contraception & sexual

health 129%

It is thought that this largely reflects genuine additional demand, and is warranted.

Long term conditions (LTC) levels 1 and 2 have ended up being relatively well subscribed (by comparison with previous years), but still coming in under budget as follows:

CCM level 1 care 86% CCM level 2 care 79%

Two programmes have had their actual expenditure come in well under the amounts budgeted, as follows:

CVR payments 46% CCM level 3 care 52%

Cardio-vascular risk (CVR) assessments and annual reviews has already been the focus of some analysis, with prices being adjusted as of 1 July 2011, amongst other initiatives to increase uptake.

CCM level 3 care was budgeted at full capacity, and expenditure at about 50% of this level is relatively pleasing, given that at the start of the year it had been at a rate closer to 25% of budget. It is expected that this ratio will continue to climb, as the LTC programme and the role of the health navigators continue to develop.

Staffing

David King resigned from the Mental Health team. Recruitment for a replacement, hopefully to be based in Westport this time, is currently taking place.

Business Case for "Better, Sooner, More Convenient Primary Care"

A major focus on work has been around continuing the development of the Buller IFHC. A public presentation was held; the community is seeking further information; the current stages of development will allow that further detail to be provided. Workshops are also underway with front line staff in Westport to develop/revise internal processes to support a new model of care; these processes will then inform preliminary design of a facility.

Further detail re BSMC implementation is contained in the separate report appended at the end of this quarterly report.

Response to Pike River mine collapse disaster

The workload of the Mental Health team in particular has increased, and additional staffing was taken on until the middle of this year (June 2011). The PHO is still involved in support related to the Pike River Coal Mine disaster, however additional funding has now ended.

Trustee appointment processes

Trustee appointments are up-to-date, with the following appointed for 3 year terms through until March 2014

- Francois Tumahai, Te Runango O Ngati Wae Wae;
- Tony Coll, Grey District Council;
- Anna Dyzel, GP electoral college;

One position remains filled by secondment:

 practice nurse electoral college, filled by: John Boyes, pharmacist.

2. Statement of strategy & priorities

Adopted by the PHO Board of Trustees October 2010.

The purpose of the West Coast PHO is to promote and enable better health for the population on the West Coast and actively work to reduce health inequalities amongst at-risk and disadvantaged groups.

The PHO and the West Coast DHB have recently co-sponsored a joint 'Business Case' aimed at:

- 1. achieving clinical sustainability;
- 2. improving integration of community and primary health care;
- 3. achieve financial viability.

STRATEGIC OBJECTIVES ARE TO

- work with local communities and enrolled populations;
- identify and remove health inequalities;
- offer access to comprehensive services to improve, maintain, and restore people's health:
- fostering greater clinical leadership;
- co-ordinate care across service areas;
- develop the primary care workforce;
- continuously improve quality using good information and evidence;
- operate within the available funding.

WE WILL FOCUS ON THE REDESIGN AND TRANSFORMATION OF THE PRESENT PATIENT CARE PATHWAY

- in partnership with the community;
- by engaging with clinicians in order to improve:
 - > access to primary care services;
 - > continuity and consistency of primary care;
 - the co-ordination of care between the general practices, hospitals and community providers;
 - > the provision of more community care in 'integrated family health centres;
- closing gaps of inequality for Maori.

BY USING KEY MECHANISMS AND ENABLERS SUCH AS

- better engagement with the community, families/whanau and individuals;
- implementing the 'Better, Sooner, More Convenient Primary Care' Business Case;
- adoption of efficient business/service models based on the principles of Alliance Contracting.

3. Financial summary

Financial performance Jul 10 - Jun 11

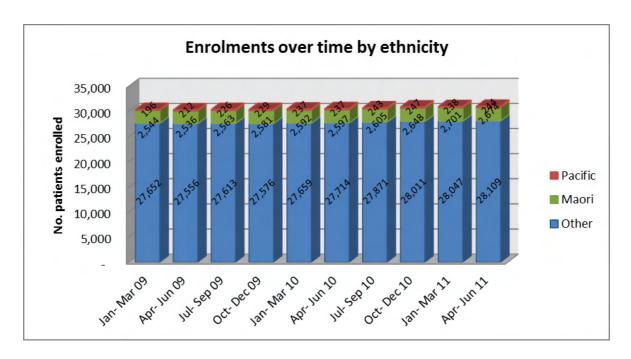
i mancial per for mance our s	• • •	
Revenue		
Patient care subsidies	5,038,357	
Clinical services	767,263	
Mental health	412,228	
Keeping people healthy	273,023	
Workforce & rural support	872,851	
Administration	670,859	
BSMC implementation	189,000	_
		8,223,580
Expenditure		
Patient care subsidies	5,038,329	
Clinical services	750,007	
Mental health	481,661	
Keeping people healthy	222,478	
Workforce & rural support	911,132	
Administration	908,942	
BSMC implementation	239,522	
		8,552,071
Surplus		328,490
		•

The \$328k deficit at the end of the financial year compares favourably to the budgeted deficit of \$561k.

NB. This end of year result is provisional and unaudited.

4. Subsidising core general practice care

4.1. Demographics of the enrolled population



4.2. Service Utilisation (visits to the practices)

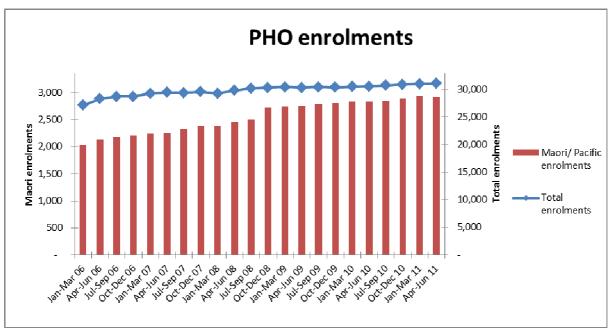


Waiting times to be seen by a medical centre or clinic June 2011

(in working days)

Scenario	Average	Maximum	Minimum
Waiting time to be seen (by a nurse or GP) for child aged 3 yrs with fever and sore ear	0	0	0
Waiting time to be seen (by a nurse and/or GP) for adult aged 65 yrs who rings up saying he has had difficulty breathing for two days. He has no fever and is not on any current medication.	0	0	0
Waiting time if rings today for routine appointment with a Dr for three monthly review and prescription (approx. average across doctors)	16	42	1
Waiting time if rings today for routine appointment with a nurse for three monthly review and prescription	3	7	0

4.3. Access by Maori



Enrolments of Maori and Pacific people continue to increase at a faster rate than do rates for all other ethnicities.

4.4. Providers

There are now six practices in the PHO:
Buller Medical Services (Westport & Karamea)
Reefton Medical Centre (Reefton)
Greymouth Medical Centre (Greymouth & Rural Academic General Practice)
High St Medical Centre (Greymouth)
Westland Medical Centre (Hokitika)
South Westland Area Practice (South Westland)

4.5. Cost of accessing primary care

All practices have now adjusted their fees to the maximum currently permitted under the Very Low Cost Access scheme.

Patient fees	0 to 5	6 to 17	18 to 24	25 to 44	45 to 64	65+
Buller Medical Services	\$0	\$11.50	\$17.00	\$17.00	\$17.00	\$17.00
Greymouth Medical Centre	\$0	\$11.50	\$17.00	\$17.00	\$17.00	\$17.00
High Street Medical Centre	\$0	\$11.50	\$17.00	\$17.00	\$17.00	\$17.00
Reefton Medical Centre	\$0	\$11.50	\$17.00	\$17.00	\$17.00	\$17.00
South Westland Area Practice	\$0	\$11.50	\$17.00	\$17.00	\$17.00	\$17.00
Westland Medical Centre	\$0	\$11.50	\$17.00	\$17.00	\$17.00	\$17.00

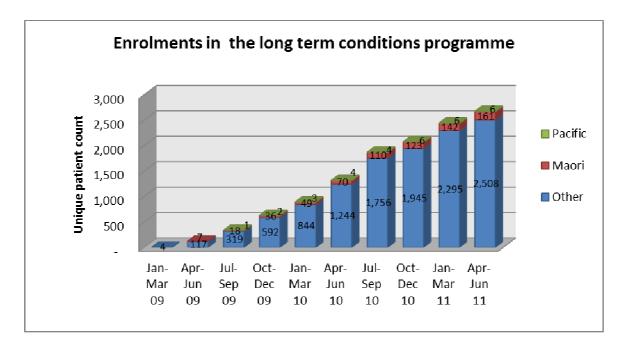
These are the fees patients can expect to be charged at their normal practice during working hours for a normal consultation, if the patient is enrolled with the West Coast PHO. Additional fees may apply to after hours, weekends, long appointments, home visits, procedures and casual patients. The PHO encourages all West Coast residents to enrol with the PHO, registering with one practice and using that practice for all of their health needs. This ensures people will be offered all the health checks they should receive, as well as access to lower fees and other patient advantages. However, if people enrol with one practice and then utilise another they will incur a "casual" rate fee which can vary from practice to practice. Stated co-payments only apply to the practice with which people are registered.

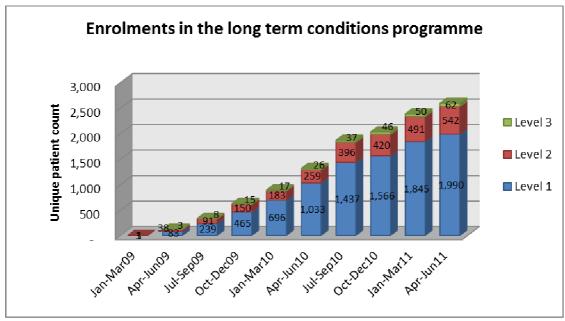
5. Clinical Services

5.1. Long term conditions programme

On target: Yes

1. Outcomes/Outputs





There has been a pleasing increase in level 3 enrolments this quarter.

The almost 2,600 patients who are enrolled in the LTC programme, out of the PHO's approximately 31,000 enrolled patients, means that 8.4% of the enrolled population is engaged in a structure programme of care for their long term conditions.

2. Key Activities

- Health Navigators continue with their support to practice teams with level 2 and 3
 patients.
- Quarterly reports to practices regarding enrolments, places available and capped numbers for levels 2 and 3.
- Clinical Manager input with Reefton Medical Centre team planning;
- Quality Improvement study day held 31st May 2011 with a key focus on LTC management and QI plans for 2011/2012, was well attended by the majority of practice teams;
- Updates made to LTC advanced forms in MedTech.

3. Networking/Education (either with Health Sector or Community)

- Health Navigators visiting relevant practices to action all referrals;
- Clinical Manager and Health Navigator both presented at the recent Australasian Long Term Conditions Conference held in Auckland April 7th & 8th, 2011.

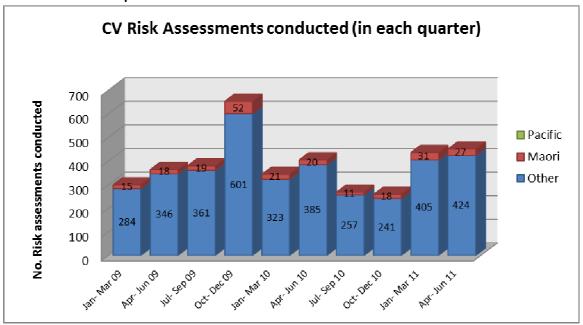
4. Issues and Risks

Issues/Risks	Mitigation/Resolution
• Nil.	• Nil.

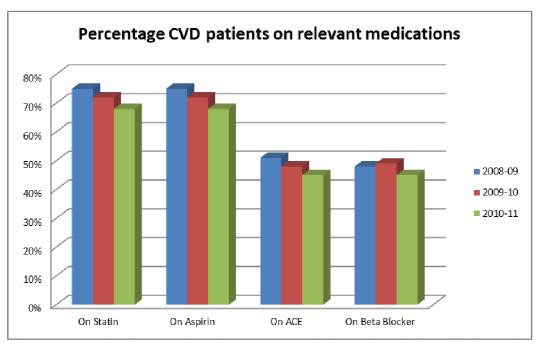
5.2. Cardiovascular risk assessments

On target: Yes

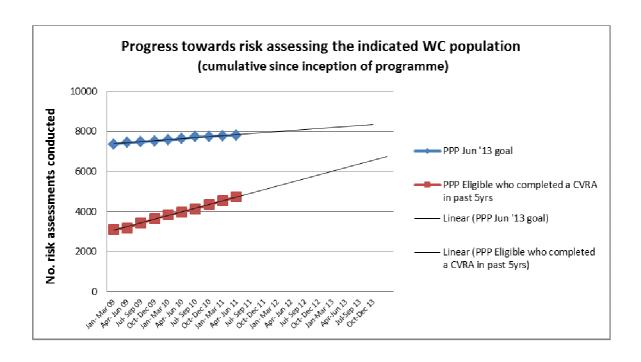
1. Outcomes/Outputs



It is pleasing to see the number of cardiovascular risk assessments has increased in the last 6 months compared with last calendar year, a credit to the practices for this work.



Of concern, is the pharmacological management of those identified with high cardiovascular risk, with the number of those on appropriate medications less than previous 2 years. Clinical workshops are planned to try and address this.



2. Key Activities

- Ongoing support from Clinical Manager to practice nurses/teams to identify eligible patients for screening.
- Extensive planning and implementation to enable all West Coast people who have still
 have not had their 5 year cardiovascular risk assessment (CVRA) to have the barrier of
 cost removed. As from July 1st all CVRAs will be free to the patient including their
 follow up visit if their risk is >15%;
- Alterations to MedTech advanced form and claiming processes to be effective 1st July to allow for the above;
- Updated information prepared and distributed for clinical programmes folders in all practices.

3. Networking/Education (either with Health Sector or Community)

- PHO Clinical Governance Committee
- quarterly progress reports to practice teams and articles of interest sent to practice nurses;
- practice teams;

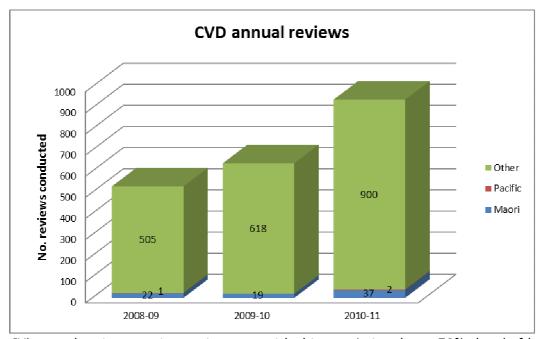
4. Issues and Risks

Issues/Risks	Mitigation/Resolution	
 Suboptimal pharmacological management of those with risk >15%. 	 Provision of clinical workshops, ongoing feedback to practice teams through QI team reporting and practice visits. 	

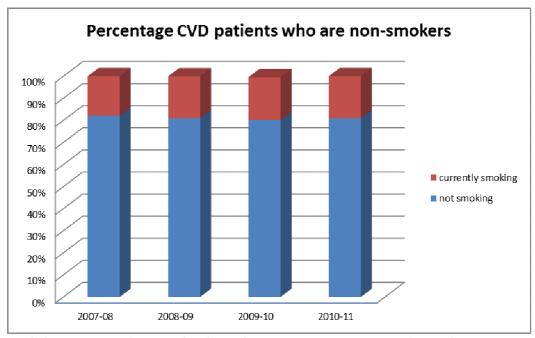
5.3. CVD annual reviews

On target: Yes

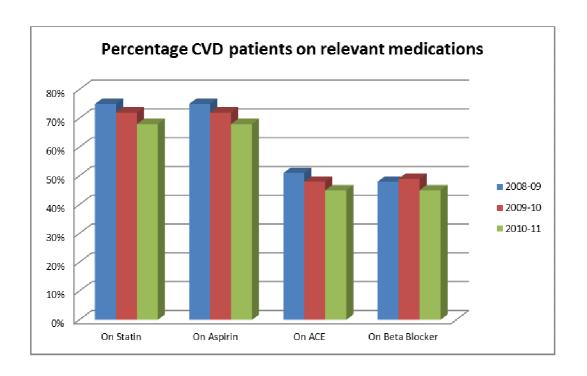
1. Outcomes/Outputs



CVD annual reviews continue to increase, with this year being almost 50% ahead of last year's numbers. 4% of the annual reviews were for Maori.



Of those reviewed YTD 81% of people were not smoking. For those who are smoking there is a vast range of cessation services to choose from, all promoted across the West Coast.



2. Key Activities

• Ongoing support from Clinical Manager to practice teams to identify eligible patients who have not had a CVD annual review.

3. Networking/Education (either with Health Sector or Community)

- quarterly progress reports to practice QI teams;
- practice teams;
- Heart Respiratory Team (HRT) meeting held 1st June 2011.

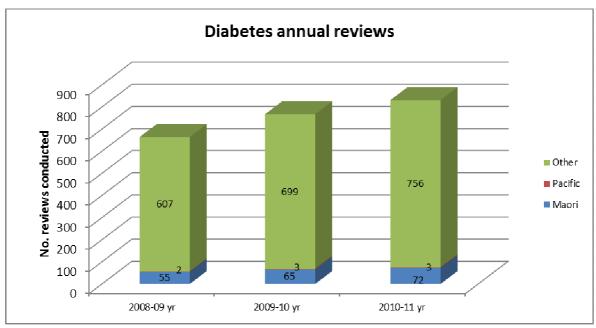
4. Issues and Risks

Issues/Risks	Mitigation/Resolution		
• Nil	• Nil		

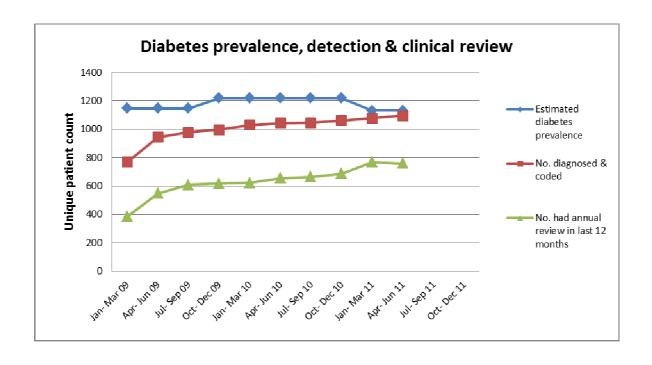
5.4. Diabetes annual reviews

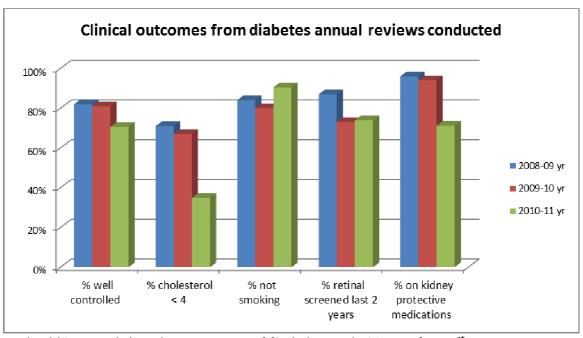
On target: Yes

1. Outcomes/Outputs



Enrolments throughout the year have been steadily increasing and have exceeded the totals from last year.





It should be noted that the comparison of % cholesterol <4 began from 1^{st} January 2010, prior to this the measurements were % cholesterol <5. (Recommended in the NZ Cardiovascular Guidelines 2009).

	Type 1	Type 2	Other Diabetes	Total Diabetes	As % Total Ann Reviews	Retinal Exam in Past 2yrs	% Ann Reviews had Ret Exams	HbA1c > 8	% HbA1c <=8	% Non- smokers	% On Statins
Maori	5	19	0	24	9%	20	83%	11	54%	52%	48%
Pacific	1	1	0	2	1%	2	100%	2	0%	50%	50%
Other	52	178	5	235	90%	201	86%	68	71%	86%	75%
TOTAL	58	198	5	261	100%	223	85%	81	69%	83%	81%

The percentage of people receiving retinal screening has increased this quarter.

2. Key Activities

- A retinal screening week was held in May: 91 people screened, 67 Greymouth, 38
 Westport:
- planning for next retinal screening clinic for 15-19th August 2011;
- 6 graduates from the Greymouth Living Well with Type 2 Diabetes course completed in May;
- Living Well with Type 2 Diabetes course planning for Westport near the end of July or early August depending on numbers.

3. Networking/Education (either with Health Sector or Community)

- diabetes nurse educators at DHB, Diabetes course facilitator contracting for Buller;
- Local Diabetes Team meeting 18th May2011;
- retinal screening appointments made and confirmation letters sent out;
- notification to practices of patients retinal screened;
- promotion of Living Well with Type 2 diabetes courses (DSME) to practices and community and on PHO website.

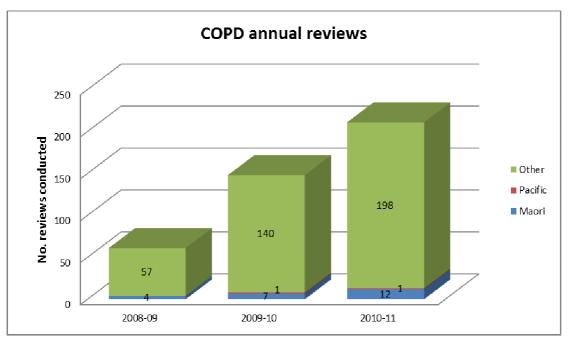
4. Issues and Risks

Issues/Risks	Mitigation/Resolution				
Nil.	• Nil.				

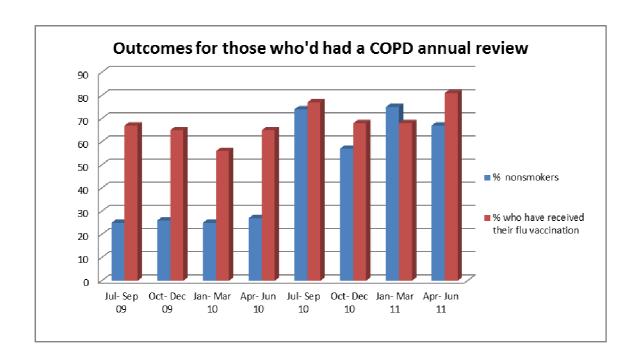
5.5. COPD annual reviews

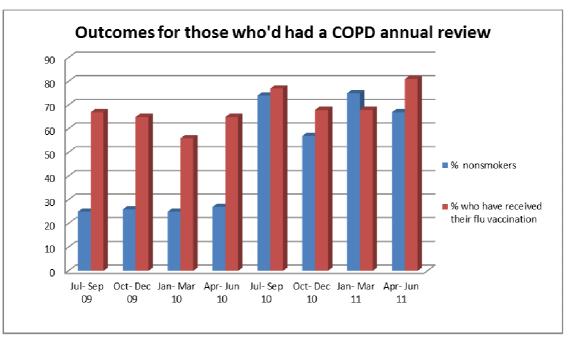
On target: Yes

1. Outcomes/Outputs



It is pleasing to see that YTD we have exceeded the annual reviews for last year by 63 reviews with 6% being for Maori.





It is great to see the number of flu vaccinations for people with COPD has increased this quarter.

2. Key Activities

- the majority of practices are now holding COPD clinics;
- promotion of the influenza vaccine to all COPD patients;
- planning for spirometry training in the second half of 2011 for practice nurses.

3. Networking/Education (either with Health Sector or Community)

- practice QI team meetings;
- Heart Respiratory Team meeting May 2011;
- Respiratory nurses.

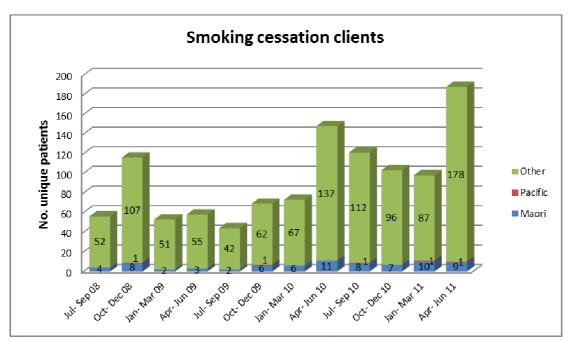
4. Issues and Risks

Issues/Risks	Mitigation/Resolution				
• Nil.	• Nil.				

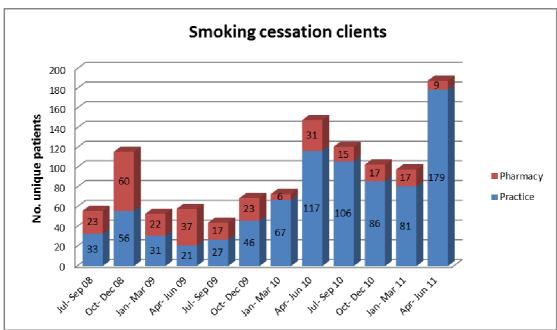
5.6. Smoking cessation

On target: Yes, we have exceeded the year's funded 250 places on the Coast Quit cessation programme.

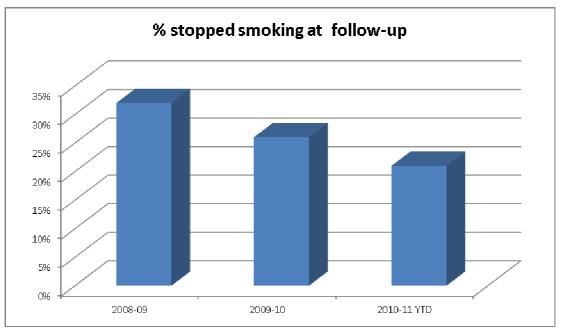
1. Outcomes/Outputs



This quarter has seen exceptional enrolments into the smoking cessation programme. With a large focus on providing brief advice to all smokers activity in this programme will possibly continue to increase.



It is pleasing to see the practice teams referring people to the smoking cessation programme in conjunction with patient annual reviews and whilst conducting cardiovascular risk assessments. The increase in practice enrolments is multifactorial, attributed to Smokefree May promotion, practitioners offering brief advice to all smokers, the increase in people identified with smoking as a risk factor during their cardiovascular risk assessment and another practice utilising the Coast Quit smoking cessation programme.



Quit rates of 21% after 3 months of enrolling in the Coast Quit Cessation Programme are encouraging. In March 2011 the Ministry recommended standard measurement of outcomes of smoking cessation services in New Zealand. The minimum standard asks for measuring at 4 weeks following Target Quit Date (TQD) and then again at 3 months after TQD. Prior to the current YTD our quit rates were calculated at 6 months following TQD, thus the results in different time periods are not directly comparable.

2. Key Activities

- follow-up phone calls at 3 months following TQD in the Coast Quit programme;
- rotation of the smoking cessation and smoking during pregnancy pull-up banners around practices, pharmacies and key businesses;
- NRT supply to practices and pharmacies;
- on-going practice support with MedTech coding for PHO Performance programme smoking indicators;
- 2 smoking cessation training days were held in April with 17 attendees.

3. Networking/Education (either with Health Sector or Community)

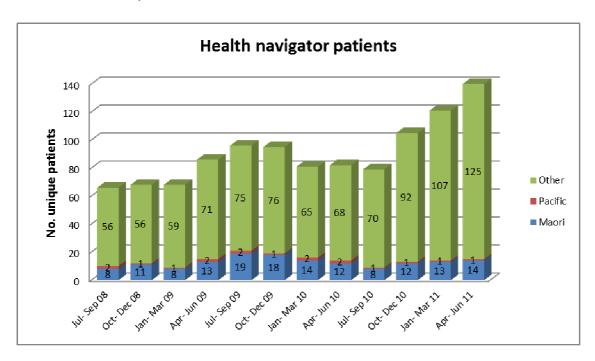
- smoke free coalition committee meeting;
- Healthy West Coast Governance Group (includes DHB, PHO and CPH);
- regional smokefree co-ordinator;
- General practice teams.

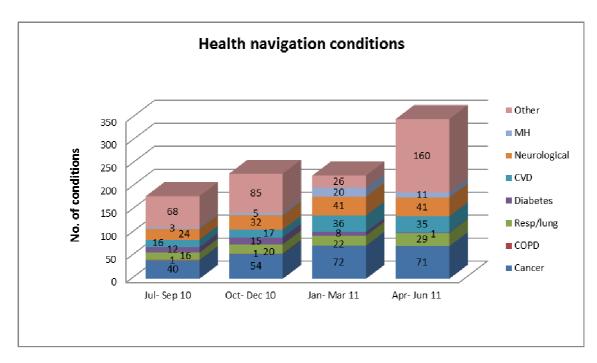
Issues/Risks	Mitigation/Resolution
• Nil.	• Nil.

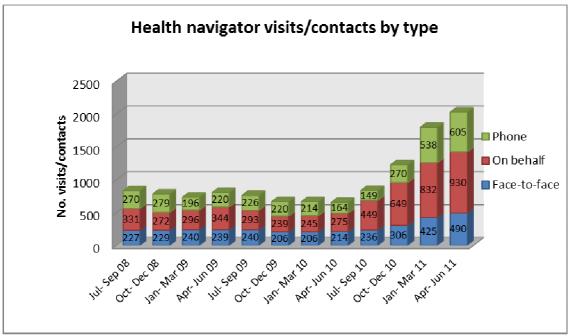
5.7. Health navigators service

On target: With the completion of the first year of the revised service it received a positive formal evaluation.

1. Outcomes/Outputs







We now have a year of data. This establishes for the first time, the numbers of people who have benefitted from the role out of the original project. The level of increase in service use assists in identifying need and attempts to address that need within its current service provision.

2. Key Activities

- provide additional support for LTC patients and their whanau with complex social needs;
- improve access to health care for these patients;
- support the Medical Centres and Rural Clinics in caring for these patients;
- improve access to social support services for these patients;
- improve health outcomes;
- enhance patient health literacy and ability to self-care;
- decrease unplanned ED visits and hospital admissions.

3. Networking/Education (either with Health Sector or Community)

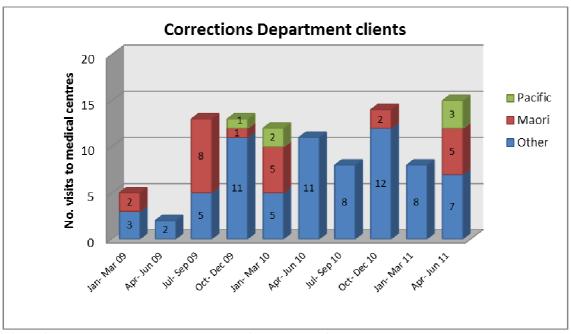
- Australasian Long Term Conditions Conference presented;
- MDT meetings attended with one practice, Hokitika area and Greymouth Palliative;
- RNS orientation;
- Leukaemia and Blood Foundation representative visited;
- Cancer Society Support Service Manager visited;
- Red Cross and St John's education sessions;
- visited South Westland clinics;
- orientation 1 Doctor from Westland Medical Centre;
- Te Pokaitahi Hauora Maori 2011 modules completed by Kaiawhina.

Issues/Risks		Mitigation/Resolution		
•	Increasing utilisation in service with no	•	Ongoing monitoring case load per team	
	increase in FTE.		member.	

5.8. Health checks for clients of the Corrections Dept.

On target: Yes

1. Outcomes/Outputs



There has been an increase in activity this quarter for corrections.

2. Key Activities

• Vouchers are issued by community probation service staff to clients requiring free general practice services.

3. Networking/Education (either with Health Sector or Community)

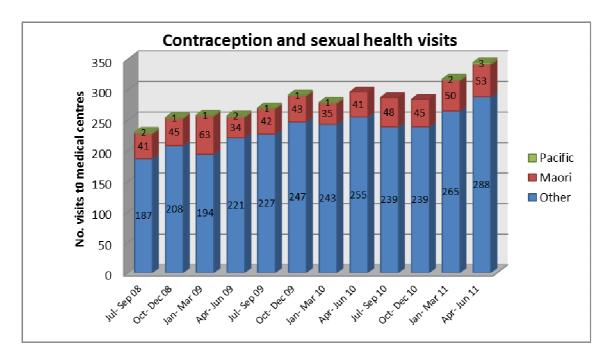
• Corrections Department.

Issues/Risks	Mitigation/Resolution
• Nil.	• Nil.

5.9. Contraception & sexual health visits

On target: Yes

1. Outcomes/Outputs



2. Key Activities

- pharmacy claims: 27 ECP; 68 script fees;
- 5 Jadelle contraception.

3. Networking/Education (either with Health Sector or Community)

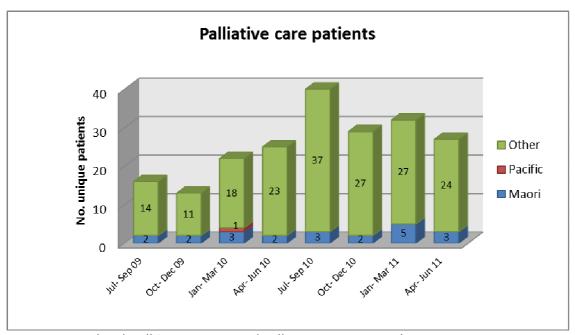
- practice teams;
- Clinical Nurse Manager, Cervical Screening/Sexual Health WCDHB;
- PHO Cinical Governance Committee.

Issues/Risks	Mitigation/Resolution
• Nil.	Nil.

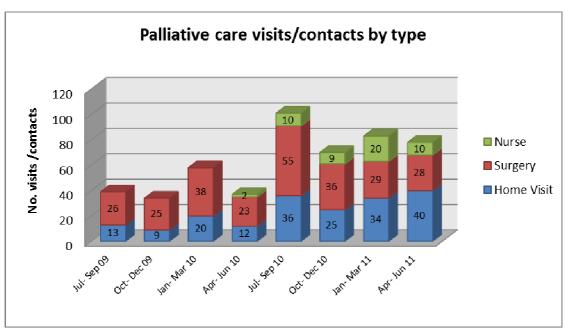
5.10. Palliative care

On target: Yes

1. Outcomes/Outputs



Programme utilised well by practices and palliative nurse specialists.



The claiming for the nurse virtual visits continues to be well utilised and appreciated.

2. Key Activities

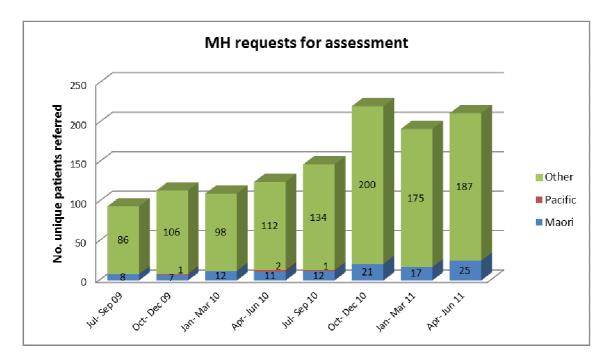
- Relieve any potential financial barriers for patients and their whanau in the terminal stage of their illness.
- To reimburse general practitioners for home visits and surgery consultation for palliative care patients.
- 3. Networking/Education (either with Health Sector or Community)

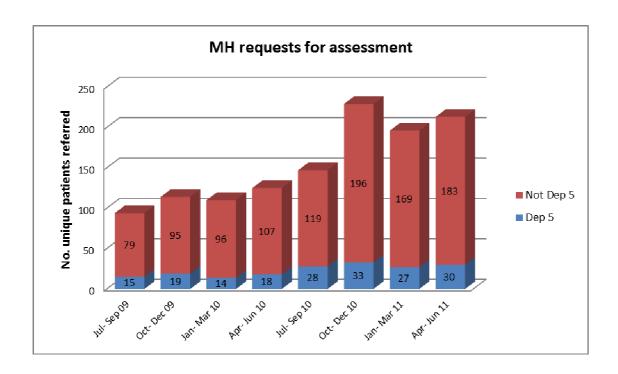
Issues/Risks	Mitigation/Resolution		
• Nil.	Nil.		

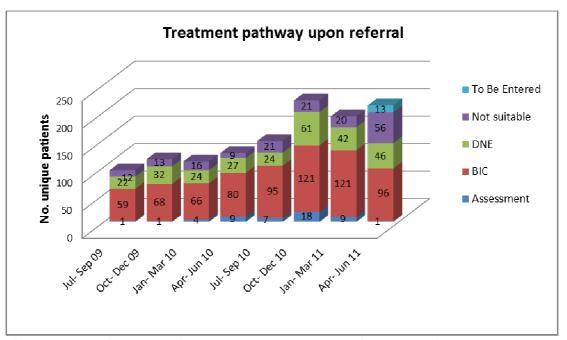
5.11. Mental Health services

On target: Yes

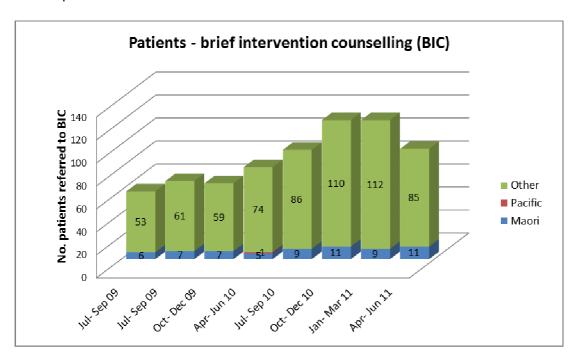
1. Outcomes/Outputs

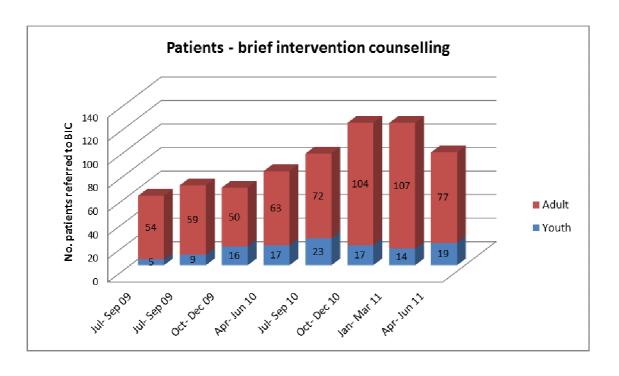


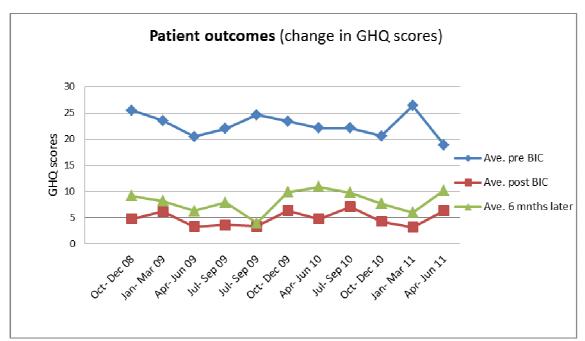




The expansion of the mental health team has contributed to a slow down in outcome data being recorded, leading to an increase in the "to be entered" category. A strategy has been put in place to reduce this in future quarters.







The outcomes data indicate that significant changes were made to levels of psychological distress and that these were maintained over time (as measured at six months follow-up after the last counselling session).

2. Key Activities

- 213 new requests were processed this quarter, with approximately three quarters being for females (155) and one quarter for males (58).
- For young people aged 14 to 17 years, 27 requests came to the program and these people were seen by one or the other of the two specialists in this area.
- Given the stipulation at the outset of this program that it was not to duplicate existing services, and given the reduced capacity of the team this quarter, wherever possible people are being referred on to the most appropriate existing West Coast service.
- Reduced capacity has come about through the resignation in May of one of the BIC counsellors and the unfortunate fracturing of two ankles by the program team leader.

- Three counsellors (two in Buller district and one in Grey district) were temporarily recruited to help with the workload that had accumulated as a result of the resignation of the counsellor who had provided BIC in those districts. Each of these counsellors were allocated four adults giving a total of 12 people eligible for up to six counselling sessions.
- Two people, students undergoing counsellor training, approached the PHO to work with some clients under supervision. One of these people started this quarter while the other has deferred until later.
- Plans continue for use of a room for assessment and counselling in Buller; Richmond NZ provided
 a room for counselling in Greymouth when patients are not able to be seen in their own medical
 centres; South Westland clinics are providing space for counselling by the clinical psychologist
 who is now part of the PHO mental health team.
- Referrals are now able to be made to Richmond NZ which may help to boost the supports for those with moderate to severe mental health issues.

3. Networking/Education (either with Health Sector or Community)

- Ongoing meetings took place with various NGOs to enhance the awareness of and collaboration between the mental health program and other relevant services on the West Coast.
- Team members gave input at a Mental Health Commission Forum, at a collaboration meeting, at meetings to develop a Youth AOD service, plus a variety of other health-related forums.
- Input was also given at various venues, including a meeting with CDHB mental health managers, in relation to the integration of services.
- Several team members participated in training courses and conferences. Plans are being made to introduce the online program 'Beating the Blues' to primary health practitioners.

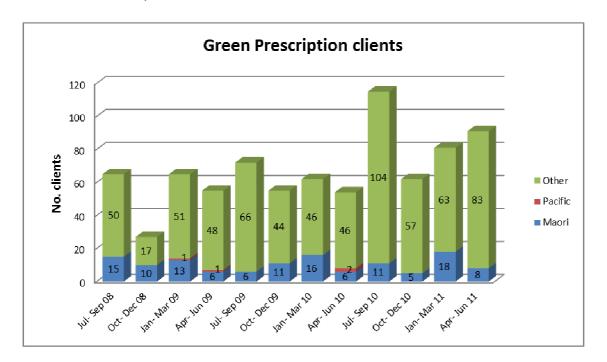
Issues/Risks	Mitigation/Resolution		
Nil.	Nil.		

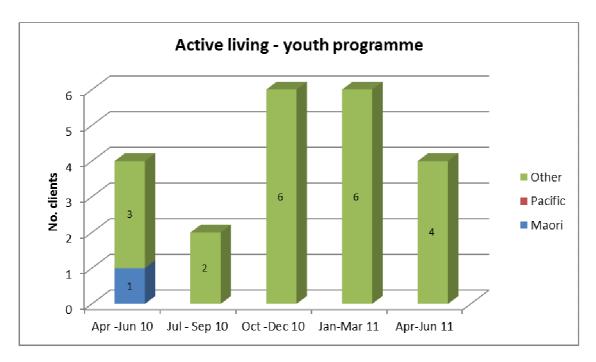
6. Keeping People Healthy

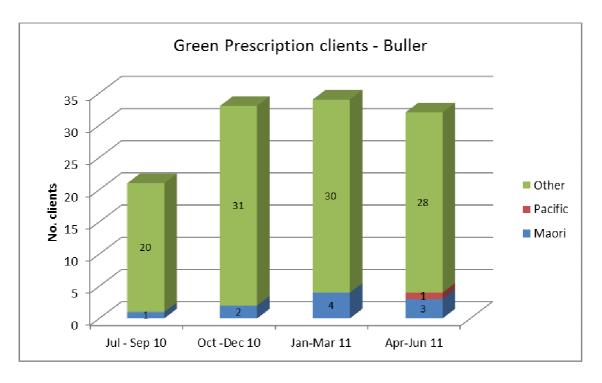
6.1. Green Prescription (GRx)

On target: Yes

1. Outcomes/Outputs







2. Key Activities

- New Heads of Agreement signed with Canterbury West Coast Sports Trust for 2011/2012 numbers;
- Active Youth Programme held Tuesday and Thursday afternoons after school;
- Makaawhio exercise group Hokitika Tuesday mornings;
- PHO gym every Wednesday and Friday mornings and will commence Tuesday afternoons in July;
- initial consults held in Greymouth on Monday mornings and Hokitika on Tuesday;
- follow-up home visits Thursdays and Fridays as required;
- 1 respiratory group every Friday (10 week programmes);
- Tai Chi classes (16 weeks) finished June for Hokitika and Greymouth, this is the final contractual block with ACC;
- Reefton visits (2) for initial consults and follow-ups;
- Arahura activity group at Pa with local iwi initiated.

Buller:

- clinics held every Monday;
- Active YOU Programme (10 weeks) began in May. This enables more numbers to be fitted into the limited day that Green Rx is in Buller;
- Green Rx Zumba class held May 20th;
- planning and commencement of a Buller Health staff exercise class.

3. Networking/Education (either with Health Sector or Community)

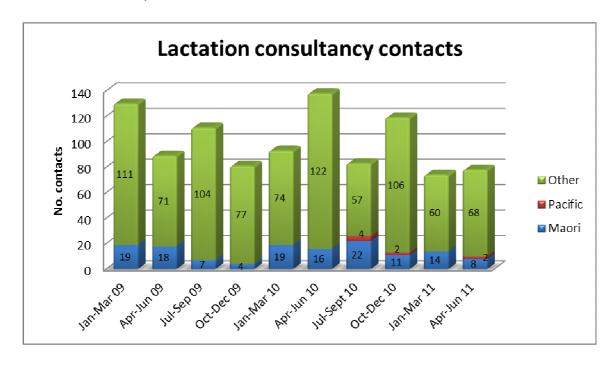
- monthly Green Prescription newsletter;
- weekly team meetings and supervision;
- GRx Area Manager visited 30/05/11;
- Green Rx presentations to: Cardiac club 11/04/11, Mental Health Grey Hospital 19/04/11 and physiotherapy department Grey Hospital 20/4/11;
- attendance at Motivational Interviewing training 2 days in May;
- Children's Day Hokitika participants with a 'Get Active' tent/display.

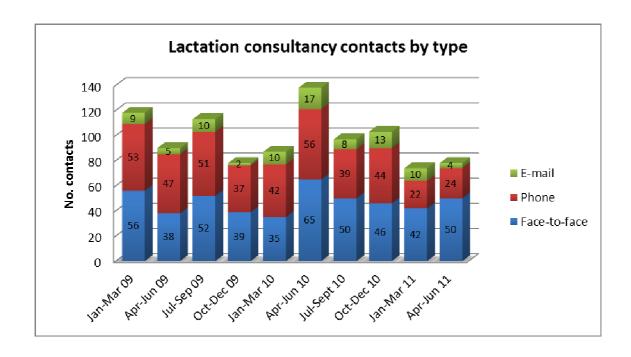
Issues/Risks	Mitigation/Resolution
Nil.	• Nil.

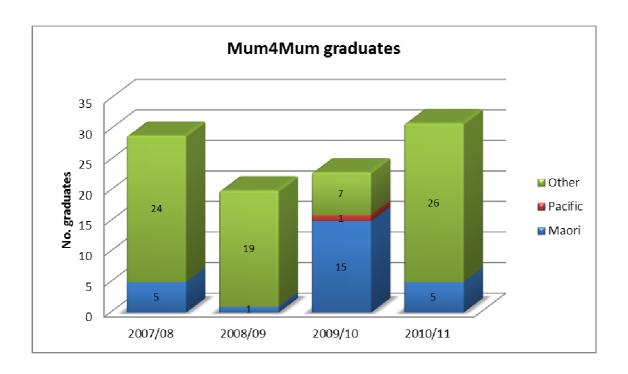
6.2. Breastfeeding Support

On target: Yes

1. Outcomes/Outputs







2. Key Activities

Commencement of the new Greymouth Breastfeeding Advocate in April 2011.

Lactation consultancy:

- of 24 new and returned clients, 14 were Deprivation 8-10, 7 rural; 6 were under 20 years of age and 1 was an ante-natal women;
- contacts were in homes, maternity ward, phone, Facebook, email, text messaging, other people's houses and on the street and in the supermarket.

Peer Counselling:

- no peer counsellors (Mum4Mum supporters) were trained this quarter;
- Mum4Mums continue to support many women informally at playgroups, play centres, other community settings, on the internet, and within family units;
- Mum4Mums have a presence at ante-natal classes and BABES-in-Arms breastfeeding support and Plunket support groups;
- 11 formal referrals to Mum4Mum Peer Counsellors from Lactation Consultants (LCs);
- continuing education Mum4Mum meetings in Greymouth, Franz Josef, Hokitika, Westport, Reefton and Granity;
- 5 newsletters to Mum4Mums.

3. Networking/Education (either with Health Sector or Community)

- ongoing contact with others in maternity and Well Child work, including midwives, Plunket, Rata Te Awhina, Childbirth Educators, and Practice Nurses;
- Ante-natal breastfeeding classes: 3 sessions held in Westport this quarter with 15 women attending. One class held in Fox Glacier with 5 couples attending;
- General Practice team education session held in Reefton;
- the recently established Mum4Mum breastfeeding clinic at Kawatiri Birthing Unit is increasingly popular with the community;
- collaboratively working with DHB breastfeeding co-ordinator on the 'breastfeeding pathway' and the development of a West Coast Breastfeeding Book for all pregnant women and new mothers;
- liaison with South Westland Rural Nurses with provision of information, resources and information folders

- new Mum4Mum card/pamphlet developed and will be distributed from McBrearty ward;
- liaison with 'under 5s' network Infant Mental Health (CAMHS), Homebuilders, Child Youth & Family and Work & Income;
- breastfeeding news and research newsletter circulated to midwives.;
- Mum4Mum Breastfeeding supporters Westport and Grey/Westland Facebook pages established with good input from the community;
- article about the West Coast Mum4Mum programme sent to Le Leche League;

Issues/Risks	Mitigation/Resolution
Potential for Lactation consultancy referrals not to be sent due to new BF advocate not an International Board Certified Lactation Consultant (IBCLC)	 Utilisation of IBCLCs based at maternity ward and PHO. Utilising the Mum4Mum graduates to support LC issues. Buller LC supporting LC referrals from
General Practice team education less than anticipated due to new Breastfeeding advocate commencing).	GreymouthPeer Support Training organised for August for new advocate.

6.3. Health Promotion Integration

On target: Yes

1. Outcomes/Outputs

- 240 recall letters sent out to people eligible for the free influenza vaccine;
- 46 over 65s had flu vaccinations given at 2 community clinics in Greymouth;
- 32 new referrals for Green prescription in Buller, 3 Maori, 1 Pacific and 28 Other ethnicity;
- 35 Men attended the Marist Men's Health evening held April 7th;
- 50 Men attended the Westland Milk Products Men's Health event held May 12th;
- 6 attended a Living Well with Type 2 Diabetes course held in May in Greymouth, 1 Asian and 5 NZ European.

2. Key Activities

- Extensive influenza campaigning throughout this whole quarter with promotion across the whole
 West Coast including: Messenger newspaper advertising in the 'Winter Warmth' features and
 Ask a Professional, influenza promotional stickers on all PHO cars, radio marketing on Classic Hits
 radio. Two community 'drop in' flu clinics were held at the Holy Trinity Church with 46
 vaccinations being given.
- Extensive promotion with all practice and pharmacies for Smokefree May 2011. Rotation of 'Give Quitting a Go' pull up banners, promotional material distributed to practices and pharmacies, launching of the new 'smoking during pregnancy' banners displayed in practices, Rata Te Awhina and West Coast businesses, newspaper and radio marketing;
- smoking cessation: continuation of NRT supplies and ordering to practices and pharmacies;
- updating and distribution of Coast Quit resource and NRT order forms
- discussions with Arthritis NZ area Manager regarding types of courses that can be offered for the West Coast next financial year;
- a 'Living Well with Type 2 Diabetes' course was held in Greymouth commencing 27^{th} April 2011 over 4 weeks.
- planning for Living Well with Type 2 Diabetes courses (was DSME) for next quarter to be held in Westport;
- planning for health promotion 2011/2012 with Clinical Manger and CEO.

3. Networking/Education (either with Health Sector or Community)

- Westland Milk products for Mens Health;
- Marist Rugby Club for Mens Health evening;
- Smokefree Coalition meetings in April and June 2011;
- attended Heart Foundation presentation by Don Brenmer;
- Westport Rata Te Awhina visit/meeting;
- practices and pharmacies.

Issues/Risks	Mitigation/Resolution		
• Nil.	• Nil.		

7. Workforce and rural support

1. Outcomes/ outputs:

PHO Performance Programme - latest report is to December 2011 (i.e., this section is identical to that contained in the last quarterly report).

Indicator	Programme Goal	PHO Baseline	РНО	Movement from baseline within data period	PHO Target	PHO target met
Flu Vaccine Coverage - Total Population	≥75	56.45	59.71	3.26	60.00	X
Flu Vaccine Coverage - High Needs	≥75	60.14	62.25	2.11	62.64	X
Cervical Cancer Screening Coverage - Total Population	≥75	74.33	74.14	-0.19	74.83	X
Cervical Cancer Screening Coverage - High Needs	≥75	74.18	71.16	-3.02	74.68	X
Age Appropriate Vaccinations - 2yr Olds - Total Population	≥85	80.78	84.00	3.22	83.28	✓
Age Appropriate Vaccinations - 2yr Olds - High Needs	≥85	81.99	88.68	6.69	84.49	✓
Breast Cancer Screening Coverage - High Needs	≥70	70.00	74.23	4.23	70.00	✓
Ischaemic CVD Detection - Total Population	≥90	36.33	132.81	96.48	46.33	✓
Ischaemic CVD Detection - High Needs	≥90	41.63	141.40	99.77	51.63	✓
CVD Risk Assessment - Total Population	≥80% after 5 years	44.59	44.88	0.29	52.59	X
CVD Risk Assessment - High Needs	≥80% after 5 years	46.65	44.03	-2.62	54.65	X
Diabetes Detection - Total Population	≥90	83.00	87.12	4.12	85.00	✓
Diabetes Detection - High Needs	≥90	89.99	100.33	10.34	90.00	✓
Diabetes Detection and Follow-Up - Total Population	≥80	52.89	56.28	3.39	56.64	X
Diabetes Detection and Follow-Up - High Needs	≥80	57.68	65.89	8.21	60.18	✓
GP Referred Laboratory Expenditure - Total Population	<u>≤</u> 100	46.76	48.64	1.88	≤100	✓
GP Referred Pharmaceutical Expenditure - Total Population	<u>≤</u> 100	83.57	74.99	8.58	≤ 100	✓

Four areas saw the PHO achieving the PHO target compared to the last reporting period, namely age appropriate vaccinations - 2 year olds, for both high needs and total populations, breast screening high needs as well as diabetes detection and follow up for the high needs populations. The main area of concern is cervical cancer screening coverage for both population groups.

Cornerstone outputs

The Cornerstone status of practices as of 30th June 2011 is documented below:

Name of Practice	Progress
Buller Medical	Accredited
Greymouth Medical Centre	Accredited
High Street	Accredited
Rural Academic Practice	In preparation stage - extension until the end of the year.
Karamea	Report on Cornerstone assessment received by practice and they have addressed unmet indicators. Only outstanding items are the major infrastructure and requests for approval to purchase capex items.
Ngakawau	Accredited
Reefton	Are planning to accredit in cycle 2 of Cornerstone.
South Westland	Withdrawn due to Franz Josef building being delayed.
Westland	Re-accredited

The target of five practices accredited with the RNZCGP as of June 2011 has been met. It should be noted that as of July 1^{st} 2011 a new version of the RNCGP Standard for General Practice Aiming for Excellence 2011 will be published as Cornerstone moves to cycle 2. As of July funding for Cornerstone will move into a transition phase. Cycle 2 and beyond will be a self funded activity

- The fee will remain at \$4500 (plus GST) until 31 March 2012
- Two funding options will be made available from 1 April 2012:
 - o Triennial assessment at a cost of \$7000 (plus GST) a one off fee every three years;

Or

- Annual quality improvement activities with a triennial assessment at an annual cost per FTE general practitioner or general registrant.
- FTE equates to 8/10th
 Under 2 \$1250 per year, 3-7 \$2750 per year or >7 \$3750 per year.

Professional development activities this quarter

		Attendees				
Topic	Date	GP	Nurse	PA	Other	Totals
Prescription Kitchen	5/05/2011	2	3			
MS radiology	24/05/2011	2				
Donepezil and dementia	26/05/2011	2	4		8	
Totals for Quarter		6	7		8	23

Course/conference Leave

Course/conference leave information is reported on six monthly; an update will be provided in the next quarterly report.

2. Activities

Activities to attract students and new arads

Activities to attract students and new grads What Progress		
Progress		
Ongoing and positive.		
This is on-going and a couple of PHO staff recently assisted with a Careers Expo at the High School.		
A member of the mental health will be attending an incubator session in August at Grey High.		
Primary care placements are coordinated with undergraduate providers, usually of 10 weeks duration, while there is capacity for 24 placements usually 4-10 are filled.		
A visit to NMIT is planned for August 2011		
Recruitment continues with ongoing roadshow participation at CPIT and NMIT. Recruitment resources are made available to all other undergraduate providers.		
This is ongoing and there is nothing new to report		
Three placements have been provided for 2011, no change.		
8 in 2011, the reduced number is the result of GP capacity issue, no change		
1 in 2011, no change		
This is an ongoing activity and sits across the work of the Organisational Development Team at Canterbury DHB as well as shared interprofessional learning activity within the PHO and DHB.		

What	Progress
RMO roadshow to include info about	In addition to the roadshow information, one RMO now
primary care	rotates through the GP practices providing learning
	opportunities, no change
Develop a package to be given to all	Done.
those applying to the RNZCGP to be	
GP registrars encouraging them to	
come to the West Coast for their	
training.	
Provide two full year Rural Hospital	For 2011 there is one full year Rural Hospital Medicine
Medicine registrars placements per	Registrar.
year	
1 GPEP 1 placements (scholarships	1 GPEP for 2011
available)	
Attract four GPEP2 (second and	Two for 2011.
third year registrars) to the West	
Coast each year, for a full year	
placement.	
Provide four nurses with	Awaiting notification for 2012 funding for NETP
scholarships to complete the NETP	Expansion
Expansion programme in primary	
care.	
Provide one placement per year for	Recruitment to commence for nurse practitioner (NP)
newly graduated primary care Nurse	primary care as the present incumbent is leaving at the
Practitioners.	end of the year. A NP training programme is under
	development.
Provide centrally co-ordinated	There have been delays in setting up the Rural
teaching from the WCDHB Rural	Learning Centre. The centre still has no facilities nor a
Learning Centre, with local teachers	coordinator.
in each IFHC. Utilise peripheral	
clinics and health services for work	
experience for advanced Rural	
Hospital Medicine registrars and	
placement for nurse practitioners	
towards the end of their training.	
Develop a plan for a teaching and	Too soon.
learning faculty for each IFHC	
Continue to work with the Clinical	Ongoing.
Training Agency to develop rural	ongenig.
training opportunities for doctors	
and nurses on the West Coast.	
Promote the uptake of all the above	The number of Māori doctors and nurses working on
positions by Maori	the West Coast remains an ongoing challenge.
Increase the number of Māori staff	The WCPHO's Maori long term conditions navigator has
utilizing HWNZ funding.	successfully completed the Certificate in Hauora Màori
a.m.z.ng 1177172 junumg.	2011: Te Pokaitahi Hauora Màori with Mauri Ora
	Associates.
Providing opportunities for Māori	Two educators breakfasts have been hosted by
	I TWO Educators Dieuniusis Huve Deeli Hosteu Dy
tertiary and high school students	Mokowhiti Consultancy who manage the contract for

utilizing national initiatives, e.g. nursing and midwifery for Māori and Kia Hauora.	of Health for Te Waipounamu. 1 hui in Greymouth was attended by approx 40 people from schools, TEC, DHB, REAPs and 1 in the Buller where about 25 people attended. The purpose of these hui is to promote the Kia ora Hauora Strategy and additionally identify key people to operationalise it locally.
	National liaison occurring to bring together resources for support programmes for Maori undergraduates.

Recruitment

What	Progress
To provide an effective and	A West Coast Recruitment and Retention Strategic
efficient recruitment process for all	Plan has been developed and the Organisational
primary health care providers on the	Development Team at Canterbury DHB have been
West Coast.	charged with its implementation.

Retention

Retention		
What	Progress	
Provide generic information and a	This work is now being led by Organisational	
guide to practices to ensure all new	Development Team at Canterbury DHB.	
recruits and their families receive		
the support they need to integrate into the community.	This team have been provided with key information for new recruits in relation to prescribing in New Zealand as prescribing errors within this group, especially	
One person in each practice, TLA,	overseas recruits, are causing problems for local	
Maori community is identified who	pharmacies.	
can assist with welcoming new staff		
and their families to the community		
as required.		
Provide peer mentoring of new staff	Available.	
by a peer in a different IFHC as		
required. Build on what has been		
learnt from Kia ora Hauora.		
Annual meeting of supervisors of	Invitations have been sent, nothing new to report.	
foreign graduate GPs who are under		
Medical Council supervision.		
Support collegial relationships by providing an annual weekend getaway that combines educational and fun activities for clinical staff and their families. Invite house surgeons.	The weekend is planned for 26 th & 27 th August. All invited speakers have agreed to present and to date 12 staff have registered, many with partners.	
As part of the development of new models of care, work with each practice/ IFHC to evaluate current job content and job satisfaction for each current staff member. Review job descriptions with regard to who is the most appropriative person to do each task.	No progress as too soon.	

Provide practice workshops that	Importance of team working for the new model of care
facilitate the development of a team	was discussed at the QI study day in May.
approach.	

What	Progress
Provide comprehensive career	This is ongoing and being provided for nurses.
planning and education to support	
this.	
Ensure nurses feel supported in	This is occurring
their clinical environment and	
receive training to meet role specific	
competency requirements.	
Retain Māori workforce by providing	Focus continues on developing the Maori nursing
a culturally appropriate working	workforce on the West Coast.
environment thus showing a clear	
demonstration of organizational	
commitment to Māori workforce and	
its continuing development.	

Professional development:

What	Progress
Provide monthly professional development evening meetings for GPs, nurses, practice managers, pharmacists and other members of the multi disciplinary team (MDT), with videoconference links.	The disruption to this programme caused by the Canterbury earthquakes is beginning to settle, however, attendance at these sessions has been particularly low.
Provide annual PHO workshops: PHO day, practice management workshops, practice nurse workshops.	The key focus for this year's celebration day is on communication
Share calendar of all educational activities on Coast	System established.
Provide training in the use of standing orders (see Acute Care plan).	The Standing Order training, funding has been taken up by Karamea, Buller, Reefton, High Street and Westland Medical Centres. Funding is available for the 2011-2012 year
Develop guidelines for direct CT access and provide educational sessions to implement them, (see Direct Access to Diagnostics plan.)	Completed, now being put on HealthPathways.
Adapt Canterbury HealthPathways for Coast use and provide educational sessions to implement them (see HealthPathways plan).	Progress in updating pathways to make them Coast applicable is slow. The use of the system is low compared to the use in the Canterbury region. Discussion is now taking place as to the role of Health Pathways within the West Coast.
Provide education about health literacy (see Long Term Conditions plan).	Susan Reid from Workbase, an expert on health literacy is presenting at the WCPHO's celebration day in November.

What	Progress
Link with DHB Māori health team to	This is ongoing.
provide cultural competence and	
health inequalities training annually.	
Actively engage Manawhenua to give	Letters sent to manawhenua re DHB wanting to korero
guidance and support regarding	with them re the future provision of kauapapa Maori
Tikanga Māori protocol appropriate	services. DHB continues to meet with manwhena via
to Te Tai O Poutini rohe.	Tatau Pounamu. Tikanga best practice training
	delivered by a local kaumaatua.
Ongoing implementation and	Ongoing.
utilization of HWNZ funded cultural	
supervision for Maori and Pacific	
staff.	
Fund conference/course leave for all	Ongoing.
members of team.	
Continued and increasing utilization	A large cohort of primary care nurses have enrolled in
of PG Nursing HWNZ funded	PG education for 2011.
education.	
Refinement of cohort learning	The Director of the Rural Learning Centre has
between medical and nursing teams.	progressed the new training hub concept and managed
	to get the multidisciplinary view into the Southern
	version of the Hub.
Career planning and educational	Evidence of career planning is now a core requirement
support for nurses, including	if nurses want to access HWNZ funding.
pathways leading to nurse	
practitioner.	

Quality initiatives:

What	Progress
Develop quality improvement and clinical	Too soon to do this.
governance systems in every IFHC.	·
Provide Cornerstone support and co-ordination	See Cornerstone report.
support to practice quality improvement teams.	·
Support practice improvement activities for	Ongoing.
GPs (MOPS) and nurses (accreditation and	
expert endorsement).	
Produce practice level PHO Performance	Ongoing
Programme reports with peer comparisons.	
Provide practice visits by GP and nurse	Available as required.
facilitators to review PHO Performance	
Programme reports and assist in the	
development of quality improvement plans.	
Provide PHO Performance Programme incentive	These incentive payments were paid in June
payments according to the percentage of	
targets met by each practice.	
Support pharmacists to provide feedback to	Ongoing.
GPs on cost effective prescribing.	

What	Progress
Develop active feedback loops so that any concerns about the quality of patient care will be fed back to the health providers concerned in a constructive, educational environment.	The need to progress this needs to be discussed again by the Clinical Governance Committee.
Seek feedback from Māori community to ascertain their view about the quality of patient care for Māori.	Additional hui have been held in the Buller community as we further develop how the IFHC and the implementation of BSMC will roll out in this region. A key component of this being the employment of a Maori nurse and a Kaiawhina for the IFHC.
Develop/adopt a patient survey to measure patient satisfaction with the care they receive at their IFHC	A repeat of this survey is due for circulation in August. The survey as it currently stands is being assessed by a health literacy expert to ensure it is understandable for all.

Issues/Risks	Mitigation/Resolution
Strengthening primary care has become a	Ensure teams are resourced with additional
key strategy for achieving high quality	staff and upskilled appropriately to meet
health care, which is accessible, timely, and of good quality, however, with the shift in	increased demand;
place of care, there are risks associated	Fluid use of staff across the health system
with the capacity and capability of the sector to meet the increased	to support shift in place of care;
demand/expectations as resources are still	Ensure acceptance of staff to new ways of
predominantly acute care sited.	working by their participation in change
	workshops.

TATAU POUNAMU CORRESPONDENCE FOR AUGUST / SEPTEMBER / OCTOBER 2011

INWARD CORRESPONDENCE

Date	Sender	Addressee	Details	Response Date	Response Details
10 October 2011	Rehia McDonald via email – rehia@homebuiderswpt.co.nz	Richard Wallace <u>richard.wallace@westcoastdhb.health.nz</u> Tatau Pounamu Chair	Resignation from Tatau Pounamu Manawhenua Advisory Group		
13 June 2011	John A. Wheelans, Secretary Mawhera Incorporation 4 th Floor, 127 Armagh Street PO Box 13042, Christchurch Ph: (03) 366-7154 Fax: (03) 365-4098 Email: mawhera@awh.co.nz	Māori Health Promoter Community & Public Health PO Box 443 Greymouth Attention: Marie Mahuika-Forsyth	Response to Marie's letter dated 21 March 2011 Regarding use of building known as Putahitanga based at Karoro Learning Centre in Greymouth.		

OUTWARD CORRESPONDENCE

Date	Sender	Addressee	Details	Response Date	Response Details
August 2011	Sharryn Forbes-Panere Tatau Pounamu Secretary	Via Distribution List	Tatau Pounamu Notice of Meeting To be held at Te Tauraka Waka a Maui Marae, Bruce Bay, on the 8 September 2011. Invitation to participate in discussions with West Coast District Health Board members about the health of Māori on Te Tai o Poutini		

FOR YOUR INFORMATION

Date	Sender	Addressee	Details
		No correspondence	

MINISTRY OF HEALTH CORRESPONDENCE

Date	Sender	Directorate	Addressee	Title
18 July 2011	Teresa Wall Deputy Director-General, Māori Health Ministry of Health 133 Molesworth Street, PO Box 5013 Wellington, New Zealand	Māori Health	David Meates, Chief Executive Officer West Coast District Health Board PO Box 387, Greymouth	Māori Relationship Board Hui Invitation to attend a hui for Māori Relationship Boards to be held at Pipitea Marae, Wellington on Friday 26 August 2011. Purpose of the hui is to discuss the roles and functions of Māori relationship boards in improving the health of Māori in their respective health board areas.
August 2011	Teresa Wall Deputy Director-General, Māori Health Ministry of Health 133 Molesworth Street, PO Box 5013 Wellington, New Zealand	Māori Health	Wayne Turp General Manager Planning and Funding West Coast District Health Board PO Box 387, Greymouth	Results based accountability resources for Māori health providers Resources include a DVD and several books from Mark Friedman on the Fiscal Policies Studies Institute in New Mexico. Other resources are available from the Institute's website: www.resultsaccountability.com

PUBLICATIONS AND NEWSLETTERS

Date	Sender	Addressee	Title	Issue No
		No correspondence		

Sharryn Forbes

From: Rehia - Homebuilders Westport [rehia@homebuilderswpt.co.nz]

Sent: Monday, 10 October 2011 12:20 p.m.

To: 'Richard Wallace'
Cc: Sharryn Forbes

Subject: RE: Tatau Pounamu Maata Waka

Tena korua,

Yes Richard I do need to get my letter in however if you are happy to have a copy via email I would appreciate this if possible!

It is with great sadness that I have to resign from my position as Maata Waka for the Kawatiri region.

I have enjoyed the vast expertise and commitment to making a difference for Maori across Te Wai Pounamu from the Manawhenua Advisory Board

I have come away knowing that maintaining the integrity of Maori is in good hands, The long term sustainability of traditional Maori healing and practices are slowly being recognized by the West Coast District Health Board.

I believe traditional Maori healing contributes to Maori wellbeing and development through, health benefits and the empowerment and strength.

The West Coast District Health Board benefit from you all and the knowledge that you share on a regular basis at the meetings held every six weeks.

Thank you all for allowing me to grow with you all.

Rehia McDonald.

Maata Waka Representative for Kawatiri

Yours Truly Rehia McDonald Homebuilders West Coast Trust Project Facilitator PO Box 388 Westport

Phone: 03 7888065 Cell: 027 4907555

Email: rehia@homebuilderswpt.co.nz Web: www.homebuilderswpt.co.nz

Notice of Legal Status and Confidential Information: This electronic mail message and any accompanying attachments may contain information that is privileged and CONFIDENTIAL. If you are not the intended recipient you are advised that an use, review, dissemination, distribution or reproduction of the information is strictly prohibited and may be unlawful. If you have received this document in error, please notify the sender immediately and destroy the message.

From: Richard Wallace [mailto:upokotuarua.makawhio@xtra.co.nz]

Sent: Tuesday, 20 September 2011 12:43 p.m.

To: Rehia - Homebuilders Westport

Cc: Sharryn Forbes

Subject: Tatau pounamu Maata Waka

Kia Ora Rehia,

Sorry to hear that you are considering resigning from the Komiti.

Could you please send a formal letter of resignation to me or Sharryn if you are set on your decision, so we could reassign the Position. Or alternatively if you were able to find a replacement and forwarded their details I could formally invite the person to come on to Tatau Pounamu, in anticipation I thank you,

Na Richard

Ven. Richard R Wallace QSM Chair Tatau Pounamu Mana Whenua Komiti 86 Bealey Street Hokitika

Hm: (03)7556634 Mobile: 0273069020

email: richard.wallace@westcoastdhb.health.nz : upokotuarua.makawhio@xtra.co.nz



The Proprietors of Mawhera Incorporation

Maori Health Promoter Community & Public Health PO Box 443 Greymouth

Attention: Marie Mahuika-Forsyth

Dear Marie

We refer to your letter of 21 March 2011 regarding the use of the building known as Putahitanga which is based at the Karoro Learning Centre in Greymouth.

The Incorporation acknowledges that the building has been gifted to the Grey Main School. Until the Grey Main School relocate the building it is under the control of the Karoro Learning Centre who lease the whole site and all buildings from the Incorporation.

We have spoken to the Karoro Learning Centre who have advised that the building is available to be used at a rate of \$15 per hour. This charge is only to cover the following costs associated with the use of the building and does not include a charge for the building itself:

- Power
- Lighting
- Heating
- Water
- Rates

Yours faithfully

MAWHERA INCORPORATION

John A Wheelans

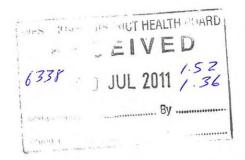
Email: mawhera@awh.co.nz

cc: Natalie Win (Chairperson)

4th Floor, 127 Armagh Street, PO Box 13042 Christchurch, New Zealand Phone: (03) 366-7154

Fax: (03) 365-4098





133 Molesworth St PO Box 5013 Wellington New Zealand Phone (04) 496 2000 Fax (04) 496 2340

Ref. No _____

18 July 2011.

David Meates Chief Executive West Coast District Health Board PO Box 387 GREYMOUTH. 7840

Tēnā koe David

Māori Relationship Board Hui

This letter informs you that following discussions between representatives from the Central Regional Māori Advisory Board and the *Associate Minister of Health, Hon Tariana Turia*; the Ministry of Health will be supporting a hui to be held in Wellington on **Friday 26 August 2011 at 9.30am until 3.30pm** for members of District Health Board Māori Relationship Boards.

The purpose of the meeting is to discuss the role and functions of Māori Relationship Boards in improving the health of Māori in their respective district health board areas. The hui agenda is attached for your information.

The Ministry of Health will cover catering, venue and other costs for the hui, with travel arrangement to be met by the members of the Māori Relationship Boards.

Nāku noa, nā

Ih Wall

Teresa Wall

Deputy Director-General, Māori Health

cc Gary Coghlan Chief Executive

District Heath Board's Māori Relationship Board Hui Programme

Our contribution to improving Māori health in our district health board area

Date: 26 August 2011

Venue: Pipitea Marae, Thorndon Quay, Wellington

Time: 9.30am - 3.30pm

Programme				
9.30am	Powhiri			
10.00am	Morning Tea			
10.30am	Associate Minister of Health, Hon Tariana Turia			
11.00am	Dr Kevin Woods			
11.30am	Te Ara Tuatahi – Pathway one Development of whānau, hapū, iwi and Māori Communitie			
11.50am	Te Ara Tuarua – Pathway Two Maori Participation in the health and disability sector			
12.10pm	Te Ara Tuatoru – Pathway Three Effective health and disability services			
12.30pm	Te Ara Tuawha – Pathway Four Working Across Sector			
12.50 pm	Lunch			
1.30pm	3 Break out groups What are our core roles and functions? What has worked well? How can we improve?			
2.15pm	Feedback			
3.00 pm	Closing remarks			
3.30pm Whakamutunga				



August 2011

Wayne Turp General Manager, Funding and Planning West Coast District Health Board

PO Box 387 GREYMOUTH 7840 133 Molesworth St PO Box 5013 Wellington New Zealand Phone (04) 496 2000 Fax (04) 496 2340

2.2 AUG 2011

Tēnā koe Wayne

Results based accountability resources for Māori health providers

As you will be aware, many Māori health providers are participating in two Government priority areas at present – namely the Te Puni Kōkiri-led implementation of Whānau Ora, and the implementation of Better, Sooner, More Convenient Primary Health Care. Participation brings opportunities for providers to further develop their service models.

For the providers who are not participating in either of these areas, opportunities to develop their service models may be more limited. In response to this, I enclose some resources for you to consider using with your Māori health providers.

The resources include a DVD and several books from Mark Friedman of the Fiscal Policy Studies Institute in New Mexico. Other resources are available from the Institute's website (www.resultsaccountability.com). Mark Friedman has worked extensively with the Ministry of Social Development over the last few years as they have developed their outcomes based approach to contracting.

You may find these resources helpful to use with your Māori health providers, as they focus providers on improving their performance and give you tools that you can use together.

I look forward to hearing your feedback on the resources provided and their usefulness for both yourself and your Māori health providers.

Nāku noa, nā

Teresa Wall

Deputy Director-General, Māori Health

cc: Gary Coghlan, General Manager, West Coast DHB
John Hazeldine, Manager DHB Performance, National Health Board

Enc

TATAU POUNAMU MANAWHENUA ADVISORY GROUP MEETING SCHEDULE 2011

DATE	TIME	VENUE
Tue 8 Feb	10am - 3pm	Board Room, Comporate Office, Greymouth
Wed 23 Mai	10 30am – 3pm	Te Runanga O Makaawhio Office. Hokitika
Wed 4 May	10.30am – 3pm	Boardroom, Corporate Office, Greymouth
Wed 15 June	10am - 3pm	Westport Motor Hotel, 207 Palmerston Street, Westport
Thu 14 July	3.30pm - 5.30pm	Boardroom, Corporate Office, Greymouth
Thu & Sep	2.30pm - 4.30pm	Te Tauraka Waka a Maui Marae, Bruce Bay, South Westland
Wed 19 Oct	10am – 3pm	Arahura Pa, Arahura
Thu 17 Nov	3.30pm – 5.30pm	Boardroom, Corporate Office, Greymouth

MEETING DATES & TIMES ARE SUBJECT TO CHANGE