TATAU POUNAMU
Ki Te Tai o Poutini

MANAWHENUA ADVISORY GROUP

19 October 2011

Agenda and Meeting Papers

ALL INFORMATION CONTAINED IN THESE COMMITTEE PAPERS IS SUBJECT TO CHANGE
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# AGENDA

**TATAU POUNAMU MANAWHENUA ADVISORY GROUP**  
**HUI TO BE HELD 19TH OCTOBER 2011 AT ARAHURA PA, 653 OLD CHRISTCHURCH ROAD, ARAHURA**  
**STARTING AT 10 AM**

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# TATAU POUNAMU MEMBERS’ DISCLOSURES OF INTERESTS

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| Richard Wallace (chair) Te Runanga O Makaawhio | - Upoko Te Runanga O Makaawhio  
- Trustee, Kati Mahaki ki Makaawhio Limited  
- Honorary Member, Maori Womens Welfare League  
- Kaumatua Te Runanga O Aotearoa NZNO  
- Employee West Coast District Health Board, Maori Mental Health  
- Wife is employee of West Coast District Health Board  
- Trustee, West Coast Primary Health Organisation Board of Trustees  
- Daughter is a board member on West Coast and Canterbury District Health Boards  
- Kaumatua, West Coast District Health Board  
- Kaumatua Advisor for Iwi and Maori Multi Employment Collective Agreement  
- Kaumatua, Health Promotion Forum Aotearoa |
| Ben Hutana (deputy chair) Te Runanga O Ngati Waewae | - Deputy Chair, Te Runanga O Ngati Waewae  
- Member, Westland REAP Board  
- Department of Conservation Roopu – Kaitiaki Roopu  
- Alternate for Te Runanga O Ngai Tahu |
| Marie Mahuika-Forsyth Te Runanga O Makaawhio | - Employed part-time by Community and Public Health as Maori Health Promoter for the Elderly  
- Member, Combined Community Public Health Advisory Committee (CPHAC) / Disability Support Advisory Committee (DSAC) |
| Rehia McDonald Nga Maata Waka o Kawatiri | - Parent Elected Member, Buller High School Board of Trustees  
- Member, Kawatiri Maori Women’s Welfare League Committee  
- Employed full-time with Homebuilders West Coast Trust  
- Chair, Whanau Hauora |
| Francois Tumahai Te Runanga O Ngati Waewae | - Chair, Te Runanga o Ngati Waewae  
- Director/Manager Poutini Environmental  
- Director, Arahura Holdings Limited  
- Manager, Cable Price NZ Limited Equipment Workshop Christchurch  
- Project Manager, Arahura Marae  
- Project Manager, Ngati Waewae Commercial Area Development  
- Member, Westport North School Advisory Group  
- Member, Hokitika Primary School Advisory Group  
- Member, Buller District Council 2050 Planning Advisory Group |
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| Elinor Stratford  
West Coast District Health Board representative on Tatau Pounamu |  
- Member Clinical Governance Committee, West Coast Primary Health Organisation  
- Manager, Disability Resource Service West Coast  
- West Coast Disability Resource Service West Coast has signed a Memorandum of Partnership with West Coast Maori health provider “Rata Te Awhina Trust”  
- Committee Member, Active West Coast  
- Chairperson, West Coast Sub-branch-Canterbury Neonatal Trust  
- Deputy Chair of Victim Support, Greymouth  
- Executive Committee Member, New Zealand Federation of Disability Information Centres.  
- Committee Member, Abbeyfield Greymouth Incorporated  
- Trustee, Canterbury Neonatal Trust |

- Member, Greymouth Community Link Advisory Group  
- Member, West Coast Regional Council Resource Management Committee  
- Member, Grey District Council Creative NZ Allocation Committee  
- Member, Buller District Council Creative NZ Allocation Committee  
- Trustee, Westland Wilderness  
- Trustee, Te Poari o Kati Waewae Charitable  
- Trustee, Westland Petrel  
- Advisor, Te Waipounamu Maori Cultural Heritage Centre  
- Trustee, West Coast Primary Health Organisation Board
DRAFT MINUTES OF THE TATAU POUNAMU MANAWHENUA ADVISORY GROUP MEETING HELD ON THURSDAY 14 JULY 2011 IN THE CAVE MEETING ROOM AT COMMUNITY MENTAL HEALTH SERVICES, GREYMOUTH HOSPITAL, HIGH STREET, GREYMOUTH COMMENCING AT 3.30 AM

PRESENT
Richard Wallace Te Rūnanga O Makaawhio
Marie Mahuika-Forsyth Te Rūnanga O Makaawhio
Francois Tumahai Te Rūnanga O Ngāti Waewae
Ben Hutana Te Rūnanga O Ngāti Waewae

IN ATTENDANCE
Dr Paul McCormack West Coast DHB Board Chair
Elinor Stratford West Coast DHB Board Representative to Tatau Pounamu
Susan Wallace West Coast DHB Board Representative
Gary Coghlan General Manager Māori Health
Paul Madgwick Te Runanga O Makaawhio Chair
Bryan Jamieson West Coast DHB Community Liaison Officer

MINUTE TAKER
Sharryn Forbes-Panere Māori Health Administrator

APOLOGIES:
Rehia McDonald Nga Maata Waka O Kawatiri

1. WELCOME
Richard Wallace, Tatau Pounamu chair welcomed all attendees to the hui and opened the meeting with a karakia.

2. AGENDA / APOLOGIES
Absent
Rehia McDonald Nga Maata Waka O Kawatiri

Late Agenda Item
Signing of Memorandum of Understanding between West Coast District Health Board and Poutini Ngai Tahu.

3. DISCLOSURES OF INTERESTS
Add
Elinor Stratford
- Disability Resource Service West Coast has a Memorandum of Partnership with Rata Te Awhina Trust
4. **MINUTES FROM THE PREVIOUS MEETING HELD 23 MARCH 2011**

No changes were made to the minutes.

Moved: Marie Mahuika-Forsyth Seconded: Francois Tumahai

Motion
THAT the Minutes of the Tatau Pounamu Manawhenua Advisory Group meeting held 4 MAY 2011 be adopted as a true and accurate record [subject to any changes or amendments above].

Carried.

5. **MATTERS ARISING**

**Item 1: Memorandum of Understanding**
Te Runanga O Makaawhio chair Paul Madgwick will be attending today’s hui at 4pm. All chairs will be present so signing of the Memorandum of Understanding will take place. After signing this item to be taken off the matters arising section.

**Item 2: Tatau Pounamu Terms of Reference**
After some discussion it was decided that signing of the Terms of Reference will take place at the opening of the new Franz Josef Health Clinic when the CEO is present. After signing this item to be taken off the matters arising section.

**Item 3: Nga Maata Waka Representative**
It was suggested that the Manager Māori Health call for nominations from the Maori community and advertise the vacancy. It may be that people are asked to submit a Curriculum Vitae (CV) if they wish to represent a Māori community perspective on Tatau Pounamu. Tatau Pounamu members will look at all applications, short-list applicants, follow an interview process, and make a decision as to who would be suitable for this vacancy.

**Item 4: Putahitanga Whare at Karoro Learning Centre**
Marie advised she received notification that the building now belongs to Karoro Learning Centre who have set a charge if the community wish to use it. This item to be taken off the matters arising section.

**Item 5: Update Tatau Pounamu Annual Plan**
The Manager Māori Health asked Tatau Pounamu members to go through their Annual Plan and look at the objectives. Dr Paul McCormack made the suggestion that it may be possible to align Tatau Pounamu Annual Plan with the West Coast DHB Māori Health Plan so both plans have the same objectives.

Action point: Tatau Pounamu members to go through their annual plan provide feedback at next meeting

**Item 6: WCDHB Patient Registration Form – inclusion of Kaumatua**
The Manager Māori Health has talked to the IT Department regarding this task. Work on this will begin later in the year however it is on the IT Department work list. his item to be taken off the matters arising section.

**Item 7: Marae / Board Hui**
Approval of the West Coast District Health Board Māori Health Plan 2011/12 was received from the Ministry of Health on the 27 June 2011.
Paul Madgwick, chair Te Runanga O Makaawhio joined the meeting at 3.55pm

6. SIGNING OF MEMORANDUM OF UNDERSTANDING BETWEEN WEST COAST DISTRICT HEALTH BOARD AND POUTINI NGAI TAHU

Paul is welcomed to the meeting and responds with a mihi.

Bryan Jamieson, Community Liaison Officer joined the meeting at 4.10pm

All meeting attendees proceed out of the meeting room and into the community mental health foyer where a table and chairs are arranged for signing to take place.

Memorandum of Understanding is signed by Dr Paul McCormack (West Coast District Health Board chair), Francois Tumahai (Te Runanga O Ngati Waewae chair), and Paul Madgwick (Te Runanga O Makaawhio chair).

Bryan Jamieson takes photos of the chairs signing the documents, and then takes photos of chairs and Tatau Pounamu members.

Everyone returns to The Cave meeting room.

7. FRANZ JOSEF CLINIC OPENING - 27 JULY 2011

Bryan Jamieson provides a brief overview of the draft programme for the official opening of Franz Josef clinic on the 27 July and advises the start time is 1.30pm.

Ben and Richard advised they will arrive at Franz Josef on the 26 July and perform the dawn ceremony around 6:30am on the 27 July and stay until the official opening in the early afternoon.

Bryan Jamieson and Paul Madgwick leave the meeting at 4.30pm

8. IWI BOARD HUI

Discussion regarding this item is deferred until next meeting.

9. WORKPLAN

Remove Workplan, Tatau Pounamu members agreed to work from Tatau Pounamu Annual Plan instead.

10. CORRESPONDENCE

No Incoming or Outgoing correspondence to record.

11. MEETING SCHEDULE

No changes
There being no further business to discuss, the meeting closed with a karakia at 5.25pm

The next Tatau Pounamu hui will be held on at Te Tauraka Waka a Maui Marae, Bruce Bay, South Westland on the 8 September 2011.

Signed

__________________________________________

Date

__________________________________________

DRAFT
# Matters Arising from Tatau Pounamu Meetings

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<td>8 December 2010</td>
<td>Nga Maata Waka Representation Appointment of Nga Maata Waka representative on Tatau Pounamu. Vacancy advertised West Coast wide, applications and CVs have been received, and interview times have been confirmed with all applicants.</td>
<td>General Manager Maori Health</td>
<td>Appoint Interview Panel</td>
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Tatau Pounamu Meeting Papers
19 October 2011
Matters Arising
MĀORI HEALTH REPORT TO TATAU POUNAMU
MANAWHENUA ADVISORY GROUP

TO: Tatau Pounamu Manawhenua Advisory Group
FROM: Gary Coghlan, General Manager Māori Health, WCDHB
DATE: September 2011

Māori Health Status
All cause mortality rates undoubtedly highlight the difference in health status between Māori and non-Māori with 55% of West Coast Māori dying before the age of 65 compared with 20% of West Coast non-Māori. The leading causes of premature death are heart attacks and ischemic heart disease, cancers of the breast, lung and colon, chronic obstructive pulmonary disease, suicide and motor vehicle crashes.

West Coast Māori have a higher burden of cardiovascular disease, including higher mortality rates for cardiovascular disease and higher mortality and hospitalisation rates for stroke. Despite similar cancer registration rates cancer mortality is significantly higher for West Coast Māori than non-Māori.

Concurrently Māori have lower enrolment and access to primary care services despite enrolments increasing year on year. West Coast Māori continue to access General Practitioner and Practice Nurse services at a lower rate hence participation in screening, annual reviews, chronic conditions management and primary mental health programmes also occur at lower rates.

Māori Health Priorities
• Smoking cessation
• Tamariki ora – immunization/oral health/ASH
• Breastfeeding (maternity)
• Improved access to services
• Māori workforce development
• Long term conditions
• Māori mental health

What are we doing well?
Smoking (brief advice - Māori)
• 2009/10 - 46% of hospitalised Māori given brief advice to quit
• 2010/11 - 83% of hospitalised Māori given brief advice to quit

Immunisation – (at 2 years Māori)
• 2008/09 - 70% of Māori babies immunised
• 2009/10 - 91% of Māori babies immunised
• 2010/11- 88% of Māori babies immunised

Breastfeeding (at 6 weeks – Māori)
• 2009/10 - 75% of Māori babies breastfed
• 2010/11 - 81% of Māori babies breastfed
**PHO Māori enrolment rates equal or better non-Māori rates for each district**
- 2009/10 - 87% of Māori enrolled in PHO
- 2009/10 - 89% of Māori enrolled in PHO
- 2010/11 - 92% of Māori enrolled in PHO
  - Buller 95%
  - Grey 85%
  - Westland 95%

**Increase in LTC Programme enrollments**
- 2009/10 - 7 Māori enrolled in LTC Programme
- 2009/10 - 70 Māori enrolled in LTC Programme
- 2010/11 - 161 Māori enrolled in LTC Programme

**Cervical screening**
Māori rates are comparable to those for the total population
- 2009/10 – 76% of eligible West Coast population
- 2010/11 – 78% of eligible West Coast population

**Breast screening rates**
Māori rates are comparable to those for the total population
- 2009/10 – 76% of eligible West Coast population

Areas where we can show improvement in Māori health have required dedicated focus, and monitoring and in many instances dedicated Māori FTE have been employed to achieve this.

**Strategies for Improvement**
- Implementation of Māori objectives within Better, Sooner More Convenient
  - Working with GP practices to develop specific Māori outcomes
  - Employment of Māori Health nurses within each district
  - Employment of Kaiāwhina within each district
- Increased capacity within Māori Health Provider
- Comprehensive review of Mainstream Services
- Local implementation of Kia ora Hauora strategy
- Māori Health Nurses working across sectors to address gaps and improve clinical programmes engagement with a specific focus on Long Term Conditions
- Māori Kaiāwhina working alongside Māori Health Nurses to improve Māori access to services
- Development of HEHA Māori programmes
- Continue to provide Treaty of Waitangi and Te Pikorua cultural competency training to DHB staff

**Te Pikorua Training 2007-2011**
- Greymouth 154 staff completed course
- Buller 76 staff completed course

**Treaty of Waitangi Training 2007 - 2011**
- Greymouth 157 staff completed course
- Buller 75 staff completed course

While outputs such as the employment of a Māori health nurse/Kaiāwhina and an increase in clinical programmes can easily be achieved and measured short term the real benefit to this investment will not be immediate i.e., the change in morbidity rates and disease incidence as a result of this work be of long term benefit.
How do we know that it is working?

‘Knowing’ what is working is difficult to measure when there are many things that impact on Māori Health. Health status is influenced over many years, so what is needed is a multipronged approach if we are serious in reducing death and illness rates within Māori communities.

For this reason we monitor mortality and morbidity over a longer period of time through the Health Needs Assessment. Measurements that indicate if we are heading in the right direction are set and monitored annually.

The measurements used to monitor progress on an annual basis set in the Māori Health Plan 2011/12 are:

- Percentage of Māori enrolled in the PHO
- Percentage of Māori babies breastfeed at 6 months
- Preventable hospital admissions for Māori per 100,000 for Māori aged
  - 0-4,
  - 45-64 and
  - 0-74
- Eligible population who have had their CVD risk assessed within the past five years
- Percentage of Māori people who attend their diabetes annual review
- Percentage of people with diabetes who complete a diabetes annual review and have a HbA1c level less than 8
- Percentage of eligible women receiving Breast screening examinations
- Percentage of eligible women receiving cervical screening in the last 3 years
- Hospitalised smokers provided with advice and help to quit
- Current smokers enrolled in the PHO and provided with advice and help to quit
- Percentage of two year olds fully immunised
- Seasonal influenza immunisation rates in the eligible population (65 years and over)
- Number of West Coast Māori enrolled in the Kia ora Hauora programme
- Percentage of scholarship recipients in 2011/2012 identifying as Māori
- Percentage of 5 year olds dental caries free
- Increasing number of Māori enrolled in LTC management programme.
- Number of DHB staff who have completed Te Pikorua and Tikanga recommended Best Practice training
- Percentage of Māori aged 2 fully immunised
- Percentage of eligible Māori have CVD risk assessment every five years
- Percentages of discharges for elective surgery for Māori
- Māori accessing West Coast Disability Support Services

Author: Gary Coghlan, September 2011
MĀORI HEALTH REPORT TO TATAU POUNAMU
MANAWHENUA ADVISORY GROUP

TO: Tatau Pounamu Manawhenua Advisory Group
FROM: Gary Coghlan, General Manager Māori Health, WCDHB
DATE: October 2011

Te Herenga Hauora
Te Herenga Hauora/South Island DHB Māori Health Managers/Directors Network met in Christchurch in September. They are working together on several projects the most notable is to establish a Māori provider workforce development programme for Māori service providers to support stronger management and governance. The objectives of the provider workforce development programme include the following:

• To work with Te Waipounamu DHB’s to develop a network of courses and development programmes for Māori service providers’ management and staff.
• To work with Te Waipounamu DHB’s to develop a network of governance courses and development programmes for Māori service providers’ trustees and directors.
• Support Māori providers to develop a clinical leadership a collaborative partnership across all services. This team will seek to develop organisational support networks, supervision of non-clinical staff and planning development opportunities.
• To establish a documented process for connecting whānau into support services if they are transferring between DHB services in the South Island.

Te Tauraka Waka A Maui Marae - WCDHB Board and Tatau Pounamu Hui
On September 8th the WCDHB board travelled to South Westland to meet with Tatau Pounamu, Manawhenua Advisory Group, people working in the Māori health workforce sector, the South Westland community, and local iwi; Te Runanga O Ngati Waewae and Te Runanga O Makaawhio/Ngati Mahaki. Firstly there was powhiri for board and staff members to officially welcome them on to the marae. Following this there was a hui between the board and members of the public, this was very well attended and the feedback received was very positive. Board members and DHB staff stayed on the marae over night, and the next day the WCDHB board meeting was held.

Treaty of Waitangi Workshop
A Treaty of Waitangi workshop for DHB staff was held on the 14 September. These workshops remain popular with staff and this month there was a total of twenty three staff in attendance at this workshop.

Health Targets Māori Smoking- July / August
The number of Māori who received advice and help to quit who for the months of July and August was actually higher than for the general population. In July 72% was offered this assistance in comparison to 85% Māori. In August it was 78% general in comparison to 92% Māori. Smoking rates though for Māori are still very high on the West Coast.
Better Sooner More Convenient Māori Health

The Māori health team and a representative from the Planning and Funding team have been meeting regularly with Rata Te Awhina Trust managers and members of the new Rata board to develop the Better Sooner More Convenient business case pertaining to Māori health outcomes in the future. This collaboration is positive and a progressive and new way of working together with more input from local iwi. Māori health objectives within the business case are as follows:

- Māori nursing positions will be established within each Integrated Family Healthcare Centre
- Māori Kaiawhina positions will be established within each Integrated Family Healthcare Centre with a focus on increasing Māori enrolments and access to primary services and overall better patient journey for Māori.
- Māori workforce development
- Increasing cultural competencies among non-Māori staff to improve mainstream service effectiveness
- Increased integration with Kaupapa Māori health services
- Matching services to identified Māori health needs

In line with the West Coast DHB Māori Health Plan and National Health Targets the Māori health provider will target services to impact on access to care, long term conditions, injury prevention, smoking cessation, maternal health, oral health and immunisation.

Author: Gary Coghlan, October 2011
TO: Members, Tatau Pounamu Manawhenua Advisory Group

FROM: Frans Dellebeke - PHO

DATE: 18 August 2011
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This quarterly report contains information relating to the activities and performance of the PHO during the quarter. It is prepared for the information of the PHO’s Board of Trustees and Clinical Governance Committee, the PHO’s contracted providers, the Alliance Leadership Team, the District Health Board and the wider community. The report as a whole is not a contractual requirement, though some of the tables are required to be reported to the DHB and other funding bodies quarterly.
1. Executive summary

Health promotion

Two of the four men's health events for the past year fell in the Apr-Jan 2011 quarter, and were successful, with 35 and 50 attendees respectively. The 10 week "Active YOU" programme also began successfully in Westport during this quarter. Smokefree May coincided with a record quarter for smoking cessation uptake (188 clients).

Clinical services and long term conditions (LTC)

The take-up of various clinical programmes by practices and pharmacies, as evidenced by expenditure compared to budget, continues to vary widely.

MH extended consults in particular are significantly oversubscribed as follows:

- MH extended consults: 224%

Notional caps for each practice had been indicated, but not enforced. This warrants a closer investigation, which will be conducted by the counselling team in conjunction with the Clinical Governance Committee (CGC).

A number of other clinical services were oversubscribed as follows:

- Smoking cessation: 188%
- Palliative care: 177%
- Contraception & sexual health: 129%

It is thought that this largely reflects genuine additional demand, and is warranted.

Long term conditions (LTC) levels 1 and 2 have ended up being relatively well subscribed (by comparison with previous years), but still coming in under budget as follows:

- CCM level 1 care: 86%
- CCM level 2 care: 79%

Two programmes have had their actual expenditure come in well under the amounts budgeted, as follows:

- CVR payments: 46%
- CCM level 3 care: 52%

Cardio-vascular risk (CVR) assessments and annual reviews has already been the focus of some analysis, with prices being adjusted as of 1 July 2011, amongst other initiatives to increase uptake.
CCM level 3 care was budgeted at full capacity, and expenditure at about 50% of this level is relatively pleasing, given that at the start of the year it had been at a rate closer to 25% of budget. It is expected that this ratio will continue to climb, as the LTC programme and the role of the health navigators continue to develop.

**Staffing**

David King resigned from the Mental Health team. Recruitment for a replacement, hopefully to be based in Westport this time, is currently taking place.

**Business Case for "Better, Sooner, More Convenient Primary Care"**

A major focus on work has been around continuing the development of the Buller IFHC. A public presentation was held; the community is seeking further information; the current stages of development will allow that further detail to be provided. Workshops are also underway with front line staff in Westport to develop/revise internal processes to support a new model of care; these processes will then inform preliminary design of a facility.

Further detail re BSMC implementation is contained in the separate report appended at the end of this quarterly report.

**Response to Pike River mine collapse disaster**

The workload of the Mental Health team in particular has increased, and additional staffing was taken on until the middle of this year (June 2011). The PHO is still involved in support related to the Pike River Coal Mine disaster, however additional funding has now ended.

**Trustee appointment processes**

Trustee appointments are up-to-date, with the following appointed for 3 year terms through until March 2014

- Francois Tumahai, Te Runango O Ngati Wae Wae;
- Tony Coll, Grey District Council;
- Anna Dyzel, GP electoral college;

One position remains filled by secondment:
- practice nurse electoral college, filled by: John Boyes, pharmacist.
2. Statement of strategy & priorities

Adopted by the PHO Board of Trustees October 2010.

The purpose of the West Coast PHO is to promote and enable better health for the population on the West Coast and actively work to reduce health inequalities amongst at-risk and disadvantaged groups.

The PHO and the West Coast DHB have recently co-sponsored a joint 'Business Case' aimed at:

1. achieving clinical sustainability;
2. improving integration of community and primary health care;
3. achieve financial viability.

**STRATEGIC OBJECTIVES ARE TO**

- work with local communities and enrolled populations;
- identify and remove health inequalities;
- offer access to comprehensive services to improve, maintain, and restore people’s health;
- fostering greater clinical leadership;
- co-ordinate care across service areas;
- develop the primary care workforce;
- continuously improve quality using good information and evidence;
- operate within the available funding.

WE WILL FOCUS ON THE REDESIGN AND TRANSFORMATION OF THE PRESENT PATIENT CARE PATHWAY

- in partnership with the community;
- by engaging with clinicians in order to improve:
  - access to primary care services;
  - continuity and consistency of primary care;
  - the co-ordination of care between the general practices, hospitals and community providers;
  - the provision of more community care in 'integrated family health centres';
- closing gaps of inequality for Maori.

**BY USING KEY MECHANISMS AND ENABLERS SUCH AS**

- better engagement with the community, families/whanau and individuals;
- implementing the 'Better, Sooner, More Convenient Primary Care' Business Case;
- adoption of efficient business/service models based on the principles of Alliance Contracting.
### 3. Financial summary

#### Financial performance Jul 10 - Jun 11

<table>
<thead>
<tr>
<th></th>
<th>Revenue</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient care subsidies</td>
<td>5,038,357</td>
<td>5,038,329</td>
</tr>
<tr>
<td>Clinical services</td>
<td>767,263</td>
<td>750,007</td>
</tr>
<tr>
<td>Mental health</td>
<td>412,228</td>
<td>481,661</td>
</tr>
<tr>
<td>Keeping people healthy</td>
<td>273,023</td>
<td>222,478</td>
</tr>
<tr>
<td>Workforce &amp; rural support</td>
<td>872,851</td>
<td>911,132</td>
</tr>
<tr>
<td>Administration</td>
<td>670,859</td>
<td>908,942</td>
</tr>
<tr>
<td>BSMC implementation</td>
<td>189,000</td>
<td>239,522</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>8,223,580</strong></td>
<td><strong>8,552,071</strong></td>
</tr>
</tbody>
</table>

**Surplus**  328,490

The $328k deficit at the end of the financial year compares favourably to the budgeted deficit of $561k.

NB. This end of year result is provisional and unaudited.
4. Subsidising core general practice care

4.1. Demographics of the enrolled population

4.2. Service Utilisation (visits to the practices)
Waiting times to be seen by a medical centre or clinic June 2011

(in working days)

<table>
<thead>
<tr>
<th>Scenario</th>
<th>Average</th>
<th>Maximum</th>
<th>Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waiting time to be seen (by a nurse or GP) for child aged 3 yrs with fever and sore ear</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Waiting time to be seen (by a nurse and/or GP) for adult aged 65 yrs who rings up saying he has had difficulty breathing for two days. He has no fever and is not on any current medication.</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Waiting time if rings today for routine appointment with a Dr for three monthly review and prescription (approx. average across doctors)</td>
<td>16</td>
<td>42</td>
<td>1</td>
</tr>
<tr>
<td>Waiting time if rings today for routine appointment with a nurse for three monthly review and prescription</td>
<td>3</td>
<td>7</td>
<td>0</td>
</tr>
</tbody>
</table>

4.3. Access by Maori

Enrolments of Maori and Pacific people continue to increase at a faster rate than do rates for all other ethnicities.
4.4. Providers

There are now six practices in the PHO:
  Buller Medical Services (Westport & Karamea)
  Reefton Medical Centre (Reefton)
  Greymouth Medical Centre (Greymouth & Rural Academic General Practice)
  High St Medical Centre (Greymouth)
  Westland Medical Centre (Hokitika)
  South Westland Area Practice (South Westland)

4.5. Cost of accessing primary care

All practices have now adjusted their fees to the maximum currently permitted under the Very Low Cost Access scheme.

<table>
<thead>
<tr>
<th>Patient fees</th>
<th>0 to 5</th>
<th>6 to 17</th>
<th>18 to 24</th>
<th>25 to 44</th>
<th>45 to 64</th>
<th>65+</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buller Medical Services</td>
<td>$0</td>
<td>$11.50</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
<tr>
<td>Greymouth Medical Centre</td>
<td>$0</td>
<td>$11.50</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
<tr>
<td>High Street Medical Centre</td>
<td>$0</td>
<td>$11.50</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
<tr>
<td>Reefton Medical Centre</td>
<td>$0</td>
<td>$11.50</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
<tr>
<td>South Westland Area Practice</td>
<td>$0</td>
<td>$11.50</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
<tr>
<td>Westland Medical Centre</td>
<td>$0</td>
<td>$11.50</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
<td>$17.00</td>
</tr>
</tbody>
</table>

These are the fees patients can expect to be charged at their normal practice during working hours for a normal consultation, if the patient is enrolled with the West Coast PHO. Additional fees may apply to after hours, weekends, long appointments, home visits, procedures and casual patients. The PHO encourages all West Coast residents to enrol with the PHO, registering with one practice and using that practice for all of their health needs. This ensures people will be offered all the health checks they should receive, as well as access to lower fees and other patient advantages. However, if people enrol with one practice and then utilise another they will incur a “casual” rate fee which can vary from practice to practice. Stated co-payments only apply to the practice with which people are registered.
5. Clinical Services

5.1. Long term conditions programme

On target: Yes

1. Outcomes/Outputs

There has been a pleasing increase in level 3 enrolments this quarter.
The almost 2,600 patients who are enrolled in the LTC programme, out of the PHO’s approximately 31,000 enrolled patients, means that 8.4% of the enrolled population is engaged in a structure programme of care for their long term conditions.

2. **Key Activities**
   - Health Navigators continue with their support to practice teams with level 2 and 3 patients.
   - Quarterly reports to practices regarding enrolments, places available and capped numbers for levels 2 and 3.
   - Clinical Manager input with Reefton Medical Centre team planning;
   - Quality Improvement study day held 31st May 2011 with a key focus on LTC management and QI plans for 2011/2012, was well attended by the majority of practice teams;
   - Updates made to LTC advanced forms in MedTech.

3. **Networking/Education** (either with Health Sector or Community)
   - Health Navigators visiting relevant practices to action all referrals;
   - Clinical Manager and Health Navigator both presented at the recent Australasian Long Term Conditions Conference held in Auckland April 7th & 8th, 2011.

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Nil.</td>
<td>• Nil.</td>
</tr>
</tbody>
</table>
5.2. Cardiovascular risk assessments

On target: Yes

1. Outcomes/Outputs

It is pleasing to see the number of cardiovascular risk assessments has increased in the last 6 months compared with last calendar year, a credit to the practices for this work.

Of concern, is the pharmacological management of those identified with high cardiovascular risk, with the number of those on appropriate medications less than previous 2 years. Clinical workshops are planned to try and address this.
2. **Key Activities**

- Ongoing support from **Clinical Manager** to practice nurses/teams to identify eligible patients for screening.
- Extensive planning and implementation to enable all West Coast people who have still have not had their 5 year cardiovascular risk assessment (CVRA) to have the barrier of cost removed. As from July 1st all CVRAs will be free to the patient including their follow up visit if their risk is >15%;
- Alterations to MedTech advanced form and claiming processes to be effective 1st July to allow for the above;
- Updated information prepared and distributed for clinical programmes folders in all practices.

3. **Networking/Education** (either with Health Sector or Community)

- PHO Clinical Governance Committee
- quarterly progress reports to practice teams and articles of interest sent to practice nurses;
- practice teams;

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suboptimal pharmacological management of those with risk &gt;15%.</td>
<td>Provision of clinical workshops, ongoing feedback to practice teams through QI team reporting and practice visits.</td>
</tr>
</tbody>
</table>
5.3. CVD annual reviews

On target: Yes

1. Outcomes/Outputs

CVD annual reviews continue to increase, with this year being almost 50% ahead of last year's numbers. 4% of the annual reviews were for Maori.

Of those reviewed YTD 81% of people were not smoking. For those who are smoking there is a vast range of cessation services to choose from, all promoted across the West Coast.
2. **Key Activities**
   - Ongoing support from Clinical Manager to practice teams to identify eligible patients who have not had a CVD annual review.

3. **Networking/Education** (either with Health Sector or Community)
   - quarterly progress reports to practice QI teams;
   - practice teams;
   - Heart Respiratory Team (HRT) meeting held 1st June 2011.

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>
5.4. Diabetes annual reviews

On target: Yes

1. Outcomes/Outputs

Enrolments throughout the year have been steadily increasing and have exceeded the totals from last year.
It should be noted that the comparison of % cholesterol <4 began from 1\textsuperscript{st} January 2010, prior to this the measurements were % cholesterol <5. (Recommended in the NZ Cardiovascular Guidelines 2009).

<table>
<thead>
<tr>
<th>Type</th>
<th>Other Diabetes</th>
<th>Total Diabetes</th>
<th>As % Total Ann Reviews</th>
<th>Retinal Exam in Past 2yrs</th>
<th>% Ann Reviews had Ret Exams</th>
<th>HbA1c &gt; 8</th>
<th>% HbA1c &lt;=8</th>
<th>% Non-smokers</th>
<th>% On Statins</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maori</td>
<td>5</td>
<td>19</td>
<td>0</td>
<td>24</td>
<td>9%</td>
<td>20</td>
<td>83%</td>
<td>11</td>
<td>54%</td>
</tr>
<tr>
<td>Pacific</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>1%</td>
<td>2</td>
<td>100%</td>
<td>2</td>
<td>0%</td>
</tr>
<tr>
<td>Other</td>
<td>52</td>
<td>178</td>
<td>5</td>
<td>235</td>
<td>90%</td>
<td>201</td>
<td>86%</td>
<td>68</td>
<td>71%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>58</td>
<td>198</td>
<td>5</td>
<td>261</td>
<td>100%</td>
<td>223</td>
<td>85%</td>
<td>81</td>
<td>69%</td>
</tr>
</tbody>
</table>

The percentage of people receiving retinal screening has increased this quarter.

2. **Key Activities**

- A retinal screening week was held in May: 91 people screened, 67 Greymouth, 38 Westport;
- planning for next retinal screening clinic - for 15-19\textsuperscript{th} August 2011;
- 6 graduates from the Greymouth Living Well with Type 2 Diabetes course completed in May;
- Living Well with Type 2 Diabetes course planning for Westport near the end of July or early August depending on numbers.
3. **Networking/Education** (either with Health Sector or Community)
   - diabetes nurse educators at DHB, Diabetes course facilitator contracting for Buller;
   - Local Diabetes Team meeting 18th May 2011;
   - retinal screening appointments made and confirmation letters sent out;
   - notification to practices of patients retinal screened;
   - promotion of Living Well with Type 2 diabetes courses (DSME) to practices and community and on PHO website.

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil.</td>
<td>Nil.</td>
</tr>
</tbody>
</table>
5.5. COPD annual reviews

On target: Yes

1. Outcomes/Outputs

It is pleasing to see that YTD we have exceeded the annual reviews for last year by 63 reviews with 6% being for Maori.
It is great to see the number of flu vaccinations for people with COPD has increased this quarter.

2. **Key Activities**
   - the majority of practices are now holding COPD clinics;
   - promotion of the influenza vaccine to all COPD patients;
   - planning for spirometry training in the second half of 2011 for practice nurses.

3. **Networking/Education** (either with Health Sector or Community)
   - practice QI team meetings;
   - Heart Respiratory Team meeting May 2011;
   - Respiratory nurses.

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Nil.</td>
<td>• Nil.</td>
</tr>
</tbody>
</table>
**5.6. Smoking cessation**

*On target:* Yes, we have exceeded the year's funded 250 places on the Coast Quit cessation programme.

1. Outcomes/Outputs

This quarter has seen exceptional enrolments into the smoking cessation programme. With a large focus on providing brief advice to all smokers activity in this programme will possibly continue to increase.

It is pleasing to see the practice teams referring people to the smoking cessation programme in conjunction with patient annual reviews and whilst conducting cardiovascular risk assessments. The increase in practice enrolments is multifactorial, attributed to Smokefree May promotion, practitioners offering brief advice to all smokers, the increase in people identified with smoking as a risk factor during their cardiovascular risk assessment and another practice utilising the Coast Quit smoking cessation programme.
Quit rates of 21% after 3 months of enrolling in the Coast Quit Cessation Programme are encouraging. In March 2011 the Ministry recommended standard measurement of outcomes of smoking cessation services in New Zealand. The minimum standard asks for measuring at 4 weeks following Target Quit Date (TQD) and then again at 3 months after TQD. Prior to the current YTD our quit rates were calculated at 6 months following TQD, thus the results in different time periods are not directly comparable.

2. Key Activities
   - follow-up phone calls at 3 months following TQD in the Coast Quit programme;
   - rotation of the smoking cessation and smoking during pregnancy pull-up banners around practices, pharmacies and key businesses;
   - NRT supply to practices and pharmacies;
   - on-going practice support with MedTech coding for PHO Performance programme smoking indicators;
   - 2 smoking cessation training days were held in April with 17 attendees.

3. Networking/Education (either with Health Sector or Community)
   - smoke free coalition committee meeting;
   - Healthy West Coast Governance Group (includes DHB, PHO and CPH);
   - regional smokefree co-ordinator;
   - General practice teams.

4. Issues and Risks

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil.</td>
<td>Nil.</td>
</tr>
</tbody>
</table>
5.7. **Health navigators service**

**On target:** With the completion of the first year of the revised service it received a positive formal evaluation.

1. **Outcomes/Outputs**

![Health navigator patients](chart1)

![Health navigation conditions](chart2)
We now have a year of data. This establishes for the first time, the numbers of people who have benefitted from the role out of the original project. The level of increase in service use assists in identifying need and attempts to address that need within its current service provision.

2. **Key Activities**
   - provide additional support for LTC patients and their whanau with complex social needs;
   - improve access to health care for these patients;
   - support the Medical Centres and Rural Clinics in caring for these patients;
   - improve access to social support services for these patients;
   - improve health outcomes;
   - enhance patient health literacy and ability to self-care;
   - decrease unplanned ED visits and hospital admissions.

3. **Networking/Education** (either with Health Sector or Community)
   - Australasian Long Term Conditions Conference - presented;
   - MDT meetings attended with one practice, Hokitika area and Greymouth Palliative;
   - RNS orientation;
   - Leukaemia and Blood Foundation representative visited;
   - Cancer Society Support Service Manager visited;
   - Red Cross and St John's education sessions;
   - visited South Westland clinics;
   - orientation 1 Doctor from Westland Medical Centre;
   - Te Pokaitahi Hauora Maori 2011 modules completed by Kaiawhina.

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increasing utilisation in service with no increase in FTE.</td>
<td>Ongoing monitoring case load per team member.</td>
</tr>
</tbody>
</table>
5.8. Health checks for clients of the Corrections Dept.

On target: Yes

1. Outcomes/Outputs

![Bar chart showing number of visits to medical centres by clients of the Corrections Department]

There has been an increase in activity this quarter for corrections.

2. Key Activities

- Vouchers are issued by community probation service staff to clients requiring free general practice services.

3. Networking/Education (either with Health Sector or Community)

- Corrections Department.

4. Issues and Risks

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil.</td>
<td>Nil.</td>
</tr>
</tbody>
</table>
5.9. Contraception & sexual health visits

On target: Yes

1. Outcomes/Outputs

![Graph showing contraception and sexual health visits]

2. Key Activities

- pharmacy claims: 27 ECP; 68 script fees;
- 5 Jadelle contraception.

3. Networking/Education (either with Health Sector or Community)

- practice teams;
- Clinical Nurse Manager, Cervical Screening/Sexual Health WCDHB;
- PHO Clinical Governance Committee.

4. Issues and Risks

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil.</td>
<td>Nil.</td>
</tr>
</tbody>
</table>
5.10. Palliative care

On target: Yes

1. Outcomes/Outputs

Programme utilised well by practices and palliative nurse specialists.

The claiming for the nurse virtual visits continues to be well utilised and appreciated.
2. Key Activities
   • Relieve any potential financial barriers for patients and their whanau in the terminal stage of their illness.
   • To reimburse general practitioners for home visits and surgery consultation for palliative care patients.

3. Networking/Education (either with Health Sector or Community)

4. Issues and Risks

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Nil.</td>
<td>• Nil.</td>
</tr>
</tbody>
</table>
5.11. Mental Health services

On target: Yes

1. Outcomes/Outputs

MH requests for assessment

MH requests for assessment

No. unique patients referred

Jul-Sep 09 | Oct-Dec 09 | Jan-Mar 10 | Apr-Jun 10 | Jul-Sep 10 | Oct-Dec 10 | Jan-Mar 11 | Apr-Jun 11
---|---|---|---|---|---|---|---
86 | 106 | 98 | 112 | 134 | 710 | 175 | 187

Other | Pacific | Maori

No. unique patients referred

Jul-Sep 09 | Oct-Dec 09 | Jan-Mar 10 | Apr-Jun 10 | Jul-Sep 10 | Oct-Dec 10 | Jan-Mar 11 | Apr-Jun 11
---|---|---|---|---|---|---|---
79 | 45 | 96 | 107 | 119 | 106 | 169 | 183

Not Dep S | Dep S

Tatau Pounamu Meeting Papers
Primary Health Quarterly Report to Tatau Pounamu
8 September 2011
The expansion of the mental health team has contributed to a slow down in outcome data being recorded, leading to an increase in the "to be entered" category. A strategy has been put in place to reduce this in future quarters.
The outcomes data indicate that significant changes were made to levels of psychological distress and that these were maintained over time (as measured at six months follow-up after the last counselling session).

2. **Key Activities**

- 213 new requests were processed this quarter, with approximately three quarters being for females (155) and one quarter for males (58).
- For young people aged 14 to 17 years, 27 requests came to the program and these people were seen by one or the other of the two specialists in this area.
- Given the stipulation at the outset of this program that it was not to duplicate existing services, and given the reduced capacity of the team this quarter, wherever possible people are being referred on to the most appropriate existing West Coast service.
- Reduced capacity has come about through the resignation in May of one of the BIC counsellors and the unfortunate fracturing of two ankles by the program team leader.
• Three counsellors (two in Buller district and one in Grey district) were temporarily recruited to help with the workload that had accumulated as a result of the resignation of the counsellor who had provided BIC in those districts. Each of these counsellors were allocated four adults giving a total of 12 people eligible for up to six counselling sessions.
• Two people, students undergoing counsellor training, approached the PHO to work with some clients under supervision. One of these people started this quarter while the other has deferred until later.
• Plans continue for use of a room for assessment and counselling in Buller; Richmond NZ provided a room for counselling in Greymouth when patients are not able to be seen in their own medical centres; South Westland clinics are providing space for counselling by the clinical psychologist who is now part of the PHO mental health team.
• Referrals are now able to be made to Richmond NZ which may help to boost the supports for those with moderate to severe mental health issues.

3. **Networking/Education** (either with Health Sector or Community)
   • Ongoing meetings took place with various NGOs to enhance the awareness of and collaboration between the mental health program and other relevant services on the West Coast.
   • Team members gave input at a Mental Health Commission Forum, at a collaboration meeting, at meetings to develop a Youth AOD service, plus a variety of other health-related forums.
   • Input was also given at various venues, including a meeting with CDHB mental health managers, in relation to the integration of services.
   • Several team members participated in training courses and conferences. Plans are being made to introduce the online program ‘Beating the Blues’ to primary health practitioners.

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Nil.</td>
<td>• Nil.</td>
</tr>
</tbody>
</table>
6. Keeping People Healthy

6.1. Green Prescription (GRx)

On target: Yes

1. Outcomes/Outputs

![Green Prescription clients graph]

![Active living - youth programme graph]
2. **Key Activities**
   - New Heads of Agreement signed with Canterbury West Coast Sports Trust for 2011/2012 numbers;
   - Active Youth Programme held Tuesday and Thursday afternoons after school;
   - Makaawhio exercise group Hokitika Tuesday mornings;
   - PHO gym every Wednesday and Friday mornings and will commence Tuesday afternoons in July;
   - Initial consults held in Greymouth on Monday mornings and Hokitika on Tuesday;
   - Follow-up home visits Thursdays and Fridays as required;
   - 1 respiratory group every Friday (10 week programmes);
   - Tai Chi classes (16 weeks) finished June for Hokitika and Greymouth, this is the final contractual block with ACC;
   - Reefton visits (2) for initial consults and follow-ups;
   - Arahura activity group at Pa with local iwi initiated.

**Buller:**
- Clinics held every Monday;
- Active YOU Programme (10 weeks) began in May. This enables more numbers to be fitted into the limited day that Green Rx is in Buller;
- Green Rx Zumba class held May 20th;
- Planning and commencement of a Buller Health staff exercise class.

3. **Networking/Education** (either with Health Sector or Community)
   - Monthly Green Prescription newsletter;
   - Weekly team meetings and supervision;
   - GRx Area Manager visited 30/05/11;
   - Green Rx presentations to: Cardiac club 11/04/11, Mental Health Grey Hospital 19/04/11 and physiotherapy department Grey Hospital 20/4/11;
   - Attendance at Motivational Interviewing training 2 days in May;
   - Children’s Day Hokitika participants with a ‘Get Active’ tent/display.

4. **Issues and Risks**

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil.</td>
<td>Nil.</td>
</tr>
</tbody>
</table>
6.2. Breastfeeding Support

On target: Yes

1. Outcomes/Outputs

Lactation consultancy contacts

<table>
<thead>
<tr>
<th>Month</th>
<th>Total No.</th>
<th>Other</th>
<th>Pacific</th>
<th>Manri</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan-Mar 09</td>
<td>111</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr-Jun 09</td>
<td>104</td>
<td>18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jul-Sep 09</td>
<td>4</td>
<td></td>
<td>104</td>
<td></td>
</tr>
<tr>
<td>Oct-Dec 09</td>
<td>/</td>
<td>10</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>Jan-Mar 10</td>
<td>122</td>
<td>16</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Apr-Jun 10</td>
<td>57</td>
<td>2</td>
<td>57</td>
<td></td>
</tr>
<tr>
<td>Jul-Sep 10</td>
<td>106</td>
<td>51</td>
<td>51</td>
<td></td>
</tr>
<tr>
<td>Oct-Dec 10</td>
<td>60</td>
<td>2</td>
<td>58</td>
<td></td>
</tr>
<tr>
<td>Jan-Mar 11</td>
<td>88</td>
<td>14</td>
<td>74</td>
<td></td>
</tr>
<tr>
<td>Apr-Jun 11</td>
<td>68</td>
<td></td>
<td>68</td>
<td></td>
</tr>
</tbody>
</table>

Lactation consultancy contacts by type

<table>
<thead>
<tr>
<th>Month</th>
<th>Email</th>
<th>Phone</th>
<th>Face-to-face</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan-Mar 09</td>
<td>0</td>
<td>53</td>
<td>57</td>
</tr>
<tr>
<td>Apr-Jun 09</td>
<td>28</td>
<td>10</td>
<td>51</td>
</tr>
<tr>
<td>Jul-Sep 09</td>
<td>10</td>
<td>12</td>
<td>51</td>
</tr>
<tr>
<td>Oct-Dec 09</td>
<td>10</td>
<td>56</td>
<td>44</td>
</tr>
<tr>
<td>Jan-Mar 10</td>
<td>17</td>
<td>57</td>
<td>50</td>
</tr>
<tr>
<td>Apr-Jun 10</td>
<td>56</td>
<td>37</td>
<td>39</td>
</tr>
<tr>
<td>Jul-Sep 10</td>
<td>17</td>
<td>44</td>
<td>44</td>
</tr>
<tr>
<td>Oct-Dec 10</td>
<td>10</td>
<td>10</td>
<td>50</td>
</tr>
<tr>
<td>Jan-Mar 11</td>
<td>24</td>
<td>42</td>
<td>58</td>
</tr>
<tr>
<td>Apr-Jun 11</td>
<td>1</td>
<td>50</td>
<td>50</td>
</tr>
</tbody>
</table>
2. Key Activities

Commencement of the new Greymouth Breastfeeding Advocate in April 2011.

Lactation consultancy:
- of 24 new and returned clients, 14 were Deprivation 8-10, 7 rural; 6 were under 20 years of age and 1 was an ante-natal women;
- contacts were in homes, maternity ward, phone, Facebook, email, text messaging, other people’s houses and on the street and in the supermarket.

Peer Counselling:
- no peer counsellors (Mum4Mum supporters) were trained this quarter;
- Mum4Mums continue to support many women informally at playgroups, play centres, other community settings, on the internet, and within family units;
- Mum4Mums have a presence at ante-natal classes and BABES-in-Arms breastfeeding support and Plunket support groups;
- 11 formal referrals to Mum4Mum Peer Counsellors from Lactation Consultants (LCs);
- continuing education Mum4Mum meetings in Greymouth, Franz Josef, Hokitika, Westport, Reefton and Grantly;
- 5 newsletters to Mum4Mums.

3. Networking/Education (either with Health Sector or Community)

- ongoing contact with others in maternity and Well Child work, including midwives, Plunket, Rata Te Awhina, Childbirth Educators, and Practice Nurses;
- Ante-natal breastfeeding classes: 3 sessions held in Westport this quarter with 15 women attending. One class held in Fox Glacier with 5 couples attending;
- General Practice team education session held in Reefton;
- the recently established Mum4Mum breastfeeding clinic at Kawatiri Birthing Unit is increasingly popular with the community;
- collaboratively working with DHB breastfeeding co-ordinator on the ‘breastfeeding pathway’ and the development of a West Coast Breastfeeding Book for all pregnant women and new mothers;
- liaison with South Westland Rural Nurses with provision of information, resources and information folders
• new Mum4Mum card/pamphlet developed and will be distributed from McBrearty ward;
• liaison with 'under 5s' network - Infant Mental Health (CAMHS), Homebuilders, Child Youth & Family and Work & Income;
• breastfeeding news and research newsletter circulated to midwives;
• Mum4Mum Breastfeeding supporters Westport and Grey/Westland Facebook pages established with good input from the community;
• article about the West Coast Mum4Mum programme sent to Le Leche League;

4. Issues and Risks

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Potential for Lactation consultancy referrals not to be sent due to new BF advocate not an International Board Certified Lactation Consultant (IBCLC)</td>
<td>Utilisation of IBCLCs based at maternity ward and PHO.</td>
</tr>
<tr>
<td>General Practice team education less than anticipated due to new Breastfeeding advocate commencing.</td>
<td>Utilising the Mum4Mum graduates to support LC issues.</td>
</tr>
<tr>
<td>Buller LC supporting LC referrals from Greymouth</td>
<td>Peer Support Training organised for August for new advocate.</td>
</tr>
</tbody>
</table>
6.3. Health Promotion Integration

On target: Yes

1. Outcomes/Outputs
   - 240 recall letters sent out to people eligible for the free influenza vaccine;
   - 46 over 65s had flu vaccinations given at 2 community clinics in Greymouth;
   - 32 new referrals for Green prescription in Buller, 3 Maori, 1 Pacific and 28 Other ethnicity;
   - 35 Men attended the Marist Men’s Health evening held April 7th;
   - 50 Men attended the Westland Milk Products Men's Health event held May 12th;
   - 6 attended a Living Well with Type 2 Diabetes course held in May in Greymouth, 1 Asian and 5 NZ European.

2. Key Activities
   - Extensive influenza campaigning throughout this whole quarter with promotion across the whole West Coast including: Messenger newspaper advertising in the 'Winter Warmth' features and Ask a Professional, influenza promotional stickers on all PHO cars, radio marketing on Classic Hits radio. Two community 'drop in' flu clinics were held at the Holy Trinity Church with 46 vaccinations being given.
   - Extensive promotion with all practice and pharmacies for Smokefree May 2011. Rotation of 'Give Quitting a Go' pull up banners, promotional material distributed to practices and pharmacies, launching of the new 'smoking during pregnancy' banners displayed in practices, Rata Te Awhina and West Coast businesses, newspaper and radio marketing;
   - smoking cessation: continuation of NRT supplies and ordering to practices and pharmacies;
   - updating and distribution of Coast Quit resource and NRT order forms;
   - discussions with Arthritis NZ area Manager regarding types of courses that can be offered for the West Coast next financial year;
   - a ‘Living Well with Type 2 Diabetes’ course was held in Greymouth commencing 27th April 2011 over 4 weeks.
   - planning for Living Well with Type 2 Diabetes courses (was DSME) for next quarter to be held in Westport;
   - planning for health promotion 2011/2012 with Clinical Manger and CEO.

3. Networking/Education (either with Health Sector or Community)
   - Westland Milk products for Mens Health;
   - Marist Rugby Club for Mens Health evening;
   - Smokefree Coalition meetings in April and June 2011;
   - attended Heart Foundation presentation by Don Brenmer;
   - Westport Rata Te Awhina visit/meeting;
   - practices and pharmacies.

4. Issues and Risks

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil.</td>
<td>Nil.</td>
</tr>
</tbody>
</table>
### 7. Workforce and rural support

#### 1. Outcomes/outputs:

**PHO Performance Programme** - latest report is to December 2011 (i.e., this section is identical to that contained in the last quarterly report).

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Programme Goal</th>
<th>PHO Baseline</th>
<th>PHO</th>
<th>Movement from baseline within data period</th>
<th>PHO Target</th>
<th>PHO target met</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flu Vaccine Coverage - Total Population</td>
<td>≥75</td>
<td>56.45</td>
<td>59.71</td>
<td>3.26</td>
<td>60.00</td>
<td>❌</td>
</tr>
<tr>
<td>Flu Vaccine Coverage - High Needs</td>
<td>≥75</td>
<td>60.14</td>
<td>62.25</td>
<td>2.11</td>
<td>62.64</td>
<td>❌</td>
</tr>
<tr>
<td>Cervical Cancer Screening Coverage - Total Population</td>
<td>≥75</td>
<td>74.33</td>
<td>74.14</td>
<td>-0.19</td>
<td>74.83</td>
<td>❌</td>
</tr>
<tr>
<td>Cervical Cancer Screening Coverage - High Needs</td>
<td>≥75</td>
<td>74.18</td>
<td>71.16</td>
<td>-3.02</td>
<td>74.68</td>
<td>❌</td>
</tr>
<tr>
<td>Age Appropriate Vaccinations - 2yr Olds - Total Population</td>
<td>≥85</td>
<td>80.78</td>
<td>84.00</td>
<td>3.22</td>
<td>83.28</td>
<td>✔️</td>
</tr>
<tr>
<td>Age Appropriate Vaccinations - 2yr Olds - High Needs</td>
<td>≥85</td>
<td>81.99</td>
<td>88.68</td>
<td>6.69</td>
<td>84.49</td>
<td>✔️</td>
</tr>
<tr>
<td>Breast Cancer Screening Coverage - High Needs</td>
<td>≥70</td>
<td>70.00</td>
<td>74.23</td>
<td>4.23</td>
<td>70.00</td>
<td>✔️</td>
</tr>
<tr>
<td>Ischaemic CVD Detection - Total Population</td>
<td>≥90</td>
<td>36.33</td>
<td>132.81</td>
<td>96.48</td>
<td>51.63</td>
<td>✔️</td>
</tr>
<tr>
<td>Ischaemic CVD Detection - High Needs</td>
<td>≥90</td>
<td>41.63</td>
<td>141.30</td>
<td>99.77</td>
<td>54.65</td>
<td>✔️</td>
</tr>
<tr>
<td>CVD Risk Assessment - Total Population</td>
<td>≥80% after 5 years</td>
<td>44.59</td>
<td>44.88</td>
<td>0.29</td>
<td>52.59</td>
<td>❌</td>
</tr>
<tr>
<td>CVD Risk Assessment - High Needs</td>
<td>≥80% after 5 years</td>
<td>46.65</td>
<td>44.03</td>
<td>-2.62</td>
<td>54.65</td>
<td>❌</td>
</tr>
<tr>
<td>Diabetes Detection - Total Population</td>
<td>≥90</td>
<td>83.00</td>
<td>87.12</td>
<td>4.12</td>
<td>85.00</td>
<td>✔️</td>
</tr>
<tr>
<td>Diabetes Detection - High Needs</td>
<td>≥90</td>
<td>89.99</td>
<td>100.33</td>
<td>10.34</td>
<td>90.00</td>
<td>✔️</td>
</tr>
<tr>
<td>Diabetes Detection and Follow-Up - Total Population</td>
<td>≥80</td>
<td>52.89</td>
<td>56.28</td>
<td>3.39</td>
<td>56.64</td>
<td>❌</td>
</tr>
<tr>
<td>Diabetes Detection and Follow-Up - High Needs</td>
<td>≥80</td>
<td>57.68</td>
<td>65.89</td>
<td>8.21</td>
<td>60.18</td>
<td>✔️</td>
</tr>
<tr>
<td>GP Referred Laboratory Expenditure - Total Population</td>
<td>≤100</td>
<td>46.76</td>
<td>48.64</td>
<td>1.88</td>
<td>≤100</td>
<td>✔️</td>
</tr>
<tr>
<td>GP Referred Pharmaceutical Expenditure - Total Population</td>
<td>≤100</td>
<td>83.57</td>
<td>74.99</td>
<td>8.58</td>
<td>≤100</td>
<td>✔️</td>
</tr>
</tbody>
</table>
Four areas saw the PHO achieving the PHO target compared to the last reporting period, namely age appropriate vaccinations - 2 year olds, for both high needs and total populations, breast screening high needs as well as diabetes detection and follow up for the high needs populations. The main area of concern is cervical cancer screening coverage for both population groups.

**Cornerstone outputs**

The Cornerstone status of practices as of 30\(^{th}\) June 2011 is documented below:

<table>
<thead>
<tr>
<th>Name of Practice</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buller Medical</td>
<td>Accredited</td>
</tr>
<tr>
<td>Greymouth Medical Centre</td>
<td>Accredited</td>
</tr>
<tr>
<td>High Street</td>
<td>Accredited</td>
</tr>
<tr>
<td>Rural Academic Practice</td>
<td>In preparation stage - extension until the end of the year.</td>
</tr>
<tr>
<td>Karamea</td>
<td>Report on Cornerstone assessment received by practice and they have addressed unmet indicators. Only outstanding items are the major infrastructure and requests for approval to purchase capex items.</td>
</tr>
<tr>
<td>Ngakawau</td>
<td>Accredited</td>
</tr>
<tr>
<td>Reefton</td>
<td>Are planning to accredit in cycle 2 of Cornerstone.</td>
</tr>
<tr>
<td>South Westland</td>
<td>Withdrawn due to Franz Josef building being delayed.</td>
</tr>
<tr>
<td>Westland</td>
<td>Re-accredited</td>
</tr>
</tbody>
</table>

The target of five practices accredited with the RNZCGP as of June 2011 has been met. It should be noted that as of July 1\(^{st}\) 2011 a new version of the RNCGP Standard for General Practice Aiming for Excellence 2011 will be published as Cornerstone moves to cycle 2. As of July funding for Cornerstone will move into a transition phase. Cycle 2 and beyond will be a self funded activity.

- The fee will remain at $4500 (plus GST) until 31 March 2012
- Two funding options will be made available from 1 April 2012:
  - Triennial assessment at a cost of $7000 (plus GST) - a one off fee every three years;
  - Annual quality improvement activities with a triennial assessment at an annual cost per FTE general practitioner or general registrant. 
    - FTE equates to 8/10ths 
    - Under 2 - $1250 per year, 3-7 - $2750 per year or >7 - $3750 per year.

**Professional development activities this quarter**

<table>
<thead>
<tr>
<th>Topic</th>
<th>Date</th>
<th>Attendees</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prescription Kitchen</td>
<td>5/05/2011</td>
<td>2 GP 3 Nurse</td>
<td>5</td>
</tr>
<tr>
<td>MS radiology</td>
<td>24/05/2011</td>
<td>2 GP 2 Nurse</td>
<td>4</td>
</tr>
<tr>
<td>Donepezil and dementia</td>
<td>26/05/2011</td>
<td>2 GP 4 Nurse</td>
<td>8</td>
</tr>
<tr>
<td><strong>Totals for Quarter</strong></td>
<td></td>
<td>6 GP 7 Nurse</td>
<td>8 23</td>
</tr>
</tbody>
</table>

**Course/conference Leave**

Course/conference leave information is reported on six monthly; an update will be provided in the next quarterly report.
2. Activities

Activities to attract students and new grads

<table>
<thead>
<tr>
<th>What</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Matagouri Club and Country Scrubs (Nursing and medical</td>
<td>Ongoing and positive.</td>
</tr>
<tr>
<td>students) to visit the Coast and visit the schools across the region</td>
<td></td>
</tr>
<tr>
<td>Greater participation in career and health expos at the local high</td>
<td>This is on-going and a couple of PHO staff recently assisted with a Careers Expo at the High School.</td>
</tr>
<tr>
<td>schools. Check with DHB HR dept Pull together package of info</td>
<td></td>
</tr>
<tr>
<td>Greater utilization of the incubator project, designed to encourage</td>
<td>A member of the mental health will be attending an incubator session in August at Grey High.</td>
</tr>
<tr>
<td>year 12 and 13 high school students to consider a career in health.</td>
<td></td>
</tr>
<tr>
<td>Provide 24 third year primary care nursing student placements, each</td>
<td>Primary care placements are coordinated with undergraduate providers, usually of 10 weeks duration,</td>
</tr>
<tr>
<td>6 weeks duration.</td>
<td>while there is capacity for 24 placements usually 4-10 are filled.</td>
</tr>
<tr>
<td>Work in partnership with schools of nursing to include a dedicated</td>
<td>A visit to NMIT is planned for August 2011</td>
</tr>
<tr>
<td>rural component in the undergraduate training, including participation</td>
<td></td>
</tr>
<tr>
<td>in guest speaking opportunities.</td>
<td></td>
</tr>
<tr>
<td>Continue to utilize road shows to nursing schools for recruitment</td>
<td>Recruitment continues with ongoing roadshow participation at CPIT and NMIT. Recruitment resources</td>
</tr>
<tr>
<td>purposes and greater exposure to rural opportunities.</td>
<td>are made available to all other undergraduate providers.</td>
</tr>
<tr>
<td>12 3rd yr NZ medical students for one week per year</td>
<td>This is ongoing and there is nothing new to report</td>
</tr>
<tr>
<td>Provide 3 rural immersion medical student 5th year placements per</td>
<td>Three placements have been provided for 2011, no change.</td>
</tr>
<tr>
<td>year.</td>
<td></td>
</tr>
<tr>
<td>Provide twelve 5th year NZ medical student placements per year.</td>
<td>8 in 2011, the reduced number is the result of GP capacity issue, no change.</td>
</tr>
<tr>
<td>Provide NZ 6th year placements as possible.</td>
<td>1 in 2011, no change</td>
</tr>
<tr>
<td>Develop opportunities for contact between house surgeons and general</td>
<td>This is an ongoing activity and sits across the work of the Organisational Development Team at</td>
</tr>
<tr>
<td>practitioners, e.g. take them on a general practice tour as part of</td>
<td>Canterbury DHB as well as shared interprofessional learning activity within the PHO and DHB.</td>
</tr>
<tr>
<td>their orientation, invite to GP professional development activities</td>
<td></td>
</tr>
<tr>
<td>and PHO activities, encourage GPs to participate in educational</td>
<td></td>
</tr>
<tr>
<td>sessions at Grey Base Hospital, e.g. radiology sessions.</td>
<td></td>
</tr>
<tr>
<td>What</td>
<td>Progress</td>
</tr>
<tr>
<td>---------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>RMO roadshow to include info about primary care</td>
<td>In addition to the roadshow information, one RMO now rotates through the GP practices providing learning opportunities, no change</td>
</tr>
<tr>
<td>Develop a package to be given to all those applying to the RNZCGP to be GP registrars encouraging them to come to the West Coast for their training.</td>
<td>Done.</td>
</tr>
<tr>
<td>Provide two full year Rural Hospital Medicine registrars placements per year</td>
<td>For 2011 there is one full year Rural Hospital Medicine Registrar.</td>
</tr>
<tr>
<td>1 GPEP 1 placements (scholarships available)</td>
<td>1 GPEP for 2011</td>
</tr>
<tr>
<td>Attract four GPEP2 (second and third year registrars) to the West Coast each year, for a full year placement.</td>
<td>Two for 2011.</td>
</tr>
<tr>
<td>Provide four nurses with scholarships to complete the NETP Expansion programme in primary care.</td>
<td>Awaiting notification for 2012 funding for NETP Expansion</td>
</tr>
<tr>
<td>Provide one placement per year for newly graduated primary care Nurse Practitioners.</td>
<td>Recruitment to commence for nurse practitioner (NP) primary care as the present incumbent is leaving at the end of the year. A NP training programme is under development.</td>
</tr>
<tr>
<td>Provide centrally co-ordinated teaching from the WCDHB Rural Learning Centre, with local teachers in each IFHC. Utilise peripheral clinics and health services for work experience for advanced Rural Hospital Medicine registrars and placement for nurse practitioners towards the end of their training.</td>
<td>There have been delays in setting up the Rural Learning Centre. The centre still has no facilities nor a coordinator.</td>
</tr>
<tr>
<td>Develop a plan for a teaching and learning faculty for each IFHC</td>
<td>Too soon.</td>
</tr>
<tr>
<td>Continue to work with the Clinical Training Agency to develop rural training opportunities for doctors and nurses on the West Coast.</td>
<td>Ongoing.</td>
</tr>
<tr>
<td>Promote the uptake of all the above positions by Maori</td>
<td>The number of Māori doctors and nurses working on the West Coast remains an ongoing challenge.</td>
</tr>
<tr>
<td>Increase the number of Māori staff utilizing HWNZ funding.</td>
<td>The WCPhO’s Māori long term conditions navigator has successfully completed the Certificate in Hauora Māori 2011: Te Pokaitahi Hauora Māori with Mauri Ora Associates.</td>
</tr>
<tr>
<td>Providing opportunities for Māori tertiary and high school students and Māori second chance learners by</td>
<td>Two educators breakfasts have been hosted by Mokowhiti Consultancy who manage the contract for the Kia ora Hauora Strategy on behalf of the Ministry</td>
</tr>
</tbody>
</table>
utilizing national initiatives, e.g. nursing and midwifery for Māori and Kia Hauora.

of Health for Te Waipounamu. 1 hui in Greymouth was attended by approx 40 people from schools, TEC, DHB, REAPs and 1 in the Buller where about 25 people attended. The purpose of these hui is to promote the Kia ora Hauora Strategy and additionally identify key people to operationalise it locally.

National liaison occurring to bring together resources for support programmes for Māori undergraduates.

### Recruitment

<table>
<thead>
<tr>
<th>What</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>To provide an effective and efficient recruitment process for all primary health care providers on the West Coast.</td>
<td>A West Coast Recruitment and Retention Strategic Plan has been developed and the Organisational Development Team at Canterbury DHB have been charged with its implementation.</td>
</tr>
</tbody>
</table>

### Retention

<table>
<thead>
<tr>
<th>What</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide generic information and a guide to practices to ensure all new recruits and their families receive the support they need to integrate into the community. One person in each practice, TLA, Māori community is identified who can assist with welcoming new staff and their families to the community as required.</td>
<td>This work is now being led by Organisational Development Team at Canterbury DHB. This team have been provided with key information for new recruits in relation to prescribing in New Zealand as prescribing errors within this group, especially overseas recruits, are causing problems for local pharmacies.</td>
</tr>
<tr>
<td>Provide peer mentoring of new staff by a peer in a different IFHC as required. Build on what has been learnt from Kia ora Hauora.</td>
<td>Available.</td>
</tr>
<tr>
<td>Annual meeting of supervisors of foreign graduate GPs who are under Medical Council supervision.</td>
<td>Invitations have been sent, nothing new to report.</td>
</tr>
<tr>
<td>Support collegial relationships by providing an annual weekend getaway that combines educational and fun activities for clinical staff and their families. Invite house surgeons.</td>
<td>The weekend is planned for 26th &amp; 27th August. All invited speakers have agreed to present and to date 12 staff have registered, many with partners.</td>
</tr>
<tr>
<td>As part of the development of new models of care, work with each practice/ IFHC to evaluate current job content and job satisfaction for each current staff member. Review job descriptions with regard to who is the most appropriate person to do each task.</td>
<td>No progress as too soon.</td>
</tr>
<tr>
<td>What</td>
<td>Progress</td>
</tr>
<tr>
<td>------</td>
<td>----------</td>
</tr>
<tr>
<td>Provide practice workshops that facilitate the development of a team approach.</td>
<td>Importance of team working for the new model of care was discussed at the QI study day in May.</td>
</tr>
<tr>
<td>Importance of team working for the new model of care was discussed at the QI study day in May.</td>
<td>This is ongoing and being provided for nurses.</td>
</tr>
<tr>
<td>Ensure nurses feel supported in their clinical environment and receive training to meet role specific competency requirements.</td>
<td>This is occurring..</td>
</tr>
<tr>
<td>Retain Māori workforce by providing a culturally appropriate working environment thus showing a clear demonstration of organizational commitment to Māori workforce and its continuing development.</td>
<td>Focus continues on developing the Maori nursing workforce on the West Coast.</td>
</tr>
</tbody>
</table>

### Professional Development:

<table>
<thead>
<tr>
<th>What</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide monthly professional development evening meetings for GPs, nurses, practice managers, pharmacists and other members of the multi disciplinary team (MDT), with videoconference links.</td>
<td>The disruption to this programme caused by the Canterbury earthquakes is beginning to settle, however, attendance at these sessions has been particularly low.</td>
</tr>
<tr>
<td>Provide annual PHO workshops: PHO day, practice management workshops, practice nurse workshops.</td>
<td>The key focus for this year's celebration day is on communication</td>
</tr>
<tr>
<td>Share calendar of all educational activities on Coast</td>
<td>System established.</td>
</tr>
<tr>
<td>Provide training in the use of standing orders (see Acute Care plan).</td>
<td>The Standing Order training, funding has been taken up by Karamea, Buller, Reefton, High Street and Westland Medical Centres. Funding is available for the 2011-2012 year</td>
</tr>
<tr>
<td>Develop guidelines for direct CT access and provide educational sessions to implement them, (see Direct Access to Diagnostics plan.)</td>
<td>Completed, now being put on HealthPathways.</td>
</tr>
<tr>
<td>Adapt Canterbury HealthPathways for Coast use and provide educational sessions to implement them (see HealthPathways plan).</td>
<td>Progress in updating pathways to make them Coast applicable is slow. The use of the system is low compared to the use in the Canterbury region. Discussion is now taking place as to the role of Health Pathways within the West Coast.</td>
</tr>
<tr>
<td>Provide education about health literacy (see Long Term Conditions plan).</td>
<td>Susan Reid from Workbase, an expert on health literacy is presenting at the WCPHO's celebration day in November.</td>
</tr>
<tr>
<td>What</td>
<td>Progress</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Link with DHB Māori health team to provide cultural competence and</td>
<td>This is ongoing.</td>
</tr>
<tr>
<td>health inequalities training annually.</td>
<td></td>
</tr>
<tr>
<td>Actively engage Manawhenua to give guidance and support regarding</td>
<td>Letters sent to manawhenua re DHB wanting to korero with them re the future provision of kauapapa Māori services. DHB continues to meet with manawhenua via Tatau Pounamu. Tikanga best practice training delivered by a local kaumatua.</td>
</tr>
<tr>
<td>Tikanga Māori protocol appropriate to Te Tai O Poutini rohe.</td>
<td></td>
</tr>
<tr>
<td>Ongoing implementation and utilization of HWNZ funded cultural</td>
<td>Ongoing.</td>
</tr>
<tr>
<td>supervision for Maori and Pacific staff.</td>
<td></td>
</tr>
<tr>
<td>Fund conference/course leave for all members of team.</td>
<td>Ongoing.</td>
</tr>
<tr>
<td>Continued and increasing utilization of PG Nursing HWNZ funded</td>
<td>A large cohort of primary care nurses have enrolled in PG education for 2011.</td>
</tr>
<tr>
<td>education.</td>
<td></td>
</tr>
<tr>
<td>Refinement of cohort learning between medical and nursing teams.</td>
<td>The Director of the Rural Learning Centre has progressed the new training hub concept and managed to get the multidisciplinary view into the Southern version of the Hub.</td>
</tr>
<tr>
<td>Career planning and educational support for nurses, including</td>
<td>Evidence of career planning is now a core requirement if nurses want to access HWNZ funding.</td>
</tr>
<tr>
<td>pathways leading to nurse practitioner.</td>
<td></td>
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</tbody>
</table>

**Quality initiatives:**

<table>
<thead>
<tr>
<th>What</th>
<th>Progress</th>
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</thead>
<tbody>
<tr>
<td>Develop quality improvement and clinical governance systems in every</td>
<td>Too soon to do this.</td>
</tr>
<tr>
<td>IFHC.</td>
<td></td>
</tr>
<tr>
<td>Provide Cornerstone support and co-ordination support to practice</td>
<td>See Cornerstone report.</td>
</tr>
<tr>
<td>quality improvement teams.</td>
<td></td>
</tr>
<tr>
<td>Support practice improvement activities for GPs (MOPS) and nurses</td>
<td>Ongoing.</td>
</tr>
<tr>
<td>(accreditation and expert endorsement).</td>
<td></td>
</tr>
<tr>
<td>Produce practice level PHO Performance Programme reports with peer</td>
<td>Ongoing.</td>
</tr>
<tr>
<td>comparisons.</td>
<td></td>
</tr>
<tr>
<td>Provide practice visits by GP and nurse facilitators to review PHO</td>
<td>Available as required.</td>
</tr>
<tr>
<td>Performance Programme reports and assist in the development of quality</td>
<td></td>
</tr>
<tr>
<td>improvement plans.</td>
<td></td>
</tr>
<tr>
<td>Provide PHO Performance Programme incentive payments according to the</td>
<td>These incentive payments were paid in June.</td>
</tr>
<tr>
<td>percentage of targets met by each practice.</td>
<td></td>
</tr>
<tr>
<td>Support pharmacists to provide feedback to GPs on cost effective</td>
<td>Ongoing.</td>
</tr>
<tr>
<td>prescribing.</td>
<td></td>
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</tbody>
</table>
### What

<table>
<thead>
<tr>
<th>What</th>
<th>Progress</th>
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<tbody>
<tr>
<td>Develop active feedback loops so that any concerns about the quality of patient care will be fed back to the health providers concerned in a constructive, educational environment.</td>
<td>The need to progress this needs to be discussed again by the Clinical Governance Committee.</td>
</tr>
<tr>
<td>Seek feedback from Māori community to ascertain their view about the quality of patient care for Māori.</td>
<td>Additional hui have been held in the Buller community as we further develop how the IFHC and the implementation of BSMC will roll out in this region. A key component of this being the employment of a Maori nurse and a Kaiawhina for the IFHC.</td>
</tr>
<tr>
<td>Develop/adopt a patient survey to measure patient satisfaction with the care they receive at their IFHC</td>
<td>A repeat of this survey is due for circulation in August. The survey as it currently stands is being assessed by a health literacy expert to ensure it is understandable for all.</td>
</tr>
</tbody>
</table>

### 3. Issues and Risks

<table>
<thead>
<tr>
<th>Issues/Risks</th>
<th>Mitigation/Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening primary care has become a key strategy for achieving high quality health care, which is accessible, timely, and of good quality, however, with the shift in place of care, there are risks associated with the capacity and capability of the sector to meet the increased demand/expectations as resources are still predominantly acute care sited.</td>
<td>Ensure teams are resourced with additional staff and upskilled appropriately to meet increased demand; Fluid use of staff across the health system to support shift in place of care; Ensure acceptance of staff to new ways of working by their participation in change workshops.</td>
</tr>
</tbody>
</table>
## INWARD CORRESPONDENCE

<table>
<thead>
<tr>
<th>Date</th>
<th>Sender</th>
<th>Addressee</th>
<th>Details</th>
<th>Response Date</th>
<th>Response Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 October 2011</td>
<td>Rehia McDonald via email – <a href="mailto:rehia@homebuiderswpt.co.nz">rehia@homebuiderswpt.co.nz</a></td>
<td>Richard Wallace</td>
<td>Resignation from Tatau Pounamu Manawhenua Advisory Group</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 June 2011</td>
<td>John A. Wheelans, Secretary Mawhera Incorporation 4&lt;sup&gt;th&lt;/sup&gt; Floor, 127 Armagh Street PO Box 13042, Christchurch Ph: (03) 366-7154 Fax: (03) 365-4098 Email: <a href="mailto:mawhera@awh.co.nz">mawhera@awh.co.nz</a></td>
<td>Māori Health Promoter Community &amp; Public Health PO Box 443 Greymouth Attention: Marie Mahuika-Forsyth</td>
<td>Response to Marie's letter dated 21 March 2011 Regarding use of building known as Putahitanga based at Karoro Learning Centre in Greymouth.</td>
<td></td>
<td></td>
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</table>

## OUTWARD CORRESPONDENCE

<table>
<thead>
<tr>
<th>Date</th>
<th>Sender</th>
<th>Addressee</th>
<th>Details</th>
<th>Response Date</th>
<th>Response Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 2011</td>
<td>Sharryn Forbes-Panere Tatau Pounamu Secretary</td>
<td>Via Distribution List</td>
<td><strong>Tatau Pounamu Notice of Meeting</strong> To be held at Te Tauraka Waka a Maui Marae, Bruce Bay, on the 8 September 2011. Invitation to participate in discussions with West Coast District Health Board members about the health of Māori on Te Tai o Poutini</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## FOR YOUR INFORMATION

<table>
<thead>
<tr>
<th>Date</th>
<th>Sender</th>
<th>Addressee</th>
<th>Details</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>No correspondence</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## MINISTRY OF HEALTH CORRESPONDENCE

<table>
<thead>
<tr>
<th>Date</th>
<th>Sender</th>
<th>Directorate</th>
<th>Addressee</th>
<th>Title</th>
</tr>
</thead>
</table>
| 18 July 2011 | Teresa Wall  
Deputy Director-General, Māori Health  
Ministry of Health  
133 Molesworth Street, PO Box 5013  
Wellington, New Zealand | Māori Health       | David Meates, Chief Executive Officer  
West Coast District Health Board  
PO Box 387, Greymouth | **Māori Relationship Board Hui**  
Invitation to attend a hui for Māori Relationship Boards to be held at Pipitea Marae, Wellington on Friday 26 August 2011. Purpose of the hui is to discuss the roles and functions of Māori relationship boards in improving the health of Māori in their respective health board areas. |
| August 2011 | Teresa Wall  
Deputy Director-General, Māori Health  
Ministry of Health  
133 Molesworth Street, PO Box 5013  
Wellington, New Zealand | Māori Health       | Wayne Turp  
General Manager Planning and Funding  
West Coast District Health Board  
PO Box 387, Greymouth | **Results based accountability resources for Māori health providers**  
Resources include a DVD and several books from Mark Friedman on the Fiscal Policies Studies Institute in New Mexico. Other resources are available from the Institute’s website: [www.resultsaccountability.com](http://www.resultsaccountability.com) |

## PUBLICATIONS AND NEWSLETTERS

<table>
<thead>
<tr>
<th>Date</th>
<th>Sender</th>
<th>Addressee</th>
<th>Title</th>
<th>Issue No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No correspondence</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Tena korua,

Yes Richard I do need to get my letter in however if you are happy to have a copy via email I would appreciate this if possible!

It is with great sadness that I have to resign from my position as Maata Waka for the Kawatiri region. I have enjoyed the vast expertise and commitment to making a difference for Maori across Te Wai Pounamu from the Manawhenua Advisory Board. I have come away knowing that maintaining the integrity of Maori is in good hands, The long term sustainability of traditional Maori healing and practices are slowly being recognized by the West Coast District Health Board.

I believe traditional Maori healing contributes to Maori wellbeing and development through, health benefits and the empowerment and strength. The West Coast District Health Board benefit from you all and the knowledge that you share on a regular basis at the meetings held every six weeks.

Thank you all for allowing me to grow with you all.

Rehia McDonald.
Maata Waka Representative for Kawatiri

Yours Truly
Rehia McDonald
Homebuilders West Coast Trust
Project Facilitator
PO Box 388
Westport
Phone: 03 7888065
Cell: 027 4907555
Email: rehia@homebuilderswpt.co.nz
Web: www.homebuilderswpt.co.nz

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To: Rehia - Homebuilders Westport
Cc: Sharryn Forbes
Subject: Tatau pounamu Maata Waka

Kia Ora Rehia,

Sorry to hear that you are considering resigning from the Komiti.
Could you please send a formal letter of resignation to me or Sharryn if you are set on your decision, so we could reassign the Position. Or alternatively if you were able to find a replacement and forwarded their details I could formally invite the person to come on to Tatau Pounamu, in anticipation I thank you,

Na Richard

Ven. Richard R Wallace QSM
Chair Tatau Pounamu
Mana Whenua Komiti
86 Bealey Street
Hokitika
Hm: (03)7556634
Mobile: 0273069020
email: richard.wallace@westcoastdhb.health.nz
: upokotuarua.makawhio@xtra.co.nz

10/10/2011
13 June 2011

Maori Health Promoter
Community & Public Health
PO Box 443
Greymouth

Attention: Marie Mahuika-Forsyth

Dear Marie

We refer to your letter of 21 March 2011 regarding the use of the building known as Putahitanga which is based at the Karoro Learning Centre in Greymouth.

The Incorporation acknowledges that the building has been gifted to the Grey Main School. Until the Grey Main School relocate the building it is under the control of the Karoro Learning Centre who lease the whole site and all buildings from the Incorporation.

We have spoken to the Karoro Learning Centre who have advised that the building is available to be used at a rate of $15 per hour. This charge is only to cover the following costs associated with the use of the building and does not include a charge for the building itself:

- Power
- Lighting
- Heating
- Water
- Rates

Yours faithfully

MAWHERA INCORPORATION

John A Wheelans
SECRETARY
Email: mawhera@awh.co.nz

cc: Natalie Win (Chairperson)
18 July 2011.

David Meates
Chief Executive
West Coast District Health Board
PO Box 387
GREYMOUTH, 7840

Tēnā koe David

Māori Relationship Board Hui

This letter informs you that following discussions between representatives from the Central Regional Māori Advisory Board and the Associate Minister of Health, Hon Tariana Turia; the Ministry of Health will be supporting a hui to be held in Wellington on Friday 26 August 2011 at 9.30am until 3.30pm for members of District Health Board Māori Relationship Boards.

The purpose of the meeting is to discuss the role and functions of Māori Relationship Boards in improving the health of Māori in their respective district health board areas. The hui agenda is attached for your information.

The Ministry of Health will cover catering, venue and other costs for the hui, with travel arrangement to be met by the members of the Māori Relationship Boards.

Nāku noa, nā

[Signature]

Teresa Wall
Deputy Director-General, Māori Health

cc Gary Coghlan Chief Executive
District Heath Board's Māori Relationship Board Hui
Programme

Our contribution to improving Māori health in our
district health board area

Date: 26 August 2011
Venue: Pipitea Marae, Thorndon Quay, Wellington
Time: 9.30am – 3.30pm

<table>
<thead>
<tr>
<th>Time</th>
<th>Programme</th>
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</thead>
<tbody>
<tr>
<td>9.30am</td>
<td>Powhiri</td>
</tr>
<tr>
<td>10.00am</td>
<td><strong>Morning Tea</strong></td>
</tr>
<tr>
<td>10.30am</td>
<td>Associate Minister of Health, Hon Tariana Turia</td>
</tr>
<tr>
<td>11.00am</td>
<td>Dr Kevin Woods</td>
</tr>
<tr>
<td>11.30am</td>
<td><strong>Te Ara Tuatahi – Pathway one</strong> Development of whānau, hapū, iwi and Māori Communities</td>
</tr>
<tr>
<td>11.50am</td>
<td><strong>Te Ara Tuarua – Pathway Two</strong> Maori Participation in the health and disability sector</td>
</tr>
<tr>
<td>12.10pm</td>
<td><strong>Te Ara Tuatoru – Pathway Three</strong> Effective health and disability services</td>
</tr>
<tr>
<td>12.30pm</td>
<td><strong>Te Ara Tuawha – Pathway Four</strong> Working Across Sector</td>
</tr>
<tr>
<td>12.50 pm</td>
<td>Lunch</td>
</tr>
</tbody>
</table>
| 1.30pm | 3 Break out groups
          What are our core roles and functions?
          What has worked well?
          How can we improve?                                                   |
| 2.15pm | Feedback                                                                 |
| 3.00 pm| Closing remarks                                                          |
| 3.30pm | Whakamutunga                                                             |
August 2011

Wayne Turp
General Manager, Funding and Planning
West Coast District Health Board
PO Box 387
GREYMOUTH 7840

Tēnā koe Wayne

Results based accountability resources for Māori health providers

As you will be aware, many Māori health providers are participating in two Government priority areas at present – namely the Te Puni Kōkiri-led implementation of Whānau Ora, and the implementation of Better, Sooner, More Convenient Primary Health Care. Participation brings opportunities for providers to further develop their service models.

For the providers who are not participating in either of these areas, opportunities to develop their service models may be more limited. In response to this, I enclose some resources for you to consider using with your Māori health providers.

The resources include a DVD and several books from Mark Friedman of the Fiscal Policy Studies Institute in New Mexico. Other resources are available from the Institute’s website (www.resultsaccountability.com). Mark Friedman has worked extensively with the Ministry of Social Development over the last few years as they have developed their outcomes based approach to contracting.

You may find these resources helpful to use with your Māori health providers, as they focus providers on improving their performance and give you tools that you can use together.

I look forward to hearing your feedback on the resources provided and their usefulness for both yourself and your Māori health providers.

Nāku noa, nā

Teresa Wall
Deputy Director-General, Māori Health

cc: Gary Coghlan, General Manager, West Coast DHB
    John Hazeldine, Manager DHB Performance, National Health Board

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<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>VENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue 8 Feb</td>
<td>10am – 3pm</td>
<td>Board Room, Corporate Office, Greymouth</td>
</tr>
<tr>
<td>Wed 23 Mar</td>
<td>10.30am – 3pm</td>
<td>Te Runanga O Makaawhio Office, Hokitika</td>
</tr>
<tr>
<td>Wed 4 May</td>
<td>10.30am – 3pm</td>
<td>Boardroom, Corporate Office, Greymouth</td>
</tr>
<tr>
<td>Wed 15 June</td>
<td>10am – 3pm</td>
<td>Westport Motor Hotel, 207 Palmerston Street, Westport</td>
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<tr>
<td>Thu 14 July</td>
<td>3.30pm – 5.30pm</td>
<td>Boardroom, Corporate Office, Greymouth</td>
</tr>
<tr>
<td>Thu 8 Sep</td>
<td>2.30pm – 4.30pm</td>
<td>Te Tauraka Waka a Maui Marae, Bruce Bay, South Westland</td>
</tr>
<tr>
<td>Wed 19 Oct</td>
<td>10am – 3pm</td>
<td>Arahura Pa, Arahura</td>
</tr>
<tr>
<td>Thu 17 Nov</td>
<td>3.30pm – 5.30pm</td>
<td>Boardroom, Corporate Office, Greymouth</td>
</tr>
</tbody>
</table>

MEETING DATES & TIMES ARE SUBJECT TO CHANGE

* To Be Confirmed