

# **TATAU POUNAMU**

## **Ki Te Tai o Poutini**



## **MANAWHENUA ADVISORY GROUP**

**19 May 2016**

**@ 3.00pm Board Room, Corporate Services**

### **Agenda and Meeting Papers**

**ALL INFORMATION CONTAINED IN THESE  
COMMITTEE PAPERS IS SUBJECT TO CHANGE**

**TATAU POUNAMU ADVISORY GROUP MEETING**

Thursday 19 May 2016 @ 3.00 pm

Board Room, Corporate Services

**KARAKIA**

**ADMINISTRATION**

**Apologies**

**1. Interest Register**

Update Interest Register and Declaration of Interest on items to be covered during the meeting.

**2. Confirmation of the Minutes of the Previous Meeting**

31 March 2016

**3. Carried Forward/Action List Items**

**4. Discussion Items/Presentations/Presenters**

- |   |         |
|---|---------|
| ▪ Child & Youth Workstream – Jenni Stephenson                           | 3.15 pm |
| ▪ Dr Cheryl Brunton/Claire Robertson – Community Public Health Update   | 4.00 pm |
| ▪ Update - Mal Robson, Acting Mental Health General Manager             | 4.15 pm |
| ▪ Grey/Westland Update – Phillip Wheble                                 | 4.45 pm |
| ▪ Cervical Screening Statistics for West Coast Population, Kylie Parkin | 5.00 pm |
| ▪ Ethnicity Data Collection – Lisa Tumahai, Tatau Chair                 | 5.15pm  |

**REPORTS**

- |  |   |
|--|---|
| <b>5. Chairs Update – Verbal Report</b>          | Lisa Tumahai, Chair   |
| <b>6. GM Maori Health – Report</b>               | Kylie Parkin, Maori Health                                      |
| <b>7. Maori Health Plan – Final Draft Update</b> | Kylie Parkin, Maori Health                                      |
| <b>8. Alliance/Workstream Update</b>             | Philip Wheble, Planning & Funding                               |
| <b>9. Community Public Health</b>                | Dr Cheryl Brunton/Claire Robertson<br>March/April Report Update |

**INFORMATION ITEMS**

- 2016 Tatau Pounamu Meeting Schedule
- 2016 Board Meeting Schedule
- Suicide Prevention & Postvention Plan 2015-2017
- DNA Plan Update

**ESTIMATED FINISH TIME 6.00 pm**



# TATAU POUNAMU ADVISORY GROUP MEMBERS INTEREST REGISTER

Member	Disclosure of Interest
<p>Lisa Tumahai (<b>Chair</b>) Te Runanga O Ngati Waewae</p>	<p>Directorships</p> <ul style="list-style-type: none"> <li>▪ Chair - Arahura Holdings Ltd 2005 – currently</li> <li>▪ Chair -Te Waipounamu Maori Heritage Centre 2006 – currently</li> </ul> <p>Committees</p> <ul style="list-style-type: none"> <li>▪ Te Waipounamu Maori Cancer Network Committee 2012 - currently</li> <li>▪ Te Taumata to Te Putahitanga o te Waipounamu General Partnership Board.</li> <li>▪ Te Runanga O Ngati Waewae Incorporated Society 2001 – currently</li> <li>▪ Chair – Te Here (subcommittee Te Runanga o Ngai Tahu 2011 - currently)</li> <li>▪ Member Maori Advisory Group to Vice Chancellor Canterbury University 2012 - currently</li> </ul> <p>Trustee</p> <ul style="list-style-type: none"> <li>▪ West Coast PHO 2013 – currently</li> <li>▪ Poutini Waiora – April 2013 - currently</li> <li>▪ Te Runanga O Ngai Tahu - Deputy Kaiwhakahaere (2011 - currently)</li> <li>▪ Te Poari o Kati Waewae Charitable Trust – (2000 – currently)</li> <li>▪ Husband Francois Tumahai.</li> </ul>
<p>Francois Tumahai Te Runanga O Ngati Waewae</p>	<ul style="list-style-type: none"> <li>▪ Chair, Te Runanga o Ngati Waewae</li> <li>▪ Director/Manager Poutini Environmental</li> <li>▪ Director, Arahura Holdings Limited</li> <li>▪ Project Manager, Arahura Marae</li> <li>▪ Project Manager, Ngati Waewae Commercial Area Development</li> <li>▪ Member, Westport North School Advisory Group</li> <li>▪ Member, Hokitika Primary School Advisory Group</li> <li>▪ Member, Buller District Council 2050 Planning Advisory Group</li> <li>▪ Member, Greymouth Community Link Advisory Group</li> <li>▪ Member, West Coast Regional Council Resource Management Committee</li> <li>▪ Co-Chair Poutini Waiora Board</li> <li>▪ Member, Grey District Council Creative NZ Allocation Committee</li> <li>▪ Member, Buller District Council Creative NZ Allocation Committee</li> <li>▪ Trustee, Westland Wilderness</li> </ul>

Member	Disclosure of Interest
	<ul style="list-style-type: none"> <li>▪ Trustee, Te Poari o Kati Waewae Charitable</li> <li>▪ Trustee, Westland Petrel</li> <li>▪ Advisor, Te Waipounamu Maori Cultural Heritage Centre</li> <li>▪ Trustee, West Coast Primary Health Organisation Board</li> <li>▪ Wife is Lisa Tumahai, Chair</li> </ul>
<p>Elinor Stratford West Coast District Health Board representative on Tatau Pounamu</p>	<ul style="list-style-type: none"> <li>▪ Member Clinical Governance Committee, West Coast Primary Health Organisation</li> <li>▪ Committee Member, Active West Coast</li> <li>▪ Chairperson, West Coast Sub-branch-Canterbury Neonatal Trust</li> <li>▪ Committee Member, Abbeyfield Greymouth Incorporated</li> <li>▪ Trustee, Canterbury Neonatal Trust</li> <li>▪ Board Member of the West Coast District Health Board</li> <li>▪ Member of the Southern Regional Liasion Group for Arthritis New Zealand</li> <li>▪ President of the NZ Federation of Disability Information Centres</li> </ul>
<p>Gina Duncan Kawatiri</p>	<ul style="list-style-type: none"> <li>▪ Maori Community Representative – Incident Reporting Group, Buller Hospital</li> <li>▪ Buller Maori Representative on the Buller Integrated Family Healthcare Workstream</li> <li>▪ North School Iwi Representative, Board of Trustee</li> <li>▪ Member of MSD Service Provider for Youth</li> <li>▪ Buller Reap Youth Co-ordinator</li> </ul>
<p>Wayne Secker Mawhera</p>	<ul style="list-style-type: none"> <li>▪ Trustee, WL &amp; HM Secker Family Trust</li> <li>▪ Member, Greymouth Waitangi Day Picnic Committee</li> </ul>
<p>Paul Madgwick Te Runanga o Makaawhio</p>	<ul style="list-style-type: none"> <li>▪ Chairman, Te Runanga o Makaawhio</li> <li>▪ Editor - Greymouth Star, Hokitika Guardian, West Coast Messenger.</li> <li>▪ Board member, Poutini Waiora</li> </ul>
<p>Susan Wallace Te Runanga o Makaawhio</p>	<ul style="list-style-type: none"> <li>• Tumuaki, Te Runanga o Makaawhio</li> <li>• Member, of the West Coast District Health Board</li> <li>• Member, Te Runanga o Makaawhio</li> <li>• Member, Te Runanga o Ngati Wae Wae</li> <li>• Director, Kati Mahaki ki Makaawhio Ltd</li> <li>• Mother is an employee of West Coast District Health Board</li> <li>• Director, Kōhatu Makaawhio Ltd</li> <li>• Appointed member of Canterbury District Health Board</li> <li>• Co-Chair, Poutini Waiora Board</li> <li>▪ Area Representative-Te Waipounamu Maori Womens' Welfare</li> </ul>

Member	Disclosure of Interest
	League

# MINUTES OF THE TATAU POUNAMU MANAWHENUA ADVISORY MEETING



## MINUTES OF THE TATAU POUNAMU MANAWHENUA ADVISORY MEETING Board Room, Corporate Services Thursday 31 March 2016 @ 3.00pm

**PRESENT:** Lisa Tumahai, Te Runanga O Ngāti Waewae (Chair)  
Francois Tumahai, Te Rūnanga O Ngāti Waewae (arrived 4.40pm)  
Elinor Stratford, West Coast DHB Representative  
Susan Wallace, Te Runanga o Makaawhio  
Wayne Secker, Maori Community Mawhera  
Paul Madgwick, Te Runanga O Makaawhio

**IN ATTENDANCE:** Kylie Parkin, Acting General Manager Maori Health  
Philip Wheble, Manager Planning & Funding  
Dr Cheryl Brunton, Community Public Health  
Mere Wallace, Member of the Public  
Cazna Luke, Mokowhiti Consulting (dialled in)

**APOLOGIES:** Mark Newsome, General Manager Grey/Westland  
Gina Robertson, Maori Community Kawatiri  
Gary Coghlan, General Manager Māori Health  
Julie Lucas, Nurse Manager Clinical Services  
Cameron Lacey, Clinical Director Mental Health

**MINUTE TAKER:** Megan Tahapeehi, Maori Health

### WELCOME / KARAKIA

Paul Madgwick

### AGENDA / APOLOGIES

#### 1. DISCLOSURES OF INTEREST

AMMENDMENTS: Susan Wallace:

- Father no longer employer of West Coast DHB

#### 2. MINUTES OF THE LAST MEETING

**Moved:** Paul Madgwick      **Second:** Elinor Stratford

**Abstained:** Lisa Tumahai

**Carried**

#### 3. Carried forward/Action List Items

#### **No. 4 – Tatau Pounamu MOU**

The memorandum of understanding is being formally signed at this meeting today by the Board and Runaka Chairs.

#### **No. 4 – Maori Representative Appointment Requests**

A formal request has been received from Helen Reriti at the PHO for a Maori Community Representative to be a member of the PHO Clinical Governance Group. (This appointment does not have to be clinical)

**ACTION: Tatau Pounamu networks to send this out wider and come back with a representative for submission to the PHO Board. This needs to be within a two week timeframe and the decision can be made over email. The Chair will then advise the PHO Board.**

**Advise at the next Tatau Pounamu meeting of any other Maori vacancies on key workstream groups.**

#### **No. 5 - Whanau Ora**

- Two new whanau ora navigators have been appointed by the respective Runaka. There will be an initial orientation period and then they will be out and about in their communities profiling the serviced and gaining a good understanding of what existing services are in the community. These positions will be covering the Hokitika, Westport, & South Westland regions. The aim is to be working with 20 whanau.

#### **No. 9 – DNA Update**

- Carried over.

#### **No 10. - Health Services for Westland**

- Discussion took place regarding the lack of choice for whanau in Hokitika and South Westland. There have been reports of people trying to get in to RAGP and/or Grey Medical but being told that the books are closed. Kylie reiterated that without written evidence from the whanau to the DHB it is difficult to respond to these claims.

**ACTION: Phil Wheble to provide a further update.**

The Chair commented that this is something that the new whanau ora navigators could potentially assist with, and may be able to help whanau make a formal complaint if they are unsatisfied with current services. This issue could also be raised by Ned Tauwhare at the upcoming Consumer Council Meetings.

#### **No 11 - Rangatahi**

- Presenting on today's agenda

## AGENDA

### Kia ora Hauora Update

Cazna Luke teleconferenced into the meeting and spoke to the reports that were provided over email.

The national contract for Kia ora Hauora is currently up for review with the Ministry of Health and they are hoping for an outcome by mid April. Indications are that the contract will be renewed. Cazna provided a general overview of the services planned for the West Coast.

Discussions took place around the importance of recruiting Rangatahi and if further approaches could be looked at to ensure a greater breadth of reach. One member talked about the positives of using social media and the opportunity to use this as a vehicle for promoting the programme and having students and whanau from Te Tai o Poutini talk about their journey.

There was a discussion about the career expos and the importance of the health sector representatives being part of the Kia ora Hauora stand at the schools and training facilities and how they are key in setting the scene and capturing the students interest early. To have some of these key people from the providers, hospital, iwi etc at these expos will increase the profile.

**ACTION: Megan to look at a roster for health professionals and where possible Maori to assist with the Kia ora Hauora stand at the upcoming expos.**

A further discussion around developing a communications strategy specific for the West Coast was suggested and also gaining a clearer understanding of how the schools are approached and who Kia ora Hauora liase with and how often.

**ACTION: A face to face meeting to be arranged with Mokowhiti Consulting when they are next on the West Coast.**

### Child & Youth Workstream Update

Carried over next meeting.

**ACTION: If people have any specific questions please advise Megan.**

### Community Public Health Update

Cheryl came and spoke to the report.

- The recent trip to South Westland organised by Poutini Waiora appeared not to have been communicated as widely as it could have been. Members were unclear who was leading this hui and who co-ordinated. Contact clinics were conducted on the journey down but patients for the clinics were not arranged? Kylie confirmed that the hui was being led by Poutini Waiora with the Complex Clinical Care Network and CPH travelling down and working alongside them. The intention was to engage particularly with Rural Nurse Specialists and to find out the overdue numbers of Maori not engaging with practices in South Westland. The primary purpose was to gain information and contacts within the various communities to inform planning for future delivery to Maori in South Westland.

**ACTION: Kylie to speak with Poutini Waiora and get an update on this hui.**

- Alcohol Checks at the Wildfoods Festival – Every year Community Public Health alongside the Police and the Councils Liquor officer do hourly sweeps of the venue and licenced outlets throughout the day, evening and early hours of the weekend. Controlled checks were all positive. Pre loading was an issue. The wider issue of social supply in terms of purchasing for underage people appeared to be an issue. The Police are engaged in some work around this.
- Ministry of Health Tobacco Realignment – The results of the RFP will not be available for another couple of weeks. This does have major implications in terms of the DHBs planning which could place things at risk due to the delay. An update will be provided once the Ministry advises of the outcome of the Request For Proposal

### Suicide Prevention Update

Cheryl Brunton is stepping down as Chair of this group and Dr Cameron Lacey will be assuming the position of Chair. Cheryl will remain a member of the group and will assist Cameron as he familiarises himself with the role.

The main area of activity within this group is the Suicide Post Vention work (which is post suicide). A number of things have happened in this area including the establishment of a vulnerable persons register, development of a pathway of care for known attempted suicides, provision of post vention training at gatekeeper and advanced practitioner level across the West Coast and a psychological audit of all suicides on the West Coast that occurred in 13/14.

Mal Robson is a member of the post vention group and has been asked to assist with building a relationship between iwi, victim support and Police. Historically Victim Support services are not often used by Maori whanau who have been affected by suicide. The first part to this engagement will be as part of the existing weekly Kaumatua hui and the intent is to hear and seek guidance from the Kaumatua on the best way to support whanau who are bereaved or affected by suicide.

A member commented to say that the overall Mental Health Review is very important alongside this plan. The wider cultural context needs to be understood and whanau voice needs to be heard. There needs to be a way of ensuring that the Maori community are engaged in these plans.

There is currently no Maori community representative on the Suicide Prevention Action Group, this needs to be considered and potential applicants sourced. There has been an attempt to put someone in this group but no names were put forward. In the meantime the update provided to CPHAC could possibly be provided to this meeting.

**ACTION: Set a process for finding an appropriate Maori Consumer Representative onto the Suicide Prevention Group.**

### Grey/Westland Update

Carried over Phil had to leave early.

### GM Maori Health Report Update

Taken as read.

### Maori Health Action Plan Update

A discussion around the Maori Health Action plan occurred and some emphasis around what local priorities could be added. It was confirmed that what is in the Maori Health Plan is most of what is included into the local workstream plans with an emphasis of ensuring that these are across the whole system.

Kylie asked for the group to identify one final local priority given that the Oral Health actions are already included in the National priorities. Tatau Pounamu agreed that a local indicator around ensuring the approach is to link whānau, community leaders and groups together to create safe, sound individual, whānau and community responses to suicide prevention and postvention.

**ACTION: Kylie to email the group and to have a further discussion with the chair. Kylie will draft up the possibly indicators**

### Health Huis

There are a number of Health Hui happening around the rohe over the next few weeks. there appears to be a bit of confusion around the hui, who is driving them and what they are for.

**ACTION: Megan to source copies of the invites and the supporting information to distribute out to the networks.**

### Memorandum of Understanding

Peter Ballentyne, Board Chair and Iwi Chairs formally signed the MOU.

Meeting finished at 5.30pm

## MATTERS ARISING MARCH 2016 MEETING 2016

Item No	Meeting Date	Action Item	Action Responsibility	Reporting Status
4.	31 March 2016	<b>Amendments for Tatau Pounamu Terms of Reference &amp; Renewal of Memorandum of Understanding</b> The Terms of Reference were officially signed at the March meeting with the Board and Runanga Chairs.		<b>April Meeting</b>
4.	31 March 2016	<b>Maori Representative Appointment Requests</b> A formal request from the PHO for a Maori Community Representative onto the PHO Clinical Governance Group has been requested.  An update of any other Maori Community Representative vacancies within key DHB workstreams	Tatau Pounamu to provide potential representatives to the Chair by mid April 2014 to update at the next PHO Board Meeting.  General Manager, Maori Health	<b>April Meeting</b>  <b>April Meeting</b>
5.	31 March 2016	<b>Whanau Ora</b> On going discussion.	Chair	<b>April Meeting</b>
9.	31 March 2016	<b>DNA Update</b> Julie Lucas to attend next meeting	General Manager, Maori	<b>April Meeting</b>
10.	31 March 2016	<b>Health Services for Westland District</b> Referrals into Greymouth Centres are still an issue.	General Manager, Maori	<b>April Meeting</b>
11.	31 March 2016	<b>Rangatahi</b> Further discussions with Mokowhiti Consulting are to be had around the delivery of the Kia ora Hauora Rangatahi programme for the West Coast. A face to face meeting is to be arranged when they are next on the West Coast with an emphasis to put a communications plan in place.	General Manager, Maori	<b>April Meeting</b>

<b>Item No</b>	<b>Meeting Date</b>	<b>Action Item</b>	<b>Action Responsibility</b>	<b>Reporting Status</b>
12.	31 March 2016	<b>Maori Mental Health Kaumatua Appointment</b>	General Manager Maori/Mal Robson	<b>April Meeting</b>
13.	31 March 2016	<b>Maori Mental Health</b> <ul style="list-style-type: none"> <li>- Suicide prevention plan</li> <li>- Post vention plan</li> <li>- Mental Health Workstream</li> </ul>	General Manager Maori	<b>April Meeting</b>

**TO:**           **Members**  
                  **Tatau Pounamu Advisory Group**

**SOURCE:**   **Chair**

**DATE:**       **19 May 2016**

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Report Status – For:    Decision             Noting             Information

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## 1. ORIGIN OF THE REPORT

The verbal and in person updates from the following:

- Child & Youth Workstream – Jenni Stephenson
- Community Public Health Update – Dr Cheryl Brunton/Claire Robertson
- Mal Robson Update
- Grey/Westland Update – Phillip Wheble
- Alliance/Workstream Update – Phillip Wheble
- Cervical Screening Statistics for West Coast – Kylie Parkin
- Ethnicity Data Collection – Lisa Tumahai

## 2. RECOMMENDATION

That Tatau Pounamu Advisory Group notes the updates.

**TO:**           **Members**  
                  **Tatau Pounamu Advisory Group**

**SOURCE:**   **Chair**

**DATE:**       **19 May 2016**

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Report Status – For:    Decision             Noting             Information

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**1. ORIGIN OF THE REPORT**

The verbal update.

**2. RECOMMENDATION**

That the Tatau Pounamu Advisory Group notes the report.

A verbal update will be given at the meeting.

**TO:** Chair and Members – Tatau Pounamu Manawhenua Advisory Group

**SOURCE:** General Manager, Maori Health

**DATE:** 19 May 2016

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Report Status – For:      Decision       Noting       Information

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## 1. ORIGIN OF THE REPORT

This report is provided to Tatau Pounamu Manawhenua Advisory Group as a regular update

## 2. RECOMMENDATION

That the Tatau Pounamu Manawhenua Advisory Group notes this report;  
 i notes the General Manager Maori Health Update

### **The Maori Health Action Plan**

The first draft of the Maori Health Plan is with the Ministry awaiting their feedback. Further to the National priorities within the plan there have been 3 local priorities identified in close consultation with Tatau Pounamu, Community Public Health, West Coast PHO and Poutini Waiora. These are as follows:

- Identification of cultural frameworks to address suicide prevention issues affecting Maori
- Improving oral health for Rangatahi and Tamariki
- Reducing the risk factors contributing to long term conditions by improving nutrition, increasing physical activity and reducing obesity.

When the Ministry feedback is incorporated into the plan it will be provided to the Boards for their approval.

### **Hauora Maori Workforce Development**

We have 7 people from the West Coast participating in the Level 4 Certificate in Hauora Maori and in the Level 6 Diploma in Hauora Maori.

The Certificate explains the principles and key concepts of Hauora based on a Maori world view. It also explores Maori models of Hauora and their application in a work context and examines the application of more operational tools such as assessment, referral and Maori methods of communication used by kaimahi in a Hauora context. The level 6 Diploma builds on this to examine Maori health initiatives such as auahi kore, korikori tinana, tamariki ora, whanau ora and the Treaty of Waitangi.

We now have a considerable number of Kaimahi across the sector who have completed the certificate and have progressed on to the Diploma and are working in either public health the DHB or the Maori Health Provider. They are supported by Health Workforce NZ through the DHB Hauora Maori training fund.

## **Improving the Cancer Pathway for Maori (Phase 2)**

### **Extend the Maori Cancer Pathway Project to other South Island DHBs**

This project has been divided into two parts. Part 1 is the implementation of a specific initiative to address elements of the system that inhibit equity in the cancer care for Maori. The initial implementation is within Nelson/Marlborough where the 2014/15 project has set the scene for this further development. Concurrently the Southern Cancer Network have some existing resource to support Part 2 of the project and after an RFP process have contracted Dr Melissa Cragg to roll out the Maori Cancer pathway project to other South Island DHBs – the primary purpose of this work will be to identify issues and options confirmed for each DHB, create connections forming the platform for designing and implementing service improvements.

We look forward to working with Dr Cragg on this piece of work. Dr Cragg has already delivered the findings of Phase 1 of the Nelson/Marlborough research to various audiences within the health sector and Maori community. This research confirmed that Maori often present late or not at all for diagnosis and treatment resulting in poorer outcomes.

### **Poutini Waiora**

A mihi whakatau was held on the 26 April to welcome 2 new Kaimahi to the organisation and in to the positions of Mama and Pepi and Tamariki ora Nurse within the Maori Health Provider. These 2 positions will work very closely together to provide a wrap around service focused on the delivery of timely access to well child core checks for Tamariki and providing support in antenatal education, breastfeeding education and support, parenting, oral health education, nutrition advice and linking into other services as required for Mum and baby from conception.

### **Cervical Screening**

Te Herenga Hauora and South Island Southern Cancer Network: Cervical Screening Project

THH and the SCN have been considering how best to maximise the ‘inequalities resource’ within SCN for the next 18 months. A component of the resource has been committed to supporting Cancer Pathway Projects for Maori as part of the Faster Cancer Treatment initiative in conjunction with Nelson Marlborough. The priority identified across the South Island, with the guidance from Te Herenga Hauora is to support the uptake of both the breast & cervical screening programmes as per the objectives below.

- Public Health to conduct a literature review of current performance and understanding the barriers to the up-take of the cervical screening programme
- Stocktake of cervical screening stakeholder and services across the South Island and from the analyses, develop, implement and evaluate proposed changes.



**TO:** Chair and Members  
Tatau Pounamu

**SOURCE:** Maori Health

**DATE:** 13 May 2016

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Report Status – For:      Decision       Noting       Information

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## 1. **ORIGIN OF THE REPORT**

This paper has been prepared to provide Tatau Pounamu with the feedback on the DHB's Maori Health Action Plan, and to agree the next steps in delivering the final draft for approval.

## 2. **RECOMMENDATION**

That the Board:

- Note the feedback received from the Ministry of Health;
- Approve the final draft being submitted to the Ministry 24 May 2016;
- Delegate approval of any material changes, made prior to submission, to the Chair and Deputy Chair to allow the DHB to resolve outstanding technical issues.

## 3. **SUMMARY**

The DHB has prepared its Maori Health Action Plan in accordance with the legislation and the expectations set for the health sector by the Ministry and Minister of Health.

The first draft of the Action Plan was presented for the Board's review and feedback at the Board meeting 11 April 2016. This version was also circulated to key stakeholders across the sector for their input and feedback, including the Ministry of Health.

None of the feedback to date would necessitate material changes to the draft Action Plan as presented to the Board in April. The feedback from the Ministry of Health was generally positive and is focused on minor technical changes which the DHB is working through.

A final draft of the Action Plan will be prepared incorporating updates and changes in line with the feedback received. Because the feedback is yet to be incorporated, it is proposed that the Board delegate to the Chair and Deputy Chair approval of any material changes to the final draft in order to meet the Ministry timeframes for submission at the end of May.

The final version will be presented to the Board at its June meeting.

## 4. **DISCUSSION**

Before being presented to the Board at the April meeting, the Maori Health Action Plan was circulated to key stakeholders for their feedback. Local priorities were developed in close consultation with our health partners including, the Maori Advisory Board, Tatau Pounamu, West Coast PHO, Community and Public Health and Poutini Waiora and through the Alliance workstreams.

Overall the feedback has been positive with four areas already approved and no red or 'unapproved' areas. The issues raised by the Ministry will be addressed in consultation with key leads from our partner organisations and the Alliance workstreams and changes incorporated into the final draft of the Action Plan.

The feedback is provided as an appendix to this paper so that the Board can understand where additional information or actions are required and the response that will be taken. The Board are asked to approve submission of the final draft of the Maori Health Action Plan with incorporation of the minor changes required to address the Ministry feedback.

Further feedback on these sections and an update on resolution of any of the issues will be provided verbally at the Board meeting.

### **Next Steps**

Following the Board meeting, the feedback changes will be added into the final draft of the Action Plan and it will be prepared for final submission to the Ministry of Health. On the understanding that there is still further information to come from the Ministry, and that feedback received to date has not necessitated material changes, the Board is asked to delegate approval of any major changes made prior to submission to the Chair and Deputy Chair.

An update on the status of the Annual Plan will be provided at the Board's June meeting.

Unlike the Annual Plan, there is no Ministerial approval of the Maori Health Action Plan. Once all outstanding issues are resolved with the Ministry, a signed copy will be presented to the Ministry's Maori Health Directorate who upload a copy onto the Ministry's website alongside those of all the other DHBs. Once the Plan has been formally signed it will also be uploaded to the DHB's website, printed and circulated.

## **5. APPENDICES**

Appendix 1: Ministry Feedback on the draft Maori Health Action Plan

Report prepared by: Kylie Parkin, GM Maori Health

**TATAU POUNAMU  
MANAWHENUA ADVISORY GROUP  
2016 MEETING SCHEDULE**

<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>
<b>Thursday 11 February 2016</b>	3.00 – 5.00pm	Board Room, Corporate Services
<b>Thursday 31 March 2016</b>	3.00 – 5.00pm	Board Room, Corporate Services
<b>Thursday 19 May 2016</b>	3.00 – 5.00pm	Board Room, Corporate Services
<b>Thursday 23 June 2016</b>	3.00 – 5.00pm	Board Room, Corporate Services
<b>Thursday 11 August 2016</b>	3.00 – 5.00pm	Board Room, Corporate Services
<b>Thursday 13 October 2016</b>	3.00 – 5.00pm	Board Room, Corporate Services
<b>Thursday 8 December 2016</b>	3.00 – 5.00pm	Board Room, Corporate Services

**MEETING DATES & TIMES  
ARE SUBJECT TO CHANGE**

**WEST COAST DHB – MEETING SCHEDULE**  
**JANUARY – DECEMBER 2016**

DATE	MEETING	TIME	VENUE
Thursday 28 January 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 28 January 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 28 January 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 12 February 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 10 March 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 10 March 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 10 March 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 1 April 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 28 April 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 28 April 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 28 April 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 13 May 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 9 June 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 9 June 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 9 June 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 24 June 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 28 July 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 28 July 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 28 July 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 12 August 2016	BOARD	10.15am	St Johns Waterwalk Rd, Greymouth
Thursday 8 September 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 8 September 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 8 September 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 23 September 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 27 October 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 27 October 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 27 October 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 4 November 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth
Thursday 1 December 2016	CPHAC & DSAC	9.00am	Boardroom, Corporate Office
Thursday 1 December 2016	HAC	11.00am	Boardroom, Corporate Office
Thursday 1 December 2016	QFARC	1.30pm	Boardroom, Corporate Office
Friday 9 December 2016	BOARD	10.15am	St John, Waterwalk Rd, Greymouth

The above dates and venues are subject to change. Any changes will be publicly notified.