



Te Whatu Ora

Health New Zealand

Te Tai o Poutini West Coast

West Coast DHB Disability Steering Group

MINUTES –25 October 2022
By Zoom, 1pm – 2.30 pm

Present in person: Mike Nolan, Rosie McGrath, Margaret Woollett, Ruth Teasdale

Present on Zoom: Jo Tiller, Karen Robb, Sarah Birchfield, Kylie Parkin, Raisa Joensuut, Margaret van Mulligen, Vivienne Patterson Trudi McGrath, Jo Newton, Lara Williams (minutes)

In attendance on Zoom: Akira Le Fevre

Apologies: Jacqui Lunday Johnstone, Miles Roper, Imogen Squires

	Agenda Item	Discussion	Action point
1.	Welcome Karakia Apologies received Any conflicts of Interest	By Michael Nolan Apologies as above None	None
2.	Any conflicts of Interest Review and approval of previous minutes	None September minutes approved.	

3.	Guest Speaker Akira Le Fevre / Workforce Development Partner / Equity, Diversity and Inclusion	<p>Supports and develops workforce with these themes</p> <p>Whakamanea – attract</p> <p>Kimi kaimahi – recruitment with unbiased bias</p> <p>Pupuru – retain, grow, being authentic</p> <p>Whakapiri - engaging</p> <p>Whakamarama - enlightening</p> <p>Whakamana - empowering</p> <p>Aim is to create a culture change with aroha and support. To empower, support to make a positive change. Partnering with recruitment team on inclusive processes, language, advertising, interviewing, meeting commitments of Te Tiriti of Waitangi. Diverse and inclusiveness.</p> <p>Akira's portfolio engages with the disabled community. He sits on Project Search Steering Group, an internship for students in last year at school, within Burwood Hospital. The goal is paid employment.</p> <p>Disability Staff training – promoting to get it setup. Engaging with kaimahi – those who identify as living with a disability. Disability networking group is setup. First disability hui to be held on 9th November. Regular panui newsletter for staff with a disability. Calendar of Belonging to celebrate cultural events, sign language day, languages. Engages with other communities to give them a voice. Not about us, without us.</p> <p>Lived experience Rainbow Advisory Role. Rainbow Diversity workshops. Online models and bespoke sessions onsite to teams.</p> <p>Connect, engage and give back</p> <p>Hui previously held for Māori. Pasifika hui was first to be held. Disabled – first to be held this year. Waitaha Canterbury = 295 identified as living with a disability</p> <p>Te Tai o Poutini West Coast - 34 identified as living with a disability</p> <p>We are aware this is only those who identify. We are working on creating a safe space so staff feel more able to share.</p>	
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4.	Previous action items from September	<p>Karen Robb to liase for a safe worksite visit with a WDSG member/s. Timing in New Year to allow for access around construction.</p> <p>Likely migration date is May, signage can be looked at before installation in January</p> <p>Total Mobility funding Lotteries funding for vehicles. They fund other things including communication and mobility devices: https://www.communitymatters.govt.nz/lottery-individuals-with-disabilities/</p> <p>Rest Home vans, difficult for public to have access to this service. Community fund application forms can be difficult to fill in. Robert wasn't able to offer any other information.</p> <p>Rawa or Kaleen will contact Mike, he will follow this up. MyIndice, Miles has provided information Still need to register in person, but sign up over phone is an open for some services.</p> <p>Presentation from students. Margaret met with Brett Woodhouse, Maintenance and facilities manager. Immediate vicinity maintenance they can spruce up. Anywhere further, this hasn't been fixed with Fletchers, needs to be resealed before new painted crossings can go in. Pedestrian crossings will include a pole. Maintenance willing to help with any accessibility they can help with. Parking – no road signs to indicate accessible parking until you're right there. Looking to create a bike parking area. Can't do that until pedestrian crossing is extended, to allow for safe area for bikes.</p>	<p>Action point: Karen Robb to setup safe worksite visit Feb 2023.</p> <p>Action Point: signage can be looked at in January.</p> <p>Action point: Mike to contact Rawa/Kaleen.</p>

		<p>Blood tests – physically getting there. That may improve when they reseal and mark the crossings. In the meantime, those waiting are mixing with unwell people. Maintenance suggests lobbying to find a better solution. Examples given of elderly and respiratory finding it hard between Te Nikau and blood test area.</p> <p>Braille in lift – Margaret updated maintenance team, clarified braille was in the right place on lift buttons.</p> <p>JLJ – meeting with Phil ??? and Rob Ojala, director of facilities. Mike waiting for new date. Margaret and Brett Woodhouse to attend.</p>	<p>Action point: Lobby where possible about waiting areas and location of blood test area</p> <p>Action point: Mike, Margaret and Brett Woodhouse to attend meeting.</p>
5.	Replacement for Maria Mann	<p>Culturally And Language Diverse (CALD) rep to be sourced. Funding discussion with Ruth and Mike, preference for Buller Rep, one from Māori/Pasifika area. Mike to contact Kylie on CALD member.</p> <p>Also offered, a grandparent with grandchild with high needs who works at Poutini Waioira in Westport, group agreed to contact.</p>	<p>Action point: source CALD member, Buller, Māori/Pasifika.</p> <p>Action point: Mike to contact Lorraine Scanlan. For Nov agenda</p> <p>Action point: Lara to send recruitment papers to Mike and Sarah</p> <p>Action point: Sarah will contact grandparent</p>
6.	Action Items, work completed so far, additional work to follow in order work towards action completion/closure	<p>Equal opportunities employer – Kathy will talk with DSG, coincides with Akira's talk today.</p> <p>P&C to undertake survey – completed as Akira has these numbers.</p> <p>Providing quarterly updates, Mike will talk with Akira.</p> <p>Project Search - Slowly increasing numbers of disabled employed with TWO.</p> <p>Training and Awareness modules</p> <p>Instigated from Sarah, Mike followed up with Monique, agreed on 1 day training</p>	<p>Action point: Kathy will discuss EOE Canterbury DSG</p>

		<p>Letter to CL group via Jane, staff training, approved gby CLs. Will work with Jane to get this through after February. Margot will look into that as not sure where this at with Jane. Action point – Margot Facilities – work in progress.</p> <p>Students presentation. Mike meeting with Phil so will progress issues raised. Students concerned about Chapel, Margaret would like to progress this. Large print material and other languages, why and when it's locked. Karen suggested to check with __??__. Old stained glass window still in storage. This will help with fit for purpose. Karen receiving emails from community. Karen encouraged members to make noise to highlight these issues Also whānau room being used by staff. Educating staff needed – action point Karen to follow up with Marian Smith, Māori Health</p>	<p>Action point: Margot to follow up with Jane on Clinical Leads feedback.</p> <p>Action point: Karen to contact Marian Smith about whānau room usage</p>
7.	General Business/new items to add to action plan?	<p>Disability networking group. Face to face is great to get the right staff with right portfolios to give us updates.</p> <p>Welcome to Ruth attending in person.</p> <p>Congratulations to Sarah, appointed to Te Whatu Ora South Island Child Development Lived Experience Group. West Coast voice for the community.</p> <p>Enabling Good Lives update. Mike knows Grant Cleland.</p>	<p>Action point: Mike to contact Grant Cleland on EGL</p>
10.	Next meeting: 25 November 2022	In person at Te Nikau Hospital Boardroom	