



# Te Whatu Ora

## Health New Zealand

### Te Tai o Poutini West Coast

#### West Coast DHB Disability Steering Group

**MINUTES – 24 January 2023**

By Zoom, 1pm – 3pm

**Present in person:** Mike Nolan, Margaret Woollett, Ruth Teasdale, Jo Newton Rosie McGrath, Sarah Birchfield, Kathy Blinks (attending for Jo Tiller) Karen Robb. [REDACTED], community speaker.

**Present on Zoom:** Vivienne Patterson, Jacqui Lunday Johnstone (2-3pm), Lara Williams (minutes)

**Apologies:** Miles Roper, Imogen Squires, Trudi McGrath, Margot van Mulligen, Kylie Parkin, Claire Osbourne.

	Agenda Item	Discussion	Action point
1.	Welcome  Karakia  Apologies received  Any conflicts of Interest	By Mike Nolan   Apologies as above  None	None
2.	Any conflicts of Interest Review and approval of previous minutes	Mike knows guest [REDACTED] through Muscular Dystrophy Association.  November 2023 minutes approved.	

2.	Introductions	In attendance [REDACTED].  Future meetings may include community engagement speaker to keep group informed of issues.	
3.	Guest speaker from the community	[REDACTED] from Reefton spoke of her son's lived disability experience, diagnosed at 3 with DMD and little support, son is now 9yrs and deteriorating with his condition. Difficulty with sourcing Physio support in Reefton. No physiotherapy offered. Immense support from School advocating Ministry of Education for more support on the coast. Need for care and therapy from birth onwards. Discussion of Reefton and Greymouth service provision. Group asked, if there is an Occupational Therapy service from Canterbury, why not paediatric Physiotherapy?	

		<p>\$130 per visit for private Physio. With the move to Te Whatu Ora, hope is for all localities to have improved access to services. Suggestion given to contact DSS for funding. Community facilities may help such as Reefton Pool that has a hoist.</p> <p>CDHB and Education Care have acknowledged failings in a meeting, there has been no followup. Help provided from Nelson Physio, but no continuity.</p> <p>Summary forwarded to Jacqui, to contact her with Physiotherapy, Child Development Therapist, Child Development Coordinator staffing issues update.</p>	<p><b>Action Point:</b> Jacqui to contact [REDACTED]</p> <p><b>Action Point:</b> Mike to invite speaker from Manawanui to future meeting.</p>
		<p>Whaikaha update, SI Working Group Child Development Service Chair. Funding for SI programme will run to June 2023. What is our exit strategy and work remaining to be done?</p> <p>Volume based approach to funding, remuneration for work done rather than existing funding model.</p> <p>Repurposing proposal planned to ease waiting times for ADHD etc. Ongoing support included for ongoing support for CD Coordinator West Coast.</p> <p>Significant staffing issues of physiotherapy service.</p>	
	Membership	<p>Vicki Roper suggested as a permanent member to overview issues. Vicki confirmed for February meeting. Jacqui and Jane to update Child Health Coordinator role.</p> <p>Claire Osbourne also attend future meetings.</p>	<p><b>Action point:</b> Rosie to contact Vicki to discuss</p> <p><b>Action point:</b> Talk to Jacqui and Jane, re Child Health Coordinator role update needed.</p> <p><b>Action Point:</b> Rosie to contact Holly McHugh, Health Navigator Page. Mike to invite</p>
4.	Previous meeting minutes - taken as read Matters arising from minutes / action items	<p><b>Carry forward to February meeting</b></p> <p><b>Action point:</b> Karen Robb to setup safe worksite visit Feb 2023.</p> <p><b>Action Point:</b> signage. Margaret to circulate minimum signage requirements. As Brent is on leave, Margaret will followup with meeting Brent Woolhouse, Facilitates Manager, before meeting Phil Wheble Rob Ojala. Wayfinding experience from signs tested, not up to standard. Karen Robb working with patient group with signs, this will be forwarded to Jo Tiller. (Jayne Henare EA to Jacqui) Work in progress, date to be set.</p> <p><b>Action Point:</b> Taxis. Mike, contact Rawa/Kerlein. Work in progress</p>	

		<p><b>Action Point:</b> Margot follow up with Jane re clinical leads / training date WIP as Margot not present at today's meeting</p> <p><b>Action Point:</b> Mike to speak with Grant Cleland re EGL Work in progress, Mike will email before January meeting</p> <p><b>Action Point:</b> Karen to follow up with Marion Smith re Whanau room Karen has asked Mary on development of the room fitout. Consultation process will follow. Mike will attend, and Margaret. Karen to send meeting invite to Mike.</p> <p><b>Action Point:</b> Membership, Māori Representation. Sarah knows of MWWL member to approach. Claire Osborne can advise on NGO sector for Māori membership</p> <p><b>Action Point:</b> Regular updates on survey (Margaret) Ongoing</p> <p><b>Action Point:</b> Write letter to Phil Wheble about Te Whatu Ora staff representation at events (Mike) Ongoing</p> <p>Paul's role – communications team discussions, learnings on portal, approach and tailored content.</p> <p><b>Action point:</b> Mike to meet Paul Barclay, Christchurch based, to discuss</p> <p><b>Action point:</b> Ruth – Buller visit, Mike was going to contact Rhea McDonald. Add to February agenda.</p>	
5.	<p>Plan for 2023 / first 2023 meeting preparations</p> <p>- Update Action workplan</p>	<ul style="list-style-type: none"> <li>• Today's minutes will be populated into the workplan, Mike to do.</li> <li>• Hidden disabilities Waitemata page attached</li> <li>• Upskilling staff / continue follow up re AutismNZ training (example from Te Whatu Ora Waitematā). Margot to progress</li> <li>• Sunflower Lanyard – WC to link in with other DHBs supporting this.</li> </ul>	<p><b>Action points:</b></p> <ul style="list-style-type: none"> <li>• Mike to populate today's meeting into workplan</li> <li>• Margot to progress upskilling staff</li> <li>• Mike to talk with Miles about providing Sunflower Lanyards.</li> </ul>
6.	General Business	<p>Waitemata Accessibility and Hidden disabilities pages are great, can we <del>being</del> load this kind of information onto WC site / proceed with hidden disability lanyards/badges available at Te Nikau front desk – would not follow this up until training able to go ahead. Wishlist in future - Digital space kiosks suggested. Community speakers – feedback positive. It gives our Group a picture of issues in the community, to make things better.</p>	

7.	Concluding comments/reflections	<p>Two hour meetings, possible workgroup breakout time?</p> <p>Transalpine Plan. Members to identify key points. Discussion of keeping momentum of action plan. Bite sized chunks of action plan at each meeting.</p> <p>Suggestion from Jacquie, Volunteers to assist visitors, assisting with barriers at appointments.</p> <p>Invite Vicki about community, codesign voice. This will include voices of those who use our services.</p> <p>Disability Training. Best opportunity to teach staff at induction. Traction made at Canterbury. Awareness needs to be extended to West Coast also. Jeanette Anderson, Sarah Director of Nursing workforce. Jayne has talked to ELG who confirmed. Margot contacted with Jayne on sabbatical.</p>	<p><b>Action point:</b></p> <p>Mike to coordinate 2023 meeting length, and workplan focus.</p> <p><b>Action point:</b></p> <ul style="list-style-type: none"> <li>•Contact People and Capability to follow up on disability training.</li> <li>•Mike to contact Autism NZ, confirmation needed on video recording.</li> </ul>
8.	Closing Karakia		
9.	<b>Next meeting:</b>	28 February 2023, Corporate Office, Boardroom	