



Te Whatu Ora
Health New Zealand
 Te Tai o Poutini West Coast

West Coast DHB Disability Steering Group

MINUTES – 28 February 2023

By Zoom, 1pm – 3pm

Present in person: Mike Nolan, Margaret Woollett, Rosie McGrath, Sarah Birchfield, Miles Roper, Margot van Mulligen, Vicki Roper

Present on Zoom: Jacqui Lunday Johnstone, Ruth Teasdale, Lara Williams (minutes)

Apologies: Jo Newton, Claire Osbourne Karen Robb, Trudi McGrath, Jo Tiller, Imogen Squires, Vivienne Patterson, Kylie Parkin

	Agenda Item	Discussion	Action point
1.	Welcome Karakia Apologies received Any conflicts of Interest	By Mike Nolan Welcome to Vicki Roper to the group membership Apologies as above None	None
2.	Any conflicts of Interest Review and approval of previous minutes	January 2023 minutes approved.	
3.	Guest speaker from the community	<i>Programme Manager – Takiwā Poutini WC Localities, Vicki Roper</i> Takiwā Poutini WC locality covers from Haast to Rotomanu inland region. Aim is to reduce inequities by improving wellbeing with two main goals. 1. Mana Ake 2. Whānau centred approach for long-term conditions. Community engagement is taking place in community settings with drop in meetings. Conducting focus groups at times that suit the community. Website in development. Seeking input to improve inequalities. Disability is a priority population. Rainbow, parents, rangatahi, mental health also. All voices will be listened to. Vicki is keen to update the WCDSG with what they are doing.	

3.2	Action points	<p>- Jacqui to contact Chanel re Physio issues</p> <p>Margot reassured the group that there are physio services on coast. Children with disabilities physio and OT are provided by MOE. CDS look at home requirements. Ongoing programme looked after by MOE. There is need for navigation so it's not so hard for families to negotiate the system.</p> <p>The group fed back that a navigator won't work as well as the family centred approach, with the focus of those living with the disability.</p> <p>How do people access that funding? Margot briefed the group.</p> <p>- Child Health Coordinator role update</p> <p>Margot is seconded into the Coordinator role for couple of months, including disability portfolio.</p> <p>- Rosie to link Holly McHugh with Mike / Mike to invite. Actioned, Holly to attend April meeting.</p> <p>- Karen Robb arrange Buller site visit / date. Actioned, visit April 4th.</p> <p>- Margot follow up with Jane re hidden disability lanyard workshop</p> <p>In person preferred option but facing difficulty in support setting up workshop. Wanting to progress. Clinical Leaders group were happy to support it. Number 2 in our Action Plan so it has importance. Aim is for lanyards to be available, Te Whatu Ora frontlien staff know about them. Whānau rooms used for respite when people waiting for appointments. Group asked why support has changed from Clinical Leaders Team?</p> <p>Action point: Training for frontline staff via HealthLearn modules. Margot and Jacqui to take to Clinical Leaders Team.</p> <p>- Mike to meet with Grant Cleland re EGL</p> <p>Action point: Mike and Grant will catch via Zoom up in March.</p> <p>Sarah updated no update from Grant.</p> <p>- Karen to follow up with Marion Smith re Whanau room</p> <p>Margaret and mike have visited whānau room.</p> <p>Mike will follow up on sign needed on door for staff not to use room. Action continuing on this with Margaret and Mike meeting about this</p>	<p>Action point:</p> <p>Action point:</p> <p>Action Point:</p>
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		<p>- Claire Osborne will advise NGO sector DSG re members</p> <p>Actioned</p> <p>- Regular ongoing survey updates (Margaret)</p> <p>Progress being made on survey findings, chapel, facilities improvements, braille buttons.</p> <p>- Mike / letter to Phil re attending disability events</p> <p>- Ruth, Buller visit. Mike to contact Rhea McDonald</p> <p>- Mike to populate DAP / meeting time / workplan focus</p> <p>- Mike to talk to Miles re sunflower lanyards</p> <p>Jacqui in touch with EDAR contact at Waitemata. Action point: Jacqui to contact Waitemata for advice on sunflower lanyards rollout.</p> <p>- Contact AUTISMNZ re video recording / training</p>	
4.	<p>Plan for 2023</p> <p>- Focus will be updating the Action workplan (Mike has populated with latest from previous meetings)</p> <p>- Actions can bring from 2020 - 2030 Disability Action plan</p>	<p>Plan updated with 14 points now.</p> <ol style="list-style-type: none"> 1. Equal Opportunities – Mike met with Akira. Will meet this week with updates. Website available with EGL updates. Mike will add to action plan. 2. Address staff nursing skills 3. Braille in lift 4. Whanau room 5. Crossings 6. Disabled carparking all making progress with Brent Woolhouse. Happy to meet ongoing. 7. Service improvement planning discussion 8. Engagement with disabled community 9. Whanau room/chapel previously discussed 10. EGL principles, ongoing 11. 	
6.	General Business		

7.	Concluding comments/reflections	<p>Guest for next month Marsha Marshall</p> <p>Healthlearn presentation shown by Miles.</p>	<p>Action point:</p> <p>Action point:</p> <ul style="list-style-type: none"> •. •.
8.	Closing Karakia		
9.	Next meeting:	28 March 2023, Te Nikau meeting room one	