



Te Whatu Ora

Health New Zealand

Te Tai o Poutini West Coast

West Coast DHB Disability Steering Group

MINUTES – 28 March 2023

By Zoom, 1pm – 3pm

Present in person: Mike Nolan, Margaret Woollett, Rosie McGrath, Sarah Birchfield, Miles Roper

Present on Zoom: Ruth Teasdale, Jo Newton, Jo Tiller, Lara Williams (minutes)

Apologies: Karen Robb, Margot van Mulligen Jacqui Lunday Johnstone, Vicki Roper, Claire Osbourne, Trudi McGrath, Imogen Squires, Vivienne Patterson, Kylie Parkin

	Agenda Item	Discussion	Action point
1.	Welcome Karakia Apologies received Any conflicts of Interest	By Mike Nolan Welcome to Vicki Roper to the group membership Apologies as above None	None
2.	Any conflicts of Interest Review and approval of previous minutes	Mike Nolan, Sarah Birchfield and Jo Newton access services from Manawanui February 2023 minutes approved.	
3.1	Guest speaker from the community	<i>Marsha Marshall, Manawanui CEO</i> <i>Paediatric Nursing background. Worked at MOH with</i> <i>rollout of individualised funding model.</i> <ul style="list-style-type: none"> • Pioneer and leading facilitator of Self-Directed Funding in New Zealand • Benefits of individualised funding outlined • Self-Directed Funding • Shifting the concept to Work with NOT Done to • NASC (Needs Assessment and Service Coordination organisation), the funder, explained • Benefits of Self-Direction, all about Choice, Control & Flexibility • Recruitment Support via eMploy - Free service for employers and employees • Manawanui Livestreams, started in lockdown • Fund for Good – client led decision led • Enabling Good Lives principles 	Action point: Lara to circulate Manawanui slides with minutes

3.2	<p>Action points</p> <ul style="list-style-type: none"> • Margot to follow up with Jane re Lanyard workshop • Margot to follow up with Jacqui to take training for frontline staff via Healthlearn to CL team • Mike to meet with Grant Cleland • Karen/follow up with Marion Smith re Whanau room /Mike re door sign (note: Margaret and Mike have met with Donna Martin) • Sunflower lanyards/Mike to talk to Miles / Jacqui to contact counterpart at Te Whatu Ora Waitemata on how they implemented sunflower lanyards • Mike to contact AUTISMNZ re video recording/training 	<p>Carry over</p> <p>Carry over</p> <p>Mike and Grant met on Zoom</p> <p>Mike/Margaret met with Donna Martin. Progress on whānau room. Now that building work has finished, Donna can add paint and carvings. Room will remain locked overnight for security.</p> <p>Usage in community will be surveyed to gauge awareness. Donna will produce a poster to promote. Group feedback no point in survey, start straightaway about promoting usage, that it is there for public use.</p> <p>There is no staff area, this explains why the room has been used. There is another whānau house available that is always in use.</p> <p>Jo fed back consumer feedback, noise and visibility near main reception is overwhelming, so whānau room would be useful. Jo confirms consumers have fed back they didn't know about the room.</p> <p>Carry over, Jacqui to speak to Waitemata colleague.</p> <p>Trudi McGrath has progressed lanyards, Mike to contact Trudi.</p> <p>Carry over</p>	<p>Action point:</p> <p>Mike to contact Imogen, Comms, to promote Whānau room to public.</p> <p>Action point:</p> <p>Mike to email Jacqui for follow up. Mike to contact Trudi</p>
4.	<p>Report from Mike</p> <ul style="list-style-type: none"> • 21/3 Meeting with Facilities Management • - 10/3 Meeting with Donna Martin • - 28/2 Meeting with Akira Le Fevre 	<p>Mike and Margaret met Jacqui, Rob Woolhouse, Rob Ojala and Christine from Canterbury. Action made that disability is visible in all planning stages of future facilities. Invites will extended to WCDSG into facility discussions.</p> <p>Met with Donna looking through whanau room</p> <p>Met with Akira in Christchurch. Mana taurite website features diversity, equity and inclusion for disabled, maori, pasifika and other cultural communities. Project Search updates will be added to Akira's website.</p>	<p>Margaret / Mike</p> <p>Margaret / Mike</p> <p>Mike</p> <p>Mike</p>

	<ul style="list-style-type: none"> 10/3 Meeting with Radha Nambiar / New Coasters 	<p>Mike met with Radha. New Coasters group have coffee catchups once a month in Greymouth and Hokitika. Mix of new coasters are ex coasters returning to retire, less immigration. Few new coasters with disabilities. Radha will stay in touch. Radha potential member to the group in future discussions.</p> <p>Margaret and Mike met with Brent Woolhouse.</p> <p>Actioned or is actioning with contractors/suppliers.</p> <ul style="list-style-type: none"> Volume of speaker in lift, needs to be increased. Wider disabled parking spaces needed. 2 more spaces will be added in front of the boardroom by removing garden space to paving. Pedestrian poles Valve cover on pavement was sunk, trip hazard, fixed Symbols on parking signage, actioned, font too small Braille in lifts needs to be beside button, actioned. Tactile strips at all crossings. Some small panels added to pavements to test what works well. 	
5.	<p>Update action plan</p> <ul style="list-style-type: none"> Review to date Actions can bring from 2020 - 2030 Disability Action plan 	<p>Action plan will be updated with gains made including:</p> <p>2. Training, can we help to progress. Mike to talk with Trudi.</p> <p>3. accessibility into facilities. Vending machines, Issue raised about healthy eating, Dietitians and public health.</p> <p>4. EGL principles. Needs followup. Long term progress.</p> <p>5. Educating tamariki training video on disabilities. Producing videos for schools and groups, people with lived experience. Discussion with Jacqui over budget for filming. Mike has sourced a camera person who could start the project for free. Whaikaha raised about inclusion that it is MOE Child development whānau group, partnering rather than WCDSG responsibility to secure funding. Discussion to continue offline with Mike and Jacqui, opportunity to partner.</p> <p>6. Consumer access to Mycare. Facebook private page, in planning stage. Mike to speak to Imogen in Comms.</p> <p>7. health and wellbeing. CALD communities. First step taken. Mike continuing discussions with Radha.</p>	<p>Action point:</p> <ul style="list-style-type: none"> Mike to resend action plan in larger font to Margaret. <p>Action point:</p> <ul style="list-style-type: none"> Mike to email Jacqui on training workshop <p>Action point:</p> <ul style="list-style-type: none"> Mike to contact Imogen for feedback on Facebook, & Te Tai o Pouti facebook page.

6.	General Business • - Review last meeting	Taxi service in Greymouth. New wheelchair service van in Hokitika funded by community groups. Mike and Margaret planning to visit Buller Health Centre in next month.	Action point: Rosie to ask how community groups funded wheelchair taxi
7.	Concluding comments/reflections	None	
8.	Closing Karakia		
9.	Next meeting:	23 May 2023 , Te Nikau meeting room one 18 April meeting was cancelled	