



Te Whatu Ora
Health New Zealand
 Te Tai o Poutini West Coast

West Coast DHB Disability Steering Group

MINUTES – 27 June 2023

By Zoom, 1pm – 3pm

Present in person: Margaret Woollett, Rosie McGrath, Sarah Birchfield, Jo Tiller,

Guest Speakers: Julia Lavers, Westland REAP, Holly Thorpe, West Coast Disability Resource Service

Present on Zoom: Mike Nolan (Chair), Jacqui Lunday Johnstone, Ruth Teasdale, Lara Williams (minutes)

Apologies: Claire Osborne, Margot von Mulligen, Vicki Roper, Imogen Squires, Karen Robb, Vivienne Patterson, Kylie Parkin, Trudi McGrath

	Agenda Item	Discussion	Action point
1.	Welcome Karakia Apologies received Any conflicts of Interest	By Mike Nolan Apologies as above	None
2.	Any conflicts of Interest Review and approval of previous minutes	May 2023 minutes approved. Amendment made for sunflower lanyards, host changed from Autism NZ to https://hiddendisabilitiesshop.com.au/	
3.	Guest Speakers	Reap is not-for-profit, supporting adults, youth, in individual living with programmes and has contract for WC disability services. Setting up a sensory library, weighted blankets, noise cancelling headphones, try before you buy. Local kindergarten teacher helping with research. Supported by Hokitika Community Trust who hosts Disability Day event 3 December. Disability care in the community happens with community and whānau support.	Action point: Margaret will link in with Low Blind NZ online catalogue Action point: *Mike to contact Julia and Holly. *Ruth to followup on financial info for membership

		<p>Invite Julia and Holly in as community members. Group also asked Reap to link in to our strategic plan to offer feedback. Looking for new location with Toy Library, sensory library will use same computer system. Wishlist for Reap is group meeting space like Braintree Trust building. Lottery Funding suggested.</p>	<p>Action point: Sarah to forward EGL connector space email to Ruth.</p>
3.1	<p>Action points</p> <ul style="list-style-type: none"> - Margot to contact Waitemata on infection protection/control process for cleaning sunflower lanyards <p>Project Search</p>	<ul style="list-style-type: none"> • From Margot, Sunflower lanyards: people keep these, they are not returned, so no cleaning needed. Once we have organisational approval to sign up to the Hidden Disabilities Sunflower Scheme, the organisation will have access to all resources, including training videos for staff. The intent is that there is not an expectation that staff need to be experts in all areas of disability support, but just that they recognise the lanyard means that the person has a hidden disability and ask them if they need some support. Support could include asking if the person needs some help, allowing the person extra time, or listening closely to the person. There would be some work required to operationalise the scheme. The scheme doesn't sit with Autism NZ, as suggested in the minutes, but with https://hiddendisabilitiesshop.com.au/ • Working with Project SEARCH team in Waitaha, Grey high, CCS Disability Action Greymouth and MOE on feasibility to start a pilot for 1-2 students in 2024 in Greymouth. Project SEARCH is a one year programme that provides young people (aged 18-21) with a disability the skills they need to enter the workforce with confidence. Interns attend Project SEARCH instead of their last year of school, completing three internships lasting 10 weeks each. The ultimate goal for each intern is to gain paid employment within their community, like any young person leaving school. Please see https://www.projectsearch.nz/about-us for more information, there's a great video on there to explain it. 	<p>Action point: Margot to progress Te Whatu Ora approval</p>
	<ul style="list-style-type: none"> - Whanau room posters/advertisers, Mike to find out from Donna Martin when material is ready to distribute - Margaret to reset action plan, larger font 	<p>No update from Donna. Thank you to Mike and Margaret for their involvement with Buller site visit.</p> <p>Actioned, Margaret will set higher font on her ipad.</p>	

	<ul style="list-style-type: none"> - Rosie to report back re Westland meeting regarding mobility taxi funding - All to review TOR, discuss parameters to affect change - Margaret to contact riding for the disabled re guest speaker to DSG meeting - Te Rau Kawakawa visit, thank you letter to Karen Robb and Brent Woolhouse / (list findings? = group discussion) - Group to discuss with Jo Tiller re service gap and need (Reefton physio) 	<p>Hokitika Lions initially funded but not involved now. They have gifted the taxi to local company due to high replacement cost.</p> <p>Work in progress, carry over.</p> <p>Fabulous for July/August/Sept speaker slot.</p> <p>Margaret will draft letter.</p> <p>Robust discussion on huge service gap during challenging period of change. Te Whatu Ora contracts to Whaikaha. CDS needs intervention. Expectations raised and we are not delivering.</p> <p>Discussion balanced with positive feedback from a member on recent outpatients appointment.</p>	<p>Action point: Margaret to invite Riding for the Disabled to meeting</p> <p>Action point: Margaret to draft letter to Karen and Brent.</p> <p>Action point: Jo Tiller to feedback to Quality Board, disappointment with service gap.</p>
4.	<p>Action Plan</p> <ul style="list-style-type: none"> - Action workplan updates -Actions can bring from 2020 - 2030 Disability Action plan 	Not discussed	
5.	<p>General Business</p> <ol style="list-style-type: none"> 1. Accessible Te Tai Poutini West Coast Strategic Plan 2. Expanding our community membership. We have 2-3 potential members. For discussion, if we are able to bring any on and begin the process for approval via Ruth. 	<p>Not discussed</p> <p>Agreed that we would like Reap to attend our meetings with community membership. Action points from Mike and Ruth listed above*.</p>	
7.	Concluding comments/reflections	Greymouth High School updates are positive change.	

		Group wants Te Whatu Ora Representation at meetings, attendance encouraged so we can find correct pathways for action points.	
8.	Closing Karakia		
9.	Next meeting:	25 July 2023 , Te Nikau, meeting room one	