



Te Whatu Ora
Health New Zealand
 Te Tai o Poutini West Coast

West Coast DHB Disability Steering Group

MINUTES – 25 July 2023

By Zoom, 1pm – 3pm

Present in person: Mike Nolan (Chair), Margaret Woollett, Sarah Birchfield, Vicki Roper

Guest Speakers: Jeanette Oliver, Riding for the Disabled

Present on Zoom: Jacqui Lunday Johnstone, Ruth Teasdale, Lara Williams (minutes)

Apologies: Jo Tiller, Margot von Mulligen, Claire Osborne, Imogen Squires, Karen Robb, Vivienne Patterson, Kylie Parkin, Trudi McGrath, Rosie McGrath

	Agenda Item	Discussion	Action point
1.	Welcome Karakia Apologies received Any conflicts of Interest	By Mike Nolan Apologies as above	None
2.	Any conflicts of Interest Review and approval of previous minutes	Sarah Birchfield appointed as Subject matter Expert (SME) to National Pathfinder Facilitation Project. Contracted to Waitaha. June 2023 minutes approved.	
3.	Guest Speakers – Jeanette Oliver, Riding for the Disabled.	Provides immense physical benefits and wellbeing gains. Based in Hokitika. Fundraising through Lotteries and Mayoral Fund, raffles, fee paying public riding horses. 70 riders a week and High School groups. \$100 a term, voluntary. Can be accessed with Individualised Funding for respite. Support Workers can organise.	Action point: Jeanette to send waitlist and capacity numbers to Vicki.

3.1	Action points		
	<ul style="list-style-type: none"> - Margaret to link in with Blind Low Vision NZ on-line catalogue - Mike to get in touch with Julia/Holly and talk more on Westland Reap, and Disability Resource Services - Ruth to follow up re membership resources / bringing in new community members - Sarah to forward EGL connector space email to Ruth - Margot update re contact with Waitemata te Whatu ora, sunflower lanyards / hidden disabilities / next steps / approval to action - Mike to hear back from Donna Martin when material is ready to distribute / Whanau room posters - Margaret to draft thank you letter to Karen Robb and Brent Woolhouse /Te Rau Kawakawa visit - 	<p>Margaret to send link.</p> <p>Carry over</p> <p>Ruth to source funding and membership update. Ruth to discuss with Kathy O and Claire O. Decided that REAP can attend as non-paid. Paid membership will need further discussion.</p> <p>Project happening in 6 weeks. August Respite, September Autism Support, October Housing, November tbc.</p> <p>Margot taking to Executive Leadership Group (ELG) for approval</p> <p>Meeting on mute.</p> <p>Margaret will follow up on feedback.</p>	<p>Action point: Margaret to send link to group</p> <p>Actioned: Sent to group, recruitment timeline process, letters etc. REAP to be invited by Mike as non-paid</p> <p>Action point: Sarah to forward EGL connector space email to Ruth</p> <p>Action point: Jacqui to report back from ELG when Lanyard cost approved</p> <p>Action point: Margaret to report back August meeting</p>

	- Jo Tiller to feed back to Quality Board, disappointment with services (Reefton)	Carry over Feedback given on parents being involved in service delivery model. Input need on adequate resourcing, clinical FTE.	
4.	Action Plan - Action workplan updates Actions can bring from 2020 - 2030 Disability Action plan	Carry over	
5.	General Business 1. Poor access for WC DSG to utilise meeting room connections/ now a link set up 2. Accessible Te Tai Poutini West Coast Strategic Plan Expanding our community membership - potential new members	Mike working with ISG for access to DisabilityWC@wcdhb.health.nz	Action point: Lara to contact WC service desk for password for Chair
6.	Concluding comments/reflections	Not discussed	
8.	Closing Karakia	Not discussed	
9.	Next meeting:	30 August 2023 , Te Nikau FHC Mtg Rm	

Meetings have been deleted for Tuesdays

Confirmed new time

4th Wednesdays of each month 1-3pm. Meeting time will be 1-2.30pm. Venue WCDHB Te Nikau IFHC Mtg Rm

Invite from Vicki Piner.

- Wednesday 30 August (Mike not available 23 August)
- Wednesday 27 September
- Wednesday 25 October
- Wednesday 29 November